



REGULAR MEETING OF THE RENT BOARD OF THE CITY OF RICHMOND

AGENDA
Wednesday, May 18, 2022

Link to Rent Board Meeting Agendas and Accompanying Materials:
www.ci.richmond.ca.us/3375/Rent-Board

Board Chair
Virginia Finlay

Board Vice Chair
Shiva Mishek

Boardmembers
Alana Grice Conner
Carole Johnson
Michael Vasilas

ALL BOARDMEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE

**REFER TO PAGE 2 FOR INSTRUCTIONS ON HOW TO PARTICIPATE
BY COMPUTER, MOBILE DEVICE, OR PHONE AS A MEMBER OF THE PUBLIC**

CORONAVIRUS DISEASE (COVID-19) ADVISORY

PURSUANT to the Governor of the State of California's Assembly Bill 361 and in the interest of the public health and safety, attendance at the City of Richmond Rent Board meeting will be conducted via videoconference and teleconference.

Both <https://www.coronavirus.cchealth.org/> and
<http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info>
provide updated coronavirus information.

Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below. The following provides information on how the public can participate in this meeting.

How to observe and/or participate in the meeting from home:

By Computer, Tablet, or Mobile Device:

Step 1: Tune in to the videoconference at the following link:

<https://us02web.zoom.us/j/86795770395?pwd=S01RWWRwVzdOL1RQZkt5c1JOVXVCQT09>

Step 2: Enter the following password: rentboard

By Telephone:

Step 1: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656

Step 2: Webinar ID: 867 9577 0395

Step 3: Enter the following passcode: 879933940

International numbers available: <https://us02web.zoom.us/j/86795770395?pwd=S01RWWRwVzdOL1RQZkt5c1JOVXVCQT09>

How to make a Public Comment during the meeting:

Members of the public must submit a request to speak during the meeting by sending an email to Rent Board Clerk Cynthia Shaw at cynthia_shaw@ci.richmond.ca.us by **3:00 PM on Wednesday, May 18, 2022**. The request must include the following:

- (a) Your Name
- (b) Your Phone Number
- (c) The Item for which you wish to make a Public Comment

Requests for comments received via email during the meeting and up until the public comment period on the relevant agenda item is closed, will be accommodated as is reasonably possible and will be limited to a maximum of one to two minutes, depending on the number of commenters, as more fully described in the Rent Board meeting procedures below. The City cannot guarantee that its network and/or the site will be uninterrupted.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to cynthia_shaw@ci.richmond.ca.us or submitted by phone at (510) 620-5552. Requests made by mail to the Rent Program Office, Rent Board meeting, 440 Civic Center Plaza, Suite 200, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Effect of Advisory on In-Person Public Participation

During the pendency of Assembly Bill 361, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

NOTICE TO PUBLIC

The City of Richmond encourages community participation at public meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in Rent Board meetings, please observe the following procedures:

Public Comment on Agenda Items: Persons wishing to speak on a particular item on the agenda shall file a speaker form with City staff PRIOR to the Rent Board's consideration of the item on the agenda. Once the clerk announces the item, only those persons who have previously submitted speaker forms shall be permitted to speak on the item. Each speaker will be allowed up to two minutes to address the Rent Board.

Public Forum: Individuals who would like to address the Rent Board on matters not listed on the agenda or on items remaining on the consent calendar may do so under Public Forum. All speakers must complete and file a speaker's card with City staff prior to the commencement of Public Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. The time allocation for each speaker will be as follows: 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

Conduct at Meetings: Richmond Rent Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Rent Board or the agenda item at hand, and may not cause immediate threats to public safety.

City Harassment Policy: The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at

the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made.

REGULAR MEETING OF THE RICHMOND RENT BOARD

AGENDA

5:00 PM

A. PLEDGE TO THE FLAG

B. ROLL CALL

C. STATEMENT OF CONFLICT OF INTEREST

D. AGENDA REVIEW

E. PUBLIC FORUM

F. RENT BOARD CONSENT CALENDAR

F-1.	APPROVE the minutes of the April 20, 2022, Regular Meeting of the Richmond Rent Board.	<i>Cynthia Shaw</i>
F-2.	RECEIVE the Fiscal Year 2021-22 Monthly Activity Report through April 2022.	<i>Cynthia Shaw</i>
F-3.	RECEIVE the Rent Program FY 2021-22 Monthly Revenue and Expenditure Report through April 2022.	<i>Fred Tran</i>
F-4.	APPROVE late fee waiver(s) for April 2022 pursuant for Regulation 425.	<i>Nicolas Traylor</i>
F-5.	ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference.	<i>Charles Oshinuga</i>

G. STUDY AND ACTION SESSION

G-1.	RECEIVE an updated Fiscal Year 2022-23 Rent Program operating budget and fees, discuss, and schedule a Special Meeting, and PROVIDE direction to staff.	<i>Nicolas Traylor</i> <i>Fred Tran</i>

H. REPORTS OF OFFICERS

I. ADJOURNMENT

Any documents produced by the City and distributed to a majority of the Rent Board regarding any item on this agenda will be made available at the Rent Program Office located on the second floor of 440 Civic Center Plaza and will be posted at www.richmondrent.org.

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: May 18, 2022

Final Decision Date Deadline: May 18, 2022

STATEMENT OF THE ISSUE: The minutes of the April 20, 2022, Regular Meeting of the Richmond Rent Board require approval.

INDICATE APPROPRIATE BODY

☐ City Council	☐ Redevelopment Agency	☐ Housing Authority	☐ Surplus Property Authority	☐ Joint Powers Financing Authority
☐ Finance Standing Committee	☐ Public Safety Public Services Standing Committee	☐ Local Reuse Authority	☒ Other: <u>Rent Board</u>	

ITEM

☐ Presentation/Proclamation/Commendation (3-Minute Time Limit)		
☐ Public Hearing	☐ Regulation	☒ Other: <u>CONSENT CALENDAR</u>
☐ Contract/Agreement	☐ Rent Board As Whole	
☐ Grant Application/Acceptance	☐ Claims Filed Against City of Richmond	
☐ Resolution	☐ Video/PowerPoint Presentation (contact KCRT @ 620.6759)	

RECOMMENDED ACTION: APPROVE the minutes of the April 20, 2022, Regular Meeting of the Richmond Rent Board – Rent Program (Cynthia Shaw 620-5552).

AGENDA ITEM NO:

F-1.

This page intentionally left blank

CORRECTED

RICHMOND, CALIFORNIA, April 20, 2022

The Regular Meeting of the Richmond Rent Board was called to order at 5:01 P.M.

Due to the coronavirus (Covid-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing.

Public comments were confined to items appeared on the agenda and were limited to the methods provided below. DUE TO THE SHELTER IN PLACE ORDERS, and consistent with Executive Order N29-20, the meeting utilized video/teleconferencing only. The following provides information on how the public participated in this meeting.

The public was able to view the meeting using Zoom at the following link:

<https://us02web.zoom.us/j/88489729067?pwd=bHZGY1B2V0lvc1NYLzQ3REhmTlVwdz09>
Password: rentboard

Or By Telephone:

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or
+1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
Webinar ID: 884 8972 9067

International numbers available:

<https://us02web.zoom.us/j/kwWMeh1Pc>

Community members who wished to make a public comment were required to submit their comments via email by 3:00 p.m. on Wednesday, April 20, 2022, to the Rent Board Clerk, Cynthia Shaw at cynthia_shaw@ci.richmond.ca.us, to be considered into the record.

PLEDGE TO THE FLAG

ROLL CALL

Board Members Present: Conner, Johnson, Vasilas, Vice Chair Mishek, and Chair Finlay.

Staff Present: General Counsel Charles Oshinuga, Deputy Director Fred Tran, and Executive Director Nicolas Traylor.

Absent: None.

STATEMENT OF CONFLICT OF INTEREST

None.

AGENDA REVIEW

None.

PUBLIC FORUM

Ray “Jimmy” Smith expressed his concerns regarding his submission of the Landlord Petition packet for Rent Increase under Fair Return Standard: Maintenance of Net Operating Income (MNOI), in 2020, at the beginning of COVID, when the pandemic began affecting the local business, tenants in the area and during the period when everything was shut down by the federal, state and local governments which cause his package to be placed on pause at the time just like many court cases, major surgeries things of that nature due to COVID. He said that he resubmitted the petition packet to the Rent Program in January 2022, for review of the Maintenance of Net Operating Income (MNOI), for a 20-unit apartment building in Point Richmond that involved major renovations that included new balconies, earthquake structural repairs, and retrofitting, that cost around \$456,000. He restated that he submitted the packet in January 2022, and it was returned to him because staff needed some direction from the Board on how to deal with an MNOI Petition packet for expenses made in 2019-2020. He mentioned that he is reaching out to the Board to see if he could receive some guidance on how we could move forward and receive some return on investment for this project.

Cordell Hindler was called to speak but was not present due to technical difficulties. His name was recalled later during Public Comment.

Board Clerk Cynthia Shaw read an emailed public comment as a request for accommodations from a community member named Karen, who lives at Heritage Park Senior apartments in Richmond. She wanted to find out what can be done as tenants in an apartment complex with a management that doesn’t seem to care about the health, safety, or lives of their

elderly tenants, many with health and disability issues. She mentioned that they had ongoing and increasing numbers of serious problems since she moved there over ten years ago. Currently, they have had a malfunctioning Fire Alarm going off day and night for six weeks now, scaring the living daylights out of people and placing vulnerable tenants at risk of having cardiac events or strokes. Other tenants have become increasingly complacent and non-responsive to the many false alarms, putting their lives in danger in the event of an actual fire. Some tenants are not able to leave their units without assistance due to illness or disability. Because they are not informed about what is going on or when the alarms might be triggered due to being worked on, these tenants are being put in a difficult and terrifying position, not knowing when or if they need help to evacuate. Other tenants are left to wait outside in the cold at night, waiting for someone to turn off the alarms. One tenant was forced to leave their apartment to sit in their car in a parking lot and slept in their car overnight because of the pain caused by the alarms and the probability of it causing a cardiac event. Management calls this problem simply an “annoyance.” This is unacceptable. It goes way beyond violating the right to quiet enjoyment of our homes. It’s made their homes uninhabitable and a danger to live in. As seniors, we deserve more than being treated like this.

Ilona Clark was called to speak, but Chair Finlay allowed Mr. Hindler to speak instead since he was experiencing technical difficulties when his name was called.

Cordell Hindler expressed that he approves the items on the Consent Calendar except for item F-6 regarding City legislative bodies continuing to meet via videoconference and teleconference. He mentioned that he opposes virtual meetings because he has spoken with other cities in West County, and they have been holding Hybrid meetings. He is bringing this suggestion to the Board to consider holding Hybrid meetings. He said that the public can still call into the meeting, like City Council meetings. He would like the Rent Board to look into the possibility of holding Hybrid meetings in the future. He also invited the Board to attend the Richmond Rotary Club weekly meeting held on May 6th located at the Richmond Country Club. He added that the speaker for this meeting is the City Manager’s office will provide an overview of the Economic and Development initiatives.

Ilona Clark was called to speak but was not present.

Elaine Dockens was called to speak but was not present.

Board Member Johnson asked staff if someone would follow-up with community member Karen to discuss her concerns. Executive Director Nicolas Traylor responded that he has been in communication with Karen regularly and he said that he will follow-up on the current issues. He also mentioned that he has been in communication with the management of Heritage Park about the fire alarm issue. He added that apparently the issue has been resolved recently within the past week or so. He also added that there are ongoing issues from what he understands.

Board Member Vasilas asked if staff could elaborate on Mr. Smith's comment. Executive Director Nicolas Traylor responded that Mr. Smith filed a Maintenance of Net Operating Income petition, which is a fair return petition. He conducted work on the building in 2019 & 2020, and those are both years that do not count as the current year. The current year is 2021. He added when conducting an MNOI analysis, we look at the base year, which is 2015 (the year prior to rent regulations taking effect, so it's presumed that you received a fair return during that year) and compare that year with the current year which is the preceding calendar year (2021). The comparison of the net operating income for both years to see if the owners kept up with the cost of living. Mr. Traylor's understanding is Mr. Smith's concern is due to the pandemic, he was unable to file in 2021 for 2020, and as a result, he is unable to count those expenses to do the MNOI analysis. That is his concern, and he wanted to bring it to the Board's attention and point out that the pandemic impacted him and therefore was unable to file during the time he would have otherwise qualified to include those expenses. Board Member Vasilas asked Mr. Traylor if they could talk more about this issue offline, and Mr. Traylor agreed.

RENT BOARD CONSENT CALENDAR

On motion of Vice Chair Mishek, seconded by Board Member Johnson, the item(s) marked with an (*) were approved unanimously:

*F-1. Approve the minutes of the March 16, 2022, Regular Meeting of the Richmond Rent Board.

*F-2. Receive the Fiscal Year 2021-22 Monthly Activity Report through March.

*F-3. Receive the Rent Program FY 2021-22 Monthly Revenue and Expenditure Report through March.

*F-4. Receive the Budgeted versus Actual Revenue and Expenditures Report for the third quarter ending March 31, 2022.

*F-5. Approve late fee waiver(s) for March 2022 pursuant for Regulation 425.

*F-6. Adopt a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference.

REGULATIONS

G-1. The matter to adopt Regulation 610, establishing the 2022 Annual General Adjustment in the amount of 5.2% for tenancies commencing prior to September 1, 2021, was presented by Executive Director Nicolas Traylor. The presentation included the statement of the issue, Annual General Adjustment background, proposed Regulation 610, information about Regulation 602 regarding Banking, 2022 AGA next steps, and the recommended action. Discussion ensued. The following individual gave comment: Ilona Clark. A motion by Chair Finlay, seconded by Vice Chair Mishek, to adopt Regulation 610, establishing the 2022 Annual General Adjustment in the amount of 5.2% for tenancies commencing prior to September 1, 2021, passed by the following vote: **Ayes:** Board Members Conner, Vasilas, Vice Chair Mishek and Chair Finlay. **Noes:** Board Member Johnson. **Abstentions:** None. **Absent:** None.

General Counsel Charles Oshinuga made a brief comment to all who gave public comments that were confused by the Banking Regulation to contact the Rent Program prior to seeking a rent increase. He added that nothing in our Regulation ties the Banking Regulation to the State limitations. So, if that's your understanding, please contact the Rent Program to understand how it will work and how it works generally.

STUDY AND ACTION SESSION

H-1. The matter to receive an updated Fiscal Year 2022-23 Rent Program operating budget, discuss, and provide direction to staff was presented by Deputy Director Fred Tran.

The presentation included an update on budget and fees which included an interim solution that was tentatively reached with the City, an update on the increase in fringe benefits, Budget Options and Recommendations for the Rent Board which included proposed scenarios for budget Option B, at 78% and 62% Fringe Benefits with new a database and propose scenarios for budget Option B, at 78% and 62% Fringe Benefits without a new database, budgetary next steps, and the recommended action. Discussion ensued. The following individual gave comment: Ilona Clark.

A motion by Board Member Conner, seconded by Board Member Vasilas, proposed the following direction to staff: to prepare the Fiscal Year 2022-23 Rent Program operating budget, to reflect Option B without a new database, at 78% fringe benefits, to include \$20,000 for consultants, defer hiring of the current two vacant positions to add to the cost savings and find other cost savings to the budget. Board Member Vasilas withdrew his motion to allow for discussion. Discussion ensued. After discussion among Board Members, Board Member Vasilas reinstated his second motion. The motion failed by the following vote: **Ayes:** Board Members Conner and Vasilas. **Noes:** Board Member Johnson, Vice Chair Mishek and Chair Finlay. **Abstentions:** None. **Absent:** None.

A motion by Vice-Chair Mishek, seconded by Board Member Johnson, proposed the following direction to staff: prepare the Fiscal Year 2022-23 Rent Program operating budget and return to the Board with budget Option B that includes a new database, at 78% fringe benefits, and to include the budgeted 12 staff positions, passed by the following vote: **Ayes:** Board Member Johnson, Vice Chair Mishek and Chair Finlay. **Noes:** Board Members Conner and Vasilas. **Abstentions:** None. **Absent:** None.

REPORTS OF OFFICERS

Executive Director Nicolas Traylor gave a brief report that we are currently recruiting a new Rent Services Analyst. He added that we are very excited about this process and satisfied with the list, and we expect to begin interviewing within the next few weeks. Mr. Traylor also reported that our next workshop webinar titled "How to File a Rent Increase or Decrease Petition" will be held on Friday, April 29, 2022. He also added that he would be working closely with Deputy Director Fred Tran to go over the budget numbers to ensure the city's numbers are thoroughly

analyzed and provide any documentation necessary to back up their request. He also expressed appreciation to the Board for their robust discussion on this matter.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:13 P.M.

Cynthia Shaw
Staff Clerk

(SEAL)

Approved:

Virginia Finlay, Rent Board Chair

This page intentionally left blank

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: May 18, 2022

Final Decision Date Deadline: May 18, 2022

STATEMENT OF THE ISSUE: The Monthly Activity Report is designed to provide members of the Rent Board and Richmond community with a quantitative summary of the Rent Program's activities for the month and fiscal year-to-date.

INDICATE APPROPRIATE BODY

☐ City Council	☐ Redevelopment Agency	☐ Housing Authority	☐ Surplus Property Authority	☐ Joint Powers Financing Authority
☐ Finance Standing Committee	☐ Public Safety Public Services Standing Committee	☐ Local Reuse Authority	☒ Other: <u>Rent Board</u>	

ITEM

☐ Presentation/Proclamation/Commendation (3-Minute Time Limit)		
☐ Public Hearing	☐ Regulation	☒ Other: <u>Consent Calendar</u>
☐ Contract/Agreement	☐ Rent Board As Whole	
☐ Grant Application/Acceptance	☐ Claims Filed Against City of Richmond	
☐ Resolution	☐ Video/PowerPoint Presentation (contact KCRT @ 620.6759)	

RECOMMENDED ACTION: RECEIVE the Fiscal Year 2021-22 Monthly Activity Report through April 2022 - Rent Program (Cynthia Shaw 620-5552).

AGENDA ITEM NO:

F-2.

This page intentionally left blank

**Rent Program
FY2021-22 Monthly Activity Report**

ITEM F-2

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	
2		MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	YTD TOTAL
3	Public Information & Enrollment Unit													
5	Rent/Eviction Counseling Appointments By Phone	191	176	218	185	221	269	139	179	209	208			1,995
6	Rent/Eviction Counseling Appointments By Walk-ins								12	71	102			185
7	Rent/Eviction Counseling Questions Addressed By Email	363	242	194	155	166	203	123	182	212	176			2,016
8	TOTAL RENT/EVICTION COUNSELING APPOINTMENTS	554	418	412	340	387	472	262	373	492	486	-	-	4,196
9	Rent/Eviction Counseling Sessions Conducted in Spanish	155	105	157	131	155	155	35						893
10	Rent/Eviction Counseling Sessions Conducted in Mandarin	-	-	-	-	-								-
11	Rent/Eviction Counseling Sessions Conducted in Cantonese	-	-	-	-	-								-
12	Rent/Eviction Counseling Sessions Conducted in Another Language	-	-	-	-	-			15	45	55			115
13	TOTAL RENT/EVICTION COUNSELING APPOINTMENTS IN A LANGUAGE OTHER THAN ENGLISH	155	105	157	131	155	155	35	15	45	55	-	-	1,008
14	Legal Service Referrals	13	7	9	11	9	7	7	5	15	18			101
17	Mediations Conducted	-	-	2	3	1	-	2	1	2				11
18	Assists from Front Office Staff	212	179	212	216	66	212	187	215	266	133			1,898
19	Courtesy Compliance Letters Sent	12	27	24	11	2	-	5	3	15				99
20	Community Workshop Attendees	39	-	-	127	1	31	15	2	1				216
21	Hard Copy Rent Increase Notices Processed	3	5	-	-	-	4	-	2	7	27			48
22	Hard Copy Termination of Tenancy Notices Processed	3	2	6		11	62	41	29	5	46			205
24														-
25	Billing/Enrollment/Registration Counseling Appointments In-Person	-	-	-		-			-	7	4			11
26	Billing/Enrollment/Registration Counseling Appointments By Phone	22	32	15	14	44	80	93	56	83	68			507
27	Billing/Enrollment/Registration Counseling Questions Addressed By Email	20	71	81	27	25	94	105	105	131	49			708
28	TOTAL BILLING/ENROLLMENT/REGISTRATION COUNSELING APPOINTMENTS	42	103	96	41	69	174	198	161	214	117	-	-	1,215
29	Enrollment/Tenancy Registration Packets Mailed	-	4	4	55	120	12	42	5	77	5			324
30	Enrollment Forms Processed	1	8	13	12	15	10	9	4	31	12			115
31	Rental Housing Fee Invoices Generated	8	247	27	154	207	4,427	33	12,294	4,729	124			22,250
32	Checks Processed	46	8	21	20	20	23	70	45	881	650			1,784
33	Checks Returned	4	2	2	2	1	2	1	-	2	2			18
34	Rental Units Discovered Not in Database	-	-	-	18	-	1	5	8	1	3			36
35	Property Information Updated	9	9	-	40	8	7	14	39	153	58			337
36	Compliance Actions (Reviewing Records, Exemption Statuses, Addresses)	32	-	194	37	233	194	236	5	-				931
37	Applications for Administrative Determination of Exempt/Inapplicable Status Received	2	4	4	2	2	1	3	3	8	5			34
38	Administrative Determination of Exempt/Inapplicable Status Issued	1	4	2	-	3	4	1	3	-	1			19
39	Declarations of Exemption Processed	4	-	7	13	6	23	4	10	4	12			83
40	LEGAL UNIT													
41	Public Records Act Requests Received	3	2	1	3	1	1	-	2	1	1			15
42	Owner Move-In Eviction Termination of Tenancy Notices Reviewed	1	2	1	2	1	-	-	1	-	-			8
43	Withdrawal from the Rental Market (Ellis Act) Termination of Tenancy Notices Reviewed	-	1	-	-	2	-	1	1	2	-			7
44	Substantial Repairs Termination of Tenancy Notices Reviewed	-	-	-	-	1	-	-	-	-	-			1
45	Appeal Hearings Held	1	-	-	1	-	-	-	1	-	-			3
46	HEARINGS UNIT													
49	Consultations with Hearings Unit Coordinator By Phone	9	7	9	8	7	2	5	-	3	6			56
50	Hearings-Related Questions Addressed by Email	35	38	31	27	20	15	13	18	17	12			226
51	TOTAL HEARINGS-RELATED CONSULTATIONS	44	45	40	35	27	17	18	18	20	18	-	-	282
52	MNOI Petitions Received (Attachment A)	1	-	-	-	-	-	-						1
53	Increased in Occupants Petitions Received (Attachment B)	-	-	-	-	-								-
54	Increase in Space or Services Petitions Received (Attachment C)	-	-	-	-	-			-	-				-
55	Restoration of Denied AGA Petitions Received (Attachment D)	-	-	-	-	-	-	-						-
56	Landlord Individual Rent Adjustment Petitions Received	-	-	-	-	-			-	1	2			3
57	Landlord Petition to Determine Exempt Status Received	-	2	1	-	-	-	-	-	-				3
58	TOTAL LANDLORD PETITIONS RECEIVED	1	2	1	-	-	-	-	-	1	2	-	-	7
59	Excess Rent or Failure to Return Sec Dep Petitions Received (Attachment A)	-	-	-	-	-	-	-	-	-	2			2
60	Decrease in Space/Services or Habitability Petitions Received (Attachment B)	1	1	-	-	-	2	-	-		3			7
61	Reduction in Number of Tenants Petitions Received (Attachment C)	-	-	-	-	-			-	-				-
62	Tenant Petition Based on Multiple Grounds	1	-	1	1	-	1	2						6
63	Tenant Petition for Rent Withholding Petitions Received	-	-	-	-	-			-	-				-
64	Tenant Petition for Failure to Pay Relocation Payment Petitions Received	2	-	1	1	-	-	-	-	-				4
65	TOTAL TENANT PETITIONS RECEIVED	4	1	2	2	-	3	2	-	-	5	-	-	19
66	Petition for Determination of Occupancy Status	-	-	-	-	-								-
67	Petition for Initial Rent Determination	-	-	-	-	-								-

**Rent Program
FY2021-22 Monthly Activity Report**

ITEM F-2

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	
2		MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	YTD TOTAL
68	Request to Expedite Hearing Process	-	-	-	-	-	-	-	-	-	-	-	-	-
69	Request for a Continuance of the Hearing Process	-	-	1	-	1	1	-	-	-	-	-	-	3
70	Subpoena(s)	-	-	-	-	2	-	-	-	-	-	-	-	2
71	TOTAL OTHER PETITIONS RECEIVED	-	-	1	-	3	1	-	-	-	-	-	-	5
72	Decisions Ordered	-	1	1	-	1	-	1	-	1	-	-	-	5
73	Cases Settled	1	1	4	1	-	1	-	-	-	-	-	-	8
74	Cases Dismissed	1	-	1	-	-	-	-	-	1	2	-	-	5
75	Petitions Withdrawn	-	-	2	-	1	-	-	-	2	1	-	-	6
76	TOTAL CASES CLOSED	2	2	8	1	2	1	1	-	4	3	-	-	24
77	Appeals Received	1	1	1	-	-	-	-	-	-	1	-	-	4
78	Total Open Cases (Tenant Petitions)	10	11	5	1	6	5	5	3	2	3	-	-	51
79	Total Open Cases (Landlord Petitions)	2	2	2	-	1	-	-	-	2	3	-	-	12
80	Total Open Cases (Other Petitions)	-	-	-	-	-	-	-	-	-	-	-	-	-
81	TOTAL OPEN CASES	12	13	7	1	7	5	5	3	4	6	-	-	63
82	Form Submissions													
83	Agent Authorization	-	1	-	-	1	-	-	1	-	-	-	-	3
84	Proof of Excess Rent Refund	-	-	-	1	-	3	-	-	-	-	-	-	4
85	Proof of Permanent Relocation Payment	-	1	1	2	1	-	-	-	-	-	-	-	5
86	Proof of Temporary Relocation Payment	-	-	-	-	-	-	-	-	-	-	-	-	-
87	Change in Terms of Tenancy	-	-	1	2	2	-	2	1	1	-	-	-	9
88	TOTAL RENT INCREASE NOTICES FILED	49	92	125	48	13	8	46	49	69	69	-	-	568
89	Termination of Tenancy - Nonpayment of Rent	8	65	28	104	44	29	46	3	1	12	-	-	340
90	Termination of Tenancy - Breach of Lease	5	3	9	4	6	-	-	3	3	3	-	-	36
91	Termination of Tenancy - Failure to Give Access	-	-	-	-	-	-	-	-	-	-	-	-	-
92	Termination of Tenancy - Nuisance	3	1	10	-	5	1	2	1	-	2	-	-	25
93	Termination of Tenancy - Withdrawal from the Rental Market	-	-	1	-	-	-	-	-	2	-	-	-	3
94	Termination of Tenancy - Owner Move-In	1	1	2	3	2	-	-	1	-	-	-	-	10
95	Termination of Tenancy - Substantial Repairs	-	-	-	-	1	-	-	-	-	-	-	-	1
96	Termination of Tenancy - Temporary Tenancy	-	-	-	-	1	-	-	-	-	-	-	-	1
97	TOTAL TERMINATION OF TENANCY NOTICES FILED	17	70	50	111	59	30	48	8	6	17	-	-	416

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: May 18, 2022

Final Decision Date Deadline: May 18, 2022

STATEMENT OF THE ISSUE: Utilizing the City's MUNIS software system, management staff can generate financial reports on a monthly basis detailing the Rent Program's revenues and expenditures. These reports allow management staff and the Rent Board to closely monitor the Program's financial circumstances.

INDICATE APPROPRIATE BODY

☐ City Council	☐ Redevelopment Agency	☐ Housing Authority	☐ Surplus Property Authority	☐ Joint Powers Financing Authority
☐ Finance Standing Committee	☐ Public Safety Public Services Standing Committee	☐ Local Reuse Authority	☒ Other: <u>Rent Board</u>	

ITEM

☐ Presentation/Proclamation/Commendation (3-Minute Time Limit)		
☐ Public Hearing	☐ Regulation	☒ Other: <u>Consent Calendar</u>
☐ Contract/Agreement	☐ Rent Board As Whole	
☐ Grant Application/Acceptance	☐ Claims Filed Against City of Richmond	
☐ Resolution	☐ Video/PowerPoint Presentation (contact KCRT @ 620.6759)	

RECOMMENDED ACTION: RECEIVE the Rent Program FY 2021-22 Monthly Revenue and Expenditure Report through April 2022 – Rent Program (Fred Tran 620-6537).

AGENDA ITEM NO:

F-3.

This page intentionally left blank

RICHMOND RENT PROGRAM
MONTHLY REVENUE AND EXPENDITURES REPORT
FISCAL YEAR 2021-22

ITEM F-3

			Period 1 July	Period 2 August	Period 3 September	Period 4 October	Period 5 November	Period 6 December	Period 7 January	Period 8 February	Period 9 March	Period 10 April	ENCUMBRANCES	YTD TOTAL	AVAILABLE BUDGET	% USED
OBJECT	ORIGINAL BUDGET	ADOPTED BUDGET	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL	MTD ACTUAL				
340445 Rental Housing Fees	(2,893,854.00)	(2,893,854.00)	(691,167.85)	(662,750.30)	(536,446.55)	(86,825.20)	(49,226.30)	(94,505.60)	(38,778.65)	(30,572.50)	(35,080.10)	(51,372.80)	-	(2,276,725.85)	(617,128.15)	78.7%
TOTAL LICENSES, PRMITS&FEES	(2,893,854.00)	(2,893,854.00)	(691,167.85)	(662,750.30)	(536,446.55)	(86,825.20)	(49,226.30)	(94,505.60)	(38,778.65)	(30,572.50)	(35,080.10)	(51,372.80)	-	(2,276,725.85)	(617,128.15)	78.7%
361701 Interest	(14,460.00)	(14,460.00)	-	-	-	(838.30)	-	-	(912.08)	-	-	(1,124.08)	-	(2,874.46)	(11,585.54)	19.9%
361705 Realized Gain	-	-	-	-	-	(1,287.30)	-	-	(630.03)	-	-	173.25	-	(1,744.08)	1,744.08	100.0%
TOTAL INTEREST INCOME	(14,460.00)	(14,460.00)	-	-	-	(2,125.60)	-	-	(1,542.11)	-	-	(950.83)	-	(4,618.54)	(9,841.46)	31.9%
364867 Revenue from Collections Agency	(30,000.00)	(30,000.00)	-	-	(2,220.00)	-	-	-	(8,012.25)	(2,193.86)	-	-	-	(12,426.11)	(17,573.89)	41.4%
337373 Other Grants	-	-	-	-	-	-	-	(5,000.00)	-	-	-	-	-	(5,000.00)	5,000.00	100.0%
TOTAL OTHER REVENUE	(30,000.00)	(30,000.00)	-	-	(2,220.00)	-	-	(5,000.00)	(8,012.25)	(2,193.86)	-	-	-	(17,426.11)	(17,573.89)	58.1%
TOTAL REVENUE	(2,938,314.00)	(2,938,314.00)	(691,167.85)	(662,750.30)	(538,666.55)	(88,950.80)	(49,226.30)	(99,505.60)	(48,333.01)	(32,766.36)	(35,080.10)	(52,323.63)	-	(2,298,770.50)	(639,543.50)	78.2%
400001 SALARIES & WAGES/Executive	677,048.00	677,048.00	45,587.34	49,595.08	57,704.02	57,704.02	57,704.02	57,704.02	58,915.50	58,309.76	58,309.76	58,309.76	-	559,843.28	117,204.72	82.7%
400002 SALARIES & WAGES/Mgmt-Local 21	323,312.00	323,312.00	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	12,590.60	-	119,115.14	204,196.86	36.8%
400003 SALARIES & WAGES/Local 1021	196,625.00	196,625.00	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	16,347.30	-	120,330.39	76,394.61	61.1%
400006 SALARIES & WAGES/PT- Temp	43,036.00	43,036.00	2,190.73	2,637.71	3,657.61	1,362.83	2,843.07	3,028.35	3,325.24	3,637.32	3,007.52	3,613.68	-	29,304.06	13,731.94	68.1%
400031 OVERTIME/General	-	-	642.96	708.11	(642.96)	-	-	-	-	-	542.47	542.47	-	1,793.05	(1,793.05)	100.0%
400049 OTHER PAY/Bilingual Pay	10,237.00	10,237.00	350.00	647.46	944.92	651.96	651.96	651.96	651.96	651.96	651.96	667.05	-	6,521.19	3,715.81	63.7%
400049 OTHER PAY/Auto Allowance	4,200.00	4,200.00	-	350.00	700.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	-	3,500.00	700.00	83.3%
400050 OTHER PAY/Medical- in Lieu of	2,400.00	2,400.00	-	-	-	-	-	-	-	-	-	-	-	-	2,400.00	0.0%
400058 OTHER PAY/Bonuses	-	-	-	-	-	15,200.00	-	19,000.00	-	-	-	-	-	34,200.00	(34,200.00)	100.0%
TOTAL SALARIES AND WAGES	1,256,858.00	1,256,858.00	71,839.25	77,006.58	85,431.81	98,337.03	84,617.27	103,802.55	86,310.92	86,017.26	88,723.58	92,420.86	-	874,507.11	382,350.89	69.6%
400103 P-ROLL BEN/Medicare Tax-ER Shr	16,440.00	16,440.00	1,044.80	1,120.22	1,242.38	1,429.52	1,230.60	1,508.80	1,255.42	1,255.42	1,290.41	1,364.19	-	12,741.43	3,698.57	77.5%
400105 P-ROLL BEN/Health Insurance Be	173,441.00	173,441.00	10,603.12	12,723.87	12,723.87	12,723.87	12,723.87	13,343.24	13,343.24	13,343.24	15,577.17	16,436.37	-	133,541.86	39,899.14	77.0%
400106 P-ROLL BEN/Dental Insurance	17,520.00	17,520.00	973.60	1,095.30	1,095.30	1,095.30	1,095.30	1,095.30	1,095.30	1,095.30	1,217.00	1,217.00	-	11,074.70	6,445.30	63.2%
400109 P-ROLL BEN/Employee Assistance	528.00	528.00	29.12	32.76	32.76	32.76	13.77	13.77	13.77	13.77	15.30	15.30	-	213.08	314.92	40.4%
400110 P-ROLL BEN/Professional Dev-Mg	6,750.00	6,750.00	-	-	-	-	-	-	-	-	-	250.00	-	250.00	6,500.00	3.7%
400111 P-ROLL BEN/Vision	2,316.00	2,316.00	114.48	128.79	128.79	128.79	128.79	128.79	128.79	128.79	143.10	143.10	-	1,302.21	1,013.79	56.2%
400112 P-ROLL BEN/Life Insurance	4,163.00	4,163.00	237.90	282.70	282.70	284.43	284.43	284.43	276.63	276.63	281.43	281.43	-	2,772.71	1,390.29	66.6%
400114 P-ROLL BEN/Long Term Disabilt	12,342.00	12,342.00	627.20	718.42	728.03	728.03	728.03	728.03	427.23	427.23	454.08	462.00	-	6,028.28	6,313.72	48.8%
400116 P-ROLL BEN/Unemployment Ins	5,472.00	5,472.00	342.00	380.00	418.00	418.00	(106.95)	418.00	456.00	418.00	431.45	456.00	-	3,630.50	1,841.50	66.3%
400117 P-ROLL BEN/Personal/Prof Dev	2,250.00	2,250.00	-	-	-	-	-	-	-	-	-	1,140.09	-	1,140.09	1,109.91	50.7%
400118 P-ROLL BEN/Worker Comp-Injury Appt	359.00	359.00	-	-	-	-	-	-	-	-	-	-	-	-	359.00	0.0%
400121 P-ROLL BEN/Worker Comp-Clerica	9,878.00	9,878.00	591.20	626.20	706.05	624.02	642.27	656.77	680.02	704.46	655.14	932.52	-	6,818.65	3,059.35	69.0%
400122 P-ROLL BEN/Worker Comp-Prof	58,021.00	58,021.00	3,330.60	3,563.05	4,033.36	4,033.36	4,033.36	4,033.36	4,103.62	4,068.48	4,068.48	4,112.24	-	39,379.91	18,641.09	67.9%
400127 P-ROLL BEN/OPER	49,094.00	49,094.00	2,894.91	3,088.49	3,354.52	3,312.88	3,312.88	3,312.88	3,362.57	3,337.72	3,452.30	3,578.47	-	33,007.62	16,086.38	67.2%
400130 P-ROLL BEN/PARS Benefits	94.00	94.00	3.44	3.44	3.44	30.48	36.97	39.36	43.22	47.28	39.09	46.98	-	321.16	(227.16)	341.7%
400149 P-ROLL BEN/PERS-Misc	157,301.00	157,301.00	9,280.54	9,896.10	10,745.73	10,609.58	10,609.58	10,609.58	10,767.44	10,688.52	11,052.53	11,455.30	-	105,714.90	51,586.10	67.2%
400151 P-ROLL BEN/PERS-Misc (UAL)	327,048.00	327,048.00	20,862.27	23,180.30	20,862.27	20,862.27	20,862.27	20,862.27	20,862.27	20,862.27	23,180.30	23,180.30	-	215,576.79	111,471.21	65.9%
TOTAL FRINGE BENEFITS	843,017.00	843,017.00	50,935.18	54,518.17	58,706.13	56,313.29	55,595.17	57,034.58	56,815.52	56,666.78	61,857.78	65,071.29	-	573,513.89	269,503.11	68.0%
400201 PROF SVCS/Professional Svcs	18,350.00	21,350.00	217.00	567.29	217.00	755.79	715.21	852.74	1,475.21	1,475.21	945.36	918.09	9,610.95	8,409.05	3,330.00	84.4%
400206 PROF SVCS/Legal Serv Cost	210,000.00	210,000.00	-	22,916.00	4,166.00	16,666.00	16,666.00	16,666.00	16,666.00	22,916.00	22,916.00	16,666.00	37,506.00	156,244.00	16,250.00	92.3%
400245 TRAVEL & TRNG/Tuition Rmb/Cer	800.00	800.00	-	-	-	-	-	-	-	-	-	-	-	-	800.00	0.0%
400261 DUES & PUB/Memberships & Dues	1,650.00	1,650.00	-	-	-	-	-	153.82	1,042.88	-	-	-	-	1,196.70	453.30	72.5%
400271 AD & PROMO/Advertising&Promo	5,675.00	5,675.00	-	-	96.00	96.00	649.00	-	3,087.35	-	-	-	-	3,928.35	1,746.65	69.2%
400280 ADM EXP/Program Supplies	3,950.00	3,950.00	-	-	89.00	89.00	192.00	96.00	96.00	96.00	276.00	96.00	-	1,030.00	2,920.00	26.1%
TOTAL PROF & ADMIN SERVICES	240,425.00	243,425.00	217.00	23,483.29	4,568.00	17,606.79	18,222.21	17,768.56	22,637.59	24,487.21	24,137.36	17,680.09	47,116.95	170,808.10	25,499.95	89.5%
400231 OFF EXP/Postage & Mailing	22,647.00	22,647.00	892.42	100.34	9,258.27	79.61	105.43	158.19	-	3,288.98	338.75	268.13	5.06	14,490.12	8,151.82	64.0%
400232 OFF EXP/Printing & Binding	25,807.00	25,807.00	-	551.11	-	8.17	-	-	-	-	175.38	-	-	734.66	25,072.34	2.8%
400233 OFF EXP/Copying & Duplicating	500.00	500.00	-	-	-	-	-	-	-	-	-	-	-	-	500.00	0.0%
400304 RENTAL EXP/Equipment Rental	8,000.00	8,000.00	-	373.16	-	186.58	373.33	186.57	186.58	435.07	186.58	432.31	2,939.82	2,360.18	2,700.00	66.3%
400321 MISC EXP/Misc Contrib	3,000.00	3,000.00	-	-	-	-	-	-	-	-	1,500.00	-	1,500.00	1,500.00	-	100.0%
400322 MISC EXP/Misc Exp	2,925.00	2,925.00	-	-	-	-	173.33	-	-	-	-	-	-	173.33	-	5.9%
400341 OFF SUPP/Office Supplies	6,795.00	6,495.00	-	-	1,387.93	17.53	1,069.73	304.81	84.39	2,070.69	867.03	534.75	-	6,336.86	158.14	97.6%
TOTAL OTHER OPERATING	69,674.00	69,374.00	892.42	1,024.61	10,654.37	283.72	1,721.82	649.57	270.97	5,794.74	3,067.74	1,235.19	4,444.88	25,595.15	39,333.97	43.3%
400401 UTILITIES/Tel & Telegraph	500.00	500.00	-	90.56	-	45.28	45.27	90.54	-	45.25	90.52	-	-	407.42	92.58	81.5%
TOTAL UTILITIES	500.00	500.00	-	90.56	-	45.28	45.27	90.54	-	45.25	90.52	-	-	407.42	92.58	81.5%
400538 CONTRACT SVCS/Oth Cntrc	300.00	300.00	-	-	-	-	-	-	-	-	150.30	-	99.70	150.30	50.00	83.3%
400552 PROV FR INS LOSS/Ins Gen Liab	9,300.00	9,300.00	-	-	7,915.00	-	-	-	1,076.00	-	-	-	109.00	8,991.00	200.00	97.8%
TOTAL PROVISION FOR INS LOSS	9,300.00	9,300.00	-	-	7,915.00	-	-	-	1,076.00	-	-	-	109.00	8,991.00	250.00	97.8%
400574 COST POOL(ISF)-Gen Liability	79,937.00	79,937.00	-	17,376.00	-	9,273.00	6,661.00	6,661.00	6,661.00	6,661.00	6,661.00	6,661.00	-	66,615.00	13,322.00	83.3%
400586 COST POOL(CAP)- Admin Charges	52,481.00	52,481.00	-	-	-	-	21,869.00	4,372.00	4,371.00	4,377.00	4,372.00	4,371.00	-	43,732.00	8,749.00	83.3%
400591 COST POOL(IIND)Civic Ctr Alloc	50,286.00	50,286.00	-	-	-	16,758.00	4,191.00	4,191.00	4,191.00	4,191.00	4,191.00	4,191.00	-	41,904.00	8,382.00	83.3%

This page intentionally left blank

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: May 18, 2022

Final Decision Date Deadline: May 18, 2022

STATEMENT OF THE ISSUE: Statement of the Issue: At the November 17, 2021 Regular Meeting of the Richmond Rent Board, the Board adopted Regulation 425, titled, "Waiver of Delinquent Residential Housing Fee Assessment. As required by Regulation 425, the Executive Director of his or her designee shall review all late fee waiver requests and issue a recommendation for the Rent Board to approve the waiver, in full or in part, or deny the waiver, based on the Landlord's reason for requesting the waiver and their payment history. Attached to this recommendation, for the month of April 2022, are the compiled late fee waiver requests and associated documentation.

INDICATE APPROPRIATE BODY

☐ City Council	☐ Redevelopment Agency	☐ Housing Authority	☐ Surplus Property Authority	☐ Joint Powers Financing Authority
☐ Finance Standing Committee	☐ Public Safety Public Services Standing Committee	☐ Local Reuse Authority	☒ Other: <u>Rent Board</u>	

ITEM

☐ Presentation/Proclamation/Commendation (3-Minute Time Limit)		
☐ Public Hearing	☐ Regulation	☒ Other: <u>CONSENT CALENDAR</u>
☐ Contract/Agreement	☐ Rent Board As Whole	
☐ Grant Application/Acceptance	☐ Claims Filed Against City of Richmond	
☐ Resolution	☐ Video/PowerPoint Presentation (contact KCRT @ 620.6759)	

RECOMMENDED ACTION: APPROVE late fee waiver(s) for April 2022 pursuant for Regulation 425 - Rent Program (Nicolas Traylor/510-620-6564).

AGENDA ITEM NO:

F-4.

This page intentionally left blank



To: Members of the Richmond Rent Board

From: Nicolas Traylor, Executive Director

Re: Late Fee Waiver Recommendation

Date: May 18, 2022

Late Fee Waiver Recommendations Pursuant to Regulation 425

As required by Regulation 425, the Executive Director or his or her designee shall review all late fee waiver requests and issue a recommendation for the Rent Board to approve the waiver, in full or in part, or deny the waiver, based on the Landlord's reason for requesting the waiver and their payment history. Attached to this recommendation are the compiled late fee waiver requests and associated documentation including the table below with details on each month's request.

Summary of Late Fee Waiver Requests and Recommendation for April 2022:

Property Owner	Date of Request	Reason for Request	Recommendation to Approve or Deny	Late Fee Amount	Total Late Fees Waived if Approved	Recommended Late Fee Amount (if any)
1701 San Joaquin LLC (Yazheng Song)	4-26-2022	Wrong Mailing Address	Partial Waiver to the 10% penalty level	\$876	\$700.80	\$175.20 (10%)

Good Cause and Late Payment History

Regulation 425 requires a showing of Good Cause prior to waiving any late fee assessment. Good Cause is defined as the taking of reasonable efforts, while acting with due diligence to remit timely payment of the Residential Rental Housing Fee. In other words, it is an evaluation of whether the Landlord took reasonable efforts and acted with due diligence in their attempt to pay the Residential Rental Housing Fee. Regulation 425 guides this inquiry by requiring the Executive Director evaluate applicable enumerated factors (Attachment 1) prior to making a determination of whether there exist Good Cause to grant the request. Finally, Regulation 425 establishes that a Rent Program billing error would always constitute Good Cause to waive the late fee assessment.

Claim of "Good Cause"

In their request, dated April 26, 2022, (Attachment 2) property manager of 1701 San Joaquin St., Andrew Hibbert, indicated that the reason for paying late was that the invoice was sent to the wrong mailing address. Upon investigating this claim, staff found the following (Attachment 3 - Email from Moises Serano, Rent Program Administrative Aide):

- 1) When Andrew Hibbert (Property Manager for 1701 San Joaquin LLC) enrolled 1701 San Joaquin St. in January of 2019 he indicated on the Property Enrollment Form (Attachment 4) that they wanted their Rent Program correspondence to go to the Property Manager's office at 99 Marinero Circle, Tiburon, CA 94920. According to Ms. Song, at some point over the last two years, they decided to change the mailing address from the property management company to Ms. Song's mailing address. Ms. Song and Mr. Hibbert claim that they did not know that they needed to submit an Amended Property Enrollment form to update the mailing address. As a result, the invoices for fiscal year 2020-2021 and 2021-22 were still being sent to the property manager's address, because the ownership did not inform the Rent Program of the mailing address change. Since those two fiscal years were not paid, late fees began accumulating for each Rental Unit.
- 2) On April 21, 2022, Rent Program staff sent an email to Ms. Song containing a copy of the Residential Rental Housing Fee Invoice mailed out in July 2021. Rent Program staff also explained to Ms. Song, that in order to update the property's mailing address the Rent Program requires the submission of the Amended Property Enrollment Form. Rent Program staff informed Ms. Song that two Fiscal Year Fees (2020-2021 & 2021-2022) were still due along with \$876 in late fees (Attachment 5-Invoice with Late Fees).
- 3) Property manager, Andrew Hibbert has since submitted an Amended Property Enrollment Form (Attachment 6) with the updated mailing address. Ms. Song paid the base fees due for Fiscal Year 2020-2021 & 2021-2022 (Attachment 7 & 8 - Invoice and Receipt of Payment).

Payment History

Where a requestor has made timely payments in the prior two (2) fiscal years, their request shall be ministerially granted. Such requests do not require a showing of Good Cause and are not subject to the provisions of Regulation 425 (D) and Regulation 425 (E). Regulation 435 (D) and (E), provide the factors required when making a determining of good cause.

In this case, timely payments were not made on behalf of 1701 San Joaquin LLC during the last two fiscal years, foreclosing the possibility of a ministerial waiver.

Evaluation of Owner's Claim of Good Cause

No Late Fee waiver request shall be granted unless there is a sufficient demonstration of Good Cause. In their consideration, the Executive Director must evaluate the following factors, whenever present, when making a determination of Good Cause:

1. *Whether the failure to remit timely payment was due to a Rent Program billing error, such as an incorrect address, an incomplete invoice, or an invoice sent to the wrong owner;*
2. *Whether the requestor is a successor in interest who has not received an invoice.*
3. *Whether the requestor is experiencing a financial hardship that is caused by circumstances beyond the Landlord's control;*
4. *Whether the requestor experienced a medical emergency, medical treatment, hospitalization, or death in the family within the billing period;*
5. *Whether the requestor had submitted a request for an Administrative Determination of Exempt/Applicability Status within the billing period;*

6. *Whether the requestor's Tenant(s) have experienced a COVID-19 related financial hardship that has impacted the Tenant's ability to pay Rent;*
7. *Late payment History.*
8. *Any other circumstances relevant to the inquiry of Good Cause.*

Owners of rental property in Richmond are required to update their mailing address when it changes, by submitting an Amended Property Enrollment form. Therefore, the failure to remit timely payment was not due to a Rent Program billing error, such as an incorrect address, an incomplete invoice, or an invoice sent to the wrong owner. Since the billing issue was not the result of Rent Program error, but rather the result of the owners not updating their address with the Rent Program, their claim of having Good Cause is weak.

Staff Recommendation

Mrs. Song did show good faith in her efforts to come into compliance, by contacting the Rent Program to inquire about their invoice, updating their mailing address with the Rent Program and paying all past fees due (minus late fees). Staff recommend a partial waiver of the late fees pursuant to Rent Board Regulation 425 G(3). Regulation 425 G(3) requires that if there was one late fee waiver request granted in the prior three fiscal years, the late fee assessment shall be reduced to at least a 10% percent assessment. Since a late fee waiver was previously granted for 1701 San Joaquin LLC in fiscal year 2018-19 (Attachment 9 - 2018-19 Late Fee Waiver Request), a 10% late fee penalty of \$175.20, should be assessed.

This page intentionally left blank



Request to Remove Late Fees

Property Owner Name: _____

FRJC #: _____

Property Owner Phone Number or Email: _____

The Property Owner has requested the removal of late fees on their account totaling \$ _____ for the following reason:

- ☐ New Owner, did not receive invoice
- ☐ Wrong Mailing Address
- ☐ Owner believed property was exempt from the Rent Ordinance
- ☐ Financial hardship, caused by circumstances beyond the Landlord's control, such as natural disaster, destruction or major damage to the Rental Property not due to the Landlords actions, bankruptcies and disputes over ownership of the property.
- ☐ Hospitalizations or medical treatments of the Landlord or Landlord's family during the fee billing period, or a death in the family within the fee billing period
- ☐ The landlord was billed for a fewer number of units because of errors in property records maintained by the Rent Program where the error was not attributable to information supplied by the Landlord. The penalties are waived only for unbilled units; the billed units should be paid on time.
- ☐ A previously enrolled property was not billed as a result of staff error.
- ☐ An invalid or erroneous account number was assigned, which resulted in billing errors or improper crediting of payments by the landlord.
- ☐ The determination of whether or not the property was subject to the Ordinance required an analysis through the existing Administrative Determination of Exempt Status process. Penalties will be waived only while the determinations pending. If the Landlord raised the issue requiring administrative determination, penalties will be waived only from the date of the first written contact with the Board in which the issue was raised. Waiver of penalties will not be granted if the staff determines that the issue raised is already settled and/or has no substantial merit. If the issue was raised by Rent Board staff, the waiver period commences on the date on which the administrative determination was requested by the staff. In all situations in which a determination was requested, the waiver period terminates when the Landlord is notified of the determination regarding the status of his/her property.
- ☐ The property owner was unable to collect some or all of the rent due to the COVID-19 pandemic and the resulting hardship led to non-payment of the Rental Housing Fee. In this case, the property owner must declare under penalty of perjury, in detail, how COVID-19 has impacted their business (i.e. how many month's tenants didn't pay rent, illness in the family or self, etc.)
- ☐ Other: _____

Declaration & Signature:

I declare under penalty of perjury under the laws of the State of California that every statement in this Late Fee Waiver Request is true and correct to the best of my knowledge and belief.

Signature of Landlord/Property Manager: _____ Date: ____/____/____

Printed Name: _____

Rent Program Staff Use Only:

This request has been conditionally granted by the Rent Board, provided the owner pays the Rental Housing Fee before _____.

Executive Director Signature: _____ Staff Initials: _____

Date: ____/____/____

This page intentionally left blank



Request to Remove Late Fees

Property Owner Name: 1701 SAN JOAQUIN LLC

FRJC #: LC544120001

Property Owner Phone Number or Email: _____

The Property Owner has requested the removal of late fees on their account totaling \$ 872-
for the following reason:

- ☐ New Owner, did not receive invoice
- ☒ Wrong Mailing Address
- ☐ Owner believed property was exempt from the Rent Ordinance
- ☐ Financial hardship, caused by circumstances beyond the Landlord's control, such as natural disaster, destruction or major damage to the Rental Property not due to the Landlords actions, bankruptcies and disputes over ownership of the property.
- ☐ Hospitalizations or medical treatments of the Landlord or Landlord's family during the fee billing period, or a death in the family within the fee billing period
- ☐ The landlord was billed for a fewer number of units because of errors in property records maintained by the Rent Program where the error was not attributable to information supplied by the Landlord. The penalties are waived only for unbilled units; the billed units should be paid on time.
- ☐ A previously enrolled property was not billed as a result of staff error.
- ☐ An invalid or erroneous account number was assigned, which resulted in billing errors or improper crediting of payments by the landlord.
- ☐ The determination of whether or not the property was subject to the Ordinance required an analysis through the existing Administrative Determination of Exempt Status process. Penalties will be waived only while the determinations pending. If the Landlord raised the issue requiring administrative determination, penalties will be waived only from the date of the first written contact with the Board in which the issue was raised. Waiver of penalties will not be granted if the staff determines that the issue raised is already settled and/or has no substantial merit. If the issue was raised by Rent Board staff, the waiver period commences on the date on which the administrative determination was requested by the staff. In all situations in which a determination was requested, the waiver period terminates when the Landlord is notified of the determination regarding the status of his/her property.
- ☐ The property owner was unable to collect some or all of the rent due to the COVID-19 pandemic and the resulting hardship led to non-payment of the Rental Housing Fee. In this case, the property owner must declare under penalty of perjury, in detail, how COVID-19 has impacted their business (i.e. how many month's tenants didn't pay rent, illness in the family or self, etc.)
- ☐ Other: _____

Declaration & Signature:

I declare under penalty of perjury under the laws of the State of California that every statement in this Late Fee Waiver Request is true and correct to the best of my knowledge and belief.

Signature of Landlord/Property Manager: [Signature] Date: 04 / 26 / 2022

Printed Name: ANDREW HIBBERT

Rent Program Staff Use Only:

This request has been conditionally granted by the Rent Board, provided the owner pays the Rental Housing Fee before _____.

Executive Director Signature: _____ Staff Initials: _____

Date: ____/____/____

This page intentionally left blank

Cynthia Shaw

From: Moises Serano
Sent: Wednesday, May 11, 2022 3:58 PM
To: Nicolas Traylor
Cc: Cynthia Shaw
Subject: RE: Richmond Rent Program - 1701 San Joaquin St.
Attachments: 1701 SAN JOAQUIN ENROLLMENT.pdf; 1701 SAN JOAQUIN ST - AMENDED ENROLLMENT_20220426.pdf; RC544120001 - LATE FEE WAIVER REQUEST.pdf

Good Afternoon Nicolas,

This is my follow-up email regarding the Late Fee Waiver Request submitted for the units at 1701 San Joaquin St. This is what I was able to find in my research of why the owners were assessed late fees:

- When the Owners enrolled the property in January 2019 (enrollment form attached), they checked off that they wanted their Rent Program correspondence to go to their Property Manager's office at 99 Marinero Circle, Tiburon, CA 94920.
- It appears that there was a change in mailing address some time back and the Owners were not aware that they needed to submit an Amended Property Enrollment Form to request a change in mailing address.
- The invoices for FY 2020-2021 & 2021-2022 were still being sent to the Property Manager's address because we did not have any correspondence from the Owners stating that there was a change in mailing address.
- Since those two Fiscal Year Invoices were not paid, late fees began accumulating for the units.
- The Owners recently contacted our office regarding their fees and we explained to them that our system did not have the updated mailing address because no correspondence was received by them indicating that there was a change in mailing address and that two Fiscal Year Fees (2020-2021 & 2021-2022) were still due along with late fees.
- The Owners have since submitted an Amended Property Enrollment Form (attached to this email) with the updated mailing address and have paid the base fees due for Fiscal Year 2020-2021 & 2021-2022.

Recommendations: for this Late Fee Waiver Request I do not have a set recommendation so I will provide two options with reasons below each one and leave it up to you and the Rent Board to decide which option seems best.

Option 1 – Fully Approve Late Fee Waiver

The Owners didn't appear to have known that they needed to submit an Amended Property Enrollment Form to update their mailing address with us. They have since submitted the Amended Property Enrollment form with the updated mailing address and have paid the outstanding Residential Rental Housing Fees due. This can be seen as the Owners showing good faith in getting their units into compliance and may warrant a full approval of their Late Fee Waiver Request.

Option 2 - Partially Approve Late Fee Waiver

Our system reflected what the Owners enrolled back in January 2019. If there was a change in mailing address the Owners could have contacted our office to notify us of this change. Our records also indicate that the Owners have requested a Late Fee Waiver (attached to this email) in the past for the FY 2018-2019 late fees stating that they never received an invoice from our office. Because of this, their Late Fee Waiver could be partially approved and they would have to pay a tier of late fees. Perhaps the first 10% tier.

Please do not hesitate to reach out to me should you have any questions or concerns with any of this information. Thank you!

Best,

Moises Serano

Administrative Aide

Billing & Registration Unit

City of Richmond Rent Program

440 Civic Center Plaza, Suite 200 | Richmond, CA 94804

(510) 234-RENT (7368) (main) | (510) 621-1359 (direct) | (510) 307-8149 (fax)

www.richmondrent.org

From: Nicolas Traylor <nicolas_traylor@ci.richmond.ca.us>

Sent: Wednesday, May 11, 2022 11:27 AM

To: Moises Serano <Moises_Serano@ci.richmond.ca.us>

Cc: Cynthia Shaw <cynthia_shaw@ci.richmond.ca.us>

Subject: RE: Richmond Rent Program - 1701 San Joaquin St.

Sounds good, thank you. I'll need to research done by tomorrow at the latest, since the Board packet is due Friday.
Thanks,

Respectfully,

Nicolas Traylor- Executive Director

Richmond Rent Program

510-620-6564

From: Moises Serano <Moises_Serano@ci.richmond.ca.us>

Sent: Monday, May 9, 2022 4:36 PM

To: Nicolas Traylor <nicolas_traylor@ci.richmond.ca.us>

Cc: Cynthia Shaw <cynthia_shaw@ci.richmond.ca.us>

Subject: FW: Richmond Rent Program - 1701 San Joaquin St.

Good Afternoon Nicolas,

I want to forward you this Late Fee Waiver Request that we received for the units at 1701 San Joaquin St. I need to do additional research regarding this property so I will send you a follow-up email later on this week with my recommendations for this waiver. Thank you!

Best,

Moises Serano

Administrative Aide

Billing & Registration Unit

City of Richmond Rent Program

440 Civic Center Plaza, Suite 200 | Richmond, CA 94804

(510) 234-RENT (7368) (main) | (510) 621-1359 (direct) | (510) 307-8149 (fax)

www.richmondrent.org

From: Canyon Lake Properties <humboldtgarden@gmail.com>

Sent: Tuesday, April 26, 2022 12:48 PM

To: Moises Serano <Moises_Serano@ci.richmond.ca.us>
Cc: Rent Control <rent@ci.richmond.ca.us>
Subject: Re: Richmond Rent Program - 1701 San Joaquin St.

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Hello Moises,

I have completed the amended enrollment & request to remove late fees forms and sent them to rent@ci.richmond.ca.us.

Also, find attached to this email.

The fees will be paid in person at your office.

Thank you for your help.

Andrew Hibbert
Property Manager
Canyon Lake Properties
Humboldt Properties
415-272-4912

On Fri, Apr 22, 2022 at 6:08 PM Moises Serano <Moises_Serano@ci.richmond.ca.us> wrote:

Good Afternoon Yazheng,

In this email you will find a revised invoice with the late fees temporarily removed. Please note that once the base fees are paid, you must complete and submit the attached Late Fee Waiver Request Form for the Richmond Rent Board to review your request to have the late fees officially removed.

Payment may be remitted through the following ways:

1. Online via E-Trakit: this option is only available for payments of less than \$10,000.00. (Instructions are located on the bottom of the attached invoice)
2. By Mail: Mail to the City of Richmond Rent Program located at 440 Civic Center Plaza, Suite 200, Richmond, CA 94804. ATTN: Registration and Billing Unit

Regarding your questions, the Residential Rental Housing Fee for the Richmond Rent Program runs on a Fiscal Year basis (starting July 1st of the current year and ending June 30th of the following year). We usually send out our invoices every June-July of each year. We are currently on our fifth Fiscal Year (2021-2022) and the last payment that we received from you was in September 2019 for Fiscal Year fees 2018-2019 & 2019-2020.

As far as the change in mailing address goes, if your mailing address has changed from what was submitted in the original Property Enrollment form then you must complete the Amended Property Enrollment form.

I hope this email helped clarify things. Please do not hesitate to reach back out to us should you have any questions or concerns. We hope you have a good weekend!

Best,

Moises Serano

Administrative Aide

Billing & Registration Unit

City of Richmond Rent Program

440 Civic Center Plaza, Suite 200 | Richmond, CA 94804

(510) 234-RENT (7368) (main) | (510) 621-1359 (direct) | (510) 307-8149 (fax)

www.richmondrent.org

From: Canyon Lake Properties <humboldt花园@gmail.com>

Sent: Thursday, April 21, 2022 5:13 PM

To: Moises Serano <Moises_Serano@ci.richmond.ca.us>

Cc: Rent Control <rent@ci.richmond.ca.us>

Subject: Re: Richmond Rent Program - 1701 San Joaquin St.

This email originated from outside of the City's email system. Do not open links or attachments from untrusted sources.

Hi Moises,

Thank you for reaching out. I didn't receive the invoice until today. I was not aware that amendment form was needed for changing the mailing address. We pay the Richmond City business tax and rental properties fees. Is that separate from the rent program fees? Is this the first time the rent program charges fees for rental units? Is it possible for you to waive the late fee? I appreciate your help very much.

Yazheng Song

On Thu, Apr 21, 2022 at 1:24 PM Moises Serano <Moises_Serano@ci.richmond.ca.us> wrote:

Good Afternoon,

I was recently forwarded your contact information by one of my colleagues, Monica Bejarano, who mentioned to me that you would like to request a copy of the Residential Rental Housing Fee Invoice for Fiscal Year 2021-2022. In this email you will find a copy of the Residential Rental Housing Fee Invoice that was mailed out in July of 2021.

She also mentioned to me that you had updated your mailing address and would also like to update it with our office. Currently we have the mailing address that your Property Manager listed as the preferred mailing address in the originally submitted Enrollment form in January 2019. To update your mailing address with the Rent Program, please complete the attached Amended Property Enrollment form with the requested mailing address change. Once submitted, we will go ahead and make the requested changes in our system.

Please do not hesitate to reach back out to us should you have any questions or concerns. We hope you have a good rest of your day!

Best,

Moises Serano

Administrative Aide

Billing & Registration Unit

City of Richmond Rent Program

440 Civic Center Plaza, Suite 200 | Richmond, CA 94804

(510) 234-RENT (7368) (main) | (510) 621-1359 (direct) | (510) 307-8149 (fax)

www.richmondrent.org



**City of Richmond Rent Program
2018 INITIAL PROPERTY ENROLLMENT FORM**
This form may be completed online at www.richmondrent.org/enroll

**A separate enrollment form must be completed for each parcel with at least one Rental Unit (Regulation 402)
IF THIS PROPERTY IS NOT A RENTAL, PLEASE CALL 510-234-RENT (7368)**

Property Ownership Status <i>(Required)</i>	Rental Property Street Address: <u>1701 San Joaquin St</u> City: <u>Richmond</u> State: <u>CA</u> ZIP: <u>94804</u> Parcel Number: <u>5 0 7 - 2 6 1 - 0 0 7</u> Does the person or entity to whom this mailing was addressed hold title to the property above? ☒ YES → please complete Steps A-D ☐ NO → please enter the New Property Owner's information below (if known) and send this form back to the Richmond Rent Program (<i>address located on the bottom left of this page</i>) <u>New Property Owner's Information</u> Name (first, last): _____ Phone Number: _____ Mailing Address: _____ City: _____ State: _____ ZIP: _____
A: Who holds title? <i>(Required)</i> ALL Owners must be on title; attach additional sheets as necessary if there are more than 2 Owners *Bus. = Business	<u>Owner 1 Information</u> Name (first, last): <u>1701 San Joaquin LLC</u> Ownership % : <u>100</u> Bus. Mailing Address: <u>506 Commodore Dr</u> City: <u>Richmond</u> State: <u>CA</u> ZIP: <u>94804</u> Bus. Phone Number: <u>(415) 419-6000</u> Bus. Email Address: <u>baoskie@gmail.com</u> If Owner is a trust, LLC, corporation or business partnership, enter the name of the trustee, managing member, CEO or responsible party below. Name: <u>Yazheng Song</u> Title: <u>Managing Member</u> <u>Owner 2 Information</u> Name (first, last): _____ Ownership % (if any): _____ Bus. Mailing Address: _____ City: _____ State: _____ ZIP: _____ Bus. Phone Number: _____ Bus. Email Address: _____ If Owner is a trust, LLC, corporation or business partnership, enter the name of the trustee, managing member, CEO or responsible party below. Name: _____ Title: _____
B: Who do you authorize to sign Rent Program documents for you? <i>(Optional)</i>	AUTHORIZE AN AGENT OR PROPERTY MANAGER (OPTIONAL) Declaration: I am the owner of the property identified above. I hereby authorize and appoint the following agent to complete and execute, under penalty of perjury, the Richmond Rent Program Enrollment, Termination of Tenancy and Rent Increase forms for this property. I agree to be bound by each document filed by this person to the same extent as if I had completed the document and executed it under penalty of perjury myself. Company Name (if any): _____ Agent Name: <u>Andrew Hibbert</u> Bus. Mailing Address: <u>99 Marinero Circle, Leasing Office</u> City: <u>Tiburon</u> State: <u>CA</u> ZIP: <u>94920</u> Bus. Phone Number: <u>(415) 272-4912</u> Bus. Email Address: <u>ahibbert909@gmail.com</u> Owner Signature (<i>Required</i>): <u></u>

TURN TO PAGE 2 ↓

C: Rent Program Mail	Where would you like us to send Rent Program notifications and statements? (Check ONE) ☐ Owner 1 Business Mailing Address ☐ Owner 2 Business Mailing Address ☒ Authorized Agent or Property Manager Business Mailing Address Would you like to have your email added to our Rent Program Listserv? ☒ Yes ☐ No																						
D: What is the Status of each Rental Unit? (Required) <i>Refer to the table below for clarification on Unit Status Code</i> <i>If the Property has more than 5 units, complete Section D (Part 2)</i>	Total # of Dwelling Units: <u>8</u> Indicate your Property Type (CHECK ONE) ☒ Multi-unit (2+ units) constructed BEFORE February 1, 1995 ☐ Multi-unit (2+ units) constructed AFTER February 1, 1995 ☐ Single-Family Home or Condominium ☐ Rooming and Boarding House or SRO (Single Room Occupancy) Building Rental Property ☐ Any permitted small, second housing unit built in compliance with the Small, Second Unit Ordinance of the City of Richmond (RMC 15.04.810). ☐ Other: _____																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:35%;">Unit Address</th> <th style="width:35%;">Unit Status Code LIST ALL THAT APPLY <i>See Codes Below</i></th> <th style="width:30%;">Date Tenancy Started (mm/dd/yyyy)</th> </tr> </thead> <tbody> <tr> <td>1234 MAIN ST. APT. A (example)</td> <td>SEC 8, CR</td> <td>1/1/2018</td> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Unit Address	Unit Status Code LIST ALL THAT APPLY <i>See Codes Below</i>	Date Tenancy Started (mm/dd/yyyy)	1234 MAIN ST. APT. A (example)	SEC 8, CR	1/1/2018															
Unit Address	Unit Status Code LIST ALL THAT APPLY <i>See Codes Below</i>	Date Tenancy Started (mm/dd/yyyy)																					
1234 MAIN ST. APT. A (example)	SEC 8, CR	1/1/2018																					
	Unit Status Codes [SEC 8] Governmentally-Subsidized Rental Housing: Section 8 Subsidy (Project-Based or Tenant-Based) [LIHTC] Governmentally-Subsidized Rental Housing: Low Income Housing Tax Credits (LIHTC) [GOVT. OTH.] Governmentally-Subsidized Rental Housing: Other form of subsidy <i>specify:</i> _____ [BMR] Owner/developer entered into a regulatory agreement w/ a Governmental Agency that restricts the amount of Rent that may be charged [CR] Unit is Currently Rented [AFR] Unit is Available for Rent but is not rented [NAR] Unit is Not Available for Rent; Will <u>not</u> be on the Rental Market at any period between July 1, 2018 - June 30, 2019 [OWN OCCPD] Unit is occupied by an Owner of record. [RENT FREE] Unit is occupied by a Tenant under an agreement in which no rent or anything else given in lieu of rent is collected for the use and occupancy of the Rental Unit [OTHER] Specify: _____																						
Declaration and Signature	The undersigned does hereby declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. This form has been completed and signed by (check one): ☐ Owner on Title ☒ Property Manager / Authorized Agent Signature: <u></u> Print: <u>Andrew Hibbert</u> Date (mm/dd/yyyy): <u>01</u> / <u>14</u> / <u>2019</u>																						

[illegible]

This page intentionally left blank



City of Richmond Rent Program

440 Civic Center Plaza, 2nd Floor; Richmond CA 94804

www.richmondrent.org

510-234-RENT (7368)

RENTAL HOUSING FEE INVOICE

INVOICE DATE: July 06, 2021

Property Owner/Landlord Mailing Address

1701 SAN JOAQUIN LLC
99 MARINERO CIRCLE
TIBURON, CA 94920

Pay today ONLINE!

Visit etrakit.ci.richmond.ca.us

Login using the *Contractor/Landlord*
dropdown menu and finding the owner
name printed above. Your password is
set to 544120001.

FRJC Registration#: RC544120001

Page 1 of 2

APN/Situs Address	Applicable Fiscal Year	Amount Due
RC17-21823 / 507-261-007-3 / 1701 SAN JOAQUIN ST 1	FY 2020-2021	219.00
RC17-21823 / 507-261-007-3 / 1701 SAN JOAQUIN ST 1	FY 2021-2022	218.00
RC17-21823 / 507-261-007-3 / 1701 SAN JOAQUIN ST 1 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31584 / 507-261-007-3 / 1701 SAN JOAQUIN ST 2	FY 2020-2021	219.00
RC17-31584 / 507-261-007-3 / 1701 SAN JOAQUIN ST 2	FY 2021-2022	218.00
RC17-31584 / 507-261-007-3 / 1701 SAN JOAQUIN ST 2 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31585 / 507-261-007-3 / 1701 SAN JOAQUIN ST 3	FY 2020-2021	219.00
RC17-31585 / 507-261-007-3 / 1701 SAN JOAQUIN ST 3	FY 2021-2022	218.00
RC17-31585 / 507-261-007-3 / 1701 SAN JOAQUIN ST 3 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31586 / 507-261-007-3 / 1701 SAN JOAQUIN ST 4	FY 2020-2021	219.00
RC17-31586 / 507-261-007-3 / 1701 SAN JOAQUIN ST 4	FY 2021-2022	218.00
RC17-31586 / 507-261-007-3 / 1701 SAN JOAQUIN ST 4 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31587 / 507-261-007-3 / 1701 SAN JOAQUIN ST 5	FY 2020-2021	219.00
RC17-31587 / 507-261-007-3 / 1701 SAN JOAQUIN ST 5	FY 2021-2022	218.00
RC17-31587 / 507-261-007-3 / 1701 SAN JOAQUIN ST 5 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31588 / 507-261-007-3 / 1701 SAN JOAQUIN ST 6	FY 2020-2021	219.00
RC17-31588 / 507-261-007-3 / 1701 SAN JOAQUIN ST 6 / LATE FEES	PRIOR LATE FEE	109.50

PAYMENT must be made within 35 days of the date of this invoice. Failure to pay may incur late fees and penalties. (see [Fee Summary form for late fee schedule](#)). If you have any questions or concerns about this invoice, please contact our office. IF PAYING BY CREDIT OR DEBIT CARD A 2% PROCESSING FEE WILL BE ADDED

Pay Online	Pay By Check
(1) Visit https://etrakitti.richmond.ca.us (2) Login using the <i>Contractor/Landlord</i> dropdown menu and finding your name (3) Your password is set to 544120001 Amount Due: \$4,372.00	(1) Make payable to "City of Richmond" (2) Write your FRJC Number in the memo line FRJC # RC544120001 (3) Remit to: City of Richmond c/o Finance Department 450 Civic Center Plaza Richmond, CA 94804

In accordance with the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, Section 11.100.060(l)(1), all Landlords shall pay a business license tax if required by the Richmond Municipal Code plus a Residential Rental Housing Fee. Landlords must also maintain compliance with Fire Prevention Services and the Rental Inspection Program.



City of Richmond Rent Program

440 Civic Center Plaza, 2nd Floor; Richmond CA 94804
www.richmondrent.org
510-234-RENT (7368)

1701 SAN JOAQUIN LLC

FRJC Registration#: RC544120001

Page 2 of 2

APN/Situs Address	Applicable Fiscal Year	Amount Due
RC17-31589 / 507-261-007-3 / 1701 SAN JOAQUIN ST 7	FY 2020-2021	219.00
RC17-31589 / 507-261-007-3 / 1701 SAN JOAQUIN ST 7	FY 2021-2022	218.00
RC17-31588 / 507-261-007-3 / 1701 SAN JOAQUIN ST 6	FY 2021-2022	218.00
RC17-31589 / 507-261-007-3 / 1701 SAN JOAQUIN ST 7 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31590 / 507-261-007-3 / 1701 SAN JOAQUIN ST 8	FY 2021-2022	218.00
RC17-31590 / 507-261-007-3 / 1701 SAN JOAQUIN ST 8 / LATE FEES	PRIOR LATE FEE	109.50
RC17-31590 / 507-261-007-3 / 1701 SAN JOAQUIN ST 8	FY 2020-2021	219.00

AMOUNT DUE if paid by: August 10, 2021

4,372.00

AMOUNT DUE if paid after: August 10, 2021 :

4,372.00 + 174.40 10% Late Fee FY 20-21 FEES

4,546.40

AMOUNT DUE if paid after: September 09, 2021 :

4,372.00 + 436.00 25% Late Fee FY 20-21 FEES

4,808.00

AMOUNT DUE if paid after: October 09, 2021 :

4,372.00 + 872.00 50% Late Fee FY 20-21 FEES

5,244.00

City of Richmond Rent Program
AMENDED PROPERTY ENROLLMENT FORM
This form may be completed online at richmondrent.org/enroll



Complete this form for any changes in status of a previously enrolled unit on the property, or for any change in ownership, management, or mailing address for this property.

Rental Property Address	Rental Property Street Address: <u>1701 SAN JOAQUIN ST</u> City: <u>RICHMOND</u> State: <u>CA</u> ZIP: <u>94804</u> Parcel Number: <u>507-261-0073</u>
A: Change in Ownership	Owner 1 Information (Individual, Trust, LLC, etc.) Name (first, last): _____ Ownership % : <u>0.00%</u> Bus. Mailing Address: _____ City: _____ State: _____ ZIP: _____ Bus. Phone Number: _____ Bus. Email Address: _____ Enter the name of the trustee, managing member, CEO or responsible party below if the Owner is a trust, LLC, corporation or business partnership. Name: _____ Title: _____
ALL Owners must be on title; attach additional sheets as necessary if there are more than 2 owners	Owner 2 Information (Individual, Trust, LLC, etc.) Name (first, last): _____ Ownership % (if any): <u>0.00%</u> Bus. Mailing Address: _____ City: _____ State: _____ ZIP: _____ Bus. Phone Number: _____ Bus. Email Address: _____ Enter the name of the trustee, managing member, CEO or responsible party below if the Owner is a trust, LLC, corporation or business partnership. Name: _____ Title: _____
*Bus. = Business	
B: Authorize an Agent or Property Manager	Declaration: I am the owner of the property identified above. I hereby authorize and appoint the following agent to complete and execute, under penalty of perjury, the Richmond Rent Program Enrollment, Termination of Tenancy and Rent Increase forms for this property. I agree to be bound by each document filed by this person to the same extent as if I had completed the document and executed it under penalty of perjury myself. Company Name (if any): _____ Agent Name: _____ Bus. Mailing Address: _____ City: _____ State: _____ ZIP: _____ Bus. Phone Number: _____ Bus. Email Address: _____ Owner Signature (Required): _____
C: Change in Mailing Address	Complete this section if you wish to change the address to which bills and other correspondence are sent. If there are multiple owners or a property manager, YOU MUST CHOOSE ONLY ONE name and address to receive all correspondence from the Rent Program. ☐ Owner ☒ Property Manager / Authorized Agent Name (first, last): <u>ANDREW HIBBERT</u> Mailing Address: <u>506 COMMODORE DR</u> City: <u>RICHMOND</u> State: <u>CA</u> ZIP: <u>94804</u> Phone Number: <u>415-272-4912</u> Email Address: <u>ahibbert949@gmail.com</u>

TURN TO PAGE 2 ↓

**ITEM F-4
ATTACHMENT 6**

**D:
Unit Status
Change**

Complete a Property Enrollment form if this is the first time enrolling a property.
Complete this section when you are adding or changing the status of any unit on this property (APN).
This form must be completed and the fee paid within 30 days from the date a unit is rented to avoid the assessment of a penalty.

Total # of Dwelling Units: _____

Unit Address	Unit Status Code LIST ALL THAT APPLY <i>See Codes Below</i>	Date Tenancy Started (mm/dd/yyyy)
1234 Main Street (Example)	CR	01/01/2018

Unit Status Codes

[SEC 8] Governmentally-Subsidized Rental Housing: Section 8 Subsidy (Project-Based or Tenant-Based)

[LIHTC] Governmentally-Subsidized Rental Housing: Low Income Housing Tax Credits (LIHTC)

[GOVT. OTH.] Governmentally-Subsidized Rental Housing: Other form of subsidy *specify:* _____

[BMR] Owner/developer entered into a regulatory agreement w/ a Governmental Agency that restricts the amount of Rent that may be charged

[CR] Unit is Currently Rented

[AFR] Unit is Available for Rent but is not rented

*[NAR] Unit is Not Available for Rent; Will **not** be on the Rental Market at any period during the Fiscal Year July 1 - June 30

*[OWN OCCPD] Unit is occupied by an Owner of record

*[RENT FREE] Unit is occupied by a Tenant under an agreement in which no rent or anything else given in lieu of rent is collected for the use and occupancy of the Rental Unit

[NEW UNIT] An additional unit that did not exist on this property when initially enrolled.

[OTHER] Specify: _____

**Declaration
and
Signature**

The undersigned does hereby declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

This form has been completed and signed by (check one):

☐ Owner on Title

☒ Property Manager / Authorized Agent

Signature: _____

Print: _____

Date (mm/dd/yyyy): _____

City of
Richmond**Request to Remove Late Fees**

Property Owner Name: 1701 SAN JOAQUIN LLC
FRJC #: LC544120001
Property Owner Phone Number or Email: _____

The Property Owner has requested the removal of late fees on their account totaling \$ 872-
for the following reason:

- ☐ New Owner, did not receive invoice
- ☒ Wrong Mailing Address
- ☐ Owner believed property was exempt from the Rent Ordinance
- ☐ Financial hardship, caused by circumstances beyond the Landlord's control, such as natural disaster, destruction or major damage to the Rental Property not due to the Landlord's actions, bankruptcies and disputes over ownership of the property.
- ☐ Hospitalizations or medical treatments of the Landlord or Landlord's family during the fee billing period, or a death in the family within the fee billing period
- ☐ The landlord was billed for a fewer number of units because of errors in property records maintained by the Rent Program where the error was not attributable to information supplied by the Landlord. The penalties are waived only for unbilled units; the billed units should be paid on time.
- ☐ A previously enrolled property was not billed as a result of staff error.
- ☐ An invalid or erroneous account number was assigned, which resulted in billing errors or improper crediting of payments by the landlord.
- ☐ The determination of whether or not the property was subject to the Ordinance required an analysis through the existing Administrative Determination of Exempt Status process. Penalties will be waived only while the determinations pending. If the Landlord raised the issue requiring administrative determination, penalties will be waived only from the date of the first written contact with the Board in which the issue was raised. Waiver of penalties will not be granted if the staff determines that the issue raised is already settled and/or has no substantial merit. If the issue was raised by Rent Board staff, the waiver period commences on the date on which the administrative determination was requested by the staff. In all situations in which a determination was requested, the waiver period terminates when the Landlord is notified of the determination regarding the status of his/her property.
- ☐ The property owner was unable to collect some or all of the rent due to the COVID-19 pandemic and the resulting hardship led to non-payment of the Rental Housing Fee. In this case, the property owner must declare under penalty of perjury, in detail, how COVID-19 has impacted their business (i.e. how many month's tenants didn't pay rent, illness in the family or self, etc.)
- ☐ Other: _____

Declaration & Signature:

I declare under penalty of perjury under the laws of the State of California that every statement in this Late Fee Waiver Request is true and correct to the best of my knowledge and belief.

Signature of Landlord/Property Manager: [Signature] Date: 04 / 26 / 2022
Printed Name: ANDREW HIBBERT

Rent Program Staff Use Only:

This request has been conditionally granted by the Rent Board, provided the owner pays the Rental Housing Fee before _____.

Executive Director Signature: _____ Staff Initials: _____

Date: ____/____/____

This page intentionally left blank



City of Richmond Rent Program

440 Civic Center Plaza, 2nd Floor; Richmond CA 94804

www.richmondrent.org

510-234-RENT (7368)

RENTAL HOUSING FEE INVOICE

INVOICE DATE: July 06, 2021

Property Owner/Landlord Mailing Address

1701 SAN JOAQUIN LLC
99 MARINERO CIRCLE
TIBURON, CA 94920

Pay today ONLINE!

Visit etrakit.ci.richmond.ca.us

Login using the *Contractor/Landlord*
dropdown menu and finding the owner
name printed above. Your password is
set to 544120001.

FRJC Registration#: RC544120001

Page 1 of 2

APN/Situs Address	Applicable Fiscal Year	Amount Due
RC17-21823 / 507-261-007-3 / 1701 SAN JOAQUIN ST 1	FY 2020-2021	219.00
RC17-21823 / 507-261-007-3 / 1701 SAN JOAQUIN ST 1	FY 2021-2022	218.00
RC17-31584 / 507-261-007-3 / 1701 SAN JOAQUIN ST 2	FY 2020-2021	219.00
RC17-31584 / 507-261-007-3 / 1701 SAN JOAQUIN ST 2	FY 2021-2022	218.00
RC17-31585 / 507-261-007-3 / 1701 SAN JOAQUIN ST 3	FY 2020-2021	219.00
RC17-31585 / 507-261-007-3 / 1701 SAN JOAQUIN ST 3	FY 2021-2022	218.00
RC17-31586 / 507-261-007-3 / 1701 SAN JOAQUIN ST 4	FY 2020-2021	219.00
RC17-31586 / 507-261-007-3 / 1701 SAN JOAQUIN ST 4	FY 2021-2022	218.00
RC17-31587 / 507-261-007-3 / 1701 SAN JOAQUIN ST 5	FY 2020-2021	219.00
RC17-31587 / 507-261-007-3 / 1701 SAN JOAQUIN ST 5	FY 2021-2022	218.00
RC17-31588 / 507-261-007-3 / 1701 SAN JOAQUIN ST 6	FY 2020-2021	219.00
RC17-31588 / 507-261-007-3 / 1701 SAN JOAQUIN ST 6	FY 2021-2022	218.00
RC17-31589 / 507-261-007-3 / 1701 SAN JOAQUIN ST 7	FY 2020-2021	219.00
RC17-31589 / 507-261-007-3 / 1701 SAN JOAQUIN ST 7	FY 2021-2022	218.00
RC17-31590 / 507-261-007-3 / 1701 SAN JOAQUIN ST 8	FY 2020-2021	219.00
RC17-31590 / 507-261-007-3 / 1701 SAN JOAQUIN ST 8	FY 2021-2022	218.00

PAYMENT must be made within 35 days of the date of this invoice. Failure to pay may incur late fees and penalties. (see [Fee Summary form for late fee schedule](#)). If you have any questions or concerns about this invoice, please contact our office. IF PAYING BY CREDIT OR DEBIT CARD A 2% PROCESSING FEE WILL BE ADDED

Pay Online	Pay By Check
(1) Visit https://etrakit.ci.richmond.ca.us (2) Login using the <i>Contractor/Landlord</i> dropdown menu and finding your name (3) Your password is set to 544120001 Amount Due: \$3,496.00	(1) Make payable to "City of Richmond" (2) Write your FRJC Number in the memo line FRJC # RC544120001 (3) Remit to: City of Richmond c/o Finance Department 450 Civic Center Plaza Richmond, CA 94804

In accordance with the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, Section 11.100.060(l)(1), all Landlords shall pay a business license tax if required by the Richmond Municipal Code plus a Residential Rental Housing Fee. Landlords must also maintain compliance with Fire Prevention Services and the Rental Inspection Program.



City of Richmond Rent Program

440 Civic Center Plaza, 2nd Floor; Richmond CA 94804
www.richmondrent.org
510-234-RENT (7368)

1701 SAN JOAQUIN LLC

FRJC Registration#: RC544120001

Page 2 of 2

	AMOUNT DUE if paid by: August 10, 2021	3,496.00
AMOUNT DUE if paid after: August 10, 2021 :	3,496.00 + 174.40 10% Late Fee FY 21-22 FEES	3,670.40
AMOUNT DUE if paid after: September 09, 2021 :	3,496.00 + 436.00 25% Late Fee FY 21-22 FEES	3,932.00
AMOUNT DUE if paid after: October 09, 2021 :	3,496.00 + 872.00 50% Late Fee FY 21-22 FEES	4,368.00

PAYMENT must be made within 35 days of the date of this invoice. Failure to pay may incur late fees and penalties. (see [Fee Summary form for late fee schedule](#)). If you have any questions or concerns about this invoice, please contact our office. IF PAYING BY CREDIT OR DEBIT CARD A 2% PROCESSING FEE WILL BE ADDED

Pay Online	Pay By Check
(1) Visit https://etrakitti.richmond.ca.us (2) Login using the <i>Contractor/Landlord</i> dropdown menu and finding your name (3) Your password is set to 544120001 Amount Due: \$3,496.00	(1) Make payable to "City of Richmond" (2) Write your FRJC Number in the memo line FRJC # RC544120001 (3) Remit to: City of Richmond c/o Finance Department 450 Civic Center Plaza Richmond, CA 94804

In accordance with the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, Section 11.100.060(l)(1), all Landlords shall pay a business license tax if required by the Richmond Municipal Code plus a Residential Rental Housing Fee. Landlords must also maintain compliance with Fire Prevention Services and the Rental Inspection Program.



CITY OF RICHMOND

ITEM F-4 ATTACHMENT 8

5/13/2022

CALIFORNIA RECEIPT

Number: MULT112448

FEES PAID

Record Type	Record Number	Address Number	QTY	Description of Fee	Amount of Fee
PERMIT	RC17-31587	1701 SAN JOAQUIN ST 5	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-21823	1701 SAN JOAQUIN ST 1	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-31584	1701 SAN JOAQUIN ST 2	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-31584	1701 SAN JOAQUIN ST 2	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31585	1701 SAN JOAQUIN ST 3	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31585	1701 SAN JOAQUIN ST 3	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-21823	1701 SAN JOAQUIN ST 1	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31586	1701 SAN JOAQUIN ST 4	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31590	1701 SAN JOAQUIN ST 8	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31587	1701 SAN JOAQUIN ST 5	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-31588	1701 SAN JOAQUIN ST 6	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-31588	1701 SAN JOAQUIN ST 6	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31589	1701 SAN JOAQUIN ST 7	1	RENT PROGRAM FEE FULLY COVERED PER U	\$218.00
PERMIT	RC17-31589	1701 SAN JOAQUIN ST 7	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-31590	1701 SAN JOAQUIN ST 8	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00
PERMIT	RC17-31586	1701 SAN JOAQUIN ST 4	1	RENT PROGRAM FEE FULLY COVERED PER U	\$219.00

TOTAL PAID

\$3,496.00

Date of Payment **2022-04-27**

Paid By **1701 SAN JOAQUIN LLC**

Method of Payment **CHECKS 1492**

This page intentionally left blank



CITY OF RICHMOND RENT PROGRAM

440 Civic Center Plaza, 2nd Floor, Richmond, CA 94804

(510) 234-RENT (7368) | www.RichmondRent.org | rent@ci.richmond.ca.us

Request to Remove Late Fees

Property Owner Name 1701 San Joaquin LLC

FRJC # RC544120001

Property Owner Phone Number 415-272-4912

The Property Owner has requested the removal of late fees on their account totaling \$ 828

for the following reason:

- ☐ New owner, did not receive invoice
- ☐ Wrong mailing address
- ☐ Owner believed property was exempt from the Rent Ordinance
- ☒ OTHER: never received invoice for FY18-19

Additional information:

Is ready to make the payment today

This request has been conditionally granted by the Rent Program, provided the owner pays the Rental Housing Fee before Sep. 20, 2019.

(10 business days unless new owner or incorrect mailing address – then 30 days)

[Signature]

Executive Director Signature

9-6-19

Date

This page intentionally left blank

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: May 18, 2022

Final Decision Date Deadline: May 18, 2022

STATEMENT OF THE ISSUE: On March 17, 2020, Governor Newsom signed Executive Order N-29-20, which suspended certain portions of the Ralph M. Brown Act (Cal. Gov. Code § 54950 et seq.) related to the holding of teleconferenced meetings by City legislative bodies. Among other things, Executive Order N-29-20 suspended requirements that each location from which an official accesses a teleconferenced meeting be accessible to the public. These changes were necessary to allow teleconferencing to be used as a tool for ensuring social distancing. City legislative bodies have held public meetings via videoconference and teleconference pursuant to these provisions since March 2020. These provisions of Executive Order N-29-20 expired on September 30, 2021. Prior to its expiration, California legislators passed Assembly Bill 361 (Rivas), which, among other things, continues to permit public meetings via videoconference and teleconference, where the Board makes findings of the circumstances justifying the continuing need to meet via videoconference and Teleconference. This item requests that the Board review the circumstances of the continued state of emergency posed by the spread of COVID-19, and find that the state of emergency continues to directly impact the ability of the public and members of Board to meet safely in person, that holding public meetings in person would present imminent risks to the health and safety of attendees, and that state and local officials continue to promote social distancing, mask wearing and vaccination.

INDICATE APPROPRIATE BODY

☐ City Council	☐ Redevelopment Agency	☐ Housing Authority	☐ Surplus Property Authority	☐ Joint Powers Financing Authority
☐ Finance Standing Committee	☐ Public Safety Public Services Standing Committee	☐ Local Reuse Authority	☒ Other: <u>Rent Board</u>	

ITEM

☐ Presentation/Proclamation/Commendation (3-Minute Time Limit)		
☐ Public Hearing	☐ Regulation	☒ Other: <u>CONSENT CALENDAR</u>
☐ Contract/Agreement	☐ Rent Board As Whole	
☐ Grant Application/Acceptance	☐ Claims Filed Against City of Richmond	
☐ Resolution	☐ Video/PowerPoint Presentation (contact KCRT @ 620.6759)	

RECOMMENDED ACTION: ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference – Rent Program (Charles Oshinuga 621-1202).

AGENDA ITEM NO:

F-5.

This page intentionally left blank



AGENDA REPORT

DATE: May 18, 2022

TO: Chair Finlay and Members of the Rent Board

FROM: Charles Oshinuga, General Counsel

SUBJECT: Resolution Making Required Findings Pursuant to the Government Code and Directing the Rent Board to Continue to Meet Via Videoconference and Teleconference

STATEMENT OF THE ISSUE:

On March 17, 2020, Governor Newsom signed Executive Order N-29-20, which suspended certain portions of the Ralph M. Brown Act (Cal. Gov. Code § 54950 et seq.) related to the holding of teleconferenced meetings by City legislative bodies. Among other things, Executive Order N-29-20 suspended requirements that each location from which an official accesses a teleconferenced meeting be accessible to the public. These changes were necessary to allow teleconferencing to be used as a tool for ensuring social distancing. City legislative bodies have held public meetings via videoconference and teleconference pursuant to these provisions since March 2020. These provisions of Executive Order N-29-20 expired on September 30, 2021. Prior to its expiration, California legislators passed Assembly Bill 361 (Rivas), which, among other things, continues to permit public meetings via videoconference and teleconference, where the Board makes findings of the circumstances justifying the continuing need to meet via videoconference and Teleconference. This item requests that the Board review the circumstances of the continued state of emergency posed by the spread of COVID-19, and find that the state of emergency continues to directly impact the ability of the public and members of Board to meet safely in person, that holding public meetings in person would present imminent risks to the health and safety of attendees, and that state and local officials continue to promote social distancing, mask wearing and vaccination.

RECOMMENDED ACTION:

ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference.

FISCAL IMPACT:

There is no fiscal impact.

DISCUSSION:

Background

On March 17, 2020, Governor Newsom signed Executive Order N-29-20, which suspended certain portions of the Ralph M. Brown Act (Cal. Gov. Code § 54950 et seq.) related to the holding of teleconferenced meetings by City legislative bodies. Among other things, Executive Order N-29-20 suspended requirements that each location from which an official accesses a teleconferenced meeting be accessible to the public. These changes were necessary to allow teleconferencing to be used as a tool for ensuring social distancing. City legislative bodies have held public meetings via videoconference and teleconference pursuant to these provisions since March 2020. These provisions of Executive Order N-29-20 expired on September 30, 2021.

Prior to the Expiration of Executive Order N-29-20, on September 16, 2021, Assembly Bill 361 (Rivas), was signed into law by Governor Newsom, amending a portion of the Brown Act (Government Code Section 54953) to authorize the Board, during the state of emergency, to determine that, due to the spread of COVID-19, holding in-person public meetings would present an imminent risk to the health or safety of attendees, and therefore the Board must continue to meet via videoconference and teleconference. Assembly Bill 361 requires that the Board must review and ratify such a determination every thirty (30) days.

Discussion

COVID-19 continues to pose a serious threat to public health and safety. There are now approximately 28,984 confirmed cases of COVID-19 and at least 175 deaths in the City of Richmond. That is approximately an increase of 825 confirmed Covid cases and 1 Covid-related deaths in 30 days. The City of Richmond has the highest death total in Contra Costa County.

Within the U.S and Contra Costa County, positive Covid cases have steadily increased over the past few weeks. In fact, the Biden administration anticipates an increase of 100 million Covid-related cases within the U.S by winter of 2022. Despite the relaxation of some rules within Contra Costa County, Covid still remains a pandemic and Richmond local officials continue to impose or recommend measures to promote social distancing, mask wearing and vaccination. Additionally, City Council has continued to pass its Resolution under AB 361, rightfully finding that holding public meetings in the Council Chambers would pose an imminent risk to the health and safety of the public.

Given the aforementioned statements and the fact that this Board holds meetings in the same chamber as Council, it's clear that holding Board meetings in person would present

ITEM F-5

imminent risks to the health and safety of the public and members of Board. Therefore, public meetings cannot safely be held in person at this time.

The attached Resolution would enable the Board to continue to hold public meetings via videoconference and teleconference in order to continue to socially distance and limit the spread of COVID-19.

Recommended Action

Given the continual presence and impact of Covid-19, the need to take adequate precautions to limit the spread of the virus and subsequent death, is greater now more than ever. As such, staff members recommend that the Board adopt a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City policy bodies shall continue to meet via videoconference and teleconference.

DOCUMENTS ATTACHED:

Attachment 1 – Resolution 22-05

This page intentionally left blank

RESOLUTION NO. 22-05

MAKING FINDINGS TO ALLOW CONTINUED USE OF TELECONFERENCING FOR MEETINGS OF THE RICHMOND RENT BOARD PURSUANT TO THE PROVISIONS OF AB 361

WHEREAS, in response to the COVID-19 pandemic, the Governor adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference through September 30, 2021 so long as other provisions of the Ralph M. Brown Act were followed; and

WHEREAS, on September 16, 2021, the Governor signed into law as an urgency measure, AB 361 a bill that amends the Brown Act to allow local policy bodies to continue to meet by teleconferencing during a state of emergency without complying with restrictions in state law that would otherwise apply, provided that the policy bodies make certain findings at least once every 30 days; and

WHEREAS, the Richmond Rent Board is a local governmental body that was established as an independent agency and vested with broad powers of administering and executing the provisions of the Fair Rent, Just Cause, and Homeowner Protection Ordinance; and

WHEREAS, pursuant to Richmond Municipal Code Section 11.100.060(m), to ensure the integrity and autonomy of the Rent Board, Measure L mandates the Rent Board “be an integral part of the government of the City [of Richmond]”, and establishes that the Rent Board “shall exercise its powers and duties under [Chapter 11.100] independent from the City Council, City Manager, and City Attorney, except by request of the [Rent] Board”; and

WHEREAS, as an independent agency, the Richmond Rent Board operates independent from and is not subject the City of Richmond City Council’s Resolutions governing boards, commissions, and other local policy bodies; and

WHEREAS, given its degree of independence and autonomy from City Council, the City of Richmond Rent Board has separately considered the current state of health guidance related to public meetings in Contra Costa County and finds it necessary to continue with remote meetings for the next 30 days to promote public health and safety; and

WHEREAS, in its future considerations of whether remote meetings are still necessary, the City of Richmond Rent Board shall consider and take into account the City of Richmond City Council’s decision on whether to continue remotely, prior to reaching its ultimate findings on the issue; and

WHEREAS, the entire State of California remains under a proclaimed state of emergency as declared by the Governor of the state of California related to the COVID-19 pandemic; and

WHEREAS, the California Department of Public Health continues to require the use of face coverings for the unvaccinated in indoor settings in order to help stop the spread of the virus. The Health Officer for Contra Costa County published “Recommendations for Safely Holding Public Meetings” on September 20, 2021. Those recommendations “strongly recommend” on-online meetings, that local agencies should provide options for the public to participate without having to attend meetings in

ITEM F-5
ATTACHMENT 1

person, and that social distancing should be used, including six feet of spacing between all in attendance; and

WHEREAS, without limiting any requirements under applicable federal, state or local pandemic-related rules, orders or directives of the Health Officer of Contra Costa County, who has advised that for group gatherings indoors, such as meetings of city council's, boards and commissions, people can increase safety and greatly reduce risks to health and safety of attendees from COVID-19 by maximizing ventilation, wearing well-fitting masks, using physical distancing where the vaccination status of attendees is not known, and considering holding the meeting remotely if feasible, especially for long meetings, with many attendees with unknown vaccination status and where ventilation may not be optimal; and

WHEREAS, the City of Richmond Rent Board has met remotely during the COVID-19 pandemic and can continue to do so in a manner that allows public participation and transparency while minimizing health risks to members, staff, and the public who would be present with in-person meetings while this emergency continues.

NOW, THEREFORE, BE IT RESOLVED, That the City of Richmond Rent Board finds as follows:

1. As described above, the State of California, the County of Contra Costa and the City of Richmond remain in a state of emergency due to the COVID-19 pandemic. At this meeting the City of Richmond Rent Board has considered the circumstances of the state of emergency; and
2. As described above State and County officials continue to recommend measures to promote physical distancing and other social distancing measures, in some settings; and
3. As described above meetings of this body in person would present imminent risks to the safety of attendees, and the state of emergency continues to directly impact the ability of members to meet safely in public; and:

BE IT FURTHER RESOLVED That the City of Richmond Rent Board approves the continued use of teleconferencing for public meetings of City legislative bodies for the next 30 days based on the findings required by Government Code Section 549539(e), as amended by AB 361; and

BE IT FURTHER RESOLVED, That at least for the next 30 days, meetings of the City of Richmond Rent Board will continue to occur exclusively by teleconferencing technology (and not by any in-person meetings or any other meetings with public access to the places where any policy body member is present for the meeting). Such meeting of the City of Richmond Rent Board that occur by teleconferencing technology will provide an opportunity for members of the public to address the body and will otherwise occur in a manner that protects the statutory and constitutional rights of the public attending the meeting via teleconferencing, and;

BE IT FURTHER RESOLVED That the Executive Director of the Rent Program is directed to place a resolution substantially similar to this resolution on the agenda of a future meeting of the City of Richmond Rent Board within the next 30 days.

ITEM F-5
ATTACHMENT 1

APPROVED by the City of Richmond Rent Board at a regular meeting on May 18, 2022 by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

RENT BOARD CHAIR

APPROVED AS TO FORM:

ATTEST:

GENERAL COUNSEL

RENT BOARD CLERK

This page intentionally left blank

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: May 18, 2022

Final Decision Date Deadline: May 18, 2022

STATEMENT OF THE ISSUE: In accordance with Section 11.100.060(l) of the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, the amount of the Residential Rental Housing Fee will be determined by the City Council after a recommendation by the Board is provided to the City Council. Prior to July 1, the Board is required to hold a public hearing on a proposed budget and adopt an annual budget for the ensuing fiscal year. Staff members will provide the Rent Board with an update of the progress of the budget and fee study for fiscal year 2022-23.

INDICATE APPROPRIATE BODY

☐ City Council	☐ Redevelopment Agency	☐ Housing Authority	☐ Surplus Property Authority	☐ Joint Powers Financing Authority
☐ Finance Standing Committee	☐ Public Safety Public Services Standing Committee	☐ Local Reuse Authority	☒ Other: <u>Rent Board</u>	

ITEM

☐ Presentation/Proclamation/Commendation (3-Minute Time Limit)		
☐ Public Hearing	☐ Regulation	☒ Other: <u>STUDY AND ACTION SESSION</u>
☐ Contract/Agreement	☐ Rent Board As Whole	
☐ Grant Application/Acceptance	☐ Claims Filed Against City of Richmond	
☐ Resolution	☐ Video/PowerPoint Presentation (contact KCRT @ 620.6759)	

RECOMMENDED ACTION: RECEIVE an updated Fiscal Year 2022-23 Rent Program operating budget and fees, discuss, and schedule a Special Meeting, and PROVIDE direction to staff (Nicolas Traylor/Fred Tran – 620-6564).

AGENDA ITEM NO:

G-1.

This page intentionally left blank



AGENDA REPORT

DATE: May 18, 2022

TO: Chair Finlay and Members of the Rent Board

FROM: Nicolas Traylor, Executive Director
Fred Tran, Deputy Director

SUBJECT: FISCAL YEAR 2022–23 BUDGET AND FEE STUDY UPDATE

STATEMENT OF THE ISSUE:

In accordance with Section 11.100.060(I) of the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, the amount of the Residential Rental Housing Fee will be determined by the City Council after a recommendation by the Board is provided to the City Council. Prior to July 1, the Board is required to hold a public hearing on a proposed budget and adopt an annual budget for the ensuing fiscal year. Staff members will provide the Rent Board with an update of the progress of the budget and fee study for fiscal year 2022-23.

RECOMMENDED ACTION:

RECEIVE an updated Fiscal Year 2022-23 Rent Program operating budget and fees, discuss, and schedule a Special Meeting, and PROVIDE direction to staff. (Nicolas Traylor/Fred Tran – 620-6564).

FISCAL IMPACT:

The estimated fiscal impact of the proposed best-known budget option is as follows:

Budget Option would result in a projected operating budget of \$3,062,686 and corresponding fees of \$226 for fully-covered Rental Units and \$127 for partially covered Rental Units (fees rounded up to the nearest dollar).

DISCUSSION:

Background

On February 16, 2022, Staff presented the operating budget options and corresponding Rental Housing Fees to the Rental Board for Fiscal Year 2022-23 and receive direction on the selection of one of two budget options. Prior to presenting the final proposed budget, Staff was awaiting the Fringe Benefits percentage, Cost Pool for Insurance,

ITEM G-1

Administrative Charges, and Civic Center Allocation from the Finance (Budget) Department, as these charges impact the fee calculation. Rent Program staff met with the Finance and Human Resources Department on February 17, 2022, to receive further guidance of the City-wide cost allocation. Rent Program staff was advised by the Finance Department that the Cost Pool amounts were anticipated to increase, but the finalized amounts and support had yet to be provided.

In late February, the Cost Pool for General Liability Insurance of \$201,083 and Worker's Compensation of \$163,421 were made available to the Program. The amounts provided were significantly more than the prior year of \$79,937 and \$98,172 respectively, which constitute an increase of 152% and 66%, respectively. Staff had requested for the methodology and calculations for support (*Attachment 1*). Risk Management continues to evaluate and review the allocation with expected finalized amounts to be provided in late May.

The Program received the Cost Pool for Administrative Charges and Cost Allocation Plan Report (*Attachment 2*) produced by NBS in late March. The \$420,651 charged to the Rent Program represents an increase of 702% from \$52,481 in the prior fiscal year.

The Fringe Benefits budgeted amounts were inputted into the system by the Finance Department during the first week of April totaling \$1,004,332 from \$744,934 (34.8% increase). There appears to be a departure in methodology from prior year of an allocation derived from the Total Salaries budgeted. The line item increases, methodology, and analysis will be mentioned in the Discussion.

Early May the Program received a revised draft of the Cost Pool for Administrative Charges and Cost Allocation Plan Report (*Attachment 3*) produced by NBS from the Finance Department. The prior \$420,651 allocation from the Report dated January 18, 2022, to the Rent Program decreased to \$377,170 on the current report dated April 25, 2022. The revised amount represents an increase of 619% from \$52,481 in the prior fiscal year. The concerns and questions for the significant increase from prior year continue to remain.

The Fringe Benefits budgeted amounts were revised by the Finance Department during the first week of May. The prior total of \$1,004,332 in April at 78% of total salaries decreased to \$954,273 which represents 73% of total salaries. In the prior fiscal year, the total \$744,934 or 62% of total salaries was consistent the three prior years. The methodology of the Worker's Compensation allocation produced from the Risk Management and actuary needs to be further researched and validated.

Rent Program leadership are engaged in on-going discussions with the City Attorney's, City Manager, Human Resources, and Finance Department regarding the budgeted Cost Pool and Fringe Benefits amounts. A proposal to stabilize the Program fees will be discussed during the May 24, 2022, Council Meeting. The potential options will be explained in the Discussion section of this report.

Discussion

Rent Program staff continues to believe the City's revised methodology for Fringe Benefit line items and Cost Pool allocation may not align with Section 50076 of the California Government Code which requires fees charged for any service or regulatory activity must not exceed the reasonable cost of providing the service of the Rent Program. The Fringe Benefits line items and Cost Pool allocation for General Liability Insurance and Admin. Charges have been fluctuating resulting in Program staff not completing the current budget. These deviations in amounts and allocations greatly impact the Total Expenses, Operating Reserve, Revenues, and Fees of the budget. Future revisions are likely as further research and discussions with the City Attorney's, City Manager, Human Resources, and Finance Department continue. A historical review and account of past methodologies compared to current will need to be completed to validate future charges for the Fringe Benefits and Cost Pool allocations.

Program staff met with the City Manager and Council members after receiving the latest revised Cost Pool and Fringe Benefits amounts from the Finance Department. Further discussions with City Manager's Office are necessary to establish the most accurate amounts. Discussions will take place during the May 24, 2022, Council meeting to discuss these charges further and provide a potential solution to stabilize future Program fees. One option is to cap the Fringe Benefits at 62% and have the City subsidized the increase beyond that amount. Risk Management is finalizing the allocation of Worker's Compensation and General Liability. A consultant will be assisting with the Cost Pool for Admin. Charges. Until there is sufficient confidence that the Cost Pool for General Liability and Admin. Charges align with Section 50076 of the California Government Code, it is proposed those charges are not included in the budget.

Staff have prepared a budget using the prior year methodology with Fringe Benefits set at 62% of Total Salaries and Wages and excluding Cost Pool for General Liability Insurance and Admin. Charges. The Total Fringe Benefits would at \$954,273 amount to resulting in fees of \$226 for fully-covered Rental Units and \$127 for partially covered Rental Units (fees rounded up to the nearest dollar).

Rent Program Staff will present a proposed budget for potential adoption by the Rent Board. A Special Meeting will need to be scheduled to request approval of FY 2022 - 2023 RENT PROGRAM BUDGET a FEE STUDY.

DOCUMENTS ATTACHED:

Attachment 1 – 2022-2023 Fiscal Year General Liability and Worker's Compensation Cost Allocation provided by Human Resources

Attachment 2 – 2021-2022 NBS Cost Allocation Plan provided by Finance, dated January 18, 2022 – provided by Finance/Budget

ITEM G-1

Attachment 3 – 2021-2022 NBS Cost Allocation Plan provided by Finance, dated April 25, 2022 – provided by Finance/Budget

ITEM G-1
ATTACHMENT 1

**2022-2023 FISCAL YEAR ESTIMATED ADMIN CHARGES
COST ALLOCATION**

**ITEM G-1
ATTACHMENT 1**

	<u># OF</u> <u>EMPLOYEES</u> ¹		<u># OF CLAIMS</u> ²		<u>TOTAL</u> <u>INCURRED</u> ²		<u>PAYROLL</u> ¹		<u>Average %</u>	<u>TOTAL</u> <u>ALLOCATION</u> ³	<u>Cost Per</u> <u>Employee</u>
City Attorney	8	1.2%	3	0.39%	\$59,678	0.37%	\$1,203,170	1.92%	0.97%	\$162,279	\$20,285
City Clerk	4	0.6%	0	0.00%	\$0	0.00%	\$371,118	0.59%	0.30%	\$49,638	\$12,410
City Council	8	1.2%	1	0.13%	\$743	0.00%	\$206,614	0.33%	0.41%	\$69,064	\$8,633
City Manager	4	0.6%	2	0.26%	\$26,200	0.16%	\$610,128	0.97%	0.50%	\$83,502	\$20,875
Internal Services	4	0.6%	0	0.00%	\$0	0.00%	\$298,937	0.48%	0.27%	\$44,801	\$11,200
Economic Development (includes Port)	8	1.2%	0	0.00%	\$0	0.00%	\$851,615	1.36%	0.63%	\$106,606	\$13,326
Transportation (Previously Paratransit)	5	0.7%	2	0.26%	\$113,571	0.71%	\$405,975	0.65%	0.59%	\$98,925	\$19,785
Housing Dept COR	3	0.4%	0	0.00%	\$0	0.00%	\$316,228	0.50%	0.24%	\$39,768	\$13,256
Employment and Training	13	1.9%	3	0.39%	\$43,196	0.27%	\$1,347,594	2.15%	1.18%	\$198,595	\$15,277
Finance	22	3.2%	2	0.26%	\$66,940	0.42%	\$2,159,307	3.45%	1.84%	\$309,458	\$14,066
Fire	89	13.1%	28	3.66%	\$942,520	5.89%	\$12,008,216	19.17%	10.46%	\$1,756,639	\$19,738
Housing Authority (RHA)	2	0.3%	56	7.32%	\$1,165,924	7.28%	\$195,370	0.31%	3.80%	\$638,552	\$319,276
Human Resources	13	1.9%	6	0.78%	\$612,039	3.82%	\$1,484,104	2.37%	2.22%	\$373,384	\$28,722
Information Technology/KCRT	12	1.8%	1	0.13%	\$4,000	0.02%	\$1,253,540	2.00%	0.98%	\$164,845	\$13,737
Library	41	6.0%	4	0.52%	\$27,650	0.17%	\$2,100,669	3.35%	2.52%	\$423,847	\$10,338
Mayor	4	0.6%	0	0.00%	\$0	0.00%	\$260,856	0.42%	0.25%	\$42,249	\$10,562
Office of Neighborhood Safety	9	1.3%	3	0.39%	\$29,219	0.18%	\$521,466	0.83%	0.68%	\$114,799	\$12,755
Planning& Building Services	27	4.0%	4	0.52%	\$621,250	3.88%	\$2,684,061	4.28%	3.17%	\$531,926	\$19,701
Police	194	28.6%	182	23.79%	\$5,833,614	36.44%	\$21,761,971	34.74%	30.90%	\$5,188,228	\$26,743
Public Works	124	18.3%	452	59.08%	\$6,031,019	37.67%	\$8,541,648	13.64%	32.17%	\$5,402,297	\$43,567
Community Services (formerly Recreation)	66	9.7%	12	1.57%	\$167,749	1.05%	\$2,162,147	3.45%	3.95%	\$663,407	\$10,052
Rent Control	10	1.5%	2	0.26%	\$225,138	1.41%	\$1,031,808	1.65%	1.20%	\$201,083	\$20,108
Water Resource Recovery	8	1.2%	2	0.26%	\$37,752	0.24%	\$868,273	1.39%	0.77%	\$128,598	\$16,075
TOTALS	<u>678</u>	<u>100.00%</u>	<u>765</u>	<u>100.00%</u>	<u>\$16,008,202</u>	<u>100.00%</u>	<u>\$62,644,815</u>	<u>100.00%</u>	<u>100.00%</u>	<u>\$16,792,489</u>	

Admin Charges

\$420,651

\$7,287,981

5.77%

Admin Charges at 1.47% per Allocation of EE

\$107,492

1.47%

1. Count of Employees on 6/30/21; Payroll total for FY21.

2. GL and EPL Claims from Fiscal years 2016/17 through 2020/21

3. Amount Allocated = Cost of Claims per FY 22/23 budgeted claim expenses for GL and EPL = \$7,632,000 + General Liability budget operating costs \$5,662,020 + Risk Mgmt Admin Budget operating costs \$3,498,469 = 16,792,489

\$589,971

\$40,000,000



City of Richmond

Cost Allocation Plan for Use Fiscal Year 2021-22

- **Based on Fiscal Year 2019-20 Actual Expenditures**
- **Title 2 CFR, Part 200 Compliant Version**

January 18, 2022

870 Market Street, Suite 1223
San Francisco, CA 94102
Toll free: 800.434.8349 Fax: 415.391.8439

TABLE OF CONTENTS

Section 1.	Purpose	1
Section 2.	Support Service Department Narratives	3
Section 3.	Navigating the Cost Plan.....	10
 Exhibits		
	Cost Allocation Plan Detail	A

PURPOSE

A Cost Allocation Plan is an analytical tool through which a City can apportion administrative or indirect services costs to individual departments or cost centers within its organization. Allocated costs are typically termed “citywide overhead.” Most overhead/indirect service costs are those expenditures that provide support services or oversight to each department citywide and typically include legislative, managerial, financial, administrative, legal, personnel, technology, building and equipment use, and risk management activities. The following is a brief description of the process used for allocating costs within this analysis:

1. **Organizational Analysis:** identifies entire departments or functions within departments citywide that provide either overhead or indirect services, broadly or specifically, to departments outside their own. In addition to evaluating published data sources, NBS confers with City staff on multiple occasions to identify and consider “allocable” overhead and indirect services across all City departments.
2. **Expenditure Analysis:** review of line-item expenditures for each support service department determines the inclusion/exclusion of specific expenditures. For example, NBS ensures that resulting costs allocated exclude large one-time expenditures for capital outlay, transfers between funds, debt service, or special contract services. Resulting allocable expenditures are linked to each overhead/indirect service identified through the organizational analysis to create allocable cost pools.
3. **Allocation Factor Assignment:** An allocation factor is a data set used as the basis for distributing overhead/indirect service costs to departments receiving support or benefit from the cost pool. Allocation factors can include general data sets, such as employee count or budgeted expenditures in each department, or estimates of how each employee/department spends time supporting other departments and programs. Ultimately, the allocation factor should represent the actual or estimated workload of the function allocated, or a reasonable and generally accepted means of apportioning benefit for the function allocated.
4. **Cost Allocation Exercise:** Each cost pool is distributed across departments following the distribution inherent in the selected allocation factor for each pool. This results in a total share of overhead/indirect service costs for each department.
5. **Derivation of Outcomes:** Various outcomes are generated based on the total share of overhead/indirect service costs identified for each department.

Data Sources

NBS used the following data sources to support the development of this Cost Allocation Plan for the City of Richmond:

- Actual expenditures for FY 2019-20.
- Various correspondences with City staff to support the nature and purposes of line-item expenditures, estimation of labor efforts across various support and administrative service categories, and allocation factor data.

The City's actual expenditure information is the most significant source of information affecting the Cost Allocation Plan's results. NBS must note that consultants did not conduct separate efforts to audit or validate the City's financial management or support services practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study accepts the City's expenditure reports and staff's input as the most appropriate and reasonable basis for development of the Plan.

Beyond expenditure information provided by the City, original data sets were also developed to support the work of this study, including estimation of staff time spent on various services, and allocation statistics. To develop these data sets, consultants prepared questionnaires, and conducted meetings and interviews with individual departments. Consultants and departmental management reviewed and questioned all responses to ensure the most accurate set of data for the Plan.

Versions of the Cost Allocation Plan

The City requested development of a professionally prepared Cost Allocation Plan. The goal of this effort was to define the total cost of applicable administrative or "support services" overhead costs to various departments, revenue funds, and grant funded programs.

NBS provides two types of cost allocation plan analyses that are either more or less restrictive in the application of guidelines set forth in *Title 2, Code of Federal Regulations, Part 200, Cost Principles for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, depending on whether the primary intended use of the Plan is for internal budgeting purposes, or specifically for reimbursement of costs from State and Federal grants:

Title 2 CFR Part 200 Annual Cost Allocation Plan

Exhibit A to this report presents a version of the Cost Allocation Plan, which complies with the stipulations of Title 2 CFR, Part 200. Because the primary goal of this Plan is to obtain reimbursement of overhead costs associated with State and Federal grants, NBS uses only costs considered allocable for these purposes in the results of this Plan.

Full Cost Allocation Plan

An alternate version of the Cost Allocation Plan, commonly known as a "Full" version, allocates all reasonably identifiable administrative overhead costs to receivers of these services within the organization. All costs, whether acceptable for federal reimbursement purposes or not, are considered in the results of this Plan. Cities typically apply this version of the plan as the internal budgeting tool for establishing overhead support costs at the department level. NBS did not prepare this version of the Cost Allocation plan for the City.

All NBS-developed cost allocation plans follow the guidelines set forth in *Title 2, Code of Federal Regulations, Part 200, Cost Principles for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as well as Generally Accepted Accounting Principles (GAAP).

SUPPORT SERVICE DEPARTMENT NARRATIVES

As summarized in the following table, this Cost Allocation Plan identifies 20 central service and administrative support units, with total costs of \$40.5 million. Below the table, NBS provides a description of each support service unit, along with a general explanation of how functional costs are either allocated or excluded within the Plan:

Allocable Budget Unit		Total Allocable Expense
BLDG	Building Depreciation	\$884,426
EQUIP	Equipment Depreciation Allowance	717,400
0001-131	City Manager's Office	1,968,697
0001-141	City Clerk	768,725
0001-151	City Attorney	1,908,910
0001-171	Finance Administration	804,713
0001-172	Accounting	1,352,545
0001-173	Budget/Operating	682,065
0001-174	Payroll	313,802
0001-175	Treasury/Cash Management	457,949
0001-176	Accounts Payable	246,126
0001-177	Rev Collection	915,383
0001-178	Purchasing	374,536
0001-181	Human Resources	2,274,010
0001-232	Facility Maintenance and Administration	8,975,135
0001-235	Equipment Services/Fleet Maintenance	3,721,627
0001-261	Information Technology Administration	1,179,946
0001-262	Telecommunications, GIS, ERP, and Desktop	2,231,197
0001-263	IT/Mailroom and Duplication	249,805
0001-907 0001-908	Non-Departmental	10,482,974
Total		\$40,509,971

Building Depreciation

Per Title 2 CFR Part 200 guidelines, this Cost Allocation Plan distributes an allowable amount of depreciation expense to departments operating in buildings owned by the General Fund. The City's FY 2019-20 fixed asset schedule serves as the basis for establishing the amount of expense allocated. In general, costs are allocated to departments and programs housed in each building.

Equipment Depreciation

Similar to the building depreciation allocation described above, this Cost Allocation Plan distributes an allowable amount of non-vehicle equipment depreciation expense to departments that use these assets. Allowable depreciation expense is allocated based on the amount of expense directly assignable to a City fund, department, or division for FY 2019-20.

City Manager (0001-131)

The City Manager's Office implements City Council policy through effective day-to-day oversight of operating departments, and through the initiation, development, and implementation of programs that provide for the efficient, effective, and equitable delivery of services to all who live and work in the City of Richmond.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three different cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on total full-time equivalents per City fund, department, and/or division for FY 2019-20.
- System-wide Support B — Costs associated with supporting activities classified as "General Government" in nature per Title 2 CFR - part 200 guidelines and are therefore excluded from resulting cost allocations.
- System-wide Support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2019-20.

City Clerk (0001-141)

The City Clerk's Office supports the legislative and policy processes by providing timely and accurate information to the City Council, staff, and the public. The Office maintains records of all City Council proceedings, ordinances, resolutions, and provides a records management program to all City departments. It also prepares legal publication and notices, provides notice of public meetings, and is the local election office for City elections. The City Clerk's Office oversees a Micrographics Division that preserves records of documents and legislative actions of the City Council, and ensures their accessibility to City staff and the public.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three different cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on modified total full-time equivalents by City fund, department, and/or division for Fiscal Year 2019-20.
- System-wide Support B — Costs associated with supporting activities classified as "General Government" in nature per Title 2 CFR – part 200 guidelines and are therefore excluded from resulting cost allocations.
- System-wide support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2019-20.

City Attorney (0001-151)

The City Attorney's Office serves as the general counsel to the City by providing high-quality, timely, and cost effective legal guidance, support, and representation to City officials, departments, boards, commissions, and committees pertaining to their official duties and responsibilities.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on modified total full-time equivalents by City fund, department, and/or division for Fiscal Year 2019-20.
- System-wide Support B — Costs are allocated based on total City Council agendas by City fund, department, and/or division for Fiscal Year 2019-20.
- System-wide support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2019-20.

Finance Administration (0001-171)

The Finance Administration provides direction and oversight of Finance Department employees to provide fiscal support, oversight and control to the Mayor and Council, City Agencies and City Departments to ensure proper fiscal management, budgeting, and accounting; maintains financial, auditing and record keeping standards to ensure sound fiduciary practices. Key services include tax collections, specifically business licensing; purchasing; budget development and monitoring; capital planning; financial forecasting; treasury; payroll; accounts payable; and financial reporting. In addition, Finance Administration reviews the fiscal impact of all City staff reports; provides project management of City-wide and Department-wide projects; oversees special audits; provides fiscal analysis of various proposals.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Financial Service — Costs associated with this activity are allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.
- Accounts Receivable — Costs associated with this activity are allocated based on total accounts receivable transactions per City fund, department, and/or division for FY 2019-20.
- Purchasing – Costs are allocated based on the number of purchase order invoices per City fund, department, and/or division for FY 2019-20.

Accounting (0001-172)

The General Accounting Division maintains financial and accounting records for the City, Successor Agency, Joint Powers Financing Authority, Port, Municipal Sewer District and Marina Enterprise Funds. This Division provides financial guidance and direction to departments at large and ensures that City records are in compliance with Generally Accepted Accounting Principles (GAAP). This Division prepares accurate financial statements and various reports required by State, federal and local governments' and assures that timely audits and financial reports are maintained.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs associated with this activity are allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.
- System-wide Support B — Costs are allocated based on total revenues received per City fund, department, and/or division FY 2019-20.

Budget/Operating (0001-173)

The Budget Division provides financial and operations analysis for all City operations; prepares and monitors the City's and other related agency and enterprise operating budgets; prepares and monitors the five-year revenue and expenditure forecast; administers the City's performance measurement and reporting program; and provides ad hoc reports and analysis.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.

Payroll (0001-174)

The Payroll Division ensures that City workers receive accurate pay and benefits without fail. Payroll plays a key role in crucial government programs including fair labor and standards, child support deductions and payments, social security taxes and benefits, unemployment insurance, and Medicare.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total full-time equivalents per City fund, department, and/or division for FY 2019-20.

Treasury/Cash Management (0001-175)

The Treasury Division is responsible for cash, debt and investment management for the City, Joint Powers Financing Authority and the Successor Agency. The Division's objective is to optimize resources and cash related services through cash monitoring and forecasting, investments, and banking services.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Support Services — Costs are allocated based on the total revenues received per City fund, department, and/or division for FY 2019-20.
- Investment Management — Costs associated with activities classified as "Investment Management" in nature per Title 2 CFR – part 200 guidelines and are therefore excluded from resulting cost allocations.

Accounts Payable (0001-176)

The primary purpose of the Accounts Payable Division is to ensure the timely and accurate payment of business transactions for the City of Richmond. The Accounts Payable Division is responsible for invoice processing, vendor payments and customer refunds, as well as State reporting of Diesel Fuel Taxes, Sales and Use Taxes, and 1099 reporting.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total accounts payable invoices per City fund, department, and/or division for FY 2019-20.

Rev Collection (0001-177)

The Revenue Collection Division collects, processes, records and reports City billings, accounts receivable and revenues in an accurate and timely manner and seeks new opportunities to enhance the City's revenue base. The Division collects and records all revenues due to the City of Richmond.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total revenues received per City fund, department, and/or division for FY 2019-20.

Human Resources (0001-178)

The Human Resource Management Department's mission is to support customers in accomplishing their missions by attracting and retaining a highly skilled and diversified workforce that is fairly compensated and rewarded for its effort in an equitable, safe, and responsible work environment. The Department's mission is accomplished within existing resources, in an environment of change, with integrity, and in a manner, that is consistent with the City's policies, Code of Ethics, merit system principles, and federal and state laws. The Department is responsible for recruitment and testing, classification and compensation, training, benefits, administration, and workforce relations.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on the total full-time equivalents per City fund, department, and/or division for FY 2019-20.
- System-wide Support B — Costs are allocated based on the total salaries and benefits per City fund, department, and/or division for FY 2019-20.

Facility Maintenance and Administration (0001-232)

The Facility Maintenance Division provides quality and timely maintenance services to the public and other city departments to enhance the quality of life for citizens.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Facility Maintenance Services — Costs are allocated based on the total building square footage of City facilities for FY 2019-20.
- City Infrastructure Maintenance — Costs associated with “City Infrastructure Maintenance” are direct costs by nature and are therefore excluded from resulting cost allocations.

Equipment Services/Fleet Services (0001-235)

The Equipment Services/Fleet Services Division provides equipment and fleet services for all City-Owned vehicles and machinery.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on full-time equivalents per City fund, department, and/or division for FY 2019-20.

Information Technology Administration (0001-261)

The Information Technology Department works to provide employees with state of the art technology resources. The use of innovative technologies available improves the City of Richmond’s customer support.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on number of IT units per City fund, department, and/or division for FY 2019-20.

Telecommunications, GIS, ERP and Desktop (0001-262)

The Information Technology Department houses the Telecommunications, Geographic Information Systems (GIS), Enterprise Resource Planning (ERP) and Desktop Divisions. The Telecommunications Division supports all telephone VoIP and other communications hardware and software needed for daily operational activities. The GIS Division is responsible for creating and maintaining maps and geographic information. The ERP Division supports the City’s financial system software and other applications needed for daily operational activities. The Desktop Division supports PC’s and desktop applications.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total full time equivalents per City fund, department, and/or division for FY 2019-20.

IT/Mailroom and Duplication (0001-263)

The Mailroom and Duplication Division of the Information Technology department is responsible for postage and mail room services and duplicating/copy center services.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on the IT/Mailroom and Duplication costs for FY 2019-20.

Non-Departmental (0001-907, 0001-908)

The Non-Departmental Department accounts for expenses that fund activities or programs resulting in citywide benefits but cannot be directly assigned to any particular department.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to four cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Compensated Leave and Retiree Benefits — Costs are allocated based on salaries and benefits per City fund, department and/or division for FY 2019-20.
- Citywide Support Services — Costs are allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.
- Civic Center Rent Allocation — Costs are allocated based on Civic Center/Plaza full time equivalents per City General Fund department for FY 2019-20.
- Civic Center/Plaza Security Services — Costs are allocated based on Civic Center/Plaza full time equivalents per City fund, department, and/or division for FY 2019-20.

NAVIGATING THE COST ALLOCATION PLAN

The schedules showing the complete Cost Allocation Plan are attached to this report, and are organized as follows:

- Table of Contents
- Allocation 2 — Allocation Inventory: Identifies each support service department, the costs allocated to each identified cost pool, and the factor chosen for allocating costs to budget units that benefit from the support services provided. NBS has identified and documented the source used to allocate costs.
- Allocation 3 — Total Allocation of Citywide Administrative & Support Services: Summarizes the total citywide overhead and indirect costs allocated to each Fund/Department/Division.
- Expenses Schedules — 1-Expenses through 20-Expenses: Detail the expenses of citywide overhead and indirect costs for each administrative or support service budget unit. NBS identifies in these worksheets total amounts to be allocated, and adjustments for non-allocable items.
- Cost Schedules — 1-Costs through 20-Costs: Provide the incoming cost detail for each administrative or support service budget unit.
- Allocation Detail Schedules — 1-Allocation through 20-Allocation – Allocation of Each Cost Pool: Detail the allocation of each cost pool to budget units that benefit from the support services provided. Per Title 2 CFR – part 200 guidelines, NBS performs the allocations as a “two-step” process. A first pass of allocation calculations allows all support service departments to send costs to both themselves and to all benefiting departments. A final second pass of allocation calculations sends all resulting allocations to support service departments from the first pass to benefiting departments, based on the same approaches described in the Support Service Department Narratives section of this report.
- Summary Schedules — 1-Summary through 20-Summary: Provide the summary of allocated costs by function for each administrative or support service budget unit.
- Workspace C — Factor Data: Provides statistical information for each factor used to allocate costs to individual budget units.



**TITLE 2 CFR 200 Cost Allocation Plan
Based on Fiscal Year 2019-20 Actual Expenditures**

Prepared for the

City of Richmond

January 18, 2022

Main Office

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

Regional Office

870 Market Street, Suite 1223
San Francisco, CA 94102
Toll free: 800.434.8349

nbsgov.com

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

TABLE OF CONTENTS

SCHEDULES		Page #
Allocation 2	ALLOCATION INVENTORY	5
Allocation 3	TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE & SUPPORT SERVICES	7
Indirect Rates	DERIVED RATES CHARGEABLE ON LABOR	22
BLDG- Building Use		
1 - EXP	Departmental Expense Detail	23
1 - COSTS	Costs to be Allocated	24
1 - ALLOCATIONS	1.1 Allocation Detail: Building Use - Building Depreciation	25
1 - SUMMARY	Allocation Summary	29
EQUIP- Equipment Use		
2 - EXP	Departmental Expense Detail	33
2 - COSTS	Costs to be Allocated	34
2 - ALLOCATIONS	2.1 Equipment Use - Equipment Depreciation	35
2 - SUMMARY	Allocation Summary	39
0001-131- City Manager's Office		
3 - EXP	Departmental Expense Detail	43
3 - COSTS	Costs to be Allocated	45
3 - ALLOCATIONS	3.1 City Manager's Office - System-wide Support A	46
3 - ALLOCATIONS	3.2 City Manager's Office - System-wide Support B	49
3 - ALLOCATIONS	3.3 City Manager's Office - System-wide Support C	50
3 - SUMMARY	Allocation Summary	54
0001-141- City Clerk		
4 - EXP	Departmental Expense Detail	58
4 - COSTS	Costs to be Allocated	59
4 - ALLOCATIONS	4.1 City Clerk - System-wide Support A	61
4 - ALLOCATIONS	4.2 City Clerk - System-wide Support B	65
4 - ALLOCATIONS	4.3 City Clerk - System-wide Support C	65
4 - SUMMARY	Allocation Summary	69
0001-151- City Attorney		
5 - EXP	Departmental Expense Detail	73
5 - COSTS	Costs to be Allocated	75
5 - ALLOCATIONS	5.1 City Attorney - System-wide Support A	76
5 - ALLOCATIONS	5.2 City Attorney - System-wide Support B	80
5 - ALLOCATIONS	5.3 City Attorney - System-wide Support C	84
5 - SUMMARY	Allocation Summary	88
0001-171- Finance Administration		
6 - EXP	Departmental Expense Detail	92
6 - COSTS	Costs to be Allocated	94
6 - ALLOCATIONS	6.1 Finance Administration - Citywide Financial Services	95
6 - SUMMARY	Allocation Summary	107

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

TABLE OF CONTENTS

SCHEDULES		Page #
0001-172- Accounting		
7 - EXP		Departmental Expense Detail 111
7 - COSTS		Costs to be Allocated 112
7 - ALLOCATIONS	7.1	Accounting - System-wide Support A 113
7 - ALLOCATIONS	7.2	Accounting - System-wide Support B 117
7 - SUMMARY		Allocation Summary 121
0001-173- Budget/Operating		
8 - EXP		Departmental Expense Detail 125
8 - COSTS		Costs to be Allocated 126
8 - ALLOCATIONS	8.1	Budget/Operating - Citywide Budget Services 127
8 - SUMMARY		Allocation Summary 131
0001-174- Payroll		
9 - EXP		Departmental Expense Detail 135
9 - COSTS		Costs to be Allocated 137
9 - ALLOCATIONS	9.1	Payroll - Citywide Payroll Services 138
9 - SUMMARY		Allocation Summary 142
0001-175- Treasury/Cash Management		
10 - EXP		Departmental Expense Detail 146
10 - COSTS		Costs to be Allocated 147
10 - ALLOCATIONS	10.1	Treasury/Cash Management - Citywide Support Services 148
10 - ALLOCATIONS	10.2	Treasury/Cash Management - Investment Management 151
10 - SUMMARY		Allocation Summary 152
0001-176- Accounts Payable		
11 - EXP		Departmental Expense Detail 156
11 - COSTS		Costs to be Allocated 157
11 - ALLOCATIONS	11.1	Accounts Payable - Citywide Accounts Payable Services 158
11 - SUMMARY		Allocation Summary 162
0001-177- Rev Collection		
12 - EXP		Departmental Expense Detail 166
12 - COSTS		Costs to be Allocated 167
12 - ALLOCATIONS	12.1	Rev Collection - Citywide Revenue Collection Services 168
12 - SUMMARY		Allocation Summary 172
0001-178- Purchasing		
13 - EXP		Departmental Expense Detail 176
13 - COSTS		Costs to be Allocated 177
13 - ALLOCATIONS	13.1	Purchasing - Citywide Purchasing Services 178
13 - SUMMARY		Allocation Summary 182

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

TABLE OF CONTENTS

SCHEDULES		Page #
0001-181- Human Resources		
14 - EXP	Departmental Expense Detail	186
14 - COSTS	Costs to be Allocated	188
14 - ALLOCATIONS	14.1 Human Resources - System-wide Support A	189
14 - ALLOCATIONS	14.2 Human Resources - System-wide Support B	193
14 - SUMMARY	Allocation Summary	197
0001-232- Facility Maintenance and Administration		
15 - EXP	Departmental Expense Detail	201
15 - COSTS	Costs to be Allocated	206
15 - ALLOCATIONS	15.1 Facility Maintenance and Administration - Citywide Facility Maintenance Services	207
15 - ALLOCATIONS	15.2 Facility Maintenance and Administration - City Infrastructure Maintenance	210
15 - SUMMARY	Allocation Summary	211
0001-235- Equipment Services/Fleet Services		
16 - EXP	Departmental Expense Detail	215
16 - COSTS	Costs to be Allocated	217
16 - ALLOCATIONS	16.1 Equipment Services/Fleet Services - Citywide Fleet Services	218
16 - SUMMARY	Allocation Summary	222
0001-261- Information Technology Administration		
17 - EXP	Departmental Expense Detail	226
17 - COSTS	Costs to be Allocated	227
17 - ALLOCATIONS	17.1 Information Technology Administration - IT Administration	228
17 - SUMMARY	Allocation Summary	232
0001-262- Telecommunications		
18 - EXP	Departmental Expense Detail	236
18 - COSTS	Costs to be Allocated	238
18 - ALLOCATIONS	18.1 Telecommunications - Citywide Telecomms Support	239
18 - SUMMARY	Allocation Summary	243
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		
19 - EXP	Departmental Expense Detail	247
19 - COSTS	Costs to be Allocated	248
19 - ALLOCATIONS	19.1 IT/Mailroom and Duplication, GIS, ERP and Desktop - Citywide Mailroom/Dupl.	249
19 - SUMMARY	Allocation Summary	253
0001-907, 908- Non-Departmental		
20 - EXP	Departmental Expense Detail	257
20 - COSTS	Costs to be Allocated	259
20 - ALLOCATIONS	20.1 Non-Departmental - Compensated Leave & Retiree Benefits	260
20 - ALLOCATIONS	20.2 Non-Departmental - Citywide Support Services	263
20 - ALLOCATIONS	20.3 Non-Departmental - Civic Center Rent Allocation	267
20 - ALLOCATIONS	20.4 Non-Departmental - Civic Center/Plaza Security Services	271
20 - SUMMARY	Allocation Summary	275
WORKSPACES		
Series	Purpose	
C	Central Summary of Allocation Factor Data	279

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
BLDG	Building Use	1.1 Building Depreciation	\$ 884,426	FY 19-20 Building Depreciation per Fund/Department
		Subtotal Building Use	\$ 884,426	
EQUIP	Equipment Use	2.1 Equipment Depreciation	717,400	FY 19-20 Equipment Depreciation per Fund/Department
		Subtotal Equipment Use	\$ 717,400	
0001-131	City Manager's Office	3.1 System-wide Support A	656,013	FY 19-20 Total FTEs per Fund/Department
0001-131	City Manager's Office	3.2 System-wide Support B	656,670	Not Allocated - General Governmental Expense
0001-131	City Manager's Office	3.3 System-wide Support C	656,013	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal City Manager's Office	\$ 1,968,697	
0001-141	City Clerk	4.1 System-wide Support A	255,254	FY 19-20 Total FTEs per Fund/Department
0001-141	City Clerk	4.2 System-wide Support B	269,807	Not Allocated - General Governmental Expense
0001-141	City Clerk	4.3 System-wide Support C	243,664	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal City Clerk	\$ 768,725	
0001-151	City Attorney	5.1 System-wide Support A	636,303	FY 19-20 Total FTEs per Fund/Department
0001-151	City Attorney	5.2 System-wide Support B	636,303	FY 19-20 Total Council Agendas
0001-151	City Attorney	5.3 System-wide Support C	636,303	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal City Attorney	\$ 1,908,910	
0001-171	Finance Administration	6.1 Citywide Financial Services	804,713	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal Finance Administration	\$ 804,713	
0001-172	Accounting	7.1 System-wide Support A	1,014,408	FY 19-20 Modified Total Direct Cost per Fund/Department
0001-172	Accounting	7.2 System-wide Support B	338,136	FY 19-20 Total Revenues Received per Fund/Department
		Subtotal Accounting	\$ 1,352,545	
0001-173	Budget/Operating	8.1 Citywide Budget Services	682,065	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal Budget/Operating	\$ 682,065	
0001-174	Payroll	9.1 Citywide Payroll Services	313,802	FY 19-20 Total FTEs per Fund/Department
		Subtotal Payroll	\$ 313,802	
0001-175	Treasury/Cash Management	10.1 Citywide Support Services	435,051	FY 19-20 Total Revenues Received per Fund/Department
0001-175	Treasury/Cash Management	10.2 Investment Management	22,897	Not Allocated
		Subtotal Treasury/Cash Management	\$ 457,949	
0001-176	Accounts Payable	11.1 Citywide Accounts Payable Services	246,126	FY 19-20 Total Accounts Payable Invoices per Fund/Department
		Subtotal Accounts Payable	\$ 246,126	
0001-177	Rev Collection	12.1 Citywide Revenue Collection Services	915,383	FY 19-20 Total Revenues Received per Fund/Department
		Subtotal Rev Collection	\$ 915,383	
0001-178	Purchasing	13.1 Citywide Purchasing Services	374,536	FY 19-20 Total PO's per Fund/Department
		Subtotal Purchasing	\$ 374,536	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
0001-181	Human Resources	14.1 System-wide Support A	1,137,005	FY 19-20 Total FTEs per Fund/Department
0001-181	Human Resources	14.2 System-wide Support B	1,137,005	FY 19-20 Total Salaries and Benefits per Fund/Department
		Subtotal Human Resources	\$ 2,274,010	
0001-232	Facility Maintenance and Administration	15.1 Citywide Facility Maintenance Services	1,512,784	FY 19-20 Total Building Square Footage
0001-232	Facility Maintenance and Administration	15.2 City Infrastructure Maintenance	3,393,836	Not Allocated
		Subtotal Facility Maintenance and Administration	\$ 8,975,135	
0001-235	Equipment Services/Fleet Services	16.1 Citywide Fleet Services	3,721,627	FY 19-20 Total FTEs per Fund/Department
		Subtotal Equipment Services/Fleet Services	\$ 3,721,627	
0001-261	Information Technology Administration	17.1 IT Administration	1,179,946	FY 19-20 Number of IT Units per Fund/Department
		Subtotal Information Technology Administration	\$ 1,179,946	
0001-262	Telecommunications	18.1 Citywide Telecomms Support	2,231,197	FY 19-20 Total FTEs per Fund/Department
		Subtotal Telecommunications	\$ 2,231,197	
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	19.1 Citywide Mailroom/Dupl.	249,805	FY 19-20 IT/Mailrm & Dup Costs
		Subtotal IT/Mailroom and Duplication, GIS, ERP and Desktop	\$ 249,805	
0001-907, 908	Non-Departmental	20.1 Compensated Leave & Retiree Benefits	6,894,469	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)
0001-907, 908	Non-Departmental	20.2 Citywide Support Services	537,511	FY 19-20 Modified Total Direct Cost per Fund/Department
0001-907, 908	Non-Departmental	20.3 Civic Center Rent Allocation	2,810,708	FY 19-20 Civic Center/Plaza FTE per Fund/Department, GF Only
0001-907, 908	Non-Departmental	20.4 Civic Center/Plaza Security Services	240,286	FY 19-20 Civic Center/Plaza FTE per Fund/Department, All Funds
		Subtotal Non-Departmental	\$ 10,482,974	
Grand Total			\$ 40,509,971	

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-101- OFFICE OF THE MAYOR	0001-105- COUNCIL/CITY COUNCIL DIV	0001-121- POLICE COMMISSION DIV	0001-132- CM- SPECIAL PROJS/ENVIR ONMENTAL	0001-163- GF- PLN/CODE ENFORCEMEN T (DIV)	0001-191- GF- POLICE ADMIN DIV	0001-192- GF- POLICE- PATROL/CIB	0001-193- GF- POLICE/CRIME PREVENTION	0001-194- GF- POLICE-COPS GRANT
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,367	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	2,628	-	-	-	470,922	-	-	-
0001-131	City Manager's Office	4,854	12,623	1,873	2,538	4,333	357,815	110	1,801	6,350
0001-141	City Clerk	1,932	5,065	753	1,009	1,747	141,345	42	715	2,491
0001-151	City Attorney	152,688	52,900	30,093	2,529	4,318	356,373	110	1,794	6,324
0001-171	Finance Administration	1,917	1,874	193	1,113	-	219,711	152	812	5,182
0001-172	Accounting	2,233	2,313	243	1,404	-	279,272	173	1,127	5,882
0001-173	Budget/Operating	1,500	1,466	151	870	-	171,886	119	635	4,054
0001-174	Payroll	1,753	5,698	877	877	2,192	100,549	-	614	1,315
0001-175	Treasury/Cash Management	82	270	34	206	-	43,490	-	299	-
0001-176	Accounts Payable	770	1,823	253	322	-	18,531	-	1,150	-
0001-177	Rev Collection	153	506	64	385	-	81,396	-	559	-
0001-178	Purchasing	1,442	2,433	90	-	-	39,652	2,163	90	45
0001-181	Human Resources	10,669	24,496	3,562	4,789	7,908	814,207	-	3,945	16,722
0001-232	Facility Maintenance and Administration	-	-	-	-	-	577,355	-	-	-
0001-235	Equipment Services/Fleet Services	19,554	63,550	9,777	9,777	24,442	1,121,407	-	6,844	14,665
0001-261	Information Technology Administration	4,719	18,878	-	-	-	386,989	162,347	9,439	-
0001-262	Telecommunications	11,128	36,165	5,564	5,564	13,909	638,165	-	3,895	8,346
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	1,164	2,149	-	1,828	-	978	-	-	-
0001-907, 908	Non-Departmental	84,449	219,089	2,179	39,462	-	2,469,266	82	9,451	65,175
Allocated Costs		\$ 301,007	\$ 453,924	\$ 55,707	\$ 72,673	\$ 58,850	\$ 8,444,676	\$ 165,298	\$ 43,170	\$ 136,551

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-196- GF- POLICE/REGU LATORY	0001-199- GF- PARKING ENFORCEMEN T DIV	0001-201- GF- FIRE/ADMIN DIV	0001-202- GF- FIRE/SUPPRESS N DIV	0001-203- GF- FIRE PREVENTION DIV	0001-204- GF- FIRE/ SUPPORT DIV	0001-205- GF- FIRE/TRAINING DIV	0001-206- GF- FIRE/OF. OF EMS DIV	0001-211- OF. OF NB-HOOD SFTY ADMIN DIV
BLDG	Building Use	\$ -	\$ -	\$ 51,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	68,436	-	-	-	-	-	-
0001-131	City Manager's Office	4,634	3,893	7,245	147,407	11,633	770	1,767	1,276	11,915
0001-141	City Clerk	1,831	1,546	2,868	58,141	4,588	296	696	507	4,744
0001-151	City Attorney	4,615	3,878	30,066	146,807	11,586	766	1,760	1,271	18,590
0001-171	Finance Administration	2,810	1,787	4,024	97,104	7,692	1,063	1,244	566	4,489
0001-172	Accounting	3,194	2,028	4,594	110,228	9,351	2,369	1,470	689	5,655
0001-173	Budget/Operating	2,199	1,398	3,148	75,968	6,018	832	973	443	3,512
0001-174	Payroll	1,315	1,315	2,192	39,010	3,068	-	438	438	4,383
0001-175	Treasury/Cash Management	6	-	39	2	901	1,691	84	68	815
0001-176	Accounts Payable	49	-	107	29	1,384	2,837	312	546	1,287
0001-177	Rev Collection	10	-	73	3	1,687	3,166	157	127	1,525
0001-178	Purchasing	135	-	-	135	631	23,341	2,388	-	6,534
0001-181	Human Resources	11,234	8,866	17,152	365,176	26,536	-	4,365	2,815	25,193
0001-232	Facility Maintenance and Administration	-	-	-	404,379	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	14,665	14,665	24,442	435,071	34,219	-	4,888	4,888	48,884
0001-261	Information Technology Administration	5,663	7,551	19,821	-	-	15,102	2,832	-	11,327
0001-262	Telecommunications	8,346	8,346	13,909	247,588	19,473	-	2,782	2,782	27,819
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	27,904	-	-	9,186	159
0001-907, 908	Non-Departmental	35,311	68,023	126,309	1,221,144	191,079	569	15,167	6,729	203,243
Allocated Costs		\$ 96,017	\$ 123,296	\$ 376,201	\$ 3,348,192	\$ 357,751	\$ 52,801	\$ 41,325	\$ 32,332	\$ 380,074

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-212- OFF OF N-HOOD SFTY/GRANT ADM	0001-231- GF- PW ADMIN-DIV	0001-233- GF- PRKS&LNSK P/PRKS (S-DIV)	0001-234- IT GIS	0001-237- GF- I&M/ABATEME NT SVCS (DIV)	0001-238- GF- I&M/CODE ENFORCEMEN T (DIV)	0001-239- GF- I&M/PROP/ASS ETS MNGT (DIV)	0001-241- GF- LIB&CL SVC/L- ADM DIV	0001-242- GF- LS/REF SVCS(S-DIV)
BLDG	Building Use	\$ -	\$ 24,830	\$ 18,895	\$ -	\$ -	\$ -	\$ -	\$ 5,625	\$ -
EQUIP	Equipment Use ²	-	155,223	-	-	-	-	-	-	-
0001-131	City Manager's Office	1,140	7,289	45,338	20,063	16,035	5,819	686	41,408	1,148
0001-141	City Clerk	438	2,917	18,068	8,087	6,384	2,287	264	16,525	442
0001-151	City Attorney	1,134	7,262	45,165	19,992	15,974	5,795	683	41,252	1,143
0001-171	Finance Administration	1,575	1,690	15,944	180	6,111	4,448	948	12,830	1,586
0001-172	Accounting	3,018	1,971	22,897	204	7,537	5,253	2,253	14,806	3,792
0001-173	Budget/Operating	1,232	1,322	12,473	141	4,780	3,480	742	10,037	1,241
0001-174	Payroll	-	3,068	17,094	10,081	5,873	1,315	-	16,247	-
0001-175	Treasury/Cash Management	1,792	77	6,987	-	875	297	1,713	354	2,899
0001-176	Accounts Payable	2,632	517	11,746	-	1,287	1,053	556	1,267	4,679
0001-177	Rev Collection	3,354	144	13,077	-	1,637	555	3,206	662	5,426
0001-178	Purchasing	2,208	1,307	7,795	3,605	-	-	-	3,695	4,686
0001-181	Human Resources	-	14,573	89,571	36,710	33,891	14,579	-	87,811	-
0001-232	Facility Maintenance and Administration	-	37,518	75,437	-	-	-	-	312,401	-
0001-235	Equipment Services/Fleet Services	-	34,219	190,649	112,434	65,505	14,665	-	181,198	-
0001-261	Information Technology Administration	-	32,092	11,327	-	-	15,102	-	53,801	34,923
0001-262	Telecommunications	-	19,473	108,494	63,983	37,277	8,346	-	103,115	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	123	1,134
0001-907, 908	Non-Departmental	842	125,542	153,826	351,409	69,424	53,618	507	722,300	849
Allocated Costs		\$ 19,365	\$ 471,032	\$ 864,783	\$ 626,891	\$ 272,592	\$ 136,613	\$ 11,558	\$ 1,625,457	\$ 63,948

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-243- GF- LIB&CL SVCS/LEAP DIV	0001-244- GF- LIB&CL SVC/P- ART DIV	0001-251- GF- RECREATION ADM DIV	0001-253- CM&NB/BOOK ER T CTR (S- DIV)	0001-255- GF- CM TRANSPORTA TN OPERATIONS	0001-254- GF- REC/SPCL EVENTS (S- DIV)	0001-256- RECREATION SVCS/AQUATI CS	0001-257- RECREATION SVCS/CONVEN TION CTR	0001-259- RECREATIO N SVCS/PLUN GE	0001-260- RECREATIO N SVCS/CITIE S OF SRVC
BLDG	Building Use	\$ -	\$ -	\$ 251,103	\$ 34,023	\$ -	\$ -	\$ 107,310	\$ -	\$ 118,576	\$ -
EQUIP	Equipment Use ²	-	-	20,190	-	-	-	-	-	-	-
0001-131	City Manager's Office	12,744	2,175	18,200	36,194	3,437	7,712	20,303	4,866	858	2,232
0001-141	City Clerk	5,098	853	7,246	14,521	1,370	3,073	8,170	1,949	330	888
0001-151	City Attorney	16,728	2,166	40,980	36,062	3,424	7,683	20,230	4,848	854	2,224
0001-171	Finance Administration	2,999	1,808	6,946	5,465	1,157	2,753	1,230	975	1,186	929
0001-172	Accounting	3,430	2,135	8,167	6,638	1,386	3,436	1,437	1,355	1,428	1,159
0001-173	Budget/Operating	2,346	1,415	5,434	4,276	905	2,154	962	763	928	727
0001-174	Payroll	5,347	438	6,662	16,305	1,315	2,893	9,818	2,104	-	789
0001-175	Treasury/Cash Management	37	120	411	632	107	453	59	362	118	152
0001-176	Accounts Payable	117	331	1,511	3,587	331	1,355	887	322	351	302
0001-177	Rev Collection	69	225	770	1,183	200	849	111	677	221	285
0001-178	Purchasing	586	2,028	7,840	6,173	-	1,892	406	1,352	1,262	-
0001-181	Human Resources	24,975	2,180	39,539	68,953	6,564	16,187	38,204	9,763	2,671	4,792
0001-232	Facility Maintenance and Administration	-	175,085	268,697	352,212	-	132,297	62,530	333,495	-	-
0001-235	Equipment Services/Fleet Services	59,639	4,888	74,304	181,850	14,665	32,264	109,501	23,464	-	8,799
0001-261	Information Technology Administration	49,082	-	108,546	-	-	-	-	-	-	-
0001-262	Telecommunications	33,939	2,782	42,285	103,486	8,346	18,360	62,314	13,353	-	5,007
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	7,762	11,530	2,193	976	6,304	194	-	-	29,242
0001-907, 908	Non-Departmental	216,620	19,284	84,461	55,635	10,098	31,420	15,119	11,832	14,553	10,632
Allocated Costs		\$ 433,757	\$ 225,677	\$ 1,004,821	\$ 929,390	\$ 54,282	\$ 271,084	\$ 458,786	\$ 411,478	\$ 143,336	\$ 68,161

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-291- GF- ADMINISTR ATIVE SERVICES	0001-292- GF- STREET SWEEPING	0001-362- GF ECON DEV/SP PRJ- ENVIRONMN TL	0001-910- GF-NON- DEPT/CITY FESTIVAL	1001- SECURED PENSION OVERRIDE	1002- STATE GAS TAX	1003- TRANSPORT ATION OPERATION S	1004- ASSET SEIZURE FUND	1005- LIBRARY FUND	1006- OUTSIDE FUNDED SVCS - GRANTS	1007- EMERGEN CY MED SERV
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	2,972	12,415	879	104	-	2,984	4,623	112	977	3,155	549
0001-141	City Clerk	1,160	4,857	354	40	-	1,148	1,843	43	376	1,214	211
0001-151	City Attorney	2,959	12,362	876	103	-	2,970	4,606	112	973	3,140	546
0001-171	Finance Administration	2,910	11,167	17	143	-	4,123	1,599	155	1,350	4,360	758
0001-172	Accounting	3,634	13,162	19	347	-	6,785	1,938	442	2,798	8,844	1,979
0001-173	Budget/Operating	2,276	8,736	13	112	-	3,225	1,251	121	1,056	3,411	593
0001-174	Payroll	438	2,192	438	-	-	-	1,753	-	-	-	-
0001-175	Treasury/Cash Management	482	708	-	268	-	3,065	180	387	1,842	5,671	1,629
0001-176	Accounts Payable	1,696	43,594	-	78	-	712	565	175	2,973	1,404	741
0001-177	Rev Collection	902	1,325	-	501	-	5,737	336	724	3,447	10,615	3,048
0001-178	Purchasing	-	-	-	-	-	5,723	2,028	2,118	4,281	20,006	766
0001-181	Human Resources	7,546	32,814	1,582	-	-	-	9,572	-	-	-	-
0001-232	Facility Maintenance and Administration	-	66,699	-	-	-	-	641,811	-	-	-	-
0001-235	Equipment Services/Fleet Services	4,888	24,442	4,888	-	-	-	19,554	-	-	-	-
0001-261	Information Technology Administration	-	5,663	-	-	-	-	6,607	-	-	-	-
0001-262	Telecommunications	2,782	13,909	2,782	-	-	-	11,128	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	1	-	-	-	-	-	1,493	-	9,573	31,338	-
0001-907, 908	Non-Departmental	32,631	135,734	15,208	77	-	2,206	17,765	83	722	2,332	406
Allocated Costs		\$ 67,277	\$ 389,777	\$ 27,055	\$ 1,773	\$ -	\$ 38,678	\$ 728,651	\$ 4,472	\$ 30,369	\$ 95,490	\$ 11,226

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 2

City of Richmond Housing Authority TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1010- N.RICHMO ND WASTE	1012- HILLTOP LANDSCA PE MAINT DIST	1013- FIRE DEPT HAZMAT GRANT	1014- EDA GRANT FUND	1015- MARINA BAY LNDSCP&LI GHTDIST FD	1017- CHEVRON MODERNIZ ATN PROJ & CIA	1018- RENT CONTROL	1019- SBI RMRA CAP IMPROVEME NT	1050- CR- PLANNING & BUILDING	1051- CR- ENGINEERI NG	1053- CODE ENFORCEM ENT-CR
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	146	13,328	808	8	10,408	20,416	20,517	2,502	45,151	2,745	92
0001-141	City Clerk	56	5,320	311	3	4,148	7,856	8,166	963	17,773	1,072	36
0001-151	City Attorney	145	13,278	804	8	10,368	20,321	23,127	2,490	117,547	48,433	92
0001-171	Finance Administration	202	4,047	1,116	11	3,603	28,210	7,993	3,457	32,451	2,596	128
0001-172	Accounting	232	5,926	1,288	13	5,378	49,774	10,411	8,998	60,376	4,386	526
0001-173	Budget/Operating	158	3,166	873	9	2,819	22,069	6,253	2,705	25,387	2,031	100
0001-174	Payroll	-	5,260	-	-	3,945	-	7,451	-	10,958	438	-
0001-175	Treasury/Cash Management	5	1,940	31	-	1,874	25,846	1,948	7,387	34,272	2,096	555
0001-176	Accounts Payable	68	2,028	117	-	1,920	2,076	2,369	419	7,974	4,786	195
0001-177	Rev Collection	9	3,631	57	-	3,508	48,373	3,647	13,825	64,144	3,923	1,039
0001-178	Purchasing	2,613	1,622	2,613	-	1,307	-	-	-	8,111	3,019	5,903
0001-181	Human Resources	-	25,560	-	-	19,795	-	42,920	-	69,422	6,694	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	58,661	-	-	43,996	-	83,103	-	122,211	4,888	-
0001-261	Information Technology Administration	-	2,832	-	-	944	-	19,821	-	83,061	-	-
0001-262	Telecommunications	-	33,383	-	-	25,037	-	47,292	-	69,547	2,782	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	4,002	33,822	-	22,226	60	-
0001-907, 908	Non-Departmental	108	36,450	597	6	30,897	15,092	101,810	1,850	193,641	28,850	68
Allocated Costs		\$ 3,743	\$ 216,432	\$ 8,615	\$ 57	\$ 169,947	\$ 244,034	\$ 420,651	\$ 44,597	\$ 984,251	\$ 118,800	\$ 8,734

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

FUND/ DEPT ACCOUNT NUMBER	NAME	1054- ENGINEERIN G GRANTS	1055- ENCROACHME NTS SVCS	1200- COR HOUSING ADMINISTRATI ON	1201- CDBG	1203- NEIGHBORHO OD STABILIZATIO N	1205- EMPLOYME NT & TRAINING	1207- NEIGHBORHO OD STAB(CITY)	1208- SUCCESSOR HOUSING AGNCY	1302- HOUSNG IN LIEU FEE - DEVELOPER	1303- KIDS FIRST INITIATIVE
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use *	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	118	8,227	3,830	1,763	33	24,333	5	459	44	3,540
0001-141	City Clerk	45	3,290	1,522	679	13	9,618	2	177	17	1,410
0001-151	City Attorney	117	8,196	40,106	1,755	33	49,773	5	457	44	23,688
0001-171	Finance Administration	163	2,027	1,700	2,437	46	14,462	7	634	60	1,298
0001-172	Accounting	14,545	2,325	2,214	6,292	54	18,416	7	720	169	1,582
0001-173	Budget/Operating	127	1,586	1,330	1,906	36	11,314	5	496	47	1,016
0001-174	Payroll	-	3,419	1,315	-	-	7,013	-	-	-	1,315
0001-175	Treasury/Cash Management	20,907	34	415	5,134	2	2,911	-	-	146	158
0001-176	Accounts Payable	234	409	682	273	10	6,229	-	-	58	214
0001-177	Rev Collection	39,130	64	776	9,608	3	5,448	-	-	273	296
0001-178	Purchasing	1,667	-	180	6,353	676	15,545	-	-	-	-
0001-181	Human Resources	-	16,985	6,719	110	163	45,023	-	2,364	-	7,137
0001-232	Facility Maintenance and Administration	-	-	-	-	-	263,336	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	38,130	14,665	-	-	78,215	-	-	-	14,665
0001-261	Information Technology Administration	-	12,270	7,551	-	-	56,633	-	-	-	-
0001-262	Telecommunications	-	21,699	8,346	-	-	44,510	-	-	-	8,346
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	5,695
0001-907, 908	Non-Departmental	87	31,728	13,668	1,878	874	123,647	4	12,657	32	15,627
Allocated Costs		\$ 77,140	\$ 150,389	\$ 105,019	\$ 38,188	\$ 1,944	\$ 776,426	\$ 34	\$ 17,965	\$ 890	\$ 85,986

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

FUND/ DEPT ACCOUNT NUMBER	NAME	1304- EMERGENC Y OPE & DISASTR RECVRY	2001- GENERAL CAPITAL FUND	2002- MEASURE J	2110- IMPACT FEE - PARK	2111- PF IMP FEES- TRAFFIC/RO AD-ENG	2113- IMPACT FEE - FIRE	2114- IMPACT FEE - POLICE	2115- IMPACT FEE - COMM/AQUAT C	2116- IMPACT FEE - PARKS/OPEN	2117- IMPACT FEE - LIBRARY
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	2,559	33	6,031	44	1,230	231	2	293	186	17
0001-141	City Clerk	985	13	2,320	17	473	89	1	113	71	7
0001-151	City Attorney	2,547	33	6,003	44	1,225	229	2	291	185	17
0001-171	Finance Administration	3,536	45	8,333	60	1,700	319	3	405	256	24
0001-172	Accounting	4,652	4,352	20,042	202	3,433	752	3	931	332	69
0001-173	Budget/Operating	2,767	35	6,519	47	1,330	249	2	317	201	18
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	929	6,261	15,408	194	2,188	568	-	687	60	62
0001-176	Accounts Payable	2,418	468	2,154	39	273	244	-	49	10	39
0001-177	Rev Collection	1,738	11,719	28,837	362	4,095	1,063	-	1,285	112	116
0001-178	Purchasing	-	18,474	4,957	4,506	496	360	586	496	1,757	901
0001-181	Human Resources	962	-	-	-	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	6,905	24	4,458	32	910	170	1	216	137	13
Allocated Costs		\$ 29,997	\$ 41,457	\$ 105,061	\$ 5,546	\$ 17,353	\$ 4,274	\$ 600	\$ 5,082	\$ 3,307	\$ 1,283

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 2

City of Richmond Housing Authority TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	2119- IMPACT FEE - STORM DRAINAGE	2120- IMPACT FEE - WASTEWATER	2125- IRON TRIANGLE/EP A PROGRAMS	2126- COR- HOUSING DEPT CIP FUND	3001- DS - 2005 TAXABLE POB	3002- DS - 99A PENSION OBLIG BOND	3005- DS - 2007 CIVIC CENTER	4001- PORT OF RICHMOND	4003- WASTEWATE R	4005- MARINA
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	775	17	596	-	3,653	998	19,669	23,142	66,458	669
0001-141	City Clerk	298	6	229	-	1,406	384	7,568	8,953	25,732	257
0001-151	City Attorney	772	17	593	-	3,636	993	19,578	32,446	66,159	665
0001-171	Finance Administration	1,071	23	823	-	5,047	1,379	27,179	28,385	79,855	924
0001-172	Accounting	2,580	656	2,090	3,801	5,729	1,565	30,852	37,465	195,873	1,260
0001-173	Budget/Operating	838	18	644	-	3,949	1,078	21,263	22,206	62,473	723
0001-174	Payroll	-	-	-	-	-	-	-	1,315	4,383	-
0001-175	Treasury/Cash Management	1,987	917	1,683	5,534	-	-	-	7,635	153,205	308
0001-176	Accounts Payable	19	19	117	68	-	-	-	3,158	7,711	19
0001-177	Rev Collection	3,718	1,717	3,150	10,358	-	-	-	14,290	286,739	577
0001-178	Purchasing	-	-	-	45	-	-	-	12,707	10,228	180
0001-181	Human Resources	-	-	-	-	-	-	-	9,680	29,488	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	14,665	48,884	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	5,663	45,306	-
0001-262	Telecommunications	-	-	-	-	-	-	-	8,346	27,819	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	9	-
0001-907, 908	Non-Departmental	573	12	440	-	2,700	737	14,540	40,899	122,192	494
Allocated Costs		\$ 12,631	\$ 3,403	\$ 10,365	\$ 19,807	\$ 26,120	\$ 7,134	\$ 140,649	\$ 270,955	\$ 1,232,513	\$ 6,077

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

FUND/ DEPT ACCOUNT NUMBER	NAME	4006- STORM WATER	4008- KCRT - CABLE TELEVIS	4101- RHA- HSNG CHOICE VOUCHER- SEC 8	4102- RHA- HOPE 6	4201- RHA- CAPITAL FUND	4401- RHA- HACIENDA	4404- RHA- NEVIN PLAZA	4405- RHA- NYSTROM VILLAGE	4406- RHA- RICHMOND VILLAGE ONE	4407- RHA- RICHMOND VILLAGE TWO	4408- RHA- RICHMOND VILLAGE THREE
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	5,146	6,020	-	83	43	1,753	11,777	3,279	1,005	619	417
0001-141	City Clerk	1,980	2,396	-	32	17	691	4,622	1,278	387	238	160
0001-151	City Attorney	15,875	5,997	-	83	43	1,746	11,728	3,265	1,000	617	415
0001-171	Finance Administration	7,111	2,331	-	115	60	1,225	9,484	3,333	1,388	856	576
0001-172	Accounting	18,503	2,948	219	277	5,429	2,722	19,237	6,407	1,577	972	654
0001-173	Budget/Operating	5,563	1,824	-	90	47	958	7,419	2,608	1,086	670	451
0001-174	Payroll	-	2,192	-	-	-	438	2,485	438	-	-	-
0001-175	Treasury/Cash Management	15,188	440	320	214	7,805	1,938	12,334	3,820	1	-	-
0001-176	Accounts Payable	1,306	1,306	341	49	263	2,018	6,843	4,650	29	-	-
0001-177	Rev Collection	28,426	823	598	401	14,608	3,628	23,084	7,149	2	-	-
0001-178	Purchasing	2,613	946	-	-	-	-	-	180	-	-	-
0001-181	Human Resources	1,345	12,766	-	-	-	1,582	12,812	3,118	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	24,442	-	-	-	4,888	27,717	4,888	-	-	-
0001-261	Information Technology Administration	-	67,015	11,327	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	13,909	-	-	-	2,782	15,773	2,782	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	-	651	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	10,812	30,675	-	61	32	1,479	29,775	10,610	743	458	308
Allocated Costs		\$ 113,869	\$ 176,682	\$ 12,805	\$ 1,405	\$ 28,347	\$ 27,848	\$ 195,091	\$ 57,804	\$ 7,217	\$ 4,430	\$ 2,980

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 2

City of Richmond Housing Authority TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	4501- RHA- CENTRAL OFFICE COST CNTR	4502- RHA- HOUSING (RAD) CORPORATI ON	5001- INSURANCE RESERVES	5003- EQUIPMENT SERVICES	5005- CAD DISPATCH SYSTEM	5006- RMS RECORDS SERVICES	5008- COMPENSA TED ABSENCES	6001- GENERAL TRUST & AGENCY	6004- COMMISSION ON AGING	6005- SEAVER GALLERY TRUST FUND	6007- SENIOR TRUST DEPOSIT
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	-	4	38,637	4,253	15,251	1,030	6,360	1	41	-	67
0001-141	City Clerk	-	2	14,963	1,636	5,980	396	2,447	0	16	-	26
0001-151	City Attorney	-	4	38,463	4,233	15,186	1,025	6,331	1	41	-	67
0001-171	Finance Administration	-	5	46,203	5,877	12,690	1,423	8,789	1	57	-	92
0001-172	Accounting	569	6	73,472	19,161	14,662	2,304	9,995	3	128	1,016	233
0001-173	Budget/Operating	-	4	36,146	4,598	9,928	1,113	6,876	1	44	-	72
0001-174	Payroll	-	-	2,630	-	3,068	-	-	-	-	-	-
0001-175	Treasury/Cash Management	828	-	30,612	18,186	373	1,003	27	2	93	1,480	186
0001-176	Accounts Payable	3,617	-	2,729	1,024	575	10	10	19	185	58	1,608
0001-177	Rev Collection	1,550	-	57,292	34,036	699	1,877	50	4	175	2,769	348
0001-178	Purchasing	-	-	9,462	33,164	3,244	1,757	-	-	-	-	-
0001-181	Human Resources	(21)	-	25,956	-	39,925	2,045	20,314	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	104,217	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	29,331	-	34,219	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	16,691	-	19,473	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	80	-	-	-	-	-	-	-	6,614	-	1,865
0001-907, 908	Non-Departmental	(108)	3	115,450	3,144	157,117	11,417	110,540	1	30	-	49
Allocated Costs		\$ 6,515	\$ 28	\$ 538,036	\$ 233,528	\$ 332,390	\$ 25,400	\$ 171,739	\$ 34	\$ 7,424	\$ 5,324	\$ 4,614

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 2

City of Richmond Housing Authority TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	6047- CERTBT PLAN FUND	6048- OPEB PLAN TRUST	6049- PT MOLATE PRIVATE- PURPOSE TRST	6050- GENERAL PENSION FUND	6051- POLICE & FIRE PENSION	6052- GARFIELD PENSION FUND	6058- MARINA WESTSHO RE DEB	6059- COUNTRY CLUB VISTA	6060- REASSESSME NT DISTRICT 2003-1	6101- SA- PROPERTY TAX TRUST FUND	6102- SA- ADMINISTRATI ON
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	329	21,717	1,613	1,176	5,187	136	371	517	69	-	608
0001-141	City Clerk	127	8,356	621	453	1,996	52	143	199	27	-	234
0001-151	City Attorney	327	21,616	1,606	1,171	5,163	135	369	514	69	-	605
0001-171	Finance Administration	455	30,008	2,229	1,625	7,167	188	512	714	95	-	839
0001-172	Accounting	516	34,063	2,530	1,845	8,135	213	582	810	134	-	1,227
0001-173	Budget/Operating	356	23,476	1,744	1,271	5,607	147	401	559	75	-	657
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	-	-	-	-	-	-	-	-	37	-	399
0001-176	Accounts Payable	-	-	-	-	-	-	-	-	10	-	1,521
0001-177	Rev Collection	-	-	-	-	-	-	-	-	70	-	746
0001-178	Purchasing	-	-	-	-	-	-	-	-	-	-	451
0001-181	Human Resources	1,026	68,567	-	3,757	15,858	434	-	-	-	-	992
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	5,586	373,292	1,193	20,441	86,453	2,361	274	382	51	-	5,619
Allocated Costs		\$ 8,721	\$ 581,095	\$ 11,535	\$ 31,738	\$ 135,565	\$ 3,666	\$ 2,652	\$ 3,695	\$ 636	\$ -	\$ 13,896

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

FUND/ DEPT ACCOUNT NUMBER	NAME	6103- SA - CAPITAL PROJECT FUNDS	6208- SA-CIP 07B TAR B BND PRCD S- HSG	6300- SA- DS HARBOR 98 TARB	6304- SA-DS 2003B TAR B	6305- SA-DS 2004A TAR B 2/3	6306- SA-DS 2004A TAR B - 1/3 HSING	6307- SA-DS 2004B TAR B - HOUSING	6308- SA-DS 2007/10A TAR B	6309- SA-DS 2007/10B TAR B - HOUSING	6401- SA-DS 2014A NON- TAXABLE BONDS
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	1,757	-	14	1,255	1,078	540	123	3,835	11	1,838
0001-141	City Clerk	676	-	5	483	415	208	47	1,476	4	707
0001-151	City Attorney	1,749	-	14	1,250	1,073	537	122	3,817	11	1,830
0001-171	Finance Administration	2,428	-	19	1,735	1,489	746	169	5,299	15	2,540
0001-172	Accounting	6,728	-	22	1,969	1,691	847	192	6,015	27	2,883
0001-173	Budget/Operating	1,900	-	15	1,357	1,165	584	133	4,146	11	1,987
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	5,783	-	-	-	-	-	-	-	15	-
0001-176	Accounts Payable	1,014	-	-	-	-	-	-	-	10	-
0001-177	Rev Collection	10,823	-	-	-	-	-	-	-	29	-
0001-178	Purchasing	2,568	-	-	-	-	-	-	-	-	-
0001-181	Human Resources	917	-	-	-	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	6,077	-	10	928	797	399	91	2,835	8	1,359
Allocated Costs		\$ 42,421	\$ -	\$ 100	\$ 8,977	\$ 7,708	\$ 3,860	\$ 877	\$ 27,422	\$ 140	\$ 13,145

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

FUND/ DEPT ACCOUNT NUMBER	NAME	6402- SA-DS 2014B TAXABLE BONDS	6403- SA-DS LOANS PAYABLE	6996- SUCCESSOR AGENCY - GLTDAG	9102- CITY OF RICHMOND - GFAAG
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-
0001-131	City Manager's Office	-	2,213	1,546	44,548
0001-141	City Clerk	-	852	595	17,141
0001-151	City Attorney	-	2,203	1,539	44,341
0001-171	Finance Administration	-	3,058	2,136	61,555
0001-172	Accounting	-	6,142	2,424	69,873
0001-173	Budget/Operating	-	2,393	1,671	48,156
0001-174	Payroll	-	-	-	-
0001-175	Treasury/Cash Management	-	3,888	-	-
0001-176	Accounts Payable	-	19	-	-
0001-177	Rev Collection	-	7,277	-	-
0001-178	Purchasing	-	-	-	-
0001-181	Human Resources	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-
0001-262	Telecommunications	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-
0001-907, 908	Non-Departmental	-	1,636	1,143	32,931
Allocated Costs		\$ -	\$ 29,681	\$ 11,053	\$ 318,544

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	Subtotal	Direct Billed	Unallocated ³	Total
BLDG	Building Use	\$ 767,502	\$ -	\$ -	\$ 767,502
EQUIP	Equipment Use ²	717,400	-	-	717,400
0001-131	City Manager's Office	1,383,462	-	778,152	2,161,614
0001-141	City Clerk	545,269	-	330,997	876,267
0001-151	City Attorney	1,873,791	-	-	1,873,791
0001-171	Finance Administration	941,726	-	-	941,726
0001-172	Accounting	1,416,618	-	-	1,416,618
0001-173	Budget/Operating	736,740	-	-	736,740
0001-174	Payroll	355,005	-	-	355,005
0001-175	Treasury/Cash Management	506,133	-	31,030	537,163
0001-176	Accounts Payable	195,898	-	-	195,898
0001-177	Rev Collection	947,278	-	-	947,278
0001-178	Purchasing	388,546	-	-	388,546
0001-181	Human Resources	2,481,005	-	-	2,481,005
0001-232	Facility Maintenance and Administration	4,374,712	-	5,288,394	9,663,106
0001-235	Equipment Services/Fleet Services	3,959,322	-	-	3,959,322
0001-261	Information Technology Administration	1,274,232	-	-	1,274,232
0001-262	Telecommunications	2,253,153	-	-	2,253,153
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	220,254	-	-	220,254
0001-907, 908	Non-Departmental	8,743,353	-	-	8,743,353
Allocated Costs		\$ 34,081,399	\$ -	\$ 6,428,573	\$ 40,509,971

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

INDIRECT COST RATES

Receiving Departments	Central Service Cost ^[1]	Indirect Cost Rate Base ^[2]	Indirect Cost Rates
Citywide Indirect Rate	\$ 34,081,399	\$ 135,687,084	25%

^[1] Expenses Allocated to all receiving departments

^[2] Salary, Wages, and Benefits expenses less indirect central service departments

^[3] Rate should be applied to salary and benefit costs

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

BLDG- Building Use

Expense Type	\$	Spread Method	Building Depreciation
Straight Line Depreciation Amount			
Building Depreciation Allowance	\$ 884,426	D	\$ 884,426
Subtotal	\$ 884,426		\$ 884,426
DEPARTMENTAL EXPENDITURES	\$ 884,426		\$ 884,426
Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 884,426
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 884,426
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 884,426		\$ 884,426

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

BLDG- Building Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 884,426		\$ 884,426
Incoming Costs			
BLDG- Building Use		\$ -	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ -	\$ -
Total Costs to be Allocated	\$ 884,426	\$ -	\$ 884,426

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Building Depreciation	1.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-	-	-
0001-131- City Manager's Office	-	0.000%	-		-	-	-
0001-141- City Clerk	-	0.000%	-		-	-	-
0001-151- City Attorney	-	0.000%	-		-	-	-
0001-171- Finance Administration	-	0.000%	-		-	-	-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	116,579	13.181%	116,579		116,579	-	116,579
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	345	0.039%	345		345	-	345
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	155,367	17.567%	155,367		155,367	-	155,367
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	51,774	5.854%	51,774		51,774	-	51,774

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-	-	-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-	-	-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-	-	-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-	-	-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-	-	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-	-	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-	-	-	-	-
0001-231- GF-PW ADMIN-DIV	24,830	2.807%	24,830	-	24,830	-	24,830
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	18,895	2.136%	18,895	-	18,895	-	18,895
0001-234- IT GIS	-	0.000%	-	-	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	5,625	0.636%	5,625	-	5,625	-	5,625
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	251,103	28.392%	251,103	-	251,103	-	251,103
0001-253- CM&NB/BOOKER T CTR (S-DIV)	34,023	3.847%	34,023	-	34,023	-	34,023
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	107,310	12.133%	107,310	-	107,310	-	107,310
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	118,576	13.407%	118,576	-	118,576	-	118,576
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
Total	884,426	100.000%	\$ 884,426	\$ -	\$ 884,426	\$ -	\$ 884,426

Allocation Basis: FY 19-20 Building Depreciation per Fund/Department

Source of Allocation: NBS-Fixed Asset.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

BLDG- Building Use		
	Building Depreciation	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	-	-
0001-151- City Attorney	-	-
0001-171- Finance Administration	-	-
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	116,579	116,579
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	345	345
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	-
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	155,367	155,367
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	51,774	51,774
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	24,830	24,830
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	18,895	18,895
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	5,625	5,625

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

BLDG- Building Use		
	Building Depreciation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	251,103	251,103
0001-253- CM&NB/BOOKER T CTR (S-DIV)	34,023	34,023
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	107,310	107,310
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	118,576	118,576
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	-	-
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

BLDG- Building Use	Building Depreciation	Total
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	-	-
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-
6308- SA-DS 2007/10A TAR B	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

BLDG- Building Use		Building Depreciation	Total
6309-	SA-DS 2007/10B TARB - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	-	-
Total		\$ 884,426	\$ 884,426

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

EQUIP- Equipment Use

Expense Type	\$	Spread Method	Equipment Depreciation
Straight Line Depreciation Amount			
Equipment Depreciation Allowance	\$ 717,400	D	\$ 717,400
Subtotal Operating Cost	\$ 717,400		\$ 717,400
DEPARTMENTAL EXPENDITURES	\$ 717,400		\$ 717,400

Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 717,400
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 717,400
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 717,400		\$ 717,400

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

EQUIP- Equipment Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 717,400		\$ 717,400
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use			
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ -	\$ -
Total Costs to be Allocated	\$ 717,400	\$ -	\$ 717,400

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Equipment Depreciation	2.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-	-	-
0001-141- City Clerk	-	0.000%	-		-	-	-
0001-151- City Attorney	-	0.000%	-		-	-	-
0001-171- Finance Administration	-	0.000%	-		-	-	-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-		0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,628	0.366%	2,628		2,628	-	2,628
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	470,922	65.643%	470,922		470,922	-	470,922
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	68,436	9.539%	68,436		68,436	-	68,436
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	155,223	21.637%	155,223		155,223	-	155,223
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	20,190	2.814%	20,190	-	20,190	-	20,190
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	\$ 717,400	100.000%	\$ 717,400	\$ -	\$ 717,400	\$ -	\$ 717,400

Allocation Basis: FY 19-20 Equipment Depreciation per Fund/Department

Source of Allocation: NBS-Fixed Asset.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use		Equipment Depreciation	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$	-	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR		-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,628		2,628
0001-121- POLICE COMMISSION DIV	-		-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-		-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-		-
0001-191- GF-POLICE ADMIN DIV	470,922		470,922
0001-192- GF-POLICE-PATROL/CIB	-		-
0001-193- GF-POLICE/CRIME PREVENTION	-		-
0001-194- GF-POLICE-COPS GRANT	-		-
0001-196- GF-POLICE/REGULATORY	-		-
0001-199- GF-PARKING ENFORCEMENT DIV	-		-
0001-201- GF-FIRE/ADMIN DIV	68,436		68,436
0001-202- GF-FIRE/SUPRESSN DIV	-		-
0001-203- GF-FIRE PREVENTION DIV	-		-
0001-204- GF-FIRE/ SUPPORT DIV	-		-
0001-205- GF-FIRE/TRAINING DIV	-		-
0001-206- GF-FIRE/OF. OF EMS DIV	-		-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-		-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-		-
0001-231- GF-PW ADMIN-DIV	155,223		155,223
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-		-
0001-234- IT GIS	-		-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-		-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-		-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-		-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-		-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	20,190	20,190
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	-	-
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	-	-
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-
6308- SA-DS 2007/10A TARB	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use			
		Equipment Depreciation	Total
6309- SA-DS 2007/10B TARB - HOUSING		-	-
6401- SA-DS 2014A NON-TAXABLE BONDS		-	-
6402- SA-DS 2014B TAXABLE BONDS		-	-
6403- SA-DS LOANS PAYABLE		-	-
6996- SUCCESSOR AGENCY - GLTDAG		-	-
9102- CITY OF RICHMOND - GFAAG		-	-
AO- ALL OTHER		-	-
	Total	\$ 717,400	\$ 717,400

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-131- City Manager's Office

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C			
Personnel								
400001 - SALARIES & WAGES/Executive	\$ 500,678	S	\$ 166,893	\$ 166,893	\$ 166,893			
400002 - SALARIES & WAGES/Mgmt-Local 21	386,436	S	128,812	128,812	128,812			
400041 - OTHER PAY/Shift Differential	10,395	S	3,465	3,465	3,465			
400048 - OTHER PAY/Bilingual Pay	3,683	S	1,228	1,228	1,228			
400049 - OTHER PAY/Auto Allowance	6,482	S	2,161	2,161	2,161			
400053 - OTHER PAY/Pension Credits	2,083	S	694	694	694			
400063 - OTHER PAY/Severance	280,833	S	93,611	93,611	93,611			
400066 - OTHER PAY/Assign Diff-non-PERS	1,246	S	415	415	415			
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(24,068)	S	(8,023)	(8,023)	(8,023)			
400199 - EMPLOYE BNFTS/Grnt/Prj Exp(CON)	(10,717)	S	(3,572)	(3,572)	(3,572)			
Subtotal Personnel Cost	\$ 1,660,750		\$ 553,583	\$ 553,583	\$ 553,583			
Operating Services & Supplies								
400201 - PROF SVCS/Professional Svcs	\$ 167,550	S	\$ 55,850	\$ 55,850	\$ 55,850			
400231 - OFF EXP/Postage & Mailing	12,410	S	4,137	4,137	4,137			
400232 - OFF EXP/Printing & Binding	3,751	S	1,250	1,250	1,250			
400233 - OFF EXP/Copying & Duplicating	253	S	84	84	84			
400241 - TRAVEL & TRNG/M meal Allowance	167	S	56	56	56			
400242 - TRAVEL & TRNG/Mileage	236	S	79	79	79			
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,091	S	364	364	364			
400244 - TRAVEL & TRNG/Faxcell Ph Allow	700	S	233	233	233			
400246 - TRAVEL & TRNG/Registration Fee	3,084	S	1,028	1,028	1,028			
400261 - DUES & PUB/Membership & Dues	1,150	S	383	383	383			
400262 - DUES & PUB/Books & Subs	581	S	194	194	194			
400271 - AD & PROMO/Advertising&Promo	1,401	S	467	467	467			
400283 - ADM EXP/Storage Cost	126	S	42	42	42			
400299 - ADM EXP/Salary Exp-Grant/Prj	656	D		656				
400302 - RENTAL EXP/Convention Room Ren	827	S	276	276	276			
400303 - RENTAL EXP/Building	213	S	71	71	71			
400304 - RENTAL EXP/Equipment Rental	4,756	S	1,585	1,585	1,585			
400321 - MISC EXP/Misc Contrib	847	S	282	282	282			
400322 - MISC EXP/Misc Exp	7,810	S	2,603	2,603	2,603			
400341 - OFF SUPP/Office Supplies	2,222	S	741	741	741			
400345 - OFF SUPP/Photo-Audio-Visual	1	S	0	0	0			
400370 - RD, VEH SUPL,SERV/Other Svcs	10	S	3	3	3			
400381 - CLOTH & O SUPP/Cloth& Pers Sup	80	S	27	27	27			
400401 - UTILITIES/Tel & Telegraph	210	S	70	70	70			
400502 - EQPT SERVS/Software Maint	900	S	300	300	300			
400528 - SERVICES/Video Graph & Product	50	S	17	17	17			
400574 - COST POOL/(ISF)-Gen Liability	98,265	S	32,755	32,755	32,755			
400592 - COST POOL/(CON)-Admin Charges	(331,548)	S	(110,516)	(110,516)	(110,516)			
Subtotal Operating Cost	\$ (22,200)		\$ (7,619)	\$ (6,963)	\$ (7,619)			

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-131- City Manager's Office

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C			
Disallowed Expenses								
400271 - AD & PROMO/Advertising&Promo	\$ (1,401)	[1]	\$ (467)	\$ (467)	\$ (467)			
400592 - COST POOL/(CON)-Admin Charges	331,548	[2]	110,516	110,516	110,516			
Subtotal Disallowed Costs	\$ 330,147		\$ 110,049	\$ 110,049	\$ 110,049			
DEPARTMENTAL EXPENDITURES	\$ 1,968,697		\$ 656,013	\$ 656,670	\$ 656,013			
Reallocation of Incoming Costs								
First Allocation	\$ -		\$ 656,013	\$ 656,670	\$ 656,013			
Unallocated Costs	\$ -		\$ -	\$ -	\$ -			
Subtotal of First Allocation	\$ -		\$ 656,013	\$ 656,670	\$ 656,013			
Second Allocation	\$ 364,204		\$ 121,361	\$ 121,482	\$ 121,361			
Unallocated Costs	\$ -		\$ -	\$ -	\$ -			
Subtotal of Second Allocation	\$ 364,204		\$ 121,361	\$ 121,482	\$ 121,361			
TOTAL FUNCTIONAL COSTS	\$ 2,332,901		\$ 777,374	\$ 778,152	\$ 777,374			

Notes

[1] Costs not allowable per Title 2 CFR Part 200

[2] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-131- City Manager's Office	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,968,697		\$ 1,968,697
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office		8,775	8,775
0001-141- City Clerk		3,357	3,357
0001-151- City Attorney		54,651	54,651
0001-171- Finance Administration		5,856	5,856
0001-172- Accounting		7,685	7,685
0001-173- Budget/Operating		4,671	4,671
0001-174- Payroll		2,151	2,151
0001-175- Treasury/Cash Management		1,020	1,020
0001-176- Accounts Payable		1,443	1,443
0001-177- Rev Collection		2,127	2,127
0001-178- Purchasing		10,042	10,042
0001-181- Human Resources		20,445	20,445
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		26,117	26,117
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		15,617	15,617
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		37,063	37,063
0001-907, 908- Non-Departmental		163,184	163,184
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ 364,204	\$ 364,204
Total Costs to be Allocated	\$ 1,968,697	\$ 364,204	\$ 2,332,901

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	3.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	4,383		4,383		4,383
0001-141- City Clerk	4	0.445%	2,922		2,922		3,467
0001-151- City Attorney	10	1.114%	7,306		7,306	1,361	8,666
0001-171- Finance Administration	5	0.557%	3,653		3,653	680	4,333
0001-172- Accounting	7	0.780%	5,114		5,114	952	6,067
0001-173- Budget/Operating	4	0.445%	2,922		2,922	544	3,467
0001-174- Payroll	2	0.223%	1,461		1,461	272	1,733
0001-175- Treasury/Cash Management	5	0.557%	3,653		3,653	680	4,333
0001-176- Accounts Payable	2	0.223%	1,461		1,461	272	1,733
0001-177- Rev Collection	5	0.557%	3,653		3,653	680	4,333
0001-178- Purchasing	2	0.223%	1,461		1,461	272	1,733
0001-181- Human Resources	12	1.336%	8,767		8,767	1,633	10,400
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	10,228		10,228	1,905	12,133
0001-261- Information Technology Administration	4	0.445%	2,922		2,922	544	3,467
0001-262- Telecommunications	5	0.557%	3,653		3,653	680	4,333
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	1	0.111%	731		731	136	867
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	4	0.445%	2,922		2,922	544	3,467
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	9,498		9,498	1,769	11,266
0001-121- POLICE COMMISSION DIV	2	0.223%	1,461		1,461	272	1,733
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	2	0.223%	1,461		1,461	272	1,733
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	3,653		3,653	680	4,333
0001-191- GF-POLICE ADMIN DIV	229	25.547%	167,595		167,595	31,213	198,808
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	1,023		1,023	190	1,213
0001-194- GF-POLICE-COPS GRANT	3	0.334%	2,192		2,192	408	2,600
0001-196- GF-POLICE/REGULATORY	3	0.334%	2,192		2,192	408	2,600
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	2,192		2,192	408	2,600
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	3,653		3,653	680	4,333
0001-202- GF-FIRE/SUPPRESSN DIV	89	9.912%	65,022		65,022	12,110	77,131
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	5,114		5,114	952	6,067
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	731		731	136	867
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	731		731	136	867
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	7,306		7,306	1,361	8,666
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	5,114		5,114	952	6,067
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	39	4.343%	28,493		28,493	5,307	33,799
0001-234- IT GIS	23	2.561%	16,803		16,803	3,129	19,933
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	9,790		9,790	1,823	11,613
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	2,192		2,192	408	2,600
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	27,080		27,080	5,043	32,124
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	8,913		8,913	1,660	10,573
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	731		731	136	867

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	15	1.693%	11,105		11,105	2,068	13,173
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	27,178		27,178	5,062	32,239
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	2,192		2,192	408	2,600
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	4,822		4,822	898	5,720
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	16,365		16,365	3,048	19,413
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	3,507		3,507	653	4,160
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	1,315		1,315	245	1,560
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	731		731	136	867
0001-292- GF-STREET SWEEPING	5	0.557%	3,653		3,653	680	4,333
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	731		731	136	867
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	2,922		2,922	544	3,467
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	8,767		8,767	1,633	10,400
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	6,575		6,575	1,225	7,800
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	17	1.893%	12,420		12,420	2,313	14,733
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	18,264		18,264	3,402	21,666
1051- CR-ENGINEERING	1	0.111%	731		731	136	867
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	5,699		5,699	1,061	6,760
1200- COR HOUSING ADMINISTRATION	3	0.334%	2,192		2,192	408	2,600
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	11,689		11,689	2,177	13,866
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	2,192		2,192	408	2,600
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	2,192	-	2,192	408	2,600
4003- WASTEWATER	10	1.114%	7,306	-	7,306	1,361	8,666
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	3,653	-	3,653	680	4,333
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	731	-	731	136	867
4404- RHA-NEVIN PLAZA	6	0.631%	4,142	-	4,142	771	4,914
4405- RHA-NYSTROM VILLAGE	1	0.111%	731	-	731	136	867
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	4,383	-	4,383	816	5,200
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	5,114	-	5,114	952	6,067
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	61	6.793%	44,565	-	44,565	8,300	52,865
Total	898	100.000%	\$ 656,013	\$ -	\$ 656,013	\$ 121,361	\$ 777,374

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation:	City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org						
System-wide Support B	3.2						
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: Not Allocated - General Governmental Expense

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-131- City Manager's Office

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Source of Allocation:		N/A						
System-wide Support C		3.3						
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	-	0.000%	\$	-		\$	-	\$
EQUIP- Equipment Use	-	0.000%		-		-		
0001-131- City Manager's Office	1,881,149	0.669%		4,391		4,391		4,391
0001-141- City Clerk	742,940	0.264%		1,734		1,734	323	2,057
0001-151- City Attorney	1,851,046	0.659%		4,321		4,321	805	5,126
0001-171- Finance Administration	605,535	0.215%		1,413		1,413	263	1,677
0001-172- Accounting	1,335,747	0.475%		3,118		3,118	581	3,699
0001-173- Budget/Operating	682,065	0.243%		1,592		1,592	297	1,889
0001-174- Payroll	313,802	0.112%		732		732	136	869
0001-175- Treasury/Cash Management	457,949	0.163%		1,069		1,069	199	1,268
0001-176- Accounts Payable	246,126	0.088%		575		575	107	682
0001-177- Rev Collection	915,383	0.326%		2,137		2,137	398	2,535
0001-178- Purchasing	374,536	0.133%		874		874	163	1,037
0001-181- Human Resources	1,955,146	0.696%		4,564		4,564	850	5,414
0001-232- Facility Maintenance and Administration	8,545,704	3.041%		19,948		19,948	3,715	23,663
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%		8,352		8,352	1,555	9,907
0001-261- Information Technology Administration	1,090,289	0.388%		2,545		2,545	474	3,019
0001-262- Telecommunications	2,231,197	0.794%		5,208		5,208	970	6,178
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%		583		583	109	692
0001-907, 908- Non-Departmental	7,850,442	2.793%		18,325		18,325	3,413	21,738
-	-	0.000%		-		-	-	-
-	-	0.000%		-		-	-	-
-	-	0.000%		-		-	-	-
-	-	0.000%		-		-	-	-
-	-	0.000%		-		-	-	-
RECEIVING BUDGET UNITS								
0001-101- OFFICE OF THE MAYOR	501,160	0.178%		1,170		1,170	218	1,388
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%		1,143		1,143	213	1,356
0001-121- POLICE COMMISSION DIV	50,545	0.018%		118		118	22	140
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%		679		679	126	805
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%		-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%		134,042		134,042	24,965	159,007
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%		93		93	17	110
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%		496		496	92	588
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%		3,161		3,161	589	3,750
0001-196- GF-POLICE/REGULATORY	734,510	0.261%		1,715		1,715	319	2,034
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%		1,090		1,090	203	1,293
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%		2,455		2,455	457	2,912
0001-202- GF-FIRE/SUPRESSN DIV	25,379,342	9.031%		59,242		59,242	11,033	70,275
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%		4,693		4,693	874	5,567
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%		649		649	121	770
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%		759		759	141	901
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%		345		345	64	410
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%		2,739		2,739	510	3,249
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%		961		961	179	1,140
0001-231- GF-PW ADMIN-DIV	441,574	0.157%		1,031		1,031	192	1,223
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,167,091	1.483%		9,727		9,727	1,812	11,539
0001-234- IT GIS	47,076	0.017%		110		110	20	130
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%		3,728		3,728	694	4,422

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,714		2,714	505	3,219
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	579		579	108	686
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	7,827		7,827	1,458	9,285
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	968		968	180	1,148
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,830		1,830	341	2,170
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,103		1,103	205	1,309
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	4,238		4,238	789	5,027
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	3,334		3,334	621	3,955
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	706		706	131	837
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,679		1,679	313	1,992
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	750		750	140	890
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	595		595	111	706
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	724		724	135	858
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	567		567	106	672
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,775		1,775	331	2,106
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	6,813		6,813	1,269	8,081
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	10		10	2	12
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	88		88	16	104
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,515		2,515	468	2,984
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	975		975	182	1,157
1004- ASSET SEIZURE FUND	40,575	0.014%	95		95	18	112
1005- LIBRARY FUND	352,943	0.126%	824		824	153	977
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,660		2,660	495	3,155
1007- EMERGENCY MED SERV	198,143	0.071%	463		463	86	549
1010- N.RICHMOND WASTE	52,768	0.019%	123		123	23	146
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,469		2,469	460	2,929

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	681		681	127	808
1014- EDA GRANT FUND	2,883	0.001%	7		7	1	8
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,198		2,198	409	2,608
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	17,210		17,210	3,205	20,416
1018- RENT CONTROL	2,089,008	0.743%	4,876		4,876	908	5,784
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,109		2,109	393	2,502
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	19,798		19,798	3,687	23,485
1051- CR-ENGINEERING	678,366	0.241%	1,583		1,583	295	1,878
1053- CODE ENFORCEMENT-CR	33,404	0.012%	78		78	15	92
1054- ENGINEERING GRANTS	42,500	0.015%	99		99	18	118
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,237		1,237	230	1,467
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,037		1,037	193	1,230
1201- CDBG	636,840	0.227%	1,487		1,487	277	1,763
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	28		28	5	33
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	8,823		8,823	1,643	10,466
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	4		4	1	5
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	387		387	72	459
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	37		37	7	44
1303- KIDS FIRST INITIATIVE	339,346	0.121%	792		792	148	940
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,157		2,157	402	2,559
2001- GENERAL CAPITAL FUND	11,842	0.004%	28		28	5	33
2002- MEASURE J	2,177,883	0.775%	5,084		5,084	947	6,031
2110- IMPACT FEE - PARK	15,791	0.006%	37		37	7	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,037		1,037	193	1,230
2113- IMPACT FEE - FIRE	83,265	0.030%	194		194	36	231
2114- IMPACT FEE - POLICE	711	0.000%	2		2	0	2
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	247		247	46	293
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	156		156	29	186
2117- IMPACT FEE - LIBRARY	6,152	0.002%	14		14	3	17
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	653		653	122	775
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	14		14	3	17
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	502		502	94	596
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	3,079		3,079	574	3,653
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	841		841	157	998
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	16,581		16,581	3,088	19,669
4001- PORT OF RICHMOND	7,418,697	2.640%	17,317		17,317	3,225	20,542
4003- WASTEWATER	20,870,955	7.426%	48,718		48,718	9,073	57,792
4005- MARINA	241,446	0.086%	564		564	105	669
4006- STORM WATER	1,858,431	0.661%	4,338		4,338	808	5,146
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,422		1,422	265	1,687
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	70		70	13	83
4201- RHA-CAPITAL FUND	15,600	0.006%	36		36	7	43
4401- RHA-HACIENDA	320,134	0.114%	747		747	139	886
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	5,786		5,786	1,078	6,863

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	2,034		2,034	379	2,412
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	847		847	158	1,005
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	522		522	97	619
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	351		351	65	417
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	3		3	1	4
5001- INSURANCE RESERVES	12,075,624	4.297%	28,188		28,188	5,250	33,437
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,585		3,585	668	4,253
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	7,742		7,742	1,442	9,184
5006- RMS RECORDS SERVICES	371,823	0.132%	868		868	162	1,030
5008- COMPENSATED ABSENCES	2,297,013	0.817%	5,362		5,362	999	6,360
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	35		35	6	41
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	56		56	11	67
6047- CERTBT PLAN FUND	118,814	0.042%	277		277	52	329
6048- OPEB PLAN TRUST	7,842,892	2.791%	18,307		18,307	3,410	21,717
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,360		1,360	253	1,613
6050- GENERAL PENSION FUND	424,760	0.151%	991		991	185	1,176
6051- POLICE & FIRE PENSION	1,873,145	0.667%	4,372		4,372	814	5,187
6052- GARFIELD PENSION FUND	49,067	0.017%	115		115	21	136
6058- MARINA WESTSHORE DEB	133,934	0.048%	313		313	58	371
6059- COUNTRY CLUB VISTA	186,593	0.066%	436		436	81	517
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	58		58	11	69
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	512		512	95	608
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,481		1,481	276	1,757
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,061	0.002%	12		12	2	14
6304- SA-DS 2003B TARB	453,385	0.161%	1,058		1,058	197	1,255
6305- SA-DS 2004A TARB 2/3	389,295	0.139%	909		909	169	1,078
6306- SA-DS 2004A TARB -1/3 HSING	194,944	0.069%	455		455	85	540
6307- SA-DS 2004B TARB - HOUSING	44,274	0.016%	103		103	19	123
6308- SA-DS 2007/10A TARB	1,384,968	0.493%	3,233		3,233	602	3,835
6309- SA-DS 2007/10B TARB - HOUSING	3,829	0.001%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	1,550		1,550	289	1,838
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	1,866		1,866	348	2,213
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,303		1,303	243	1,546
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	37,553		37,553	6,994	44,548
AO- ALL OTHER		0.000%	\$ -		\$ -	\$ -	\$ -
Total	281,037,782	100.000%	\$ 656,013	\$ -	\$ 656,013	\$ 121,361	\$ 777,374

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	4,383	-	4,391	8,775
0001-141- City Clerk	3,467	-	2,057	5,524
0001-151- City Attorney	8,666	-	5,126	13,792
0001-171- Finance Administration	4,333	-	1,677	6,010
0001-172- Accounting	6,067	-	3,699	9,765
0001-173- Budget/Operating	3,467	-	1,889	5,355
0001-174- Payroll	1,733	-	869	2,602
0001-175- Treasury/Cash Management	4,333	-	1,268	5,601
0001-176- Accounts Payable	1,733	-	682	2,415
0001-177- Rev Collection	4,333	-	2,535	6,868
0001-178- Purchasing	1,733	-	1,037	2,770
0001-181- Human Resources	10,400	-	5,414	15,814
0001-232- Facility Maintenance and Administration	-	-	23,663	23,663
0001-235- Equipment Services/Fleet Services	12,133	-	9,907	22,040
0001-261- Information Technology Administration	3,467	-	3,019	6,486
0001-262- Telecommunications	4,333	-	6,178	10,511
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	867	-	692	1,558
0001-907, 908- Non-Departmental	-	-	21,738	21,738
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	3,467	-	1,388	4,854
0001-105- COUNCIL/CITY COUNCIL DIV	11,266	-	1,356	12,623
0001-121- POLICE COMMISSION DIV	1,733	-	140	1,873
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,733	-	805	2,538
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	4,333	-	-	4,333
0001-191- GF-POLICE ADMIN DIV	198,808	-	159,007	357,815
0001-192- GF-POLICE-PATROL/CIB	-	-	110	110
0001-193- GF-POLICE/CRIME PREVENTION	1,213	-	588	1,801
0001-194- GF-POLICE-COPS GRANT	2,600	-	3,750	6,350
0001-196- GF-POLICE/REGULATORY	2,600	-	2,034	4,634
0001-199- GF-PARKING ENFORCEMENT DIV	2,600	-	1,293	3,893
0001-201- GF-FIRE/ADMIN DIV	4,333	-	2,912	7,245
0001-202- GF-FIRE/SUPRESSN DIV	77,131	-	70,275	147,407
0001-203- GF-FIRE PREVENTION DIV	6,067	-	5,567	11,633
0001-204- GF-FIRE/ SUPPORT DIV	-	-	770	770
0001-205- GF-FIRE/TRAINING DIV	867	-	901	1,767
0001-206- GF-FIRE/OF. OF EMS DIV	867	-	410	1,276
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	8,666	-	3,249	11,915
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	1,140	1,140
0001-231- GF-PW ADMIN-DIV	6,067	-	1,223	7,289
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	33,799	-	11,539	45,338
0001-234- IT GIS	19,933	-	130	20,063
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	11,613	-	4,422	16,035
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	2,600	-	3,219	5,819
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	686	686
0001-241- GF-LIB&CL SVC/L-ADM DIV	32,124	-	9,285	41,408

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	1,148	1,148
0001-243- GF-LIB&CL SVCS/LEAP DIV	10,573	-	2,170	12,744
0001-244- GF-LIB&CL SVC/P-ART DIV	867	-	1,309	2,175
0001-251- GF-RECREATION ADM DIV	13,173	-	5,027	18,200
0001-253- CM&NB/BOOKER T CTR (S-DIV)	32,239	-	3,955	36,194
0001-255- GF-CM TRANSPORTATN OPERATIONS	2,600	-	837	3,437
0001-254- GF-REC/SPCL EVENTS (S-DIV)	5,720	-	1,992	7,712
0001-256- RECREATION SVCS/AQUATICS	19,413	-	890	20,303
0001-257- RECREATION SVCS/CONVENTION CTR	4,160	-	706	4,866
0001-259- RECREATION SVCS/PLUNGE	-	-	858	858
0001-260- RECREATION SVCS/CITIES OF SRVC	1,560	-	672	2,232
0001-291- GF-ADMINISTRATIVE SERVICES	867	-	2,106	2,972
0001-292- GF-STREET SWEEPING	4,333	-	8,081	12,415
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	867	-	12	879
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	104	104
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	-	2,984	2,984
1003- TRANSPORTATION OPERATIONS	3,467	-	1,157	4,623
1004- ASSET SEIZURE FUND	-	-	112	112
1005- LIBRARY FUND	-	-	977	977
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	3,155	3,155
1007- EMERGENCY MED SERV	-	-	549	549
1010- N.RICHMOND WASTE	-	-	146	146
1012- HILLTOP LANDSCAPE MAINT DIST	10,400	-	2,929	13,328
1013- FIRE DEPT HAZMAT GRANT	-	-	808	808
1014- EDA GRANT FUND	-	-	8	8
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	7,800	-	2,608	10,408
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	20,416	20,416
1018- RENT CONTROL	14,733	-	5,784	20,517
1019- SBI RMRA CAP IMPROVEMENT	-	-	2,502	2,502
1050- CR-PLANNING & BUILDING	21,666	-	23,485	45,151
1051- CR-ENGINEERING	867	-	1,878	2,745
1053- CODE ENFORCEMENT-CR	-	-	92	92
1054- ENGINEERING GRANTS	-	-	118	118
1055- ENCROACHMENTS SVCS	6,760	-	1,467	8,227
1200- COR HOUSING ADMINISTRATION	2,600	-	1,230	3,830
1201- CDBG	-	-	1,763	1,763
1203- NEIGHBORHOOD STABILIZATION	-	-	33	33
1205- EMPLOYMENT & TRAINING	13,866	-	10,466	24,333
1207- NEIGHBORHOOD STAB(CITY)	-	-	5	5
1208- SUCCESSOR HOUSING AGNCY	-	-	459	459
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	44	44
1303- KIDS FIRST INITIATIVE	2,600	-	940	3,540
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	2,559	2,559
2001- GENERAL CAPITAL FUND	-	-	33	33
2002- MEASURE J	-	-	6,031	6,031
2110- IMPACT FEE - PARK	-	-	44	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	1,230	1,230
2113- IMPACT FEE - FIRE	-	-	231	231
2114- IMPACT FEE - POLICE	-	-	2	2
2115- IMPACT FEE - COMM/AQUATC	-	-	293	293
2116- IMPACT FEE - PARKS/OPEN	-	-	186	186
2117- IMPACT FEE - LIBRARY	-	-	17	17

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
2119- IMPACT FEE - STORM DRAINAGE	-	-	775	775
2120- IMPACT FEE - WASTEWATER	-	-	17	17
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	596	596
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	3,653	3,653
3002- DS - 99A PENSION OBLIG BOND	-	-	998	998
3005- DS - 2007 CIVIC CENTER	-	-	19,669	19,669
4001- PORT OF RICHMOND	2,600	-	20,542	23,142
4003- WASTEWATER	8,666	-	57,792	66,458
4005- MARINA	-	-	669	669
4006- STORM WATER	-	-	5,146	5,146
4008- KCRT - CABLE TELEVIS	4,333	-	1,687	6,020
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-
4102- RHA-HOPE 6	-	-	83	83
4201- RHA-CAPITAL FUND	-	-	43	43
4401- RHA-HACIENDA	867	-	886	1,753
4404- RHA-NEVIN PLAZA	4,914	-	6,863	11,777
4405- RHA-NYSTROM VILLAGE	867	-	2,412	3,279
4406- RHA-RICHMOND VILLAGE ONE	-	-	1,005	1,005
4407- RHA-RICHMOND VILLAGE TWO	-	-	619	619
4408- RHA-RICHMOND VILLAGE THREE	-	-	417	417
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	4	4
5001- INSURANCE RESERVES	5,200	-	33,437	38,637
5003- EQUIPMENT SERVICES	-	-	4,253	4,253
5005- CAD DISPATCH SYSTEM	6,067	-	9,184	15,251
5006- RMS RECORDS SERVICES	-	-	1,030	1,030
5008- COMPENSATED ABSENCES	-	-	6,360	6,360
6001- GENERAL TRUST & AGENCY	-	-	1	1
6004- COMMISSION ON AGING	-	-	41	41
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	67	67
6047- CERTBT PLAN FUND	-	-	329	329
6048- OPEB PLAN TRUST	-	-	21,717	21,717
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	1,613	1,613
6050- GENERAL PENSION FUND	-	-	1,176	1,176
6051- POLICE & FIRE PENSION	-	-	5,187	5,187
6052- GARFIELD PENSION FUND	-	-	136	136
6058- MARINA WESTSHORE DEB	-	-	371	371
6059- COUNTRY CLUB VISTA	-	-	517	517
6060- REASSESSMENT DISTRICT 2003-1	-	-	69	69
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	-	-	608	608
6103- SA - CAPITAL PROJECT FUNDS	-	-	1,757	1,757
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	14	14
6304- SA-DS 2003B TAR B	-	-	1,255	1,255
6305- SA-DS 2004A TAR B 2/3	-	-	1,078	1,078
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	540	540
6307- SA-DS 2004B TAR B - HOUSING	-	-	123	123
6308- SA-DS 2007/10A TAR B	-	-	3,835	3,835
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	11	11
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	1,838	1,838

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	2,213	2,213
6996- SUCCESSOR AGENCY - GLTDAG	-	-	1,546	1,546
9102- CITY OF RICHMOND - GFAAG	-	-	44,548	44,548
AO- ALL OTHER	52,865	-	-	52,865
Total	\$ 777,374	\$ -	\$ 777,374	\$ 1,554,749

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

DEPARTMENTAL EXPENSE DETAIL

0001-141- City Clerk

			Distribution Percentage		33.33%	33.33%	33.33%
Expense Type	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C		
Personnel							
400001 - SALARIES & WAGES/Executive	\$ 133,104	S	\$ 44,368	\$ 44,368	\$ 44,368		
400003 - SALARIES & WAGES/Local 1021	223,127	S	74,376	74,376	74,376		
400031 - OVERTIME/General	16,342	S	5,447	5,447	5,447		
400043 - OTHER PAY/Acting Pay - General	1,967	S	656	656	656		
400048 - OTHER PAY/Bilingual Pay	2,842	S	947	947	947		
400049 - OTHER PAY/Auto Allowance	4,200	S	1,400	1,400	1,400		
400066 - OTHER PAY/Assign Diff-non-PERS	11,862	S	3,954	3,954	3,954		
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(410)	S	(137)	(137)	(137)		
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,762	S	1,921	1,921	1,921		
400105 - P-ROLL BEN/Health Insurance Be	66,651	S	22,217	22,217	22,217		
400106 - P-ROLL BEN/Dental Insurance	6,285	S	2,095	2,095	2,095		
400109 - P-ROLL BEN/Employee Assistance	175	S	58	58	58		
400110 - P-ROLL BEN/Professional Dev-Mg	1,500	S	500	500	500		
400111 - P-ROLL BEN/Vision	774	S	258	258	258		
400112 - P-ROLL BEN/Life Insurance	854	S	285	285	285		
400114 - P-ROLL BEN/Long Term Disabilit	2,662	S	887	887	887		
400116 - P-ROLL BEN/Unemployment Ins	1,579	S	526	526	526		
400117 - P-ROLL BEN/Personal/Prof Dev	750	S	250	250	250		
400121 - P-ROLL BEN/Worker Comp-Clerica	20,185	S	6,728	6,728	6,728		
400122 - P-ROLL BEN/Worker Comp-Prof	8,918	S	2,973	2,973	2,973		
400127 - P-ROLL BEN/OPEB	14,429	S	4,810	4,810	4,810		
400149 - P-ROLL BEN/PERS-Misc	46,316	S	15,439	15,439	15,439		
400151 - P-ROLL BEN/PERS-Misc (UAL)	84,424	S	28,141	28,141	28,141		
Subtotal Personnel Cost	\$ 654,297		\$ 218,099	\$ 218,099	\$ 218,099		
Operating Services & Supplies							
400201 - PROF SVCS/Professional Svcs	\$ 37,732	D	\$ 11,590	\$ 26,142			
400209 - PROF SVCS/Computer Sftwr Maint	36,102	S	12,034	12,034	12,034		
400231 - OFF EXP/Postage & Mailing	2,270	S	757	757	757		
400233 - OFF EXP/Copying & Duplicating	1,306	S	435	435	435		
400241 - TRAVEL & TRNG/Meal Allowance	138	S	46	46	46		
400242 - TRAVEL & TRNG/Mileage	81	S	27	27	27		
400243 - TRAVEL & TRNG/Conf, Mtng Trng	860	S	287	287	287		
400246 - TRAVEL & TRNG/Registration Fee	770	S	257	257	257		
400261 - DUES & PUB/Membership & Dues	481	S	160	160	160		
400271 - AD & PROMO/Advertising&Promo	3,777	S	1,259	1,259	1,259		
400294 - ADM EXP/Election Cost	64,285	S	21,428	21,428	21,428		
400304 - RENTAL EXP/Equipment Rental	4,756	S	1,585	1,585	1,585		
400322 - MISC EXP/Misc Exp	125	S	42	42	42		
400341 - OFF SUPP/Office Supplies	2,948	S	983	983	983		
400401 - UTILITIES/Tel & Telegraph	1,075	S	358	358	358		
400574 - COST POOL/(ISF)-Gen Liability	25,785	S	8,595	8,595	8,595		
400592 - COST POOL/(CON)-Admin Charges	(155,603)	S	(51,868)	(51,868)	(51,868)		
Subtotal Operating Cost	\$ 26,887		\$ 7,975	\$ 22,527	\$ (3,615)		
Disallowed Expenses							
400271 - AD & PROMO/Advertising&Promo	(3,777)	[1]	\$ (1,259)	\$ (1,259)	\$ (1,259)		
400294 - ADM EXP/Election Cost	(64,285)	[1]	(21,428)	(21,428)	(21,428)		
400592 - COST POOL/(CON)-Admin Charges	155,603	[2]	51,868	51,868	51,868		
Subtotal Disallowed Costs	\$ 87,541		\$ 29,180	\$ 29,180	\$ 29,180		
DEPARTMENTAL EXPENDITURES	\$ 768,725		\$ 255,254	\$ 269,807	\$ 243,664		

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-141- City Clerk

Expense Type	\$	Spread Method	Distribution Percentage		
			33.33%	33.33%	33.33%
			System-wide Support A	System-wide Support B	System-wide Support C
Reallocation of Incoming Costs					
First Allocation	\$ 4,657		\$ 256,800	\$ 271,441	\$ 245,140
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 4,657		\$ 256,800	\$ 271,441	\$ 245,140
Second Allocation	\$ 169,686		\$ 56,344	\$ 59,556	\$ 53,786
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 169,686		\$ 56,344	\$ 59,556	\$ 53,786
TOTAL FUNCTIONAL COSTS	\$ 943,068		\$ 313,144	\$ 330,997	\$ 298,926

Notes

[1] Costs not allowable per Title 2 CFR Part 200

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-141- City Clerk	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 768,725		\$ 768,725
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	4,657	867	5,524
0001-141- City Clerk		1,792	1,792
0001-151- City Attorney		4,555	4,555
0001-171- Finance Administration		2,313	2,313
0001-172- Accounting		3,361	3,361
0001-173- Budget/Operating		1,845	1,845
0001-174- Payroll		1,434	1,434
0001-175- Treasury/Cash Management		831	831
0001-176- Accounts Payable		2,745	2,745
0001-177- Rev Collection		1,733	1,733
0001-178- Purchasing		2,039	2,039
0001-181- Human Resources		10,241	10,241
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		17,411	17,411
0001-261- Information Technology Administration		7,562	7,562
0001-262- Telecommunications		10,412	10,412
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		12,789	12,789
0001-907, 908- Non-Departmental		87,758	87,758
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 4,657	\$ 169,686	\$ 174,343
Total Costs to be Allocated	\$ 773,381	\$ 169,686	\$ 943,068

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	4.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	1,716		1,716		1,716
0001-141- City Clerk	4	0.445%	1,144		1,144		1,144
0001-151- City Attorney	10	1.114%	2,860		2,860	635	3,494
0001-171- Finance Administration	5	0.557%	1,430		1,430	317	1,747
0001-172- Accounting	7	0.780%	2,002		2,002	444	2,446
0001-173- Budget/Operating	4	0.445%	1,144		1,144	254	1,398
0001-174- Payroll	2	0.223%	572		572	127	699
0001-175- Treasury/Cash Management	5	0.557%	1,430		1,430	317	1,747
0001-176- Accounts Payable	2	0.223%	572		572	127	699
0001-177- Rev Collection	5	0.557%	1,430		1,430	317	1,747
0001-178- Purchasing	2	0.223%	572		572	127	699
0001-181- Human Resources	12	1.336%	3,432		3,432	761	4,193
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	4,004		4,004	888	4,892
0001-261- Information Technology Administration	4	0.445%	1,144		1,144	254	1,398
0001-262- Telecommunications	5	0.557%	1,430		1,430	317	1,747
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	1	0.111%	286		286	63	349
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	4	0.445%	1,144		1,144	254	1,398
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	3,718		3,718	825	4,543
0001-121- POLICE COMMISSION DIV	2	0.223%	572		572	127	699
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	572		572	127	699
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	1,430		1,430	317	1,747
0001-191- GF-POLICE ADMIN DIV	229	25.547%	65,606		65,606	14,557	80,163
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	400		400	89	489
0001-194- GF-POLICE-COPS GRANT	3	0.334%	858		858	190	1,048
0001-196- GF-POLICE/REGULATORY	3	0.334%	858		858	190	1,048
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	858		858	190	1,048
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	1,430		1,430	317	1,747
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	25,453		25,453	5,648	31,101
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	2,002		2,002	444	2,446
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	286		286	63	349
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	286		286	63	349
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	2,860		2,860	635	3,494
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	2,002		2,002	444	2,446
0001-233- GF-PRKS&LNDSPK/PRKS (S-DIV)	39	4.343%	11,154		11,154	2,475	13,628
0001-234- IT GIS	23	2.561%	6,578		6,578	1,459	8,037
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	3,832		3,832	850	4,683
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	858		858	190	1,048

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	10,601	-	10,601	2,352	12,953
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	3,489	-	3,489	774	4,263
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	286	-	286	63	349
0001-251- GF-RECREATION ADM DIV	15	1.693%	4,347	-	4,347	965	5,312
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	10,639	-	10,639	2,361	12,999
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	858	-	858	190	1,048
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	1,888	-	1,888	419	2,306
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	6,406	-	6,406	1,421	7,828
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	1,373	-	1,373	305	1,677
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	515	-	515	114	629
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	286	-	286	63	349
0001-292- GF-STREET SWEEPING	5	0.557%	1,430	-	1,430	317	1,747
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	286	-	286	63	349
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	1,144	-	1,144	254	1,398
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	3,432	-	3,432	761	4,193

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	2,574	-	2,574	571	3,145
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	4,862	-	4,862	1,079	5,941
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	7,150	-	7,150	1,586	8,736
1051- CR-ENGINEERING	1	0.111%	286	-	286	63	349
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	2,231	-	2,231	495	2,726
1200- COR HOUSING ADMINISTRATION	3	0.334%	858	-	858	190	1,048
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	4,576	-	4,576	1,015	5,591
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	858	-	858	190	1,048
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	858	-	858	190	1,048
4003- WASTEWATER	10	1.114%	2,860	-	2,860	635	3,494
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	1,430	-	1,430	317	1,747
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	286	-	286	63	349
4404- RHA-NEVIN PLAZA	6	0.631%	1,622	-	1,622	360	1,981
4405- RHA-NYSTROM VILLAGE	1	0.111%	286	-	286	63	349
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	1,716	-	1,716	381	2,097
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	7	0.780%	2,002		2,002	444	2,446
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
Total	897.94	100.000%	\$ 256,800	\$ -	\$ 256,800	\$ 56,344	\$ 313,144

Allocation Basis:

FY 19-20 Total FTEs per Fund/Department

Source of Allocation:

City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	4.2						
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
Allocation Basis: Not Allocated - General Governmental Expense							
Source of Allocation:	N/A						
System-wide Support C	4.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	1,641		1,641		1,641
0001-141- City Clerk	742,940	0.264%	648		648		648
0001-151- City Attorney	1,851,046	0.659%	1,615		1,615	358	1,972
0001-171- Finance Administration	605,535	0.215%	528		528	117	645
0001-172- Accounting	1,335,747	0.475%	1,165		1,165	258	1,423
0001-173- Budget/Operating	682,065	0.243%	595		595	132	727
0001-174- Payroll	313,802	0.112%	274		274	61	334
0001-175- Treasury/Cash Management	457,949	0.163%	399		399	88	488
0001-176- Accounts Payable	246,126	0.088%	215		215	48	262
0001-177- Rev Collection	915,383	0.326%	798		798	177	975
0001-178- Purchasing	374,536	0.133%	327		327	72	399
0001-181- Human Resources	1,955,146	0.696%	1,705		1,705	378	2,083
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	7,454		7,454	1,651	9,105
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	3,121		3,121	691	3,812
0001-261- Information Technology Administration	1,090,289	0.388%	951		951	211	1,162
0001-262- Telecommunications	2,231,197	0.794%	1,946		1,946	431	2,377
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	249,805	0.089%	218		218	48	266
0001-907, 908- Non-Departmental	7,850,442	2.793%	6,848		6,848	1,517	8,364
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	437		437	97	534
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	427		427	95	522
0001-121- POLICE COMMISSION DIV	50,545	0.018%	44		44	10	54
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%	254		254	56	310
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	50,089		50,089	11,094	61,183
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	35		35	8	42
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	185		185	41	226
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	1,181		1,181	262	1,443
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	641		641	142	783
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	407		407	90	498
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	917		917	203	1,120
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	22,138		22,138	4,903	27,041
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	1,754		1,754	388	2,142
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	242		242	54	296
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	284		284	63	347
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	129		129	29	158
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	1,023		1,023	227	1,250
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	359		359	80	438
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	385		385	85	470

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,167,091	1.483%	3,635		3,635	805	4,440
0001-234- IT GIS	47,076	0.017%	41		41	9	50
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	1,393		1,393	309	1,702
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	1,014		1,014	225	1,239
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	216		216	48	264
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	2,925		2,925	648	3,573
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	362		362	80	442
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	684		684	151	835
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	412		412	91	504
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	1,583		1,583	351	1,934
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	1,246		1,246	276	1,522
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	264		264	58	322
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	628		628	139	767
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	280		280	62	343
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	222		222	49	272
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	270		270	60	330
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	212		212	47	259
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	663		663	147	810
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	2,546		2,546	564	3,110
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	4		4	1	5
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	33		33	7	40
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	940		940	208	1,148
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	364		364	81	445
1004- ASSET SEIZURE FUND	40,575	0.014%	35		35	8	43
1005- LIBRARY FUND	352,943	0.126%	308		308	68	376
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	994		994	220	1,214
1007- EMERGENCY MED SERV	198,143	0.071%	173		173	38	211
1010- N.RICHMOND WASTE	52,768	0.019%	46		46	10	56
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	923		923	204	1,127
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	254		254	56	311
1014- EDA GRANT FUND	2,883	0.001%	3		3	1	3
1015- MARINA BAY LNDSKP&LIGHTDIST FD	941,806	0.335%	822		822	182	1,003
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	6,431		6,431	1,424	7,856
1018- RENT CONTROL	2,089,008	0.743%	1,822		1,822	404	2,226
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	788		788	175	963
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	7,398		7,398	1,638	9,037
1051- CR-ENGINEERING	678,366	0.241%	592		592	131	723
1053- CODE ENFORCEMENT-CR	33,404	0.012%	29		29	6	36
1054- ENGINEERING GRANTS	42,500	0.015%	37		37	8	45
1055- ENCROACHMENTS SVCS	529,796	0.189%	462		462	102	564
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	388		388	86	473
1201- CDBG	636,840	0.227%	555		555	123	679
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	11		11	2	13
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	3,297		3,297	730	4,027
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	1		1	0	2
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	145		145	32	177
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	14		14	3	17
1303- KIDS FIRST INITIATIVE	339,346	0.121%	296		296	66	362
1304- EMERGENCY OPE & DISASTR RECVR	924,262	0.329%	806		806	179	985
2001- GENERAL CAPITAL FUND	11,842	0.004%	10		10	2	13
2002- MEASURE J	2,177,883	0.775%	1,900		1,900	421	2,320
2110- IMPACT FEE - PARK	15,791	0.006%	14		14	3	17

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	388		388	86	473
2113- IMPACT FEE - FIRE	83,265	0.030%	73		73	16	89
2114- IMPACT FEE - POLICE	711	0.000%	1		1	0	1
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	92		92	20	113
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	58		58	13	71
2117- IMPACT FEE - LIBRARY	6,152	0.002%	5		5	1	7
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	244		244	54	298
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	5		5	1	6
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	188		188	42	229
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	1,151		1,151	255	1,406
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	314		314	70	384
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	6,196		6,196	1,372	7,568
4001- PORT OF RICHMOND	7,418,697	2.640%	6,471		6,471	1,433	7,904
4003- WASTEWATER	20,870,955	7.426%	18,205		18,205	4,032	22,237
4005- MARINA	241,446	0.086%	211		211	47	257
4006- STORM WATER	1,858,431	0.661%	1,621		1,621	359	1,980
4008- KCRT - CABLE TELEVIS	609,286	0.217%	531		531	118	649
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	26		26	6	32
4201- RHA-CAPITAL FUND	15,600	0.006%	14		14	3	17
4401- RHA-HACIENDA	320,134	0.114%	279		279	62	341
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	2,162		2,162	479	2,641
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	760		760	168	928
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	316		316	70	387
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	195		195	43	238
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	131		131	29	160
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	1		1	0	2
5001- INSURANCE RESERVES	12,075,624	4.297%	10,533		10,533	2,333	12,866
5003- EQUIPMENT SERVICES	1,535,943	0.547%	1,340		1,340	297	1,636
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	2,893		2,893	641	3,534
5006- RMS RECORDS SERVICES	371,823	0.132%	324		324	72	396
5008- COMPENSATED ABSENCES	2,297,013	0.817%	2,004		2,004	444	2,447
6001- GENERAL TRUST & AGENCY	330	0.000%	0		0	0	0
6004- COMMISSION ON AGING	14,785	0.005%	13		13	3	16
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	21		21	5	26
6047- CERTBT PLAN FUND	118,814	0.042%	104		104	23	127
6048- OPEB PLAN TRUST	7,842,892	2.791%	6,841		6,841	1,515	8,356
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	508		508	113	621
6050- GENERAL PENSION FUND	424,760	0.151%	371		371	82	453
6051- POLICE & FIRE PENSION	1,873,145	0.667%	1,634		1,634	362	1,996
6052- GARFIELD PENSION FUND	49,067	0.017%	43		43	9	52
6058- MARINA WESTSHORE DEB	133,934	0.048%	117		117	26	143
6059- COUNTRY CLUB VISTA	186,593	0.066%	163		163	36	199
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	22		22	5	27
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	191		191	42	234
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	554		554	123	676
6208- SA-CIP 07B TARB BND PRCD5-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,061	0.002%	4		4	1	5
6304- SA-DS 2003B TARB	453,385	0.161%	395		395	88	483
6305- SA-DS 2004A TARB 2/3	389,295	0.139%	340		340	75	415

ITEM G-1 ATTACHMENT 2

City of Richmond Housing Authority TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6306- SA-DS 2004A TARB -1/3 HSING	194,944	0.069%	170		170	38	208
6307- SA-DS 2004B TARB - HOUSING	44,274	0.016%	39		39	9	47
6308- SA-DS 2007/10A TARB	1,384,968	0.493%	1,208		1,208	268	1,476
6309- SA-DS 2007/10B TARB - HOUSING	3,829	0.001%	3		3	1	4
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	579		579	128	707
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	697		697	154	852
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	487		487	108	595
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	14,033		14,033	3,108	17,141
AO- ALL OTHER	-	0.000%	\$ -		\$ -	\$ -	\$ -
Total	281,037,782	100.000%	\$ 245,140	\$ -	\$ 245,140	\$ 53,786	\$ 298,926

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,716	-	3,357
0001-141- City Clerk	1,144	-	1,792
0001-151- City Attorney	3,494	-	5,467
0001-171- Finance Administration	1,747	-	2,392
0001-172- Accounting	2,446	-	3,869
0001-173- Budget/Operating	1,398	-	2,124
0001-174- Payroll	699	-	1,033
0001-175- Treasury/Cash Management	1,747	-	2,235
0001-176- Accounts Payable	699	-	961
0001-177- Rev Collection	1,747	-	2,723
0001-178- Purchasing	699	-	1,098
0001-181- Human Resources	4,193	-	6,276
0001-232- Facility Maintenance and Administration	-	-	9,105
0001-235- Equipment Services/Fleet Services	4,892	-	8,704
0001-261- Information Technology Administration	1,398	-	2,559
0001-262- Telecommunications	1,747	-	4,124
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	349	-	616
0001-907, 908- Non-Departmental	-	-	8,364
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	1,398	-	1,932
0001-105- COUNCIL/CITY COUNCIL DIV	4,543	-	5,065
0001-121- POLICE COMMISSION DIV	699	-	753
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	699	-	1,009
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,747	-	1,747
0001-191- GF-POLICE ADMIN DIV	80,163	-	141,345
0001-192- GF-POLICE-PATROL/CIB	-	-	42
0001-193- GF-POLICE/CRIME PREVENTION	489	-	715
0001-194- GF-POLICE-COPS GRANT	1,048	-	2,491
0001-196- GF-POLICE/REGULATORY	1,048	-	1,831
0001-199- GF-PARKING ENFORCEMENT DIV	1,048	-	1,546
0001-201- GF-FIRE/ADMIN DIV	1,747	-	2,868
0001-202- GF-FIRE/SUPRESSN DIV	31,101	-	58,141
0001-203- GF-FIRE PREVENTION DIV	2,446	-	4,588
0001-204- GF-FIRE/ SUPPORT DIV	-	-	296
0001-205- GF-FIRE/TRAINING DIV	349	-	696
0001-206- GF-FIRE/OF. OF EMS DIV	349	-	507
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	3,494	-	4,744
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	438
0001-231- GF-PW ADMIN-DIV	2,446	-	2,917
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	13,628	-	18,068
0001-234- IT GIS	8,037	-	8,087
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	4,683	-	6,384
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,048	-	2,287
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	264

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	12,953	-	16,525
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	442
0001-243- GF-LIB&CL SVCS/LEAP DIV	4,263	-	5,098
0001-244- GF-LIB&CL SVC/P-ART DIV	349	-	853
0001-251- GF-RECREATION ADM DIV	5,312	-	7,246
0001-253- CM&NB/BOOKER T CTR (S-DIV)	12,999	-	14,521
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,048	-	1,370
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,306	-	3,073
0001-256- RECREATION SVCS/AQUATICS	7,828	-	8,170
0001-257- RECREATION SVCS/CONVENTION CTR	1,677	-	1,949
0001-259- RECREATION SVCS/PLUNGE	-	-	330
0001-260- RECREATION SVCS/CITIES OF SRVC	629	-	888
0001-291- GF-ADMINISTRATIVE SERVICES	349	-	1,160
0001-292- GF-STREET SWEEPING	1,747	-	4,857
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	349	-	354
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	40
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	-	-	1,148
1003- TRANSPORTATION OPERATIONS	1,398	-	1,843
1004- ASSET SEIZURE FUND	-	-	43
1005- LIBRARY FUND	-	-	376
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	1,214
1007- EMERGENCY MED SERV	-	-	211
1010- N.RICHMOND WASTE	-	-	56
1012- HILLTOP LANDSCAPE MAINT DIST	4,193	-	5,320
1013- FIRE DEPT HAZMAT GRANT	-	-	311
1014- EDA GRANT FUND	-	-	3
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,145	-	4,148
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	7,856
1018- RENT CONTROL	5,941	-	8,166
1019- SBI RMRA CAP IMPROVEMENT	-	-	963
1050- CR-PLANNING & BUILDING	8,736	-	17,773
1051- CR-ENGINEERING	349	-	1,072
1053- CODE ENFORCEMENT-CR	-	-	36
1054- ENGINEERING GRANTS	-	-	45
1055- ENCROACHMENTS SVCS	2,726	-	3,290
1200- COR HOUSING ADMINISTRATION	1,048	-	1,522
1201- CDBG	-	-	679
1203- NEIGHBORHOOD STABILIZATION	-	-	13
1205- EMPLOYMENT & TRAINING	5,591	-	9,618
1207- NEIGHBORHOOD STAB(CITY)	-	-	2
1208- SUCCESSOR HOUSING AGENCY	-	-	177
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	17
1303- KIDS FIRST INITIATIVE	1,048	-	1,410
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	985
2001- GENERAL CAPITAL FUND	-	-	13
2002- MEASURE J	-	-	2,320
2110- IMPACT FEE - PARK	-	-	17
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	473
2113- IMPACT FEE - FIRE	-	-	89
2114- IMPACT FEE - POLICE	-	-	1
2115- IMPACT FEE - COMM/AQUATC	-	-	113

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	71
2117- IMPACT FEE - LIBRARY	-	-	7
2119- IMPACT FEE - STORM DRAINAGE	-	-	298
2120- IMPACT FEE - WASTEWATER	-	-	6
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	229
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	1,406
3002- DS - 99A PENSION OBLIG BOND	-	-	384
3005- DS - 2007 CIVIC CENTER	-	-	7,568
4001- PORT OF RICHMOND	1,048	-	8,953
4003- WASTEWATER	3,494	-	25,732
4005- MARINA	-	-	257
4006- STORM WATER	-	-	1,980
4008- KCRT - CABLE TELEVIS	1,747	-	2,396
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	32
4201- RHA-CAPITAL FUND	-	-	17
4401- RHA-HACIENDA	349	-	691
4404- RHA-NEVIN PLAZA	1,981	-	4,622
4405- RHA-NYSTROM VILLAGE	349	-	1,278
4406- RHA-RICHMOND VILLAGE ONE	-	-	387
4407- RHA-RICHMOND VILLAGE TWO	-	-	238
4408- RHA-RICHMOND VILLAGE THREE	-	-	160
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	2
5001- INSURANCE RESERVES	2,097	-	14,963
5003- EQUIPMENT SERVICES	-	-	1,636
5005- CAD DISPATCH SYSTEM	2,446	-	5,980
5006- RMS RECORDS SERVICES	-	-	396
5008- COMPENSATED ABSENCES	-	-	2,447
6001- GENERAL TRUST & AGENCY	-	-	0
6004- COMMISSION ON AGING	-	-	16
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	26
6047- CERTBT PLAN FUND	-	-	127
6048- OPEB PLAN TRUST	-	-	8,356
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	621
6050- GENERAL PENSION FUND	-	-	453
6051- POLICE & FIRE PENSION	-	-	1,996
6052- GARFIELD PENSION FUND	-	-	52
6058- MARINA WESTSHORE DEB	-	-	143
6059- COUNTRY CLUB VISTA	-	-	199
6060- REASSESSMENT DISTRICT 2003-1	-	-	27
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	234
6103- SA - CAPITAL PROJECT FUNDS	-	-	676
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	5
6304- SA-DS 2003B TAR B	-	-	483
6305- SA-DS 2004A TAR B 2/3	-	-	415
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	208
6307- SA-DS 2004B TAR B - HOUSING	-	-	47

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-141- City Clerk				
	System-wide Support A	System-wide Support B	Total	
6308- SA-DS 2007/10A TARB	-	-	1,476	
6309- SA-DS 2007/10B TARB - HOUSING	-	-	4	
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	707	
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	
6403- SA-DS LOANS PAYABLE	-	-	852	
6996- SUCCESSOR AGENCY - GLTDAG	-	-	595	
9102- CITY OF RICHMOND - GFAAG	-	-	17,141	
AO- ALL OTHER	21,316	-	21,316	
Total	\$ 313,144	\$ -	\$ 612,071	

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

DEPARTMENTAL EXPENSE DETAIL

0001-151- City Attorney

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A		System-wide Support B		System-wide Support C	
Personnel								
400001 - SALARIES & WAGES/Executive	\$ 1,007,178	S	\$ 335,726	\$	335,726	\$	335,726	
400002 - SALARIES & WAGES/Mgmt-Local 21	49,882	S	16,627		16,627		16,627	
400003 - SALARIES & WAGES/Local 1021	130,618	S	43,539		43,539		43,539	
400006 - SALARIES & WAGES/PT- Temp	15,566	S	5,189		5,189		5,189	
400041 - OTHER PAY/Shift Differential	-	S	-		-		-	
400043 - OTHER PAY/Acting Pay - General	2,269	S	756		756		756	
400048 - OTHER PAY/Bilingual Pay	1,026	S	342		342		342	
400049 - OTHER PAY/Auto Allowance	5,000	S	1,667		1,667		1,667	
400050 - OTHER PAY/Medical Flex	3,800	S	1,267		1,267		1,267	
400066 - OTHER PAY/Assign Diff-non-PERS	26,183	S	8,728		8,728		8,728	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(91,957)	S	(30,652)		(30,652)		(30,652)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	16,855	S	5,618		5,618		5,618	
400104 - P-ROLL BEN/PERS Benefits	23,711	S	7,904		7,904		7,904	
400105 - P-ROLL BEN/Health Insurance Be	103,442	S	34,481		34,481		34,481	
400106 - P-ROLL BEN/Dental Insurance	12,858	S	4,286		4,286		4,286	
400109 - P-ROLL BEN/Employee Assistance	357	S	119		119		119	
400110 - P-ROLL BEN/Professional Dev-Mg	3,420	S	1,140		1,140		1,140	
400111 - P-ROLL BEN/Vision	1,583	S	528		528		528	
400112 - P-ROLL BEN/Life Insurance	4,484	S	1,495		1,495		1,495	
400114 - P-ROLL BEN/Long Term Disabilit	8,051	S	2,684		2,684		2,684	
400116 - P-ROLL BEN/Unemployment Ins	3,560	S	1,187		1,187		1,187	
400117 - P-ROLL BEN/Personal/Prof Dev	1,500	S	500		500		500	
400121 - P-ROLL BEN/Worker Comp-Clerica	13,391	S	4,464		4,464		4,464	
400122 - P-ROLL BEN/Worker Comp-Prof	70,823	S	23,608		23,608		23,608	
400127 - P-ROLL BEN/OPEB	48,631	S	16,210		16,210		16,210	
400130 - P-ROLL BEN/PARS Benefits	202	S	67		67		67	
400149 - P-ROLL BEN/PERS-Misc	154,983	S	51,661		51,661		51,661	
400151 - P-ROLL BEN/PERS-Misc (UAL)	172,189	S	57,396		57,396		57,396	
400199 - EMPLYE BNFTS/Grnt/Prj Exp(CON)	(33,060)	S	(11,020)		(11,020)		(11,020)	
Subtotal Personnel Cost	\$ 1,756,546		\$ 585,515	\$	585,515	\$	585,515	
Operating Services & Supplies								
400206 - PROF SVCS/Legal Serv Cost	\$ 6,641	S	\$ 2,214		2,214		2,214	
400231 - OFF EXP/Postage & Mailing	512	S	171		171		171	
400232 - OFF EXP/Printing & Binding	12	S	4		4		4	
400233 - OFF EXP/Copying & Duplicating	63	S	21		21		21	
400241 - TRAVEL & TRNG/M meal Allowance	242	S	81		81		81	
400242 - TRAVEL & TRNG/Mileage	370	S	123		123		123	
400243 - TRAVEL & TRNG/Conf, Mtng Trng	907	S	302		302		302	
400244 - TRAVEL & TRNG/Faxcell Ph Allow	1,000	S	333		333		333	
400246 - TRAVEL & TRNG/Registration Fee	70	S	23		23		23	
400261 - DUES & PUB/Membership & Dues	5,072	S	1,691		1,691		1,691	
400262 - DUES & PUB/Books & Subs	2,673	S	891		891		891	
400264 - DUES & PUB/Law Library Publica	21,118	S	7,039		7,039		7,039	
400283 - ADM EXP/Storage Cost	6,011	S	2,004		2,004		2,004	
400290 - ADM EXP/Courier-Delivery Svcs	229	S	76		76		76	
400304 - RENTAL EXP/Equipment Rental	8,059	S	2,686		2,686		2,686	
400322 - MISC EXP/Misc Exp	688	S	229		229		229	
400341 - OFF SUPP/Office Supplies	7,599	S	2,533		2,533		2,533	
400501 - EQPT SERVS/Equipment R/M Serv	129	S	43		43		43	
400534 - CONTRACL SVCS/Legal Services	45	S	15		15		15	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-151- City Attorney

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C	System-wide Support B	System-wide Support C	System-wide Support C
400574 - COST POOL/(ISF)-Gen Liability	90,924	S	30,308	30,308	30,308			
400592 - COST POOL/(CON)-Admin Charges	(298,603)	S	(99,534)	(99,534)	(99,534)			
Subtotal Operating Cost	\$ (146,239)		\$ (48,746)	\$ (48,746)	\$ (48,746)			
Disallowed Expenses								
400592 - COST POOL/(CON)-Admin Charges	298,603	[1]	99,534	99,534	99,534			
Subtotal Disallowed Costs	\$ 298,603		\$ 99,534	\$ 99,534	\$ 99,534			
DEPARTMENTAL EXPENDITURES	\$ 1,908,910		\$ 636,303	\$ 636,303	\$ 636,303			
Reallocation of Incoming Costs								
First Allocation	\$ 16,101		\$ 641,670	\$ 641,670	\$ 641,670			
Unallocated Costs	\$ -		\$ -	\$ -	\$ -			
Subtotal of First Allocation	\$ 16,101		\$ 641,670	\$ 641,670	\$ 641,670			
Second Allocation	\$ 392,369		\$ 130,790	\$ 130,790	\$ 130,790			
Unallocated Costs	\$ -		\$ -	\$ -	\$ -			
Subtotal of Second Allocation	\$ 392,369		\$ 130,790	\$ 130,790	\$ 130,790			
TOTAL FUNCTIONAL COSTS	\$ 2,317,380		\$ 772,460	\$ 772,460	\$ 772,460			

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-151- City Attorney	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,908,910		\$ 1,908,910
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	11,627	2,165	13,792
0001-141- City Clerk	4,475	992	5,467
0001-151- City Attorney		26,729	26,729
0001-171- Finance Administration		5,762	5,762
0001-172- Accounting		7,025	7,025
0001-173- Budget/Operating		4,596	4,596
0001-174- Payroll		3,585	3,585
0001-175- Treasury/Cash Management		298	298
0001-176- Accounts Payable		1,092	1,092
0001-177- Rev Collection		622	622
0001-178- Purchasing		3,738	3,738
0001-181- Human Resources		26,507	26,507
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		43,528	43,528
0001-261- Information Technology Administration		14,283	14,283
0001-262- Telecommunications		26,029	26,029
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		694	694
0001-907, 908- Non-Departmental		224,724	224,724
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 16,101	\$ 392,369	\$ 408,470
Total Costs to be Allocated	\$ 1,925,011	\$ 392,369	\$ 2,317,380

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	5.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	4,288		4,288		4,288
0001-141- City Clerk	4	0.445%	2,858		2,858		2,858
0001-151- City Attorney	10	1.114%	7,146		7,146		7,146
0001-171- Finance Administration	5	0.557%	3,573		3,573	745	4,318
0001-172- Accounting	7	0.780%	5,002		5,002	1,043	6,045
0001-173- Budget/Operating	4	0.445%	2,858		2,858	596	3,454
0001-174- Payroll	2	0.223%	1,429		1,429	298	1,727
0001-175- Treasury/Cash Management	5	0.557%	3,573		3,573	745	4,318
0001-176- Accounts Payable	2	0.223%	1,429		1,429	298	1,727
0001-177- Rev Collection	5	0.557%	3,573		3,573	745	4,318
0001-178- Purchasing	2	0.223%	1,429		1,429	298	1,727
0001-181- Human Resources	12	1.336%	8,575		8,575	1,788	10,363
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	10,004		10,004	2,086	12,090
0001-261- Information Technology Administration	4	0.445%	2,858		2,858	596	3,454
0001-262- Telecommunications	5	0.557%	3,573		3,573	745	4,318
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	715		715	149	864
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	2,858		2,858	596	3,454
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	9,290		9,290	1,937	11,227
0001-121- POLICE COMMISSION DIV	2	0.223%	1,429		1,429	298	1,727
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	1,429		1,429	298	1,727
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	3,573		3,573	745	4,318
0001-191- GF-POLICE ADMIN DIV	229	25.547%	163,931		163,931	34,175	198,105
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	1,000		1,000	209	1,209
0001-194- GF-POLICE-COPS GRANT	3	0.334%	2,144		2,144	447	2,591
0001-196- GF-POLICE/REGULATORY	3	0.334%	2,144		2,144	447	2,591
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	2,144		2,144	447	2,591
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	3,573		3,573	745	4,318
0001-202- GF-FIRE/SUPPRESSN DIV	89	9.912%	63,600		63,600	13,259	76,859
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	5,002		5,002	1,043	6,045
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	715		715	149	864
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	715		715	149	864
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	7,146		7,146	1,490	8,636
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	5,002		5,002	1,043	6,045
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	39	4.343%	27,870		27,870	5,810	33,680
0001-234- IT GIS	23	2.561%	16,436		16,436	3,426	19,862
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	9,576		9,576	1,996	11,572
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	2,144		2,144	447	2,591
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	26,488		26,488	5,522	32,010
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	8,718		8,718	1,817	10,536
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	715		715	149	864
0001-251- GF-RECREATION ADM DIV	15	1.693%	10,862		10,862	2,264	13,126
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	26,583		26,583	5,542	32,125
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	2,144		2,144	447	2,591
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	4,716		4,716	983	5,700
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	16,007		16,007	3,337	19,344
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	3,430		3,430	715	4,145
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	1,286		1,286	268	1,554
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	715		715	149	864
0001-292- GF-STREET SWEEPING	5	0.557%	3,573		3,573	745	4,318
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	715		715	149	864
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	2,858		2,858	596	3,454
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	8,575		8,575	1,788	10,363

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	6,431	-	6,431	1,341	7,772
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	12,148	-	12,148	2,533	14,681
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	17,865	-	17,865	3,724	21,589
1051- CR-ENGINEERING	1	0.111%	715	-	715	149	864
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	5,574	-	5,574	1,162	6,736
1200- COR HOUSING ADMINISTRATION	3	0.334%	2,144	-	2,144	447	2,591
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	11,434	-	11,434	2,384	13,817
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	2,144	-	2,144	447	2,591
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	2,144	-	2,144	447	2,591
4003- WASTEWATER	10	1.114%	7,146	-	7,146	1,490	8,636
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	3,573	-	3,573	745	4,318
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	715	-	715	149	864
4404- RHA-NEVIN PLAZA	6	0.631%	4,052	-	4,052	845	4,896

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	1	0.111%	715		715	149	864
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	6	0.668%	4,288		4,288	894	5,181
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	5,002		5,002	1,043	6,045
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	61	6.793%	43,591		\$ 43,591	\$ 9,087	\$ 52,678
Total	898	100.000%	\$ 641,670	\$ -	\$ 641,670	\$ 130,790	\$ 772,460

Allocation Basis:

FY 19-20 Total FTEs per Fund/Department

Source of Allocation:

City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	5.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	42	7.179%	46,069		46,069		46,069
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	14	2.393%	15,356		15,356		15,356
0001-171- Finance Administration	53	9.060%	58,134		58,134	13,104	71,238
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	61	10.427%	66,909		66,909	15,082	81,991
0001-232- Facility Maintenance and Administration	41	7.009%	44,972		44,972	10,137	55,109
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	5	0.855%	5,484		5,484	1,236	6,721
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	110	18.803%	120,656		120,656	27,196	147,852
0001-105- COUNCIL/CITY COUNCIL DIV	30	5.128%	32,906		32,906	7,417	40,323
0001-121- POLICE COMMISSION DIV	21	3.590%	23,034		23,034	5,192	28,226
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	17	2.906%	18,647		18,647	4,203	22,850
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	5	0.855%	5,484		5,484	1,236	6,721
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	3	0.513%	3,291	-	3,291	742	4,032
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	17	2.906%	18,647	-	18,647	4,203	22,850
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LANDSCAPING & LIGHT DIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATION PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	2	0.342%	2,194	-	2,194	494	2,688
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	54	9.231%	59,231	-	59,231	13,351	72,582
1051- CR-ENGINEERING	34	5.812%	37,294	-	37,294	8,406	45,700
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	27	4.615%	29,616	-	29,616	6,675	36,291
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	19	3.248%	20,841	-	20,841	4,698	25,538
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSING IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	15	2.564%	16,453	-	16,453	3,709	20,162
1304- EMERGENCY OPE & DISASTER RECOVERY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATIC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	7	1.197%	7,678	-	7,678	1,731	9,409
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	8	1.368%	8,775	-	8,775	1,978	10,753
4008- KCRT - CABLE TELEVISION	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	585	100.000%	\$ 641,670	\$ -	\$ 641,670	\$ 130,790	\$ 772,460

Allocation Basis:

FY 19-20 Total Council Agendas

Source of Allocation:

City Clerk - Agenda Items Log July 1 2019 - June 30 020 (1).xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support C	5.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	4,295		4,295		4,295
0001-141- City Clerk	742,940	0.264%	1,696		1,696		1,696
0001-151- City Attorney	1,851,046	0.659%	4,226		4,226		4,226
0001-171- Finance Administration	605,535	0.215%	1,383		1,383	286	1,669
0001-172- Accounting	1,335,747	0.475%	3,050		3,050	632	3,681
0001-173- Budget/Operating	682,065	0.243%	1,557		1,557	323	1,880
0001-174- Payroll	313,802	0.112%	716		716	148	865
0001-175- Treasury/Cash Management	457,949	0.163%	1,046		1,046	217	1,262
0001-176- Accounts Payable	246,126	0.088%	562		562	116	678
0001-177- Rev Collection	915,383	0.326%	2,090		2,090	433	2,523
0001-178- Purchasing	374,536	0.133%	855		855	177	1,032
0001-181- Human Resources	1,955,146	0.696%	4,464		4,464	925	5,389
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	19,512		19,512	4,041	23,553
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	8,169		8,169	1,692	9,861
0001-261- Information Technology Administration	1,090,289	0.388%	2,489		2,489	516	3,005
0001-262- Telecommunications	2,231,197	0.794%	5,094		5,094	1,055	6,149
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	570		570	118	688
0001-907, 908- Non-Departmental	7,850,442	2.793%	17,924		17,924	3,713	21,637
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,144		1,144	237	1,381
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,118		1,118	232	1,350
0001-121- POLICE COMMISSION DIV	50,545	0.018%	115		115	24	139
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%	664		664	138	801
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	131,112		131,112	27,156	158,268
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	91		91	19	110
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	485		485	100	585
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	3,092		3,092	640	3,733
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,677		1,677	347	2,024
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,066		1,066	221	1,287
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,401		2,401	497	2,898
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	57,947		57,947	12,002	69,949
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	4,590		4,590	951	5,541
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	635		635	131	766
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	743		743	154	896
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	338		338	70	408
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,679		2,679	555	3,234
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	940		940	195	1,134
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,008		1,008	209	1,217
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	4,167,091	1.483%	9,514		9,514	1,971	11,485
0001-234- IT GIS	47,076	0.017%	107		107	22	130
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,646		3,646	755	4,402
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,655		2,655	550	3,204
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	566		566	117	683

ITEM G-1 ATTACHMENT 2

City of Richmond Housing Authority TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	7,656		7,656	1,586	9,242
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	947		947	196	1,143
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,790		1,790	371	2,160
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,079		1,079	224	1,303
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	4,145		4,145	859	5,003
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	3,261		3,261	676	3,937
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	690		690	143	833
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,643		1,643	340	1,983
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	734		734	152	886
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	582		582	121	702
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	708		708	147	854
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	554		554	115	669
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,736		1,736	360	2,096
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	6,664		6,664	1,380	8,044
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	10		10	2	12
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	86		86	18	103
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,460		2,460	510	2,970
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	954		954	198	1,152
1004- ASSET SEIZURE FUND	40,575	0.014%	93		93	19	112
1005- LIBRARY FUND	352,943	0.126%	806		806	167	973
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,602		2,602	539	3,140
1007- EMERGENCY MED SERV	198,143	0.071%	452		452	94	546
1010- N.RICHMOND WASTE	52,768	0.019%	120		120	25	145
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,415		2,415	500	2,915

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	666		666	138	804
1014- EDA GRANT FUND	2,883	0.001%	7		7	1	8
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,150		2,150	445	2,596
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	16,834		16,834	3,487	20,321
1018- RENT CONTROL	2,089,008	0.743%	4,770		4,770	988	5,758
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,063		2,063	427	2,490
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	19,365		19,365	4,011	23,376
1051- CR-ENGINEERING	678,366	0.241%	1,549		1,549	321	1,870
1053- CODE ENFORCEMENT-CR	33,404	0.012%	76		76	16	92
1054- ENGINEERING GRANTS	42,500	0.015%	97		97	20	117
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,210		1,210	251	1,460
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,014		1,014	210	1,224
1201- CDBG	636,840	0.227%	1,454		1,454	301	1,755
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	28		28	6	33
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	8,630		8,630	1,788	10,418
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	4		4	1	5
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	379		379	78	457
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	36		36	7	44
1303- KIDS FIRST INITIATIVE	339,346	0.121%	775		775	160	935
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,110		2,110	437	2,547
2001- GENERAL CAPITAL FUND	11,842	0.004%	27		27	6	33
2002- MEASURE J	2,177,883	0.775%	4,973		4,973	1,030	6,003
2110- IMPACT FEE - PARK	15,791	0.006%	36		36	7	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,015		1,015	210	1,225
2113- IMPACT FEE - FIRE	83,265	0.030%	190		190	39	229
2114- IMPACT FEE - POLICE	711	0.000%	2		2	0	2
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	241		241	50	291
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	153		153	32	185
2117- IMPACT FEE - LIBRARY	6,152	0.002%	14		14	3	17
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	639		639	132	772
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	14		14	3	17
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	491		491	102	593
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	3,012		3,012	624	3,636
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	823		823	170	993
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	16,219		16,219	3,359	19,578
4001- PORT OF RICHMOND	7,418,697	2.640%	16,939		16,939	3,508	20,447
4003- WASTEWATER	20,870,955	7.426%	47,653		47,653	9,870	57,523
4005- MARINA	241,446	0.086%	551		551	114	665
4006- STORM WATER	1,858,431	0.661%	4,243		4,243	879	5,122
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,391		1,391	288	1,679
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	68		68	14	83
4201- RHA-CAPITAL FUND	15,600	0.006%	36		36	7	43
4401- RHA-HACIENDA	320,134	0.114%	731		731	151	882
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	5,659		5,659	1,172	6,831
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	1,989		1,989	412	2,401
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	828		828	172	1,000
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	511		511	106	617
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	344		344	71	415
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	3		3	1	4
5001- INSURANCE RESERVES	12,075,624	4.297%	27,571		27,571	5,711	33,282
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,507		3,507	726	4,233

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	7,573		7,573	1,569	9,141
5006- RMS RECORDS SERVICES	371,823	0.132%	849		849	176	1,025
5008- COMPENSATED ABSENCES	2,297,013	0.817%	5,245		5,245	1,086	6,331
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	34		34	7	41
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	55		55	11	67
6047- CERTBT PLAN FUND	118,814	0.042%	271		271	56	327
6048- OPEB PLAN TRUST	7,842,892	2.791%	17,907		17,907	3,709	21,616
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,330		1,330	276	1,606
6050- GENERAL PENSION FUND	424,760	0.151%	970		970	201	1,171
6051- POLICE & FIRE PENSION	1,873,145	0.667%	4,277		4,277	886	5,163
6052- GARFIELD PENSION FUND	49,067	0.017%	112		112	23	135
6058- MARINA WESTSHORE DEB	133,934	0.048%	306		306	63	369
6059- COUNTRY CLUB VISTA	186,593	0.066%	426		426	88	514
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	57		57	12	69
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	501		501	104	605
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,449		1,449	300	1,749
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,061	0.002%	12		12	2	14
6304- SA-DS 2003B TARB	453,385	0.161%	1,035		1,035	214	1,250
6305- SA-DS 2004A TARB 2/3	389,295	0.139%	889		889	184	1,073
6306- SA-DS 2004A TARB -1/3 HSING	194,944	0.069%	445		445	92	537
6307- SA-DS 2004B TARB - HOUSING	44,274	0.016%	101		101	21	122
6308- SA-DS 2007/10A TARB	1,384,968	0.493%	3,162		3,162	655	3,817
6309- SA-DS 2007/10B TARB - HOUSING	3,829	0.001%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	1,516		1,516	314	1,830
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	1,825		1,825	378	2,203
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,275		1,275	264	1,539
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	36,732		36,732	7,608	44,341
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	281,037,782	100.000%	\$ 641,670	\$ -	\$ 641,670	\$ 130,790	\$ 772,460

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	4,288	46,069	4,295	54,651
0001-141- City Clerk	2,858	-	1,696	4,555
0001-151- City Attorney	7,146	15,356	4,226	26,729
0001-171- Finance Administration	4,318	71,238	1,669	77,225
0001-172- Accounting	6,045	-	3,681	9,727
0001-173- Budget/Operating	3,454	-	1,880	5,334
0001-174- Payroll	1,727	-	865	2,592
0001-175- Treasury/Cash Management	4,318	-	1,262	5,580
0001-176- Accounts Payable	1,727	-	678	2,406
0001-177- Rev Collection	4,318	-	2,523	6,841
0001-178- Purchasing	1,727	-	1,032	2,759
0001-181- Human Resources	10,363	81,991	5,389	97,742
0001-232- Facility Maintenance and Administration	-	55,109	23,553	78,662
0001-235- Equipment Services/Fleet Services	12,090	-	9,861	21,951
0001-261- Information Technology Administration	3,454	6,721	3,005	13,180
0001-262- Telecommunications	4,318	-	6,149	10,467
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	864	-	688	1,552
0001-907, 908- Non-Departmental	-	-	21,637	21,637
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	3,454	147,852	1,381	152,688
0001-105- COUNCIL/CITY COUNCIL DIV	11,227	40,323	1,350	52,900
0001-121- POLICE COMMISSION DIV	1,727	28,226	139	30,093
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	1,727	-	801	2,529
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	4,318	-	-	4,318
0001-191- GF-POLICE ADMIN DIV	198,105	-	158,268	356,373
0001-192- GF-POLICE-PATROL/CIB	-	-	110	110
0001-193- GF-POLICE/CRIME PREVENTION	1,209	-	585	1,794
0001-194- GF-POLICE-COPS GRANT	2,591	-	3,733	6,324
0001-196- GF-POLICE/REGULATORY	2,591	-	2,024	4,615
0001-199- GF-PARKING ENFORCEMENT DIV	2,591	-	1,287	3,878
0001-201- GF-FIRE/ADMIN DIV	4,318	22,850	2,898	30,066
0001-202- GF-FIRE/SUPRESSN DIV	76,859	-	69,949	146,807
0001-203- GF-FIRE PREVENTION DIV	6,045	-	5,541	11,586
0001-204- GF-FIRE/ SUPPORT DIV	-	-	766	766
0001-205- GF-FIRE/TRAINING DIV	864	-	896	1,760
0001-206- GF-FIRE/OF. OF EMS DIV	864	-	408	1,271
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	8,636	6,721	3,234	18,590
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	1,134	1,134
0001-231- GF-PW ADMIN-DIV	6,045	-	1,217	7,262
0001-233- GF-PRKS&LNDKPK/PRKS (S-DIV)	33,680	-	11,485	45,165
0001-234- IT GIS	19,862	-	130	19,992
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	11,572	-	4,402	15,974
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	2,591	-	3,204	5,795
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	683	683

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	32,010	-	9,242	41,252
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	1,143	1,143
0001-243- GF-LIB&CL SVCS/LEAP DIV	10,536	4,032	2,160	16,728
0001-244- GF-LIB&CL SVC/P-ART DIV	864	-	1,303	2,166
0001-251- GF-RECREATION ADM DIV	13,126	22,850	5,003	40,980
0001-253- CM&NB/BOOKER T CTR (S-DIV)	32,125	-	3,937	36,062
0001-255- GF-CM TRANSPORTATN OPERATIONS	2,591	-	833	3,424
0001-254- GF-REC/SPCL EVENTS (S-DIV)	5,700	-	1,983	7,683
0001-256- RECREATION SVCS/AQUATICS	19,344	-	886	20,230
0001-257- RECREATION SVCS/CONVENTION CTR	4,145	-	702	4,848
0001-259- RECREATION SVCS/PLUNGE	-	-	854	854
0001-260- RECREATION SVCS/CITIES OF SRVC	1,554	-	669	2,224
0001-291- GF-ADMINISTRATIVE SERVICES	864	-	2,096	2,959
0001-292- GF-STREET SWEEPING	4,318	-	8,044	12,362
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	864	-	12	876
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	103	103
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	-	2,970	2,970
1003- TRANSPORTATION OPERATIONS	3,454	-	1,152	4,606
1004- ASSET SEIZURE FUND	-	-	112	112
1005- LIBRARY FUND	-	-	973	973
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	3,140	3,140
1007- EMERGENCY MED SERV	-	-	546	546
1010- N.RICHMOND WASTE	-	-	145	145
1012- HILLTOP LANDSCAPE MAINT DIST	10,363	-	2,915	13,278
1013- FIRE DEPT HAZMAT GRANT	-	-	804	804
1014- EDA GRANT FUND	-	-	8	8
1015- MARINA BAY LNDSCP&LIGHTDIST FD	7,772	-	2,596	10,368
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	20,321	20,321
1018- RENT CONTROL	14,681	2,688	5,758	23,127
1019- SBI RMRA CAP IMPROVEMENT	-	-	2,490	2,490
1050- CR-PLANNING & BUILDING	21,589	72,582	23,376	117,547
1051- CR-ENGINEERING	864	45,700	1,870	48,433
1053- CODE ENFORCEMENT-CR	-	-	92	92
1054- ENGINEERING GRANTS	-	-	117	117
1055- ENCROACHMENTS SVCS	6,736	-	1,460	8,196
1200- COR HOUSING ADMINISTRATION	2,591	36,291	1,224	40,106
1201- CDBG	-	-	1,755	1,755
1203- NEIGHBORHOOD STABILIZATION	-	-	33	33
1205- EMPLOYMENT & TRAINING	13,817	25,538	10,418	49,773
1207- NEIGHBORHOOD STAB(CITY)	-	-	5	5
1208- SUCCESSOR HOUSING AGENCY	-	-	457	457
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	44	44
1303- KIDS FIRST INITIATIVE	2,591	20,162	935	23,688
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	2,547	2,547
2001- GENERAL CAPITAL FUND	-	-	33	33
2002- MEASURE J	-	-	6,003	6,003
2110- IMPACT FEE - PARK	-	-	44	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	1,225	1,225
2113- IMPACT FEE - FIRE	-	-	229	229
2114- IMPACT FEE - POLICE	-	-	2	2
2115- IMPACT FEE - COMM/AQUATC	-	-	291	291

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	185	185
2117- IMPACT FEE - LIBRARY	-	-	17	17
2119- IMPACT FEE - STORM DRAINAGE	-	-	772	772
2120- IMPACT FEE - WASTEWATER	-	-	17	17
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	593	593
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	3,636	3,636
3002- DS - 99A PENSION OBLIG BOND	-	-	993	993
3005- DS - 2007 CIVIC CENTER	-	-	19,578	19,578
4001- PORT OF RICHMOND	2,591	9,409	20,447	32,446
4003- WASTEWATER	8,636	-	57,523	66,159
4005- MARINA	-	-	665	665
4006- STORM WATER	-	10,753	5,122	15,875
4008- KCRT - CABLE TELEVIS	4,318	-	1,679	5,997
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-
4102- RHA-HOPE 6	-	-	83	83
4201- RHA-CAPITAL FUND	-	-	43	43
4401- RHA-HACIENDA	864	-	882	1,746
4404- RHA-NEVIN PLAZA	4,896	-	6,831	11,728
4405- RHA-NYSTROM VILLAGE	864	-	2,401	3,265
4406- RHA-RICHMOND VILLAGE ONE	-	-	1,000	1,000
4407- RHA-RICHMOND VILLAGE TWO	-	-	617	617
4408- RHA-RICHMOND VILLAGE THREE	-	-	415	415
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	4	4
5001- INSURANCE RESERVES	5,181	-	33,282	38,463
5003- EQUIPMENT SERVICES	-	-	4,233	4,233
5005- CAD DISPATCH SYSTEM	6,045	-	9,141	15,186
5006- RMS RECORDS SERVICES	-	-	1,025	1,025
5008- COMPENSATED ABSENCES	-	-	6,331	6,331
6001- GENERAL TRUST & AGENCY	-	-	1	1
6004- COMMISSION ON AGING	-	-	41	41
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	67	67
6047- CERTBT PLAN FUND	-	-	327	327
6048- OPEB PLAN TRUST	-	-	21,616	21,616
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	1,606	1,606
6050- GENERAL PENSION FUND	-	-	1,171	1,171
6051- POLICE & FIRE PENSION	-	-	5,163	5,163
6052- GARFIELD PENSION FUND	-	-	135	135
6058- MARINA WESTSHORE DEB	-	-	369	369
6059- COUNTRY CLUB VISTA	-	-	514	514
6060- REASSESSMENT DISTRICT 2003-1	-	-	69	69
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	-	-	605	605
6103- SA - CAPITAL PROJECT FUNDS	-	-	1,749	1,749
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	-	14	14
6304- SA-DS 2003B TARB	-	-	1,250	1,250
6305- SA-DS 2004A TARB 2/3	-	-	1,073	1,073
6306- SA-DS 2004A TARB -1/3 HSING	-	-	537	537
6307- SA-DS 2004B TARB - HOUSING	-	-	122	122

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
6308- SA-DS 2007/10A TARB	-	-	3,817	3,817
6309- SA-DS 2007/10B TARB - HOUSING	-	-	11	11
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	1,830	1,830
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	2,203	2,203
6996- SUCCESSOR AGENCY - GLTDAG	-	-	1,539	1,539
9102- CITY OF RICHMOND - GFAAG	-	-	44,341	44,341
AO- ALL OTHER	52,678	-	-	52,678
Total	\$ 772,460	\$ 772,460	\$ 772,460	\$ 2,317,380

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-171- Finance Administration

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Financial Services
Personnel			
400001 - SALARIES & WAGES/Executive	\$ 189,000	S	\$ 189,000
400002 - SALARIES & WAGES/Mgmt-Local 21	28,303	S	28,303
400003 - SALARIES & WAGES/Local 1021	90,031	S	90,031
400031 - OVERTIME/General	3,309	S	3,309
400049 - OTHER PAY/Auto Allowance	4,200	S	4,200
400050 - OTHER PAY/Medical Flex	1,200	S	1,200
400066 - OTHER PAY/Assign Diff-non-PERS	33,474	S	33,474
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,106	S	5,106
400105 - P-ROLL BEN/Health Insurance Be	37,671	S	37,671
400106 - P-ROLL BEN/Dental Insurance	4,321	S	4,321
400109 - P-ROLL BEN/Employee Assistance	120	S	120
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750
400111 - P-ROLL BEN/Vision	532	S	532
400112 - P-ROLL BEN/Life Insurance	1,047	S	1,047
400114 - P-ROLL BEN/Long Term Disabilit	2,226	S	2,226
400116 - P-ROLL BEN/Unemployment Ins	1,086	S	1,086
400117 - P-ROLL BEN/Personal/Prof Dev	919	S	919
400121 - P-ROLL BEN/Worker Comp-Clerica	8,125	S	8,125
400122 - P-ROLL BEN/Worker Comp-Prof	14,559	S	14,559
400127 - P-ROLL BEN/OPEB	12,523	S	12,523
400149 - P-ROLL BEN/PERS-Misc	39,877	S	39,877
400151 - P-ROLL BEN/PERS-Misc (UAL)	56,282	S	56,282
Subtotal Personnel Cost	\$ 534,663		\$ 534,663
Operating Services & Supplies			
400231 - OFF EXP/Postage & Mailing	\$ 17,746	S	\$ 17,746
400232 - OFF EXP/Printing & Binding	1,791	S	1,791
400233 - OFF EXP/Copying & Duplicating	1,374	S	1,374
400241 - TRAVEL & TRNG/M meal Allowance	96	S	96
400242 - TRAVEL & TRNG/Mileage	178	S	178
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,971	S	1,971
400246 - TRAVEL & TRNG/Registration Fee	374	S	374
400261 - DUES & PUB/Membership & Dues	2,124	S	2,124
400262 - DUES & PUB/Books & Subs	461	S	461
400263 - DUES & PUB/Subscription	255	S	255
400271 - AD & PROMO/Advertising&Promo	1,782	S	1,782
400283 - ADM EXP/Storage Cost	6,136	S	6,136
400290 - ADM EXP/Courier-Delivery Svcs	47	S	47
400304 - RENTAL EXP/Equipment Rental	17,394	S	17,394
400322 - MISC EXP/Misc Exp	47	S	47
400341 - OFF SUPP/Office Supplies	19,213	S	19,213

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-171- Finance Administration

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Financial Services
400401 - UTILITIES/Tel & Telegraph	1,261	S	1,261
400501 - EQPT SERV/S/Equipment R/M Serv	344	S	344
400574 - COST POOL/(ISF)-Gen Liability	199,178	S	199,178
400592 - COST POOL/(CON)-Admin Charges	(193,179)	S	(193,179)
400601 - NONCAP ASST/Comp Hrdware<5K	62	S	\$ 62
Subtotal Operating Cost	\$ 78,653		\$ 78,653
Disallowed Expenses			
400271 - AD & PROMO/Advertising&Promo	\$ (1,782)	[1]	\$ (1,782)
400592 - COST POOL/(CON)-Admin Charges	193,179	[2]	193,179
Subtotal Disallowed Costs	\$ 191,397		\$ 191,397
DEPARTMENTAL EXPENDITURES	\$ 804,713		\$ 804,713
Reallocation of Incoming Costs			
First Allocation	\$ 70,114		\$ 874,827
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 70,114		\$ 874,827
Second Allocation	\$ 196,832		\$ 196,832
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 196,832		\$ 196,832
TOTAL FUNCTIONAL COSTS	\$ 1,071,659		\$ 1,071,659

Notes

[1] Costs not allowable per Title 2 CFR Part 200

[2] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-171- Finance Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 804,713		\$ 804,713
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,066	944	6,010
0001-141- City Clerk	1,958	434	2,392
0001-151- City Attorney	63,090	14,135	77,225
0001-171- Finance Administration		1,885	1,885
0001-172- Accounting		2,448	2,448
0001-173- Budget/Operating		1,503	1,503
0001-174- Payroll		1,792	1,792
0001-175- Treasury/Cash Management		295	295
0001-176- Accounts Payable		1,365	1,365
0001-177- Rev Collection		614	614
0001-178- Purchasing		12,572	12,572
0001-181- Human Resources		10,682	10,682
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		21,764	21,764
0001-261- Information Technology Administration		4,201	4,201
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		12,645	12,645
0001-907, 908- Non-Departmental		96,538	96,538
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 70,114	\$ 196,832	\$ 266,946
Total Costs to be Allocated	\$ 874,827	\$ 196,832	\$ 1,071,659

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Financial Services	6.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	5,856		5,856		5,856
0001-141- City Clerk	742,940	0.264%	2,313		2,313		2,313
0001-151- City Attorney	1,851,046	0.659%	5,762		5,762		5,762
0001-171- Finance Administration	605,535	0.215%	1,885		1,885		1,885
0001-172- Accounting	1,335,747	0.475%	4,158		4,158	953	5,111
0001-173- Budget/Operating	682,065	0.243%	2,123		2,123	486	2,610
0001-174- Payroll	313,802	0.112%	977		977	224	1,201
0001-175- Treasury/Cash Management	457,949	0.163%	1,426		1,426	327	1,752
0001-176- Accounts Payable	246,126	0.088%	766		766	176	942
0001-177- Rev Collection	915,383	0.326%	2,849		2,849	653	3,502
0001-178- Purchasing	374,536	0.133%	1,166		1,166	267	1,433
0001-181- Human Resources	1,955,146	0.696%	6,086		6,086	1,395	7,481
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	26,601		26,601	6,095	32,697
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	11,137		11,137	2,552	13,689
0001-261- Information Technology Administration	1,090,289	0.388%	3,394		3,394	778	4,172
0001-262- Telecommunications	2,231,197	0.794%	6,945		6,945	1,591	8,537
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	778		778	178	956
0001-907, 908- Non-Departmental	7,850,442	2.793%	24,437		24,437	5,599	30,037
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,560		1,560	357	1,917
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,525		1,525	349	1,874
0001-121- POLICE COMMISSION DIV	50,545	0.018%	157		157	36	193
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	905		905	207	1,113
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	178,752		178,752	40,959	219,711
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	124		124	28	152
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	661		661	151	812
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	4,216		4,216	966	5,182
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	2,286		2,286	524	2,810
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,454		1,454	333	1,787
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	3,274		3,274	750	4,024
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	79,002		79,002	18,102	97,104
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	6,258		6,258	1,434	7,692
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	865		865	198	1,063
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	1,012		1,012	232	1,244
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	460		460	106	566
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	3,652		3,652	837	4,489
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	1,281		1,281	294	1,575
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,375		1,375	315	1,690
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	4,167,091	1.483%	12,972		12,972	2,972	15,944
0001-234- IT GIS	47,076	0.017%	147		147	34	180
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	4,971		4,971	1,139	6,111
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	3,619		3,619	829	4,448
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	771		771	177	948

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	10,438		10,438	2,392	12,830
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	1,291		1,291	296	1,586
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	2,440		2,440	559	2,999
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,471		1,471	337	1,808
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	5,651		5,651	1,295	6,946
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	4,446		4,446	1,019	5,465
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	941		941	216	1,157
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	2,240		2,240	513	2,753
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	1,001		1,001	229	1,230
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	793		793	182	975
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	965		965	221	1,186
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	756		756	173	929
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	2,367		2,367	542	2,910
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	9,085		9,085	2,082	11,167
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	14		14	3	17
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	117		117	27	143
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	3,354		3,354	769	4,123
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	1,301		1,301	298	1,599
1004- ASSET SEIZURE FUND	40,575	0.014%	126		126	29	155
1005- LIBRARY FUND	352,943	0.126%	1,099		1,099	252	1,350
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	3,547		3,547	813	4,360
1007- EMERGENCY MED SERV	198,143	0.071%	617		617	141	758
1010- N.RICHMOND WASTE	52,768	0.019%	164		164	38	202
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	3,292		3,292	754	4,047

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	908		908	208	1,116
1014- EDA GRANT FUND	2,883	0.001%	9		9	2	11
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,932		2,932	672	3,603
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	22,951		22,951	5,259	28,210
1018- RENT CONTROL	2,089,008	0.743%	6,503		6,503	1,490	7,993
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,813		2,813	645	3,457
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	26,401		26,401	6,050	32,451
1051- CR-ENGINEERING	678,366	0.241%	2,112		2,112	484	2,596
1053- CODE ENFORCEMENT-CR	33,404	0.012%	104		104	24	128
1054- ENGINEERING GRANTS	42,500	0.015%	132		132	30	163
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,649		1,649	378	2,027
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,383		1,383	317	1,700
1201- CDBG	636,840	0.227%	1,982		1,982	454	2,437
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	38		38	9	46
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	11,766		11,766	2,696	14,462
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	5		5	1	7
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	516		516	118	634
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	49		49	11	60
1303- KIDS FIRST INITIATIVE	339,346	0.121%	1,056		1,056	242	1,298
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,877		2,877	659	3,536
2001- GENERAL CAPITAL FUND	11,842	0.004%	37		37	8	45
2002- MEASURE J	2,177,883	0.775%	6,779		6,779	1,553	8,333
2110- IMPACT FEE - PARK	15,791	0.006%	49		49	11	60
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,383		1,383	317	1,700
2113- IMPACT FEE - FIRE	83,265	0.030%	259		259	59	319
2114- IMPACT FEE - POLICE	711	0.000%	2		2	1	3
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	329		329	75	405
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	209		209	48	256
2117- IMPACT FEE - LIBRARY	6,152	0.002%	19		19	4	24
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	871		871	200	1,071
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	19		19	4	23
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	670		670	153	823
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	4,106		4,106	941	5,047
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	1,122		1,122	257	1,379
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	22,112		22,112	5,067	27,179
4001- PORT OF RICHMOND	7,418,697	2.640%	23,093		23,093	5,292	28,385
4003- WASTEWATER	20,870,955	7.426%	64,968		64,968	14,887	79,855
4005- MARINA	241,446	0.086%	752		752	172	924
4006- STORM WATER	1,858,431	0.661%	5,785		5,785	1,326	7,111
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,897		1,897	435	2,331
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	93		93	21	115
4201- RHA-CAPITAL FUND	15,600	0.006%	49		49	11	60
4401- RHA-HACIENDA	320,134	0.114%	997		997	228	1,225
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	7,716		7,716	1,768	9,484
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	2,712		2,712	621	3,333
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	1,129		1,129	259	1,388
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	696		696	160	856
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	469		469	107	576
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	4		4	1	5
5001- INSURANCE RESERVES	12,075,624	4.297%	37,590		37,590	8,613	46,203
5003- EQUIPMENT SERVICES	1,535,943	0.547%	4,781		4,781	1,096	5,877

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	10,324		10,324	2,366	12,690
5006- RMS RECORDS SERVICES	371,823	0.132%	1,157		1,157	265	1,423
5008- COMPENSATED ABSENCES	2,297,013	0.817%	7,150		7,150	1,638	8,789
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	46		46	11	57
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	75		75	17	92
6047- CERTBT PLAN FUND	118,814	0.042%	370		370	85	455
6048- OPEB PLAN TRUST	7,842,892	2.791%	24,414		24,414	5,594	30,008
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,813		1,813	416	2,229
6050- GENERAL PENSION FUND	424,760	0.151%	1,322		1,322	303	1,625
6051- POLICE & FIRE PENSION	1,873,145	0.667%	5,831		5,831	1,336	7,167
6052- GARFIELD PENSION FUND	49,067	0.017%	153		153	35	188
6058- MARINA WESTSHORE DEB	133,934	0.048%	417		417	96	512
6059- COUNTRY CLUB VISTA	186,593	0.066%	581		581	133	714
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	78		78	18	95
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	683		683	156	839
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,976		1,976	453	2,428
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	16		16	4	19
6304- SA-DS 2003B TAR B	453,385	0.161%	1,411		1,411	323	1,735
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	1,212		1,212	278	1,489
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	607		607	139	746
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	138		138	32	169
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	4,311		4,311	988	5,299
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	12		12	3	15
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	2,067		2,067	474	2,540
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	2,488		2,488	570	3,058
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,738		1,738	398	2,136
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	50,079		50,079	11,475	61,555
Total	281,037,782	100.000%	\$ 874,827	\$ -	\$ 874,827	\$ 196,832	\$ 1,071,659

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0	6.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	-	0.000%	-		-		-
0001-171- Finance Administration	-	0.000%	-		-		-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS	-						
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	-	0.000%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LANDSCAPING&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATION PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSING IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTER RECOVERY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATIC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVISION	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: 0

Source of Allocation: 0

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0	6.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	266	2.611%	-		-		-
0001-141- City Clerk	54	0.530%	-		-		-
0001-151- City Attorney	99	0.972%	-		-		-
0001-171- Finance Administration	333	3.268%	-		-		-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	53	0.520%	-		-	-	-
0001-232- Facility Maintenance and Administration	196	1.924%	-		-	-	-
0001-235- Equipment Services/Fleet Services	246	2.414%	-		-	-	-
0001-261- Information Technology Administration	319	3.131%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	32.00	0.314%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	54.00	0.530%	-		-	-	-
0001-121- POLICE COMMISSION DIV	2.00	0.020%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	880.00	8.637%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	48.00	0.471%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2.00	0.020%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	1.00	0.010%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	3.00	0.029%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	3.00	0.029%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	14.00	0.137%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	518.00	5.084%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	53.00	0.520%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-	-	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	145.00	1.423%	-	-	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	49.00	0.481%	-	-	-	-	-
0001-231- GF-PW ADMIN-DIV	29.00	0.285%	-	-	-	-	-
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	173.00	1.698%	-	-	-	-	-
0001-234- IT GIS	80.00	0.785%	-	-	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	82.00	0.805%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	104.00	1.021%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	13.00	0.128%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	45.00	0.442%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	174.00	1.708%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	137.00	1.345%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	42.00	0.412%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	9.00	0.088%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	30.00	0.294%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	28.00	0.275%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	127.00	1.246%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	45.00	0.442%	-	-	-	-	-
1004- ASSET SEIZURE FUND	47.00	0.461%	-	-	-	-	-
1005- LIBRARY FUND	95.00	0.932%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	444.00	4.358%	-	-	-	-	-
1007- EMERGENCY MED SERV	17.00	0.167%	-	-	-	-	-
1010- N.RICHMOND WASTE	58.00	0.569%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	36.00	0.353%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	58.00	0.569%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	29.00	0.285%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	180.00	1.767%	-	-	-	-	-
1051- CR-ENGINEERING	67.00	0.658%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	131.00	1.286%	-	-	-	-	-
1054- ENGINEERING GRANTS	37.00	0.363%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	4.00	0.039%	-	-	-	-	-
1201- CDBG	141.00	1.384%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	15.00	0.147%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	345.00	3.386%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	410.00	4.024%	-	-	-	-	-
2002- MEASURE J	110.00	1.080%	-	-	-	-	-
2110- IMPACT FEE - PARK	100.00	0.981%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	11.00	0.108%	-	-	-	-	-
2113- IMPACT FEE - FIRE	8.00	0.079%	-	-	-	-	-
2114- IMPACT FEE - POLICE	13.00	0.128%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	11.00	0.108%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	39.00	0.383%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	20.00	0.196%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	1.00	0.010%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	282.00	2.768%	-	-	-	-	-
4003- WASTEWATER	227.00	2.228%	-	-	-	-	-
4005- MARINA	4.00	0.039%	-	-	-	-	-
4006- STORM WATER	58.00	0.569%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	21.00	0.206%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	4.00	0.039%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	210.00	2.061%	-	-	-	-	-
5003- EQUIPMENT SERVICES	736.00	7.223%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	72.00	0.707%	-	-	-	-	-
5006- RMS RECORDS SERVICES	39.00	0.383%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	10.00	0.098%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	57.00	0.559%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	1,554.00	15.252%	-	-	-	-	-
Total	10,189	100.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: 0

Source of Allocation: 0

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	5,856	5,856
0001-141- City Clerk	2,313	2,313
0001-151- City Attorney	5,762	5,762
0001-171- Finance Administration	1,885	1,885
0001-172- Accounting	5,111	5,111
0001-173- Budget/Operating	2,610	2,610
0001-174- Payroll	1,201	1,201
0001-175- Treasury/Cash Management	1,752	1,752
0001-176- Accounts Payable	942	942
0001-177- Rev Collection	3,502	3,502
0001-178- Purchasing	1,433	1,433
0001-181- Human Resources	7,481	7,481
0001-232- Facility Maintenance and Administration	32,697	32,697
0001-235- Equipment Services/Fleet Services	13,689	13,689
0001-261- Information Technology Administration	4,172	4,172
0001-262- Telecommunications	8,537	8,537
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	956	956
0001-907, 908- Non-Departmental	30,037	30,037
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,917	1,917
0001-105- COUNCIL/CITY COUNCIL DIV	1,874	1,874
0001-121- POLICE COMMISSION DIV	193	193
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,113	1,113
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	219,711	219,711
0001-192- GF-POLICE-PATROL/CIB	152	152
0001-193- GF-POLICE/CRIME PREVENTION	812	812
0001-194- GF-POLICE-COPS GRANT	5,182	5,182
0001-196- GF-POLICE/REGULATORY	2,810	2,810
0001-199- GF-PARKING ENFORCEMENT DIV	1,787	1,787
0001-201- GF-FIRE/ADMIN DIV	4,024	4,024
0001-202- GF-FIRE/SUPPRESSN DIV	97,104	97,104
0001-203- GF-FIRE PREVENTION DIV	7,692	7,692
0001-204- GF-FIRE/ SUPPORT DIV	1,063	1,063
0001-205- GF-FIRE/TRAINING DIV	1,244	1,244
0001-206- GF-FIRE/OF. OF EMS DIV	566	566
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	4,489	4,489
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,575	1,575
0001-231- GF-PW ADMIN-DIV	1,690	1,690
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	15,944	15,944
0001-234- IT GIS	180	180
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	6,111	6,111
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	4,448	4,448
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	948	948

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	12,830	12,830
0001-242- GF-LS/REF SVCS(S-DIV)	1,586	1,586
0001-243- GF-LIB&CL SVCS/LEAP DIV	2,999	2,999
0001-244- GF-LIB&CL SVC/P-ART DIV	1,808	1,808
0001-251- GF-RECREATION ADM DIV	6,946	6,946
0001-253- CM&NB/BOOKER T CTR (S-DIV)	5,465	5,465
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,157	1,157
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,753	2,753
0001-256- RECREATION SVCS/AQUATICS	1,230	1,230
0001-257- RECREATION SVCS/CONVENTION CTR	975	975
0001-259- RECREATION SVCS/PLUNGE	1,186	1,186
0001-260- RECREATION SVCS/CITIES OF SRVC	929	929
0001-291- GF-ADMINISTRATIVE SERVICES	2,910	2,910
0001-292- GF-STREET SWEEPING	11,167	11,167
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	17	17
0001-910- GF-NON-DEPT/CITY FESTIVAL	143	143
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	4,123	4,123
1003- TRANSPORTATION OPERATIONS	1,599	1,599
1004- ASSET SEIZURE FUND	155	155
1005- LIBRARY FUND	1,350	1,350
1006- OUTSIDE FUNDED SVCS - GRANTS	4,360	4,360
1007- EMERGENCY MED SERV	758	758
1010- N.RICHMOND WASTE	202	202
1012- HILLTOP LANDSCAPE MAINT DIST	4,047	4,047
1013- FIRE DEPT HAZMAT GRANT	1,116	1,116
1014- EDA GRANT FUND	11	11
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,603	3,603
1017- CHEVRON MODERNIZATN PROJ & CIA	28,210	28,210
1018- RENT CONTROL	7,993	7,993
1019- SBI RMRA CAP IMPROVEMENT	3,457	3,457
1050- CR-PLANNING & BUILDING	32,451	32,451
1051- CR-ENGINEERING	2,596	2,596
1053- CODE ENFORCEMENT-CR	128	128
1054- ENGINEERING GRANTS	163	163
1055- ENCROACHMENTS SVCS	2,027	2,027
1200- COR HOUSING ADMINISTRATION	1,700	1,700
1201- CDBG	2,437	2,437
1203- NEIGHBORHOOD STABILIZATION	46	46
1205- EMPLOYMENT & TRAINING	14,462	14,462
1207- NEIGHBORHOOD STAB(CITY)	7	7
1208- SUCCESSOR HOUSING AGENCY	634	634
1302- HOUSNG IN LIEU FEE - DEVELOPER	60	60
1303- KIDS FIRST INITIATIVE	1,298	1,298
1304- EMERGENCY OPE & DISASTR RECVRY	3,536	3,536
2001- GENERAL CAPITAL FUND	45	45
2002- MEASURE J	8,333	8,333
2110- IMPACT FEE - PARK	60	60
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,700	1,700
2113- IMPACT FEE - FIRE	319	319
2114- IMPACT FEE - POLICE	3	3
2115- IMPACT FEE - COMM/AQUATC	405	405

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
2116- IMPACT FEE - PARKS/OPEN	256	256
2117- IMPACT FEE - LIBRARY	24	24
2119- IMPACT FEE - STORM DRAINAGE	1,071	1,071
2120- IMPACT FEE - WASTEWATER	23	23
2125- IRON TRIANGLE/EPA PROGRAMS	823	823
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	5,047	5,047
3002- DS - 99A PENSION OBLIG BOND	1,379	1,379
3005- DS - 2007 CIVIC CENTER	27,179	27,179
4001- PORT OF RICHMOND	28,385	28,385
4003- WASTEWATER	79,855	79,855
4005- MARINA	924	924
4006- STORM WATER	7,111	7,111
4008- KCRT - CABLE TELEVIS	2,331	2,331
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	115	115
4201- RHA-CAPITAL FUND	60	60
4401- RHA-HACIENDA	1,225	1,225
4404- RHA-NEVIN PLAZA	9,484	9,484
4405- RHA-NYSTROM VILLAGE	3,333	3,333
4406- RHA-RICHMOND VILLAGE ONE	1,388	1,388
4407- RHA-RICHMOND VILLAGE TWO	856	856
4408- RHA-RICHMOND VILLAGE THREE	576	576
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	5	5
5001- INSURANCE RESERVES	46,203	46,203
5003- EQUIPMENT SERVICES	5,877	5,877
5005- CAD DISPATCH SYSTEM	12,690	12,690
5006- RMS RECORDS SERVICES	1,423	1,423
5008- COMPENSATED ABSENCES	8,789	8,789
6001- GENERAL TRUST & AGENCY	1	1
6004- COMMISSION ON AGING	57	57
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	92	92
6047- CERTBT PLAN FUND	455	455
6048- OPEB PLAN TRUST	30,008	30,008
6049- PT MOLATE PRIVATE-PURPOSE TRST	2,229	2,229
6050- GENERAL PENSION FUND	1,625	1,625
6051- POLICE & FIRE PENSION	7,167	7,167
6052- GARFIELD PENSION FUND	188	188
6058- MARINA WESTSHORE DEB	512	512
6059- COUNTRY CLUB VISTA	714	714
6060- REASSESSMENT DISTRICT 2003-1	95	95
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	839	839
6103- SA - CAPITAL PROJECT FUNDS	2,428	2,428
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	19	19
6304- SA-DS 2003B TAR B	1,735	1,735
6305- SA-DS 2004A TAR B 2/3	1,489	1,489
6306- SA-DS 2004A TAR B -1/3 HSING	746	746
6307- SA-DS 2004B TAR B - HOUSING	169	169

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-171- Finance Administration		Citywide Financial Services	Total
6308- SA-DS 2007/10A TARB		5,299	5,299
6309- SA-DS 2007/10B TARB - HOUSING		15	15
6401- SA-DS 2014A NON-TAXABLE BONDS		2,540	2,540
6402- SA-DS 2014B TAXABLE BONDS		-	-
6403- SA-DS LOANS PAYABLE		3,058	3,058
6996- SUCCESSOR AGENCY - GLTDAG		2,136	2,136
9102- CITY OF RICHMOND - GFAAG		61,555	61,555
AO- ALL OTHER		-	-
Total		\$ 1,071,659	\$ 1,071,659

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

DEPARTMENTAL EXPENSE DETAIL

0001-172- Accounting

Expense Type	Distribution Percentage			75.00%	25.00%
	\$	Spread Method		System-wide Support A	System-wide Support B
Personnel					
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 322,221	S	\$	241,665	\$ 80,555
400003 - SALARIES & WAGES/Local 1021	264,065	S		198,049	66,016
400041 - OTHER PAY/Shift Differential	-	S		-	-
400048 - OTHER PAY/Bilingual Pay	1,875	S		1,406	469
400050 - OTHER PAY/Medical Flex	4,047	S		3,035	1,012
400066 - OTHER PAY/Assign Diff-non-PERS	4,763	S		3,572	1,191
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	50,234	S		37,676	12,559
400103 - P-ROLL BEN/Medicare Tax-ER Shr	8,803	S		6,602	2,201
400105 - P-ROLL BEN/Health Insurance Be	93,307	S		69,980	23,327
400106 - P-ROLL BEN/Dental Insurance	10,401	S		7,801	2,600
400109 - P-ROLL BEN/Employee Assistance	289	S		217	72
400110 - P-ROLL BEN/Professional Dev-Mg	2,033	S		1,525	508
400111 - P-ROLL BEN/Vision	1,280	S		960	320
400112 - P-ROLL BEN/Life Insurance	1,695	S		1,271	424
400114 - P-ROLL BEN/Long Term Disabilit	5,364	S		4,023	1,341
400116 - P-ROLL BEN/Unemployment Ins	2,614	S		1,960	653
400117 - P-ROLL BEN/Personal/Prof Dev	3,488	S		2,616	872
400121 - P-ROLL BEN/Worker Comp-Clerica	24,142	S		18,106	6,035
400122 - P-ROLL BEN/Worker Comp-Prof	21,589	S		16,192	5,397
400127 - P-ROLL BEN/OPEB	23,943	S		17,957	5,986
400149 - P-ROLL BEN/PERS-Misc	76,322	S		57,242	19,081
400151 - P-ROLL BEN/PERS-Misc (UAL)	138,898	S		104,173	\$ 34,724
400199 - EMPLYE BNFTS/Gmt/Prj Exp(CON)	16,798	S		12,598	\$ 4,199
Subtotal Personnel Cost	\$ 1,078,171		\$	808,628	\$ 269,543
Operating Services & Supplies					
400215 - PROF SVCS/Audit Svcs.	\$ 302,841	S	\$	227,131	\$ 75,710
400229 - PROF SVCS/(CON)AUDIT SVCS	(29,084)	S		(21,813)	(7,271)
400246 - TRAVEL & TRNG/Registration Fee	617	S		463	154
400592 - COST POOL/(CON)-Admin Charges	(323,582)	S		(242,687)	(80,896)
Subtotal Operating Cost	\$ (49,208)		\$	(36,906)	\$ (12,302)
Disallowed Expenses					
400592 - COST POOL/(CON)-Admin Charges	323,582	[1]		242,687	80,896
Subtotal Disallowed Costs	\$ 323,582		\$	242,687	\$ 80,896
DEPARTMENTAL EXPENDITURES	\$ 1,352,545		\$	1,014,408	\$ 338,136
Reallocation of Incoming Costs					
First Allocation	\$ 23,609		\$	1,032,115	\$ 344,038
Unallocated Costs	\$ -		\$	-	\$ -
Subtotal of First Allocation	\$ 23,609		\$	1,032,115	\$ 344,038
Second Allocation	\$ 245,565		\$	184,174	\$ 61,391
Unallocated Costs	\$ -		\$	-	\$ -
Subtotal of Second Allocation	\$ 245,565		\$	184,174	\$ 61,391
TOTAL FUNCTIONAL COSTS	\$ 1,621,719		\$	1,216,289	\$ 405,430

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-172- Accounting	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,352,545		\$ 1,352,545
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	8,232	1,533	9,765
0001-141- City Clerk	3,167	702	3,869
0001-151- City Attorney	8,052	1,675	9,727
0001-171- Finance Administration	4,158	953	5,111
0001-172- Accounting		6,165	6,165
0001-173- Budget/Operating		3,317	3,317
0001-174- Payroll		2,509	2,509
0001-175- Treasury/Cash Management		1,654	1,654
0001-176- Accounts Payable		86	86
0001-177- Rev Collection		3,448	3,448
0001-178- Purchasing		-	-
0001-181- Human Resources		17,422	17,422
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		30,470	30,470
0001-261- Information Technology Administration		6,721	6,721
0001-262- Telecommunications		18,220	18,220
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		150,690	150,690
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 23,609	\$ 245,565	\$ 269,174
Total Costs to be Allocated	\$ 1,376,154	\$ 245,565	\$ 1,621,719

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	7.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	6,909		6,909		6,909
0001-141- City Clerk	742,940	0.264%	2,728		2,728		2,728
0001-151- City Attorney	1,851,046	0.659%	6,798		6,798		6,798
0001-171- Finance Administration	605,535	0.215%	2,224		2,224		2,224
0001-172- Accounting	1,335,747	0.475%	4,906		4,906		4,906
0001-173- Budget/Operating	682,065	0.243%	2,505		2,505	457	2,962
0001-174- Payroll	313,802	0.112%	1,152		1,152	210	1,363
0001-175- Treasury/Cash Management	457,949	0.163%	1,682		1,682	307	1,989
0001-176- Accounts Payable	246,126	0.088%	904		904	165	1,069
0001-177- Rev Collection	915,383	0.326%	3,362		3,362	614	3,976
0001-178- Purchasing	374,536	0.133%	1,375		1,375	251	1,627
0001-181- Human Resources	1,955,146	0.696%	7,180		7,180	1,311	8,492
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	31,384		31,384	5,731	37,115
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	13,140		13,140	2,399	15,539
0001-261- Information Technology Administration	1,090,289	0.388%	4,004		4,004	731	4,735
0001-262- Telecommunications	2,231,197	0.794%	8,194		8,194	1,496	9,690
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	917		917	168	1,085
0001-907, 908- Non-Departmental	7,850,442	2.793%	28,831		28,831	5,265	34,096
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,841		1,841	336	2,177
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,799		1,799	328	2,127
0001-121- POLICE COMMISSION DIV	50,545	0.018%	186		186	34	220
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%	1,068		1,068	195	1,263
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	210,891		210,891	38,511	249,402
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	146		146	27	173
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	780		780	142	922
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	4,974		4,974	908	5,882
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	2,697		2,697	493	3,190
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,715		1,715	313	2,028
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	3,862		3,862	705	4,567
0001-202- GF-FIRE/SUPRESSN DIV	25,379,342	9.031%	93,206		93,206	17,021	110,227
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	7,383		7,383	1,348	8,732
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	1,021		1,021	186	1,207
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	1,194		1,194	218	1,413
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	543		543	99	643
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	4,309		4,309	787	5,096
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	1,511		1,511	276	1,787
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,622		1,622	296	1,918
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	4,167,091	1.483%	15,304		15,304	2,795	18,098
0001-234- IT GIS	47,076	0.017%	173		173	32	204
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	5,865		5,865	1,071	6,936
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	4,270		4,270	780	5,049
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	910		910	166	1,076
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	12,315		12,315	2,249	14,563
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	1,523		1,523	278	1,801
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	2,879		2,879	526	3,404
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,736		1,736	317	2,053

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	6,667		6,667	1,217	7,884
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	5,246		5,246	958	6,204
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	1,110		1,110	203	1,313
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	2,642		2,642	483	3,125
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	1,181		1,181	216	1,396
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	936		936	171	1,107
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	1,139		1,139	208	1,347
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	892		892	163	1,055
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	2,793		2,793	510	3,303
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	10,718		10,718	1,957	12,676
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	16		16	3	19
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	138		138	25	163
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	3,957		3,957	723	4,680
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	1,534		1,534	280	1,815
1004- ASSET SEIZURE FUND	40,575	0.014%	149		149	27	176
1005- LIBRARY FUND	352,943	0.126%	1,296		1,296	237	1,533
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	4,185		4,185	764	4,949
1007- EMERGENCY MED SERV	198,143	0.071%	728		728	133	861
1010- N.RICHMOND WASTE	52,768	0.019%	194		194	35	229
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	3,884		3,884	709	4,594

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	1,071		1,071	196	1,267
1014- EDA GRANT FUND	2,883	0.001%	11		11	2	13
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	3,459		3,459	632	4,090
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	27,077		27,077	4,945	32,022
1018- RENT CONTROL	2,089,008	0.743%	7,672		7,672	1,401	9,073
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	3,318		3,318	606	3,924
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	31,148		31,148	5,688	36,836
1051- CR-ENGINEERING	678,366	0.241%	2,491		2,491	455	2,946
1053- CODE ENFORCEMENT-CR	33,404	0.012%	123		123	22	145
1054- ENGINEERING GRANTS	42,500	0.015%	156		156	29	185
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,946		1,946	355	2,301
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,632		1,632	298	1,930
1201- CDBG	636,840	0.227%	2,339		2,339	427	2,766
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	44		44	8	52
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	13,881		13,881	2,535	16,416
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	6		6	1	7
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	609		609	111	720
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	58		58	11	69
1303- KIDS FIRST INITIATIVE	339,346	0.121%	1,246		1,246	228	1,474
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	3,394		3,394	620	4,014
2001- GENERAL CAPITAL FUND	11,842	0.004%	43		43	8	51
2002- MEASURE J	2,177,883	0.775%	7,998		7,998	1,461	9,459
2110- IMPACT FEE - PARK	15,791	0.006%	58		58	11	69
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,632		1,632	298	1,930
2113- IMPACT FEE - FIRE	83,265	0.030%	306		306	56	362
2114- IMPACT FEE - POLICE	711	0.000%	3		3	0	3
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	388		388	71	459
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	246		246	45	291
2117- IMPACT FEE - LIBRARY	6,152	0.002%	23		23	4	27
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	1,028		1,028	188	1,216
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	22		22	4	26
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	790		790	144	934
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	4,845		4,845	885	5,729
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	1,323		1,323	242	1,565
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	26,088		26,088	4,764	30,852
4001- PORT OF RICHMOND	7,418,697	2.640%	27,245		27,245	4,975	32,221
4003- WASTEWATER	20,870,955	7.426%	76,649		76,649	13,997	90,646
4005- MARINA	241,446	0.086%	887		887	162	1,049
4006- STORM WATER	1,858,431	0.661%	6,825		6,825	1,246	8,071
4008- KCRT - CABLE TELEVIS	609,286	0.217%	2,238		2,238	409	2,646
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	110		110	20	130
4201- RHA-CAPITAL FUND	15,600	0.006%	57		57	10	68
4401- RHA-HACIENDA	320,134	0.114%	1,176		1,176	215	1,390
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	9,103		9,103	1,662	10,765

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	3,200		3,200	584	3,784
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	1,332		1,332	243	1,576
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	822		822	150	972
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	553		553	101	654
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	5		5	1	6
5001- INSURANCE RESERVES	12,075,624	4.297%	44,348		44,348	8,098	52,446
5003- EQUIPMENT SERVICES	1,535,943	0.547%	5,641		5,641	1,030	6,671
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	12,181		12,181	2,224	14,405
5006- RMS RECORDS SERVICES	371,823	0.132%	1,366		1,366	249	1,615
5008- COMPENSATED ABSENCES	2,297,013	0.817%	8,436		8,436	1,540	9,976
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	54		54	10	64
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	89		89	16	105
6047- CERTBT PLAN FUND	118,814	0.042%	436		436	80	516
6048- OPEB PLAN TRUST	7,842,892	2.791%	28,803		28,803	5,260	34,063
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	2,140		2,140	391	2,530
6050- GENERAL PENSION FUND	424,760	0.151%	1,560		1,560	285	1,845
6051- POLICE & FIRE PENSION	1,873,145	0.667%	6,879		6,879	1,256	8,135
6052- GARFIELD PENSION FUND	49,067	0.017%	180		180	33	213
6058- MARINA WESTSHORE DEB	133,934	0.048%	492		492	90	582
6059- COUNTRY CLUB VISTA	186,593	0.066%	685		685	125	810
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	92		92	17	108
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	806		806	147	953
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	2,331		2,331	426	2,756
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	19		19	3	22
6304- SA-DS 2003B TAR B	453,385	0.161%	1,665		1,665	304	1,969
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	1,430		1,430	261	1,691
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	716		716	131	847
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	163		163	30	192
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	5,086		5,086	929	6,015
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	14		14	3	17
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	2,438		2,438	445	2,883
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	2,936		2,936	536	3,472
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	2,050		2,050	374	2,424
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	59,083		59,083	10,789	69,873
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	281,037,782	100.000%	\$ 1,032,115	\$ -	\$ 1,032,115	\$ 184,174	\$ 1,216,289

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	7.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	187,058	0.226%	777		777		777
0001-141- City Clerk	152,415	0.184%	633		633		633
0001-151- City Attorney	54,704	0.066%	227		227		227
0001-171- Finance Administration	54,016	0.065%	224		224		224
0001-172- Accounting	303,296	0.366%	1,260		1,260		1,260
0001-173- Budget/Operating	104,572	0.126%	434		434	78	513
0001-174- Payroll	258	0.000%	1		1	0	1
0001-175- Treasury/Cash Management	59,956	0.072%	249		249	45	294
0001-176- Accounts Payable	499	0.001%	2		2	0	2
0001-177- Rev Collection	202,182	0.244%	840		840	151	991
0001-178- Purchasing	19,085	0.023%	79		79	14	94
0001-181- Human Resources	89,269	0.108%	371		371	67	438
0001-232- Facility Maintenance and Administration	3,559,897	4.298%	14,786		14,786	2,663	17,448
0001-235- Equipment Services/Fleet Services	1,508,171	1.821%	6,264		6,264	1,128	7,392
0001-261- Information Technology Administration	467,165	0.564%	1,940		1,940	349	2,290
0001-262- Telecommunications	1,093,991	1.321%	4,544		4,544	818	5,362
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	146,761	0.177%	610		610	110	719
0001-907, 908- Non-Departmental	3,903,848	4.713%	16,214		16,214	2,920	19,134
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	11,450	0.014%	48		48	9	56
0001-105- COUNCIL/CITY COUNCIL DIV	37,860	0.046%	157		157	28	186
0001-121- POLICE COMMISSION DIV	4,818	0.006%	20		20	4	24
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	28,860	0.035%	120		120	22	141
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	6,094,413	7.357%	25,312		25,312	4,558	29,871
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	41,838	0.051%	174		174	31	205
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	778	0.001%	3		3	1	4
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	5,500	0.007%	23		23	4	27
0001-202- GF-FIRE/SUPRESSN DIV	243	0.000%	1		1	0	1
0001-203- GF-FIRE PREVENTION DIV	126,319	0.152%	525		525	94	619
0001-204- GF-FIRE/ SUPPORT DIV	237,035	0.286%	984		984	177	1,162
0001-205- GF-FIRE/TRAINING DIV	11,775	0.014%	49		49	9	58
0001-206- GF-FIRE/OF. OF EMS DIV	9,528	0.012%	40		40	7	47
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	114,218	0.138%	474		474	85	560
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	251,132	0.303%	1,043		1,043	188	1,231
0001-231- GF-PW ADMIN-DIV	10,760	0.013%	45		45	8	53
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	979,136	1.182%	4,067		4,067	732	4,799
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	122,583	0.148%	509		509	92	601
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	41,568	0.050%	173		173	31	204
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	240,034	0.290%	997		997	180	1,176
0001-241- GF-LIB&CL SVC/L-ADM DIV	49,572	0.060%	206		206	37	243
0001-242- GF-LS/REF SVCS(S-DIV)	406,299	0.491%	1,688		1,688	304	1,991
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,199	0.006%	22		22	4	25
0001-244- GF-LIB&CL SVC/P-ART DIV	16,853	0.020%	70		70	13	83

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	57,639	0.070%	239		239	43	283
0001-253- CM&NB/BOOKER T CTR (S-DIV)	88,599	0.107%	368		368	66	434
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,972	0.018%	62		62	11	73
0001-254- GF-REC/SPCL EVENTS (S-DIV)	63,542	0.077%	264		264	48	311
0001-256- RECREATION SVCS/AQUATICS	8,311	0.010%	35		35	6	41
0001-257- RECREATION SVCS/CONVENTION CTR	50,669	0.061%	210		210	38	248
0001-259- RECREATION SVCS/PLUNGE	16,530	0.020%	69		69	12	81
0001-260- RECREATION SVCS/CITIES OF SRVC	21,369	0.026%	89		89	16	105
0001-291- GF-ADMINISTRATIVE SERVICES	67,507	0.081%	280		280	50	331
0001-292- GF-STREET SWEEPING	99,180	0.120%	412		412	74	486
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.045%	156		156	28	184
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	429,578	0.519%	1,784		1,784	321	2,105
1003- TRANSPORTATION OPERATIONS	25,160	0.030%	104		104	19	123
1004- ASSET SEIZURE FUND	54,181	0.065%	225		225	41	266
1005- LIBRARY FUND	258,060	0.312%	1,072		1,072	193	1,265
1006- OUTSIDE FUNDED SVCS - GRANTS	794,756	0.959%	3,301		3,301	594	3,895
1007- EMERGENCY MED SERV	228,232	0.276%	948		948	171	1,119
1010- N.RICHMOND WASTE	656	0.001%	3		3	0	3
1012- HILLTOP LANDSCAPE MAINT DIST	271,860	0.328%	1,129		1,129	203	1,332

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	4,300	0.005%	18		18	3	21
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	262,676	0.317%	1,091		1,091	196	1,287
1017- CHEVRON MODERNIZATN PROJ & CIA	3,621,852	4.372%	15,043		15,043	2,709	17,752
1018- RENT CONTROL	273,033	0.330%	1,134		1,134	204	1,338
1019- SBI RMRA CAP IMPROVEMENT	1,035,162	1.250%	4,299		4,299	774	5,074
1050- CR-PLANNING & BUILDING	4,802,703	5.798%	19,947		19,947	3,592	23,540
1051- CR-ENGINEERING	293,728	0.355%	1,220		1,220	220	1,440
1053- CODE ENFORCEMENT-CR	77,777	0.094%	323		323	58	381
1054- ENGINEERING GRANTS	2,929,826	3.537%	12,169		12,169	2,191	14,360
1055- ENCROACHMENTS SVCS	4,813	0.006%	20		20	4	24
1200- COR HOUSING ADMINISTRATION	58,101	0.070%	241		241	43	285
1201- CDBG	719,402	0.868%	2,988		2,988	538	3,526
1203- NEIGHBORHOOD STABILIZATION	260	0.000%	1		1	0	1
1205- EMPLOYMENT & TRAINING	407,896	0.492%	1,694		1,694	305	1,999
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	20,433	0.025%	85		85	15	100
1303- KIDS FIRST INITIATIVE	22,136	0.027%	92		92	17	108
1304- EMERGENCY OPE & DISASTR RECVRY	130,139	0.157%	541		541	97	638
2001- GENERAL CAPITAL FUND	877,418	1.059%	3,644		3,644	656	4,300
2002- MEASURE J	2,159,152	2.607%	8,968		8,968	1,615	10,583
2110- IMPACT FEE - PARK	27,121	0.033%	113		113	20	133
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	306,637	0.370%	1,274		1,274	229	1,503
2113- IMPACT FEE - FIRE	79,578	0.096%	331		331	60	390
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	96,234	0.116%	400		400	72	472
2116- IMPACT FEE - PARKS/OPEN	8,376	0.010%	35		35	6	41
2117- IMPACT FEE - LIBRARY	8,698	0.011%	36		36	7	43
2119- IMPACT FEE - STORM DRAINAGE	278,377	0.336%	1,156		1,156	208	1,364
2120- IMPACT FEE - WASTEWATER	128,522	0.155%	534		534	96	630
2125- IRON TRIANGLE/EPA PROGRAMS	235,815	0.285%	979		979	176	1,156
2126- COR-HOUSING DEPT CIP FUND	775,535	0.936%	3,221		3,221	580	3,801
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	1,069,908	1.292%	4,444		4,444	800	5,244
4003- WASTEWATER	21,469,169	25.919%	89,170		89,170	16,057	105,227
4005- MARINA	43,185	0.052%	179		179	32	212
4006- STORM WATER	2,128,337	2.569%	8,840		8,840	1,592	10,432
4008- KCRT - CABLE TELEVIS	61,641	0.074%	256		256	46	302
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	44,774	0.054%	186		186	33	219
4102- RHA-HOPE 6	30,000	0.036%	125		125	22	147
4201- RHA-CAPITAL FUND	1,093,789	1.320%	4,543		4,543	818	5,361
4401- RHA-HACIENDA	271,616	0.328%	1,128		1,128	203	1,331
4404- RHA-NEVIN PLAZA	1,728,413	2.087%	7,179		7,179	1,293	8,471
4405- RHA-NYSTROM VILLAGE	535,243	0.646%	2,223		2,223	400	2,623
4406- RHA-RICHMOND VILLAGE ONE	163	0.000%	1		1	0	1
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	116,047	0.140%	482		482	87	569
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	4,289,697	5.179%	17,817		17,817	3,208	21,025
5003- EQUIPMENT SERVICES	2,548,402	3.077%	10,584		10,584	1,906	12,491

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	52,321	0.063%	217		217	39	256
5006- RMS RECORDS SERVICES	140,552	0.170%	584		584	105	689
5008- COMPENSATED ABSENCES	3,762	0.005%	16		16	3	18
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	2
6004- COMMISSION ON AGING	13,098	0.016%	54		54	10	64
6005- SEAVER GALLERY TRUST FUND	207,361	0.250%	861		861	155	1,016
6007- SENIOR TRUST DEPOSIT	26,047	0.031%	108		108	19	128
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	5,223	0.006%	22		22	4	26
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	55,860	0.067%	232		232	42	274
6103- SA - CAPITAL PROJECT FUNDS	810,350	0.978%	3,366		3,366	606	3,972
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	2,158	0.003%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	544,823	0.658%	2,263		2,263	407	2,670
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	2,552,152	3.081%	10,600		10,600	1,909	12,509
Total	82,833,333	100.000%	\$ 344,038	\$ -	\$ 344,038	\$ 61,391	\$ 405,430

Allocation Basis: FY 19-20 Total Revenues Received per Fund/Department

Source of Allocation: Check Register Extract 7-1-2019 to 6-30-20.xls

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	6,909	777	7,685
0001-141- City Clerk	2,728	633	3,361
0001-151- City Attorney	6,798	227	7,025
0001-171- Finance Administration	2,224	224	2,448
0001-172- Accounting	4,906	1,260	6,165
0001-173- Budget/Operating	2,962	513	3,475
0001-174- Payroll	1,363	1	1,364
0001-175- Treasury/Cash Management	1,989	294	2,283
0001-176- Accounts Payable	1,069	2	1,071
0001-177- Rev Collection	3,976	991	4,967
0001-178- Purchasing	1,627	94	1,720
0001-181- Human Resources	8,492	438	8,929
0001-232- Facility Maintenance and Administration	37,115	17,448	54,564
0001-235- Equipment Services/Fleet Services	15,539	7,392	22,931
0001-261- Information Technology Administration	4,735	2,290	7,025
0001-262- Telecommunications	9,690	5,362	15,052
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,085	719	1,804
0001-907, 908- Non-Departmental	34,096	19,134	53,230
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	2,177	56	2,233
0001-105- COUNCIL/CITY COUNCIL DIV	2,127	186	2,313
0001-121- POLICE COMMISSION DIV	220	24	243
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,263	141	1,404
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	249,402	29,871	279,272
0001-192- GF-POLICE-PATROL/CIB	173	-	173
0001-193- GF-POLICE/CRIME PREVENTION	922	205	1,127
0001-194- GF-POLICE-COPS GRANT	5,882	-	5,882
0001-196- GF-POLICE/REGULATORY	3,190	4	3,194
0001-199- GF-PARKING ENFORCEMENT DIV	2,028	-	2,028
0001-201- GF-FIRE/ADMIN DIV	4,567	27	4,594
0001-202- GF-FIRE/SUPPRESSN DIV	110,227	1	110,228
0001-203- GF-FIRE PREVENTION DIV	8,732	619	9,351
0001-204- GF-FIRE/ SUPPORT DIV	1,207	1,162	2,369
0001-205- GF-FIRE/TRAINING DIV	1,413	58	1,470
0001-206- GF-FIRE/OF. OF EMS DIV	643	47	689
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	5,096	560	5,655
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,787	1,231	3,018
0001-231- GF-PW ADMIN-DIV	1,918	53	1,971
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	18,098	4,799	22,897
0001-234- IT GIS	204	-	204
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	6,936	601	7,537
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	5,049	204	5,253
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,076	1,176	2,253

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-172- Accounting	System-wide Support A	System-wide Support B	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	14,563	243	14,806
0001-242- GF-LS/REF SVCS(S-DIV)	1,801	1,991	3,792
0001-243- GF-LIB&CL SVCS/LEAP DIV	3,404	25	3,430
0001-244- GF-LIB&CL SVC/P-ART DIV	2,053	83	2,135
0001-251- GF-RECREATION ADM DIV	7,884	283	8,167
0001-253- CM&NB/BOOKER T CTR (S-DIV)	6,204	434	6,638
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,313	73	1,386
0001-254- GF-REC/SPCL EVENTS (S-DIV)	3,125	311	3,436
0001-256- RECREATION SVCS/AQUATICS	1,396	41	1,437
0001-257- RECREATION SVCS/CONVENTION CTR	1,107	248	1,355
0001-259- RECREATION SVCS/PLUNGE	1,347	81	1,428
0001-260- RECREATION SVCS/CITIES OF SRVC	1,055	105	1,159
0001-291- GF-ADMINISTRATIVE SERVICES	3,303	331	3,634
0001-292- GF-STREET SWEEPING	12,676	486	13,162
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	19	-	19
0001-910- GF-NON-DEPT/CITY FESTIVAL	163	184	347
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	4,680	2,105	6,785
1003- TRANSPORTATION OPERATIONS	1,815	123	1,938
1004- ASSET SEIZURE FUND	176	266	442
1005- LIBRARY FUND	1,533	1,265	2,798
1006- OUTSIDE FUNDED SVCS - GRANTS	4,949	3,895	8,844
1007- EMERGENCY MED SERV	861	1,119	1,979
1010- N.RICHMOND WASTE	229	3	232
1012- HILLTOP LANDSCAPE MAINT DIST	4,594	1,332	5,926
1013- FIRE DEPT HAZMAT GRANT	1,267	21	1,288
1014- EDA GRANT FUND	13	-	13
1015- MARINA BAY LNDSCP&LIGHTDIST FD	4,090	1,287	5,378
1017- CHEVRON MODERNIZATN PROJ & CIA	32,022	17,752	49,774
1018- RENT CONTROL	9,073	1,338	10,411
1019- SBI RMRA CAP IMPROVEMENT	3,924	5,074	8,998
1050- CR-PLANNING & BUILDING	36,836	23,540	60,376
1051- CR-ENGINEERING	2,946	1,440	4,386
1053- CODE ENFORCEMENT-CR	145	381	526
1054- ENGINEERING GRANTS	185	14,360	14,545
1055- ENCROACHMENTS SVCS	2,301	24	2,325
1200- COR HOUSING ADMINISTRATION	1,930	285	2,214
1201- CDBG	2,766	3,526	6,292
1203- NEIGHBORHOOD STABILIZATION	52	1	54
1205- EMPLOYMENT & TRAINING	16,416	1,999	18,416
1207- NEIGHBORHOOD STAB(CITY)	7	-	7
1208- SUCCESSOR HOUSING AGNCY	720	-	720
1302- HOUSNG IN LIEU FEE - DEVELOPER	69	100	169
1303- KIDS FIRST INITIATIVE	1,474	108	1,582
1304- EMERGENCY OPE & DISASTR RECVRY	4,014	638	4,652
2001- GENERAL CAPITAL FUND	51	4,300	4,352
2002- MEASURE J	9,459	10,583	20,042
2110- IMPACT FEE - PARK	69	133	202
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,930	1,503	3,433
2113- IMPACT FEE - FIRE	362	390	752
2114- IMPACT FEE - POLICE	3	-	3
2115- IMPACT FEE - COMM/AQUATC	459	472	931

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
2116- IMPACT FEE - PARKS/OPEN	291	41	332
2117- IMPACT FEE - LIBRARY	27	43	69
2119- IMPACT FEE - STORM DRAINAGE	1,216	1,364	2,580
2120- IMPACT FEE - WASTEWATER	26	630	656
2125- IRON TRIANGLE/EPA PROGRAMS	934	1,156	2,090
2126- COR-HOUSING DEPT CIP FUND	-	3,801	3,801
3001- DS - 2005 TAXABLE POB	5,729	-	5,729
3002- DS - 99A PENSION OBLIG BOND	1,565	-	1,565
3005- DS - 2007 CIVIC CENTER	30,852	-	30,852
4001- PORT OF RICHMOND	32,221	5,244	37,465
4003- WASTEWATER	90,646	105,227	195,873
4005- MARINA	1,049	212	1,260
4006- STORM WATER	8,071	10,432	18,503
4008- KCRT - CABLE TELEVIS	2,646	302	2,948
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	219	219
4102- RHA-HOPE 6	130	147	277
4201- RHA-CAPITAL FUND	68	5,361	5,429
4401- RHA-HACIENDA	1,390	1,331	2,722
4404- RHA-NEVIN PLAZA	10,765	8,471	19,237
4405- RHA-NYSTROM VILLAGE	3,784	2,623	6,407
4406- RHA-RICHMOND VILLAGE ONE	1,576	1	1,577
4407- RHA-RICHMOND VILLAGE TWO	972	-	972
4408- RHA-RICHMOND VILLAGE THREE	654	-	654
4501- RHA-CENTRAL OFFICE COST CNTR	-	569	569
4502- RHA-HOUSING (RAD) CORPORATION	6	-	6
5001- INSURANCE RESERVES	52,446	21,025	73,472
5003- EQUIPMENT SERVICES	6,671	12,491	19,161
5005- CAD DISPATCH SYSTEM	14,405	256	14,662
5006- RMS RECORDS SERVICES	1,615	689	2,304
5008- COMPENSATED ABSENCES	9,976	18	9,995
6001- GENERAL TRUST & AGENCY	1	2	3
6004- COMMISSION ON AGING	64	64	128
6005- SEAVER GALLERY TRUST FUND	-	1,016	1,016
6007- SENIOR TRUST DEPOSIT	105	128	233
6047- CERTBT PLAN FUND	516	-	516
6048- OPEB PLAN TRUST	34,063	-	34,063
6049- PT MOLATE PRIVATE-PURPOSE TRST	2,530	-	2,530
6050- GENERAL PENSION FUND	1,845	-	1,845
6051- POLICE & FIRE PENSION	8,135	-	8,135
6052- GARFIELD PENSION FUND	213	-	213
6058- MARINA WESTSHORE DEB	582	-	582
6059- COUNTRY CLUB VISTA	810	-	810
6060- REASSESSMENT DISTRICT 2003-1	108	26	134
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	953	274	1,227
6103- SA - CAPITAL PROJECT FUNDS	2,756	3,972	6,728
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	22	-	22
6304- SA-DS 2003B TAR B	1,969	-	1,969
6305- SA-DS 2004A TAR B 2/3	1,691	-	1,691
6306- SA-DS 2004A TAR B -1/3 HSING	847	-	847
6307- SA-DS 2004B TAR B - HOUSING	192	-	192

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
6308- SA-DS 2007/10A TARB	6,015	-	6,015
6309- SA-DS 2007/10B TARB - HOUSING	17	11	27
6401- SA-DS 2014A NON-TAXABLE BONDS	2,883	-	2,883
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	3,472	2,670	6,142
6996- SUCCESSOR AGENCY - GLTDAG	2,424	-	2,424
9102- CITY OF RICHMOND - GFAAG	69,873	-	69,873
AO- ALL OTHER	-	12,509	12,509
Total	\$ 1,216,289	\$ 405,430	\$ 1,621,719

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

DEPARTMENTAL EXPENSE DETAIL

0001-173- Budget/Operating

Expense Type	Distribution Percentage		100.0%
	\$	Spread Method	Citywide Budget Services
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 353,278	S	\$ 353,278
400066 - OTHER PAY/Assign Diff-non-PERS	17,762	S	17,762
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(1,852)	S	(1,852)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,463	S	5,463
400105 - P-ROLL BEN/Health Insurance Be	68,328	S	68,328
400106 - P-ROLL BEN/Dental Insurance	6,023	S	6,023
400109 - P-ROLL BEN/Employee Assistance	167	S	167
400110 - P-ROLL BEN/Professional Dev-Mg	4,366	S	4,366
400111 - P-ROLL BEN/Vision	741	S	741
400112 - P-ROLL BEN/Life Insurance	1,471	S	1,471
400114 - P-ROLL BEN/Long Term Disabilit	4,041	S	4,041
400116 - P-ROLL BEN/Unemployment Ins	1,514	S	1,514
400118 - P-ROLL BEN/WC-Injury Appointmt	485	S	485
400122 - P-ROLL BEN/Worker Comp-Prof	23,660	S	23,660
400127 - P-ROLL BEN/OPEB	14,484	S	14,484
400149 - P-ROLL BEN/PERS-Misc	46,201	S	46,201
400151 - P-ROLL BEN/PERS-Misc (UAL)	80,906	S	80,906
Subtotal Personnel Cost	\$ 627,039		\$ 627,039
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 20,966	S	\$ 20,966
400209 - PROF SVCS/Computer Sftwr Maint	30,384	S	30,384
400232 - OFF EXP/Printing & Binding	344	S	344
400245 - TRAVEL & TRNG/Tuition Rmb/Cert	1,600	S	1,600
400246 - TRAVEL & TRNG/Registration Fee	459	S	459
400261 - DUES & PUB/Membership & Dues	665	S	665
400262 - DUES & PUB/Books & Subs	608	S	608
400592 - COST POOL/(CON)-Admin Charges	(140,849)	S	(140,849)
Subtotal Operating Cost	\$ (85,823)		\$ (85,823)
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	140,849	[1]	140,849
Subtotal Disallowed Costs	\$ 140,849		\$ 140,849
DEPARTMENTAL EXPENDITURES	\$ 682,065		\$ 682,065
Reallocation of Incoming Costs			
First Allocation	\$ 15,731		\$ 697,796
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 15,731		\$ 697,796
Second Allocation	\$ 139,807		\$ 139,807
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 139,807		\$ 139,807
TOTAL FUNCTIONAL COSTS	\$ 837,603		\$ 1,519,668

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-173- Budget/Operating	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 682,065		\$ 682,065
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	4,514	841	5,355
0001-141- City Clerk	1,739	386	2,124
0001-151- City Attorney	4,416	918	5,334
0001-171- Finance Administration	2,123	486	2,610
0001-172- Accounting	2,939	536	3,475
0001-173- Budget/Operating		1,694	1,694
0001-174- Payroll		1,434	1,434
0001-175- Treasury/Cash Management		570	570
0001-176- Accounts Payable		94	94
0001-177- Rev Collection		1,189	1,189
0001-178- Purchasing		-	-
0001-181- Human Resources		10,037	10,037
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		17,411	17,411
0001-261- Information Technology Administration		4,201	4,201
0001-262- Telecommunications		10,412	10,412
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		3,166	3,166
0001-907, 908- Non-Departmental		86,433	86,433
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 15,731	\$ 139,807	\$ 155,538
Total Costs to be Allocated	\$ 697,796	\$ 139,807	\$ 837,603

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Budget Services	8.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	4,671		4,671		4,671
0001-141- City Clerk	742,940	0.264%	1,845		1,845		1,845
0001-151- City Attorney	1,851,046	0.659%	4,596		4,596		4,596
0001-171- Finance Administration	605,535	0.215%	1,503		1,503		1,503
0001-172- Accounting	1,335,747	0.475%	3,317		3,317		3,317
0001-173- Budget/Operating	682,065	0.243%	1,694		1,694		1,694
0001-174- Payroll	313,802	0.112%	779		779	160	939
0001-175- Treasury/Cash Management	457,949	0.163%	1,137		1,137	234	1,371
0001-176- Accounts Payable	246,126	0.088%	611		611	126	737
0001-177- Rev Collection	915,383	0.326%	2,273		2,273	467	2,740
0001-178- Purchasing	374,536	0.133%	930		930	191	1,121
0001-181- Human Resources	1,955,146	0.696%	4,854		4,854	998	5,852
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	21,218		21,218	4,361	25,580
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	8,884		8,884	1,826	10,710
0001-261- Information Technology Administration	1,090,289	0.388%	2,707		2,707	556	3,264
0001-262- Telecommunications	2,231,197	0.794%	5,540		5,540	1,139	6,679
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	620		620	127	748
0001-907, 908- Non-Departmental	7,850,442	2.793%	19,492		19,492	4,007	23,499
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,244		1,244	256	1,500
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,216		1,216	250	1,466
0001-121- POLICE COMMISSION DIV	50,545	0.018%	125		125	26	151
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	722		722	148	870
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	142,580		142,580	29,307	171,886
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	99		99	20	119
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	527		527	108	635
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	3,363		3,363	691	4,054
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,824		1,824	375	2,199
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,160		1,160	238	1,398
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,611		2,611	537	3,148
0001-202- GF-FIRE/SUPRESSN DIV	25,379,342	9.031%	63,015		63,015	12,953	75,968
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	4,992		4,992	1,026	6,018
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	690		690	142	832
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	808		808	166	973
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	367		367	75	443
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,913		2,913	599	3,512
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	1,022		1,022	210	1,232
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,096		1,096	225	1,322
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	4,167,091	1.483%	10,347		10,347	2,127	12,473
0001-234- IT GIS	47,076	0.017%	117		117	24	141
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,965		3,965	815	4,780
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,887		2,887	593	3,480
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	615		615	126	742
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	8,326		8,326	1,711	10,037
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	1,029		1,029	212	1,241
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,946		1,946	400	2,346
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,174		1,174	241	1,415

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	4,507		4,507	926	5,434
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	3,547		3,547	729	4,276
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	751		751	154	905
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,786		1,786	367	2,154
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	798		798	164	962
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	633		633	130	763
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	770		770	158	928
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	603		603	124	727
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,888		1,888	388	2,276
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	7,247		7,247	1,490	8,736
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	11		11	2	13
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	93		93	19	112
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,675		2,675	550	3,225
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	1,037		1,037	213	1,251
1004- ASSET SEIZURE FUND	40,575	0.014%	101		101	21	121
1005- LIBRARY FUND	352,943	0.126%	876		876	180	1,056
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,829		2,829	582	3,411
1007- EMERGENCY MED SERV	198,143	0.071%	492		492	101	593
1010- N.RICHMOND WASTE	52,768	0.019%	131		131	27	158
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,626		2,626	540	3,166

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	724		724	149	873
1014- EDA GRANT FUND	2,883	0.001%	7		7	1	9
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,338		2,338	481	2,819
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	18,307		18,307	3,763	22,069
1018- RENT CONTROL	2,089,008	0.743%	5,187		5,187	1,066	6,253
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,244		2,244	461	2,705
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	21,059		21,059	4,329	25,387
1051- CR-ENGINEERING	678,366	0.241%	1,684		1,684	346	2,031
1053- CODE ENFORCEMENT-CR	33,404	0.012%	83		83	17	100
1054- ENGINEERING GRANTS	42,500	0.015%	106		106	22	127
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,315		1,315	270	1,586
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,103		1,103	227	1,330
1201- CDBG	636,840	0.227%	1,581		1,581	325	1,906
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	30		30	6	36
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	9,385		9,385	1,929	11,314
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	4		4	1	5
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	412		412	85	496
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	39		39	8	47
1303- KIDS FIRST INITIATIVE	339,346	0.121%	843		843	173	1,016
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,295		2,295	472	2,767
2001- GENERAL CAPITAL FUND	11,842	0.004%	29		29	6	35
2002- MEASURE J	2,177,883	0.775%	5,408		5,408	1,111	6,519
2110- IMPACT FEE - PARK	15,791	0.006%	39		39	8	47
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,103		1,103	227	1,330
2113- IMPACT FEE - FIRE	83,265	0.030%	207		207	42	249
2114- IMPACT FEE - POLICE	711	0.000%	2		2	0	2
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	263		263	54	317
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	166		166	34	201
2117- IMPACT FEE - LIBRARY	6,152	0.002%	15		15	3	18
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	695		695	143	838
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	15		15	3	18
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	534		534	110	644
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	3,275		3,275	673	3,949
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	895		895	184	1,078
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	17,637		17,637	3,625	21,263
4001- PORT OF RICHMOND	7,418,697	2.640%	18,420		18,420	3,786	22,206
4003- WASTEWATER	20,870,955	7.426%	51,821		51,821	10,652	62,473
4005- MARINA	241,446	0.086%	599		599	123	723
4006- STORM WATER	1,858,431	0.661%	4,614		4,614	948	5,563
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,513		1,513	311	1,824
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	74		74	15	90
4201- RHA-CAPITAL FUND	15,600	0.006%	39		39	8	47
4401- RHA-HACIENDA	320,134	0.114%	795		795	163	958
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	6,154		6,154	1,265	7,419

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	2,163		2,163	445	2,608
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	901		901	185	1,086
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	555		555	114	670
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	374		374	77	451
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	4		4	1	4
5001- INSURANCE RESERVES	12,075,624	4.297%	29,983		29,983	6,163	36,146
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,814		3,814	784	4,598
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	8,235		8,235	1,693	9,928
5006- RMS RECORDS SERVICES	371,823	0.132%	923		923	190	1,113
5008- COMPENSATED ABSENCES	2,297,013	0.817%	5,703		5,703	1,172	6,876
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	37		37	8	44
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	60		60	12	72
6047- CERTBT PLAN FUND	118,814	0.042%	295		295	61	356
6048- OPEB PLAN TRUST	7,842,892	2.791%	19,473		19,473	4,003	23,476
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,446		1,446	297	1,744
6050- GENERAL PENSION FUND	424,760	0.151%	1,055		1,055	217	1,271
6051- POLICE & FIRE PENSION	1,873,145	0.667%	4,651		4,651	956	5,607
6052- GARFIELD PENSION FUND	49,067	0.017%	122		122	25	147
6058- MARINA WESTSHORE DEB	133,934	0.048%	333		333	68	401
6059- COUNTRY CLUB VISTA	186,593	0.066%	463		463	95	559
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	62		62	13	75
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	545		545	112	657
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,576		1,576	324	1,900
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,061	0.002%	13		13	3	15
6304- SA-DS 2003B TARB	453,385	0.161%	1,126		1,126	231	1,357
6305- SA-DS 2004A TARB 2/3	389,295	0.139%	967		967	199	1,165
6306- SA-DS 2004A TARB -1/3 HSING	194,944	0.069%	484		484	99	584
6307- SA-DS 2004B TARB - HOUSING	44,274	0.016%	110		110	23	133
6308- SA-DS 2007/10A TARB	1,384,968	0.493%	3,439		3,439	707	4,146
6309- SA-DS 2007/10B TARB - HOUSING	3,829	0.001%	10		10	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	1,648		1,648	339	1,987
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	1,985		1,985	408	2,393
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,386		1,386	285	1,671
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	39,945		39,945	8,211	48,156
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	281,037,782	100.000%	\$ 697,796	\$ -	\$ 697,796	\$ 139,807	\$ 837,603

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	4,671	4,671
0001-141- City Clerk	1,845	1,845
0001-151- City Attorney	4,596	4,596
0001-171- Finance Administration	1,503	1,503
0001-172- Accounting	3,317	3,317
0001-173- Budget/Operating	1,694	1,694
0001-174- Payroll	939	939
0001-175- Treasury/Cash Management	1,371	1,371
0001-176- Accounts Payable	737	737
0001-177- Rev Collection	2,740	2,740
0001-178- Purchasing	1,121	1,121
0001-181- Human Resources	5,852	5,852
0001-232- Facility Maintenance and Administration	25,580	25,580
0001-235- Equipment Services/Fleet Services	10,710	10,710
0001-261- Information Technology Administration	3,264	3,264
0001-262- Telecommunications	6,679	6,679
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	748	748
0001-907, 908- Non-Departmental	23,499	23,499
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,500	1,500
0001-105- COUNCIL/CITY COUNCIL DIV	1,466	1,466
0001-121- POLICE COMMISSION DIV	151	151
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	870	870
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	171,886	171,886
0001-192- GF-POLICE-PATROL/CIB	119	119
0001-193- GF-POLICE/CRIME PREVENTION	635	635
0001-194- GF-POLICE-COPS GRANT	4,054	4,054
0001-196- GF-POLICE/REGULATORY	2,199	2,199
0001-199- GF-PARKING ENFORCEMENT DIV	1,398	1,398
0001-201- GF-FIRE/ADMIN DIV	3,148	3,148
0001-202- GF-FIRE/SUPPRESSN DIV	75,968	75,968
0001-203- GF-FIRE PREVENTION DIV	6,018	6,018
0001-204- GF-FIRE/ SUPPORT DIV	832	832
0001-205- GF-FIRE/TRAINING DIV	973	973
0001-206- GF-FIRE/OF. OF EMS DIV	443	443
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	3,512	3,512
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,232	1,232
0001-231- GF-PW ADMIN-DIV	1,322	1,322
0001-233- GF-PRKS&LNSKIP/PRKS (S-DIV)	12,473	12,473
0001-234- IT GIS	141	141
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	4,780	4,780
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3,480	3,480
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	742	742

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	10,037	10,037
0001-242- GF-LS/REF SVCS(S-DIV)	1,241	1,241
0001-243- GF-LIB&CL SVCS/LEAP DIV	2,346	2,346
0001-244- GF-LIB&CL SVC/P-ART DIV	1,415	1,415
0001-251- GF-RECREATION ADM DIV	5,434	5,434
0001-253- CM&NB/BOOKER T CTR (S-DIV)	4,276	4,276
0001-255- GF-CM TRANSPORTATN OPERATIONS	905	905
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,154	2,154
0001-256- RECREATION SVCS/AQUATICS	962	962
0001-257- RECREATION SVCS/CONVENTION CTR	763	763
0001-259- RECREATION SVCS/PLUNGE	928	928
0001-260- RECREATION SVCS/CITIES OF SRVC	727	727
0001-291- GF-ADMINISTRATIVE SERVICES	2,276	2,276
0001-292- GF-STREET SWEEPING	8,736	8,736
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	13	13
0001-910- GF-NON-DEPT/CITY FESTIVAL	112	112
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	3,225	3,225
1003- TRANSPORTATION OPERATIONS	1,251	1,251
1004- ASSET SEIZURE FUND	121	121
1005- LIBRARY FUND	1,056	1,056
1006- OUTSIDE FUNDED SVCS - GRANTS	3,411	3,411
1007- EMERGENCY MED SERV	593	593
1010- N.RICHMOND WASTE	158	158
1012- HILLTOP LANDSCAPE MAINT DIST	3,166	3,166
1013- FIRE DEPT HAZMAT GRANT	873	873
1014- EDA GRANT FUND	9	9
1015- MARINA BAY LNDSCP&LIGHTDIST FD	2,819	2,819
1017- CHEVRON MODERNIZATN PROJ & CIA	22,069	22,069
1018- RENT CONTROL	6,253	6,253
1019- SBI RMRA CAP IMPROVEMENT	2,705	2,705
1050- CR-PLANNING & BUILDING	25,387	25,387
1051- CR-ENGINEERING	2,031	2,031
1053- CODE ENFORCEMENT-CR	100	100
1054- ENGINEERING GRANTS	127	127
1055- ENCROACHMENTS SVCS	1,586	1,586
1200- COR HOUSING ADMINISTRATION	1,330	1,330
1201- CDBG	1,906	1,906
1203- NEIGHBORHOOD STABILIZATION	36	36
1205- EMPLOYMENT & TRAINING	11,314	11,314
1207- NEIGHBORHOOD STAB(CITY)	5	5
1208- SUCCESSOR HOUSING AGENCY	496	496
1302- HOUSNG IN LIEU FEE - DEVELOPER	47	47
1303- KIDS FIRST INITIATIVE	1,016	1,016
1304- EMERGENCY OPE & DISASTR RECVRY	2,767	2,767
2001- GENERAL CAPITAL FUND	35	35
2002- MEASURE J	6,519	6,519
2110- IMPACT FEE - PARK	47	47
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,330	1,330
2113- IMPACT FEE - FIRE	249	249
2114- IMPACT FEE - POLICE	2	2
2115- IMPACT FEE - COMM/AQUATC	317	317

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
2116- IMPACT FEE - PARKS/OPEN	201	201
2117- IMPACT FEE - LIBRARY	18	18
2119- IMPACT FEE - STORM DRAINAGE	838	838
2120- IMPACT FEE - WASTEWATER	18	18
2125- IRON TRIANGLE/EPA PROGRAMS	644	644
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	3,949	3,949
3002- DS - 99A PENSION OBLIG BOND	1,078	1,078
3005- DS - 2007 CIVIC CENTER	21,263	21,263
4001- PORT OF RICHMOND	22,206	22,206
4003- WASTEWATER	62,473	62,473
4005- MARINA	723	723
4006- STORM WATER	5,563	5,563
4008- KCRT - CABLE TELEVIS	1,824	1,824
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	90	90
4201- RHA-CAPITAL FUND	47	47
4401- RHA-HACIENDA	958	958
4404- RHA-NEVIN PLAZA	7,419	7,419
4405- RHA-NYSTROM VILLAGE	2,608	2,608
4406- RHA-RICHMOND VILLAGE ONE	1,086	1,086
4407- RHA-RICHMOND VILLAGE TWO	670	670
4408- RHA-RICHMOND VILLAGE THREE	451	451
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	4	4
5001- INSURANCE RESERVES	36,146	36,146
5003- EQUIPMENT SERVICES	4,598	4,598
5005- CAD DISPATCH SYSTEM	9,928	9,928
5006- RMS RECORDS SERVICES	1,113	1,113
5008- COMPENSATED ABSENCES	6,876	6,876
6001- GENERAL TRUST & AGENCY	1	1
6004- COMMISSION ON AGING	44	44
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	72	72
6047- CERTBT PLAN FUND	356	356
6048- OPEB PLAN TRUST	23,476	23,476
6049- PT MOLATE PRIVATE-PURPOSE TRST	1,744	1,744
6050- GENERAL PENSION FUND	1,271	1,271
6051- POLICE & FIRE PENSION	5,607	5,607
6052- GARFIELD PENSION FUND	147	147
6058- MARINA WESTSHORE DEB	401	401
6059- COUNTRY CLUB VISTA	559	559
6060- REASSESSMENT DISTRICT 2003-1	75	75
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	657	657
6103- SA - CAPITAL PROJECT FUNDS	1,900	1,900
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	15	15
6304- SA-DS 2003B TAR B	1,357	1,357
6305- SA-DS 2004A TAR B 2/3	1,165	1,165
6306- SA-DS 2004A TAR B -1/3 HSING	584	584
6307- SA-DS 2004B TAR B - HOUSING	133	133

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-173- Budget/Operating		Citywide Budget Services	Total
6308-	SA-DS 2007/10A TARB	4,146	4,146
6309-	SA-DS 2007/10B TARB - HOUSING	11	11
6401-	SA-DS 2014A NON-TAXABLE BONDS	1,987	1,987
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	2,393	2,393
6996-	SUCCESSOR AGENCY - GLTDAG	1,671	1,671
9102-	CITY OF RICHMOND - GFAAG	48,156	48,156
AO-	ALL OTHER	-	-
Total		\$ 837,603	\$ 837,603

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

DEPARTMENTAL EXPENSE DETAIL

0001-174- Payroll

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Payroll
Personnel			
400003 - SALARIES & WAGES/Local 1021	\$ 155,663	S	\$ 155,663
400031 - OVERTIME/General	12,041	S	12,041
400043 - OTHER PAY/Acting Pay - General	(1,994)	S	(1,994)
400048 - OTHER PAY/Bilingual Pay	1,532	S	1,532
400066 - OTHER PAY/Assign Diff-non-PERS	11,487	S	11,487
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(154)	S	(154)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,613	S	2,613
400105 - P-ROLL BEN/Health Insurance Be	42,096	S	42,096
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142
400109 - P-ROLL BEN/Employee Assistance	87	S	87
400111 - P-ROLL BEN/Vision	387	S	387
400112 - P-ROLL BEN/Life Insurance	209	S	209
400114 - P-ROLL BEN/Long Term Disabilit	968	S	968
400116 - P-ROLL BEN/Unemployment Ins	790	S	790
400117 - P-ROLL BEN/Personal/Prof Dev	1,449	S	1,449
400121 - P-ROLL BEN/Worker Comp-Clerica	14,177	S	14,177
400127 - P-ROLL BEN/OPEB	6,300	S	6,300
400149 - P-ROLL BEN/PERS-Misc	20,258	S	20,258
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212
Subtotal Personnel Cost	\$ 313,262		\$ 313,262
Operating Services & Supplies			
400241 - TRAVEL & TRNG/Meal Allowance	\$ 283	S	\$ 283
400261 - DUES & PUB/Membership & Dues	258	S	258
400592 - COST POOL/(CON)-Admin Charges	(80,561)	S	(80,561)
Subtotal Operating Cost	\$ (80,020)		\$ (80,020)

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-174- Payroll

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Payroll
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	80,561	[1]	80,561
Subtotal Disallowed Costs	\$ 80,561		\$ 80,561
DEPARTMENTAL EXPENDITURES	\$ 313,802		\$ 313,802
Reallocation of Incoming Costs			
First Allocation	\$ 8,095		\$ 321,897
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 8,095		\$ 321,897
Second Allocation	\$ 68,647		\$ 68,647
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 68,647		\$ 68,647
TOTAL FUNCTIONAL COSTS	\$ 390,543		\$ 390,543

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-174- Payroll	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 313,802		\$ 313,802
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,194	409	2,602
0001-141- City Clerk	846	188	1,033
0001-151- City Attorney	2,146	446	2,592
0001-171- Finance Administration	977	224	1,201
0001-172- Accounting	1,154	211	1,364
0001-173- Budget/Operating	779	160	939
0001-174- Payroll		717	717
0001-175- Treasury/Cash Management		1	1
0001-176- Accounts Payable		8	8
0001-177- Rev Collection		3	3
0001-178- Purchasing		-	-
0001-181- Human Resources		5,017	5,017
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		8,706	8,706
0001-261- Information Technology Administration		4,201	4,201
0001-262- Telecommunications		5,206	5,206
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		43,151	43,151
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 8,095	\$ 68,647	\$ 76,741
Total Costs to be Allocated	\$ 321,897	\$ 68,647	\$ 390,543

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Payroll Services	9.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	2,151		2,151		2,151
0001-141- City Clerk	4	0.445%	1,434		1,434		1,434
0001-151- City Attorney	10	1.114%	3,585		3,585		3,585
0001-171- Finance Administration	5	0.557%	1,792		1,792		1,792
0001-172- Accounting	7	0.780%	2,509		2,509		2,509
0001-173- Budget/Operating	4	0.445%	1,434		1,434		1,434
0001-174- Payroll	2	0.223%	717		717		717
0001-175- Treasury/Cash Management	5	0.557%	1,792		1,792	399	2,192
0001-176- Accounts Payable	2	0.223%	717		717	160	877
0001-177- Rev Collection	5	0.557%	1,792		1,792	399	2,192
0001-178- Purchasing	2	0.223%	717		717	160	877
0001-181- Human Resources	12	1.336%	4,302		4,302	958	5,260
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	5,019		5,019	1,118	6,136
0001-261- Information Technology Administration	4	0.445%	1,434		1,434	319	1,753
0001-262- Telecommunications	5	0.557%	1,792		1,792	399	2,192
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	358		358	80	438
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	1,434		1,434	319	1,753
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	4,660		4,660	1,038	5,698
0001-121- POLICE COMMISSION DIV	2	0.223%	717		717	160	877
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	717		717	160	877
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	1,792		1,792	399	2,192
0001-191- GF-POLICE ADMIN DIV	229	25.547%	82,236		82,236	18,312	100,549
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	502		502	112	614
0001-194- GF-POLICE-COPS GRANT	3	0.334%	1,075		1,075	239.48	1,315
0001-196- GF-POLICE/REGULATORY	3	0.334%	1,075		1,075	239	1,315
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	1,075		1,075	239	1,315
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	1,792		1,792	399	2,192
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	31,905		31,905	7,105	39,010
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	2,509		2,509	559	3,068
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	358		358	80	438

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	358		358	80	438
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	3,585		3,585	798	4,383
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	2,509		2,509	559	3,068
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	39	4.343%	13,981		13,981	3,113	17,094
0001-234- IT GIS	23	2.561%	8,245		8,245	1,836	10,081
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	4,804		4,804	1,070	5,873
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	1,075		1,075	239	1,315
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	13,288		13,288	2,959	16,247
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	4,374		4,374	974	5,347
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	358		358	80	438
0001-251- GF-RECREATION ADM DIV	15	1.693%	5,449		5,449	1,213	6,662
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	13,336		13,336	2,970	16,305
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	1,075		1,075	239	1,315
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	2,366		2,366	527	2,893
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	8,030		8,030	1,788	9,818
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	1,721		1,721	383	2,104
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	645		645	144	789
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	358		358	80	438
0001-292- GF-STREET SWEEPING	5	0.557%	1,792		1,792	399	2,192
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	358		358	80	438
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	1,434		1,434	319	1,753
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	4,302		4,302	958	5,260
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	3,226		3,226	718	3,945
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	17	1.893%	6,094		6,094	1,357	7,451
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	8,962		8,962	1,996	10,958
1051- CR-ENGINEERING	1	0.111%	358		358	80	438
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	2,796		2,796	623	3,419
1200- COR HOUSING ADMINISTRATION	3	0.334%	1,075		1,075	239	1,315
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	5,736		5,736	1,277	7,013
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	1,075		1,075	239	1,315

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	1,075	-	1,075	239	1,315
4003- WASTEWATER	10	1.114%	3,585	-	3,585	798	4,383
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	1,792	-	1,792	399	2,192
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	358	-	358	80	438
4404- RHA-NEVIN PLAZA	6	0.631%	2,033	-	2,033	453	2,485
4405- RHA-NYSTROM VILLAGE	1	0.111%	358	-	358	80	438
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	2,151	-	2,151	479	2,630
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	2,509	-	2,509	559	3,068
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	61	6.793%	21,868	-	21,868	4,869	26,737
Total	898	100.000%	\$ 321,897	\$ -	\$ 321,897	\$ 68,647	\$ 390,543

Allocation Basis:

FY 19-20 Total FTEs per Fund/Department

Source of Allocation:

City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	2,151	2,151
0001-141- City Clerk	1,434	1,434
0001-151- City Attorney	3,585	3,585
0001-171- Finance Administration	1,792	1,792
0001-172- Accounting	2,509	2,509
0001-173- Budget/Operating	1,434	1,434
0001-174- Payroll	717	717
0001-175- Treasury/Cash Management	2,192	2,192
0001-176- Accounts Payable	877	877
0001-177- Rev Collection	2,192	2,192
0001-178- Purchasing	877	877
0001-181- Human Resources	5,260	5,260
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	6,136	6,136
0001-261- Information Technology Administration	1,753	1,753
0001-262- Telecommunications	2,192	2,192
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	438	438
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,753	1,753
0001-105- COUNCIL/CITY COUNCIL DIV	5,698	5,698
0001-121- POLICE COMMISSION DIV	877	877
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	877	877
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	2,192	2,192
0001-191- GF-POLICE ADMIN DIV	100,549	100,549
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	614	614
0001-194- GF-POLICE-COPS GRANT	1,315	1,315
0001-196- GF-POLICE/REGULATORY	1,315	1,315
0001-199- GF-PARKING ENFORCEMENT DIV	1,315	1,315
0001-201- GF-FIRE/ADMIN DIV	2,192	2,192
0001-202- GF-FIRE/SUPRESSN DIV	39,010	39,010
0001-203- GF-FIRE PREVENTION DIV	3,068	3,068
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	438	438
0001-206- GF-FIRE/OF. OF EMS DIV	438	438
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	4,383	4,383
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	3,068	3,068
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	17,094	17,094
0001-234- IT GIS	10,081	10,081
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	5,873	5,873
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,315	1,315
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	16,247	16,247
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,347	5,347
0001-244- GF-LIB&CL SVC/P-ART DIV	438	438
0001-251- GF-RECREATION ADM DIV	6,662	6,662
0001-253- CM&NB/BOOKER T CTR (S-DIV)	16,305	16,305
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,315	1,315
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,893	2,893
0001-256- RECREATION SVCS/AQUATICS	9,818	9,818
0001-257- RECREATION SVCS/CONVENTION CTR	2,104	2,104
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	789	789
0001-291- GF-ADMINISTRATIVE SERVICES	438	438
0001-292- GF-STREET SWEEPING	2,192	2,192
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	438	438
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	1,753	1,753
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	5,260	5,260
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,945	3,945
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	7,451	7,451
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	10,958	10,958
1051- CR-ENGINEERING	438	438
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	3,419	3,419
1200- COR HOUSING ADMINISTRATION	1,315	1,315
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	7,013	7,013
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	1,315	1,315
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	1,315	1,315
4003- WASTEWATER	4,383	4,383
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	2,192	2,192
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	438	438
4404- RHA-NEVIN PLAZA	2,485	2,485
4405- RHA-NYSTROM VILLAGE	438	438
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	2,630	2,630
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	3,068	3,068
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-174- Payroll			Citywide Payroll Services	Total
6308-	SA-DS 2007/10A	TARB	-	-
6309-	SA-DS 2007/10B	TARB - HOUSING	-	-
6401-	SA-DS 2014A	NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B	TAXABLE BONDS	-	-
6403-	SA-DS	LOANS PAYABLE	-	-
6996-	SUCCESSOR AGENCY -	GLTDAG	-	-
9102-	CITY OF RICHMOND -	GFAAG	-	-
AO-	ALL OTHER		26,737	26,737
Total			\$ 390,543	\$ 390,543

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-175- Treasury/Cash Management

Expense Type	Distribution Percentage		95.00%	5.00%
	\$	Spread Method	Citywide Support	Investment Management
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 40,326	S	\$ 38,310	\$ 2,016
400003 - SALARIES & WAGES/Local 1021	190,289	S	180,774	9,514
400031 - OVERTIME/General	117	S	111	6
400043 - OTHER PAY/Acting Pay - General	11	S	10	1
400050 - OTHER PAY/Medical Flex	2,400	S	2,280	120
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(210)	S	(199)	(10)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	3,410	S	3,240	171
400105 - P-ROLL BEN/Health Insurance Be	22,116	S	21,010	1,106
400106 - P-ROLL BEN/Dental Insurance	4,975	S	4,727	249
400109 - P-ROLL BEN/Employee Assistance	138	S	131	7
400111 - P-ROLL BEN/Vision	612	S	582	31
400112 - P-ROLL BEN/Life Insurance	451	S	428	23
400114 - P-ROLL BEN/Long Term Disabilit	1,816	S	1,725	91
400116 - P-ROLL BEN/Unemployment Ins	1,250	S	1,188	63
400117 - P-ROLL BEN/Personal/Prof Dev	1,865	S	1,772	93
400121 - P-ROLL BEN/Worker Comp-Clerica	17,301	S	16,436	865
400122 - P-ROLL BEN/Worker Comp-Prof	2,702	S	2,567	135
400127 - P-ROLL BEN/OPEB	9,342	S	8,875	467
400149 - P-ROLL BEN/PERS-Misc	29,727	S	28,240	1,486
400151 - P-ROLL BEN/PERS-Misc (UAL)	66,835	S	63,494	3,342
Subtotal Personnel Cost	\$ 395,474		\$ 375,701	\$ 19,774
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	61,827	S	\$ 58,736	\$ 3,091
400242 - TRAVEL & TRNG/Mileage	208	S	198	10
400246 - TRAVEL & TRNG/Registration Fee	439	S	417	22
400592 - COST POOL/(CON)-Admin Charges	(130,750)	S	(124,213)	(6,538)
Subtotal Operating Cost	\$ (68,276)		\$ (64,862)	\$ (3,414)
Disallowed Expenses / Adjustments				
400592 - COST POOL/(CON)-Admin Charges	130,750	[1]	124,213	6,538
Subtotal Disallowed Costs	\$ 130,750		\$ 124,213	\$ 6,538
DEPARTMENTAL EXPENDITURES	\$ 457,949		\$ 435,051	\$ 22,897
Reallocation of Incoming Costs				
First Allocation	\$ 17,456		\$ 451,634	\$ 23,770
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 17,456		\$ 451,634	\$ 23,770
Second Allocation	\$ 145,186		\$ 137,927	\$ 7,259
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 145,186		\$ 137,927	\$ 7,259
TOTAL FUNCTIONAL COSTS	\$ 620,590		\$ 589,561	\$ 31,030

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-175- Treasury/Cash Management	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 457,949		\$ 457,949
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	4,722	879	5,601
0001-141- City Clerk	1,829	406	2,235
0001-151- City Attorney	4,619	961	5,580
0001-171- Finance Administration	1,426	327	1,752
0001-172- Accounting	1,931	352	2,283
0001-173- Budget/Operating	1,137	234	1,371
0001-174- Payroll	1,792	399	2,192
0001-175- Treasury/Cash Management		327	327
0001-176- Accounts Payable		226	226
0001-177- Rev Collection		682	682
0001-178- Purchasing		-	-
0001-181- Human Resources		9,641	9,641
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		21,764	21,764
0001-261- Information Technology Administration		5,881	5,881
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		90,092	90,092
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 17,456	\$ 145,186	\$ 162,642
Total Costs to be Allocated	\$ 475,404	\$ 145,186	\$ 620,590

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Support Services	10.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	187,058	0.226%	1,019.90		1,019.90		1,019.90
0001-141- City Clerk	152,415	0.184%	831		831		831
0001-151- City Attorney	54,704	0.066%	298.27		298.27		298.27
0001-171- Finance Administration	54,016	0.065%	295		295		295
0001-172- Accounting	303,296	0.366%	1,654		1,654		1,654
0001-173- Budget/Operating	104,572	0.126%	570.16		570.16		570.16
0001-174- Payroll	258	0.000%	1		1		1
0001-175- Treasury/Cash Management	59,956	0.072%	327		327		327
0001-176- Accounts Payable	499	0.001%	2.72		2.72	0.84	4
0001-177- Rev Collection	202,182	0.244%	1,102		1,102	340	1,443
0001-178- Purchasing	19,085	0.023%	104		104	32.13	136
0001-181- Human Resources	89,269	0.108%	487		487	150.30	637
0001-232- Facility Maintenance and Administration	3,559,897	4.298%	19,409.71		19,409.71	5,993.93	25,403.64
0001-235- Equipment Services/Fleet Services	1,508,171	1.821%	8,223.03		8,223.03	2,539.36	10,762.40
0001-261- Information Technology Administration	467,165	0.564%	2,547		2,547	787	3,334
0001-262- Telecommunications	1,093,991	1.321%	5,964.79		5,964.79	1,842	7,807
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	146,761	0.177%	800		800	247	1,047
0001-907, 908- Non-Departmental	3,903,848	4.713%	21,285.04		21,285.04	6,573	27,858
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	11,450	0.014%	62.43		62.43	19.28	82
0001-105- COUNCIL/CITY COUNCIL DIV	37,860	0.046%	206.43		206.43	63.75	270.17
0001-121- POLICE COMMISSION DIV	4,818	0.006%	26.27		26.27	8.11	34.38
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	28,860	0.035%	157.36		157.36	48.59	205.95
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	6,094,413	7.357%	33,228.71		33,228.71	10,261.38	43,490.09
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	41,838	0.051%	228.11		228.11	70.44	298.56
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	778	0.001%	4.24		4.24	1.31	5.55
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	5,500	0.007%	30		30	9.26	39

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-202- GF-FIRE/SUPRESSN DIV	243	0.000%	1.33		1.33	0.41	1.73
0001-203- GF-FIRE PREVENTION DIV	126,319	0.152%	689		689	213	901
0001-204- GF-FIRE/ SUPPORT DIV	237,035	0.286%	1,292		1,292	399.10	1,691
0001-205- GF-FIRE/TRAINING DIV	11,775	0.014%	64		64	20	84
0001-206- GF-FIRE/OF. OF EMS DIV	9,528	0.012%	52		52	16	68
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	114,218	0.138%	623		623	192	815
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	251,132	0.303%	1,369		1,369	423	1,792
0001-231- GF-PW ADMIN-DIV	10,760	0.013%	59		59	18.12	77
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	979,136	1.182%	5,338.57		5,338.57	1,648.61	6,987.18
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	122,583	0.148%	668		668	206	875
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	41,568	0.050%	227		227	70	297
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	240,034	0.290%	1,308.74		1,308.74	404.15	1,712.90
0001-241- GF-LIB&CL SVC/L-ADM DIV	49,572	0.060%	270		270	83	354
0001-242- GF-LS/REF SVCS(S-DIV)	406,299	0.491%	2,215.28		2,215.28	684.10	2,899
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,199	0.006%	28		28	9	37
0001-244- GF-LIB&CL SVC/P-ART DIV	16,853	0.020%	92		92	28.38	120
0001-251- GF-RECREATION ADM DIV	57,639	0.070%	314		314	97.05	411
0001-253- CM&NB/BOOKER T CTR (S-DIV)	88,599	0.107%	483		483	149	632
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,972	0.018%	81.63		81.63	25.21	106.84
0001-254- GF-REC/SPCL EVENTS (S-DIV)	63,542	0.077%	346		346	107	453
0001-256- RECREATION SVCS/AQUATICS	8,311	0.010%	45		45	14	59
0001-257- RECREATION SVCS/CONVENTION CTR	50,669	0.061%	276		276	85	362
0001-259- RECREATION SVCS/PLUNGE	16,530	0.020%	90		90	27.83	118
0001-260- RECREATION SVCS/CITIES OF SRVC	21,369	0.026%	117		117	35.98	152
0001-291- GF-ADMINISTRATIVE SERVICES	67,507	0.081%	368.07		368.07	113.66	481.73
0001-292- GF-STREET SWEEPING	99,180	0.120%	540.76		540.76	166.99	707.75
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.045%	204		204	63	268
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	429,578	0.519%	2,342		2,342	723	3,065
1003- TRANSPORTATION OPERATIONS	25,160	0.030%	137		137	42	180
1004- ASSET SEIZURE FUND	54,181	0.065%	295		295	91	387
1005- LIBRARY FUND	258,060	0.312%	1,407		1,407	435	1,842
1006- OUTSIDE FUNDED SVCS - GRANTS	794,756	0.959%	4,333		4,333	1,338	5,671
1007- EMERGENCY MED SERV	228,232	0.276%	1,244		1,244	384	1,629
1010- N.RICHMOND WASTE	656	0.001%	4		4	1	5
1012- HILLTOP LANDSCAPE MAINT DIST	271,860	0.328%	1,482		1,482	458	1,940

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	4,300	0.005%	23		23	7	31
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	262,676	0.317%	1,432		1,432	442	1,874
1017- CHEVRON MODERNIZATN PROJ & CIA	3,621,852	4.372%	19,748		19,748	6,098	25,846
1018- RENT CONTROL	273,033	0.330%	1,489		1,489	460	1,948
1019- SBI RMRA CAP IMPROVEMENT	1,035,162	1.250%	5,644		5,644	1,743	7,387
1050- CR-PLANNING & BUILDING	4,802,703	5.798%	26,186		26,186	8,086	34,272
1051- CR-ENGINEERING	293,728	0.355%	1,602		1,602	495	2,096
1053- CODE ENFORCEMENT-CR	77,777	0.094%	424		424	131	555
1054- ENGINEERING GRANTS	2,929,826	3.537%	15,974		15,974	4,933	20,907
1055- ENCROACHMENTS SVCS	4,813	0.006%	26		26	8	34
1200- COR HOUSING ADMINISTRATION	58,101	0.070%	317		317	98	415
1201- CDBG	719,402	0.868%	3,922		3,922	1,211	5,134
1203- NEIGHBORHOOD STABILIZATION	260	0.000%	1		1	0	2
1205- EMPLOYMENT & TRAINING	407,896	0.492%	2,224		2,224	687	2,911
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	20,433	0.025%	111		111	34	146
1303- KIDS FIRST INITIATIVE	22,136	0.027%	121		121	37	158
1304- EMERGENCY OPE & DISASTR RECVRY	130,139	0.157%	710		710	219	929
2001- GENERAL CAPITAL FUND	877,418	1.059%	4,784		4,784	1,477	6,261
2002- MEASURE J	2,159,152	2.607%	11,772		11,772	3,635	15,408
2110- IMPACT FEE - PARK	27,121	0.033%	148		148	46	194
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	306,637	0.370%	1,672		1,672	516	2,188
2113- IMPACT FEE - FIRE	79,578	0.096%	434		434	134	568
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	96,234	0.116%	525		525	162	687
2116- IMPACT FEE - PARKS/OPEN	8,376	0.010%	46		46	14	60
2117- IMPACT FEE - LIBRARY	8,698	0.011%	47		47	15	62
2119- IMPACT FEE - STORM DRAINAGE	278,377	0.336%	1,518		1,518	469	1,987
2120- IMPACT FEE - WASTEWATER	128,522	0.155%	701		701	216	917
2125- IRON TRIANGLE/EPA PROGRAMS	235,815	0.285%	1,286		1,286	397	1,683
2126- COR-HOUSING DEPT CIP FUND	775,535	0.936%	4,228		4,228	1,306	5,534
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	1,069,908	1.292%	5,833		5,833	1,801	7,635
4003- WASTEWATER	21,469,169	25.919%	117,057		117,057	36,148	153,205
4005- MARINA	43,185	0.052%	235		235	73	308
4006- STORM WATER	2,128,337	2.569%	11,604		11,604	3,584	15,188
4008- KCRT - CABLE TELEVIS	61,641	0.074%	336		336	104	440
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	44,774	0.054%	244		244	75	320
4102- RHA-HOPE 6	30,000	0.036%	164		164	51	214
4201- RHA-CAPITAL FUND	1,093,789	1.320%	5,964		5,964	1,842	7,805
4401- RHA-HACIENDA	271,616	0.328%	1,481		1,481	457	1,938
4404- RHA-NEVIN PLAZA	1,728,413	2.087%	9,424		9,424	2,910	12,334

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	535,243	0.646%	2,918		2,918	901	3,820
4406- RHA-RICHMOND VILLAGE ONE	163	0.000%	1		1	0	1
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	116,047	0.140%	633		633	195	828
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	4,289,697	5.179%	23,389		23,389	7,223	30,612
5003- EQUIPMENT SERVICES	2,548,402	3.077%	13,895		13,895	4,291	18,186
5005- CAD DISPATCH SYSTEM	52,321	0.063%	285		285	88	373
5006- RMS RECORDS SERVICES	140,552	0.170%	766		766	237	1,003
5008- COMPENSATED ABSENCES	3,762	0.005%	21		21	6	27
6001- GENERAL TRUST & AGENCY	330	0.000%	2		2	1	2
6004- COMMISSION ON AGING	13,098	0.016%	71		71	22	93
6005- SEAVER GALLERY TRUST FUND	207,361	0.250%	1,131		1,131	349	1,480
6007- SENIOR TRUST DEPOSIT	26,047	0.031%	142		142	44	186
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	5,223	0.006%	28		28	9	37
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	55,860	0.067%	305		305	94	399
6103- SA - CAPITAL PROJECT FUNDS	810,350	0.978%	4,418		4,418	1,364	5,783
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	2,158	0.003%	12		12	4	15
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	544,823	0.658%	2,971		2,971	917	3,888
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	2,552,152	3.081%	13,915		13,915	4,297	18,212
Total	82,833,333	100.000%	\$ 451,634	\$ -	\$ 451,634	\$ 137,927	\$ 589,561

Allocation Basis: FY 19-20 Total Revenues Received per Fund/Department

Source of Allocation: Check Register Extract 7-1-2019 to 6-30-20.xls

Investment Management	10.2						
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: Not Allocated

Source of Allocation: N/A

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,020	-	1,020
0001-141- City Clerk	831	-	831
0001-151- City Attorney	298	-	298
0001-171- Finance Administration	295	-	295
0001-172- Accounting	1,654	-	1,654
0001-173- Budget/Operating	570	-	570
0001-174- Payroll	1	-	1
0001-175- Treasury/Cash Management	327	-	327
0001-176- Accounts Payable	4	-	4
0001-177- Rev Collection	1,443	-	1,443
0001-178- Purchasing	136	-	136
0001-181- Human Resources	637	-	637
0001-232- Facility Maintenance and Administration	25,404	-	25,404
0001-235- Equipment Services/Fleet Services	10,762	-	10,762
0001-261- Information Technology Administration	3,334	-	3,334
0001-262- Telecommunications	7,807	-	7,807
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,047	-	1,047
0001-907, 908- Non-Departmental	27,858	-	27,858
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	82	-	82
0001-105- COUNCIL/CITY COUNCIL DIV	270	-	270
0001-121- POLICE COMMISSION DIV	34	-	34
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	206	-	206
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	43,490	-	43,490
0001-192- GF-POLICE-PATROL/CIB	-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	299	-	299
0001-194- GF-POLICE-COPS GRANT	-	-	-
0001-196- GF-POLICE/REGULATORY	6	-	6
0001-199- GF-PARKING ENFORCEMENT DIV	-	-	-
0001-201- GF-FIRE/ADMIN DIV	39	-	39
0001-202- GF-FIRE/SUPPRESSN DIV	2	-	2
0001-203- GF-FIRE PREVENTION DIV	901	-	901
0001-204- GF-FIRE/ SUPPORT DIV	1,691	-	1,691
0001-205- GF-FIRE/TRAINING DIV	84	-	84
0001-206- GF-FIRE/OF. OF EMS DIV	68	-	68
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	815	-	815
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,792	-	1,792
0001-231- GF-PW ADMIN-DIV	77	-	77
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	6,987	-	6,987
0001-234- IT GIS	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	875	-	875
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	297	-	297

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,713	-	1,713
0001-241- GF-LIB&CL SVC/L-ADM DIV	354	-	354
0001-242- GF-LS/REF SVCS(S-DIV)	2,899	-	2,899
0001-243- GF-LIB&CL SVCS/LEAP DIV	37	-	37
0001-244- GF-LIB&CL SVC/P-ART DIV	120	-	120
0001-251- GF-RECREATION ADM DIV	411	-	411
0001-253- CM&NB/BOOKER T CTR (S-DIV)	632	-	632
0001-255- GF-CM TRANSPORTATN OPERATIONS	107	-	107
0001-254- GF-REC/SPCL EVENTS (S-DIV)	453	-	453
0001-256- RECREATION SVCS/AQUATICS	59	-	59
0001-257- RECREATION SVCS/CONVENTION CTR	362	-	362
0001-259- RECREATION SVCS/PLUNGE	118	-	118
0001-260- RECREATION SVCS/CITIES OF SRVC	152	-	152
0001-291- GF-ADMINISTRATIVE SERVICES	482	-	482
0001-292- GF-STREET SWEEPING	708	-	708
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	268	-	268
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	3,065	-	3,065
1003- TRANSPORTATION OPERATIONS	180	-	180
1004- ASSET SEIZURE FUND	387	-	387
1005- LIBRARY FUND	1,842	-	1,842
1006- OUTSIDE FUNDED SVCS - GRANTS	5,671	-	5,671
1007- EMERGENCY MED SERV	1,629	-	1,629
1010- N.RICHMOND WASTE	5	-	5
1012- HILLTOP LANDSCAPE MAINT DIST	1,940	-	1,940
1013- FIRE DEPT HAZMAT GRANT	31	-	31
1014- EDA GRANT FUND	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,874	-	1,874
1017- CHEVRON MODERNIZATN PROJ & CIA	25,846	-	25,846
1018- RENT CONTROL	1,948	-	1,948
1019- SBI RMRA CAP IMPROVEMENT	7,387	-	7,387
1050- CR-PLANNING & BUILDING	34,272	-	34,272
1051- CR-ENGINEERING	2,096	-	2,096
1053- CODE ENFORCEMENT-CR	555	-	555
1054- ENGINEERING GRANTS	20,907	-	20,907
1055- ENCROACHMENTS SVCS	34	-	34
1200- COR HOUSING ADMINISTRATION	415	-	415
1201- CDBG	5,134	-	5,134
1203- NEIGHBORHOOD STABILIZATION	2	-	2
1205- EMPLOYMENT & TRAINING	2,911	-	2,911
1207- NEIGHBORHOOD STAB(CITY)	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	146	-	146
1303- KIDS FIRST INITIATIVE	158	-	158
1304- EMERGENCY OPE & DISASTR RECVRY	929	-	929
2001- GENERAL CAPITAL FUND	6,261	-	6,261
2002- MEASURE J	15,408	-	15,408
2110- IMPACT FEE - PARK	194	-	194
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	2,188	-	2,188
2113- IMPACT FEE - FIRE	568	-	568

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMM/AQUATC	687	-	687
2116- IMPACT FEE - PARKS/OPEN	60	-	60
2117- IMPACT FEE - LIBRARY	62	-	62
2119- IMPACT FEE - STORM DRAINAGE	1,987	-	1,987
2120- IMPACT FEE - WASTEWATER	917	-	917
2125- IRON TRIANGLE/EPA PROGRAMS	1,683	-	1,683
2126- COR-HOUSING DEPT CIP FUND	5,534	-	5,534
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	7,635	-	7,635
4003- WASTEWATER	153,205	-	153,205
4005- MARINA	308	-	308
4006- STORM WATER	15,188	-	15,188
4008- KCRT - CABLE TELEVIS	440	-	440
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	320	-	320
4102- RHA-HOPE 6	214	-	214
4201- RHA-CAPITAL FUND	7,805	-	7,805
4401- RHA-HACIENDA	1,938	-	1,938
4404- RHA-NEVIN PLAZA	12,334	-	12,334
4405- RHA-NYSTROM VILLAGE	3,820	-	3,820
4406- RHA-RICHMOND VILLAGE ONE	1	-	1
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	828	-	828
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	30,612	-	30,612
5003- EQUIPMENT SERVICES	18,186	-	18,186
5005- CAD DISPATCH SYSTEM	373	-	373
5006- RMS RECORDS SERVICES	1,003	-	1,003
5008- COMPENSATED ABSENCES	27	-	27
6001- GENERAL TRUST & AGENCY	2	-	2
6004- COMMISSION ON AGING	93	-	93
6005- SEAVER GALLERY TRUST FUND	1,480	-	1,480
6007- SENIOR TRUST DEPOSIT	186	-	186
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	-	-	-
6051- POLICE & FIRE PENSION	-	-	-
6052- GARFIELD PENSION FUND	-	-	-
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	37	-	37
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	399	-	399
6103- SA - CAPITAL PROJECT FUNDS	5,783	-	5,783
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-	-
6300- SA-DS HARBOR 98 TARB	-	-	-
6304- SA-DS 2003B TARB	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management				Citywide Support Services	Investment Management	Total
6305-	SA-DS 2004A	TARB 2/3		-	-	-
6306-	SA-DS 2004A	TARB -1/3 HSING		-	-	-
6307-	SA-DS 2004B	TARB - HOUSING		-	-	-
6308-	SA-DS 2007/10A	TARB		-	-	-
6309-	SA-DS 2007/10B	TARB - HOUSING	15	-	-	15
6401-	SA-DS 2014A	NON-TAXABLE BONDS	-	-	-	-
6402-	SA-DS 2014B	TAXABLE BONDS	-	-	-	-
6403-	SA-DS	LOANS PAYABLE	3,888	-	-	3,888
6996-	SUCCESSOR AGENCY	- GLTDAG	-	-	-	-
9102-	CITY OF RICHMOND	- GFAAG	-	-	-	-
AO-	ALL OTHER		18,212	-	-	18,212
Total			\$ 589,561	\$ -	\$ -	\$ 589,561

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-176- Accounts Payable

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Accounts	
Personnel				
400003 - SALARIES & WAGES/Local 1021	\$ 139,970	S	\$ 139,970	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,040	S	2,040	
400105 - P-ROLL BEN/Health Insurance Be	18,303	S	18,303	
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142	
400109 - P-ROLL BEN/Employee Assistance	87	S	87	
400111 - P-ROLL BEN/Vision	387	S	387	
400112 - P-ROLL BEN/Life Insurance	209	S	209	
400114 - P-ROLL BEN/Long Term Disabilit	968	S	968	
400116 - P-ROLL BEN/Unemployment Ins	790	S	790	
400117 - P-ROLL BEN/Personal/Prof Dev	750	S	750	
400121 - P-ROLL BEN/Worker Comp-Clerica	12,982	S	12,982	
400127 - P-ROLL BEN/OPEB	5,769	S	5,769	
400149 - P-ROLL BEN/PERS-Misc	18,019	S	18,019	
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212	
Subtotal Personnel Cost	\$ 245,627		\$ 245,627	
Operating Services & Supplies				
400246 - TRAVEL & TRNG/Registration Fee	\$ 499	S	\$ 499	
400592 - COST POOL/(CON)-Admin Charges	(63,331)	S	(63,331)	
Subtotal Operating Cost	\$ (62,832)		\$ (62,832)	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 63,331	[1]	\$ 63,331	
Subtotal Disallowed Costs	\$ 63,331		\$ 63,331	
DEPARTMENTAL EXPENDITURES	\$ 246,126		\$ 246,126	
Reallocation of Incoming Costs				
First Allocation	\$ 7,816		\$ 253,943	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 7,816		\$ 253,943	
Second Allocation	\$ 61,738		\$ 61,738	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 61,738		\$ 61,738	
TOTAL FUNCTIONAL COSTS	\$ 315,681		\$ 315,681	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-176- Accounts Payable	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 246,126		\$ 246,126
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,036	379	2,415
0001-141- City Clerk	787	174	961
0001-151- City Attorney	1,991	414	2,406
0001-171- Finance Administration	766	176	942
0001-172- Accounting	906	165	1,071
0001-173- Budget/Operating	611	126	737
0001-174- Payroll	717	160	877
0001-175- Treasury/Cash Management	3	1	4
0001-176- Accounts Payable		8	8
0001-177- Rev Collection		6	6
0001-178- Purchasing		-	-
0001-181- Human Resources		4,511	4,511
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		8,706	8,706
0001-261- Information Technology Administration		1,680	1,680
0001-262- Telecommunications		5,206	5,206
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		40,027	40,027
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 7,816	\$ 61,738	\$ 69,555
Total Costs to be Allocated	\$ 253,943	\$ 61,738	\$ 315,681

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Accounts Payable Services	11.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	185	0.568%	1,443		1,443		1,443
0001-141- City Clerk	352	1.081%	2,745		2,745		2,745
0001-151- City Attorney	140	0.430%	1,092		1,092		1,092
0001-171- Finance Administration	175	0.537%	1,365		1,365		1,365
0001-172- Accounting	11	0.034%	86		86		86
0001-173- Budget/Operating	12	0.037%	94		94		94
0001-174- Payroll	1	0.003%	8		8		8
0001-175- Treasury/Cash Management	29	0.089%	226		226		226
0001-176- Accounts Payable	1	0.003%	8		8		8
0001-177- Rev Collection	67	0.206%	522		522	131	653
0001-178- Purchasing	3	0.009%	23		23	6	29
0001-181- Human Resources	151	0.464%	1,178		1,178	294	1,472
0001-232- Facility Maintenance and Administration	1,667	5.119%	12,999		12,999	3,251	16,250
0001-235- Equipment Services/Fleet Services	2,348	7.210%	18,310		18,310	4,579	22,889
0001-261- Information Technology Administration	184	0.565%	1,435		1,435	359	1,794
0001-262- Telecommunications	662	2.033%	5,162		5,162	1,291	6,453
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	88	0.270%	686		686	172	858
0001-907, 908- Non-Departmental	6,393	19.632%	49,853		49,853	12,467	62,320
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	79	0.243%	616		616	154	770
0001-105- COUNCIL/CITY COUNCIL DIV	187	0.574%	1,458		1,458	365	1,823
0001-121- POLICE COMMISSION DIV	26	0.080%	203		203	51	253
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	33	0.101%	257		257	64	322
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	1,901	5.838%	14,824		14,824	3,707	18,531
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	118	0.362%	920		920	230	1,150
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	5	0.015%	39		39	10	49
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	11	0.034%	86		86	21	107
0001-202- GF-FIRE/SUPRESSN DIV	3	0.009%	23		23	6	29
0001-203- GF-FIRE PREVENTION DIV	142	0.436%	1,107		1,107	277	1,384
0001-204- GF-FIRE/ SUPPORT DIV	291	0.894%	2,269		2,269	567	2,837
0001-205- GF-FIRE/TRAINING DIV	32	0.098%	250		250	62	312
0001-206- GF-FIRE/OF. OF EMS DIV	56	0.172%	437		437	109	546
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	132	0.405%	1,029		1,029	257	1,287
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	270	0.829%	2,105		2,105	527	2,632
0001-231- GF-PW ADMIN-DIV	53	0.163%	413		413	103	517
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	1,205	3.700%	9,397		9,397	2,350	11,746
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	132	0.405%	1,029		1,029	257	1,287
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	108	0.332%	842		842	211	1,053
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	57	0.175%	444		444	111	556

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	130	0.399%	1,014		1,014	254	1,267
0001-242- GF-LS/REF SVCS(S-DIV)	480	1.474%	3,743		3,743	936	4,679
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	0.037%	94		94	23	117
0001-244- GF-LIB&CL SVC/P-ART DIV	34	0.104%	265		265	66	331
0001-251- GF-RECREATION ADM DIV	155	0.476%	1,209		1,209	302	1,511
0001-253- CM&NB/BOOKER T CTR (S-DIV)	368	1.130%	2,870		2,870	718	3,587
0001-255- GF-CM TRANSPORTATN OPERATIONS	34	0.104%	265		265	66	331
0001-254- GF-REC/SPCL EVENTS (S-DIV)	139	0.427%	1,084		1,084	271	1,355
0001-256- RECREATION SVCS/AQUATICS	91	0.279%	710		710	177	887
0001-257- RECREATION SVCS/CONVENTION CTR	33	0.101%	257		257	64	322
0001-259- RECREATION SVCS/PLUNGE	36	0.111%	281		281	70	351
0001-260- RECREATION SVCS/CITIES OF SRVC	31	0.095%	242		242	60	302
0001-291- GF-ADMINISTRATIVE SERVICES	174	0.534%	1,357		1,357	339	1,696
0001-292- GF-STREET SWEEPING	4,472	13.733%	34,873		34,873	8,721	43,594
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	8	0.025%	62		62	16	78
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	73	0.224%	569		569	142	712
1003- TRANSPORTATION OPERATIONS	58	0.178%	452		452	113	565
1004- ASSET SEIZURE FUND	18	0.055%	140		140	35	175
1005- LIBRARY FUND	305	0.937%	2,378		2,378	595	2,973
1006- OUTSIDE FUNDED SVCS - GRANTS	144	0.442%	1,123		1,123	281	1,404
1007- EMERGENCY MED SERV	76	0.233%	593		593	148	741
1010- N.RICHMOND WASTE	7	0.021%	55		55	14	68
1012- HILLTOP LANDSCAPE MAINT DIST	208	0.639%	1,622		1,622	406	2,028

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	12	0.037%	94		94	23	117
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	197	0.605%	1,536		1,536	384	1,920
1017- CHEVRON MODERNIZATN PROJ & CIA	213	0.654%	1,661		1,661	415	2,076
1018- RENT CONTROL	243	0.746%	1,895		1,895	474	2,369
1019- SBI RMRA CAP IMPROVEMENT	43	0.132%	335		335	84	419
1050- CR-PLANNING & BUILDING	818	2.512%	6,379		6,379	1,595	7,974
1051- CR-ENGINEERING	491	1.508%	3,829		3,829	958	4,786
1053- CODE ENFORCEMENT-CR	20	0.061%	156		156	39	195
1054- ENGINEERING GRANTS	24	0.074%	187		187	47	234
1055- ENCROACHMENTS SVCS	42	0.129%	328		328	82	409
1200- COR HOUSING ADMINISTRATION	70	0.215%	546		546	137	682
1201- CDBG	28	0.086%	218		218	55	273
1203- NEIGHBORHOOD STABILIZATION	1	0.003%	8		8	2	10
1205- EMPLOYMENT & TRAINING	639	1.962%	4,983		4,983	1,246	6,229
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	6	0.018%	47		47	12	58
1303- KIDS FIRST INITIATIVE	22	0.068%	172		172	43	214
1304- EMERGENCY OPE & DISASTR RECVRY	248	0.762%	1,934		1,934	484	2,418
2001- GENERAL CAPITAL FUND	48	0.147%	374		374	94	468
2002- MEASURE J	221	0.679%	1,723		1,723	431	2,154
2110- IMPACT FEE - PARK	4	0.012%	31		31	8	39
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	28	0.086%	218		218	55	273
2113- IMPACT FEE - FIRE	25	0.077%	195		195	49	244
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	5	0.015%	39		39	10	49
2116- IMPACT FEE - PARKS/OPEN	1	0.003%	8		8	2	10
2117- IMPACT FEE - LIBRARY	4	0.012%	31		31	8	39
2119- IMPACT FEE - STORM DRAINAGE	2	0.006%	16		16	4	19
2120- IMPACT FEE - WASTEWATER	2	0.006%	16		16	4	19
2125- IRON TRIANGLE/EPA PROGRAMS	12	0.037%	94		94	23	117
2126- COR-HOUSING DEPT CIP FUND	7	0.021%	55		55	14	68
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	324	0.995%	2,527		2,527	632	3,158
4003- WASTEWATER	791	2.429%	6,168		6,168	1,543	7,711
4005- MARINA	2	0.006%	16		16	4	19
4006- STORM WATER	134	0.411%	1,045		1,045	261	1,306
4008- KCRT - CABLE TELEVIS	134	0.411%	1,045		1,045	261	1,306
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	35	0.107%	273		273	68	341
4102- RHA-HOPE 6	5	0.015%	39		39	10	49
4201- RHA-CAPITAL FUND	27	0.083%	211		211	53	263
4401- RHA-HACIENDA	207	0.636%	1,614		1,614	404	2,018
4404- RHA-NEVIN PLAZA	702	2.156%	5,474		5,474	1,369	6,843

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	477	1.465%	3,720		3,720	930	4,650
4406- RHA-RICHMOND VILLAGE ONE	3	0.009%	23		23	6	29
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	371	1.139%	2,893		2,893	723	3,617
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	280	0.860%	2,183		2,183	546	2,729
5003- EQUIPMENT SERVICES	105	0.322%	819		819	205	1,024
5005- CAD DISPATCH SYSTEM	59	0.181%	460		460	115	575
5006- RMS RECORDS SERVICES	1	0.003%	8		8	2	10
5008- COMPENSATED ABSENCES	1	0.003%	8		8	2	10
6001- GENERAL TRUST & AGENCY	2	0.006%	16		16	4	19
6004- COMMISSION ON AGING	19	0.058%	148		148	37	185
6005- SEAVER GALLERY TRUST FUND	6	0.018%	47		47	12	58
6007- SENIOR TRUST DEPOSIT	165	0.507%	1,287		1,287	322	1,608
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	1	0.003%	8		8	2	10
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	156	0.479%	1,216		1,216	304	1,521
6103- SA - CAPITAL PROJECT FUNDS	104	0.319%	811		811	203	1,014
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	1	0.003%	8		8	2	10
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	2	0.006%	16		16	4	19
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	579	1.778%	4,515		4,515	1,129	5,644
Total	32,565	100.000%	\$ 253,943	\$ -	\$ 253,943	\$ 61,738	\$ 315,681

Allocation Basis:

FY 19-20 Total Accounts Payable Invoices per Fund/Department

Source of Allocation:

FY 19-20 ap101- invoices by date by org code.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	1,443	1,443
0001-141- City Clerk	2,745	2,745
0001-151- City Attorney	1,092	1,092
0001-171- Finance Administration	1,365	1,365
0001-172- Accounting	86	86
0001-173- Budget/Operating	94	94
0001-174- Payroll	8	8
0001-175- Treasury/Cash Management	226	226
0001-176- Accounts Payable	8	8
0001-177- Rev Collection	653	653
0001-178- Purchasing	29	29
0001-181- Human Resources	1,472	1,472
0001-232- Facility Maintenance and Administration	16,250	16,250
0001-235- Equipment Services/Fleet Services	22,889	22,889
0001-261- Information Technology Administration	1,794	1,794
0001-262- Telecommunications	6,453	6,453
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	858	858
0001-907, 908- Non-Departmental	62,320	62,320
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	770	770
0001-105- COUNCIL/CITY COUNCIL DIV	1,823	1,823
0001-121- POLICE COMMISSION DIV	253	253
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	322	322
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	18,531	18,531
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1,150	1,150
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	49	49
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	107	107
0001-202- GF-FIRE/SUPRESSN DIV	29	29
0001-203- GF-FIRE PREVENTION DIV	1,384	1,384
0001-204- GF-FIRE/ SUPPORT DIV	2,837	2,837
0001-205- GF-FIRE/TRAINING DIV	312	312
0001-206- GF-FIRE/OF. OF EMS DIV	546	546
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,287	1,287
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	2,632	2,632
0001-231- GF-PW ADMIN-DIV	517	517
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	11,746	11,746
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,287	1,287
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,053	1,053
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	556	556

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	1,267	1,267
0001-242- GF-LS/REF SVCS(S-DIV)	4,679	4,679
0001-243- GF-LIB&CL SVCS/LEAP DIV	117	117
0001-244- GF-LIB&CL SVC/P-ART DIV	331	331
0001-251- GF-RECREATION ADM DIV	1,511	1,511
0001-253- CM&NB/BOOKER T CTR (S-DIV)	3,587	3,587
0001-255- GF-CM TRANSPORTATN OPERATIONS	331	331
0001-254- GF-REC/SPCL EVENTS (S-DIV)	1,355	1,355
0001-256- RECREATION SVCS/AQUATICS	887	887
0001-257- RECREATION SVCS/CONVENTION CTR	322	322
0001-259- RECREATION SVCS/PLUNGE	351	351
0001-260- RECREATION SVCS/CITIES OF SRVC	302	302
0001-291- GF-ADMINISTRATIVE SERVICES	1,696	1,696
0001-292- GF-STREET SWEEPING	43,594	43,594
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	78	78
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	712	712
1003- TRANSPORTATION OPERATIONS	565	565
1004- ASSET SEIZURE FUND	175	175
1005- LIBRARY FUND	2,973	2,973
1006- OUTSIDE FUNDED SVCS - GRANTS	1,404	1,404
1007- EMERGENCY MED SERV	741	741
1010- N.RICHMOND WASTE	68	68
1012- HILLTOP LANDSCAPE MAINT DIST	2,028	2,028
1013- FIRE DEPT HAZMAT GRANT	117	117
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,920	1,920
1017- CHEVRON MODERNIZATN PROJ & CIA	2,076	2,076
1018- RENT CONTROL	2,369	2,369
1019- SBI RMRA CAP IMPROVEMENT	419	419
1050- CR-PLANNING & BUILDING	7,974	7,974
1051- CR-ENGINEERING	4,786	4,786
1053- CODE ENFORCEMENT-CR	195	195
1054- ENGINEERING GRANTS	234	234
1055- ENCROACHMENTS SVCS	409	409
1200- COR HOUSING ADMINISTRATION	682	682
1201- CDBG	273	273
1203- NEIGHBORHOOD STABILIZATION	10	10
1205- EMPLOYMENT & TRAINING	6,229	6,229
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	58	58
1303- KIDS FIRST INITIATIVE	214	214
1304- EMERGENCY OPE & DISASTR RECVRY	2,418	2,418
2001- GENERAL CAPITAL FUND	468	468
2002- MEASURE J	2,154	2,154
2110- IMPACT FEE - PARK	39	39
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	273	273
2113- IMPACT FEE - FIRE	244	244
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	49	49

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
2116- IMPACT FEE - PARKS/OPEN	10	10
2117- IMPACT FEE - LIBRARY	39	39
2119- IMPACT FEE - STORM DRAINAGE	19	19
2120- IMPACT FEE - WASTEWATER	19	19
2125- IRON TRIANGLE/EPA PROGRAMS	117	117
2126- COR-HOUSING DEPT CIP FUND	68	68
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	3,158	3,158
4003- WASTEWATER	7,711	7,711
4005- MARINA	19	19
4006- STORM WATER	1,306	1,306
4008- KCRT - CABLE TELEVIS	1,306	1,306
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	341	341
4102- RHA-HOPE 6	49	49
4201- RHA-CAPITAL FUND	263	263
4401- RHA-HACIENDA	2,018	2,018
4404- RHA-NEVIN PLAZA	6,843	6,843
4405- RHA-NYSTROM VILLAGE	4,650	4,650
4406- RHA-RICHMOND VILLAGE ONE	29	29
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	3,617	3,617
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	2,729	2,729
5003- EQUIPMENT SERVICES	1,024	1,024
5005- CAD DISPATCH SYSTEM	575	575
5006- RMS RECORDS SERVICES	10	10
5008- COMPENSATED ABSENCES	10	10
6001- GENERAL TRUST & AGENCY	19	19
6004- COMMISSION ON AGING	185	185
6005- SEAVER GALLERY TRUST FUND	58	58
6007- SENIOR TRUST DEPOSIT	1,608	1,608
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	10	10
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	1,521	1,521
6103- SA - CAPITAL PROJECT FUNDS	1,014	1,014
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	10	10
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	19	19
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	5,644	5,644
Total	\$ 315,681	\$ 315,681

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-177- Rev Collection

Expense Type	Distribution Percentage		Citywide Revenue Collection
	\$	Spread Method	
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 116,535	S	\$ 116,535
400003 - SALARIES & WAGES/Local 1021	221,349	S	221,349
400031 - OVERTIME/General	2,325	S	2,325
400043 - OTHER PAY/Acting Pay - General	2,990	S	2,990
400048 - OTHER PAY/Bilingual Pay	3,560	S	3,560
400050 - OTHER PAY/Medical Flex	1,000	S	1,000
400078 - COMP ABSENCES/WC-Clerical	8,207	S	8,207
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,222	S	5,222
400105 - P-ROLL BEN/Health Insurance Be	84,195	S	84,195
400106 - P-ROLL BEN/Dental Insurance	8,451	S	8,451
400109 - P-ROLL BEN/Employee Assistance	235	S	235
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750
400111 - P-ROLL BEN/Vision	1,040	S	1,040
400112 - P-ROLL BEN/Life Insurance	917	S	917
400114 - P-ROLL BEN/Long Term Disabilit	3,146	S	3,146
400116 - P-ROLL BEN/Unemployment Ins	2,124	S	2,124
400117 - P-ROLL BEN/Personal/Prof Dev	1,707	S	1,707
400118 - P-ROLL BEN/WC-Injury Appointmt	1,392	S	1,392
400121 - P-ROLL BEN/Worker Comp-Clerica	17,451	S	17,451
400122 - P-ROLL BEN/Worker Comp-Prof	10,222	S	10,222
400127 - P-ROLL BEN/OPEB	14,261	S	14,261
400149 - P-ROLL BEN/PERS-Misc	45,313	S	45,313
400151 - P-ROLL BEN/PERS-Misc (UAL)	114,324	S	114,324
Subtotal Personnel Cost	\$ 666,713		\$ 666,713
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 226,824	S	\$ 226,824
400211 - PROF SVCS/Asmt Collection Fee	5,768	S	5,768
400241 - TRAVEL & TRNG/Meal Allowance	29	S	29
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,497	S	1,497
400246 - TRAVEL & TRNG/Registration Fee	699	S	699
400261 - DUES & PUB/Membership & Dues	400	S	400
400290 - ADM EXP/Courier-Delivery Svcs	13,452	S	13,452
400592 - COST POOL(CON)-Admin Charges	(369,762)	S	(369,762)
Subtotal Operating Cost	\$ (121,092)		\$ (121,092)
Disallowed Expenses			
400592 - COST POOL(CON)-Admin Charges	\$ 369,762	[1]	\$ 369,762
Subtotal Disallowed Costs	\$ 369,762		\$ 369,762
DEPARTMENTAL EXPENDITURES	\$ 915,383		\$ 915,383
Reallocation of Incoming Costs			
First Allocation	\$ 26,422		\$ 941,805
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 26,422		\$ 941,805
Second Allocation	\$ 162,281		\$ 162,281
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 162,281		\$ 162,281
TOTAL FUNCTIONAL COSTS	\$ 1,104,086		\$ 1,104,086

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-177- Rev Collection	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 915,383		\$ 915,383
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,790	1,078	6,868
0001-141- City Clerk	2,228	494	2,723
0001-151- City Attorney	5,663	1,178	6,841
0001-171- Finance Administration	2,849	653	3,502
0001-172- Accounting	4,201	765	4,967
0001-173- Budget/Operating	2,273	467	2,740
0001-174- Payroll	1,792	399	2,192
0001-175- Treasury/Cash Management	1,102	340	1,443
0001-176- Accounts Payable	522	131	653
0001-177- Rev Collection		2,299	2,299
0001-178- Purchasing		-	-
0001-181- Human Resources		11,671	11,671
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		21,764	21,764
0001-261- Information Technology Administration		5,041	5,041
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		102,987	102,987
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 26,422	\$ 162,281	\$ 188,703
Total Costs to be Allocated	\$ 941,805	\$ 162,281	\$ 1,104,086

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Revenue Collection Services	12.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	187,058	0.226%	2,127		2,127		2,127
0001-141- City Clerk	152,415	0.184%	1,733		1,733		1,733
0001-151- City Attorney	54,704	0.066%	622		622		622
0001-171- Finance Administration	54,016	0.065%	614		614		614
0001-172- Accounting	303,296	0.366%	3,448		3,448		3,448
0001-173- Budget/Operating	104,572	0.126%	1,189		1,189		1,189
0001-174- Payroll	258	0.000%	3		3		3
0001-175- Treasury/Cash Management	59,956	0.072%	682		682		682
0001-176- Accounts Payable	499	0.001%	6		6		6
0001-177- Rev Collection	202,182	0.244%	2,299		2,299		2,299
0001-178- Purchasing	19,085	0.023%	217		217	38	255
0001-181- Human Resources	89,269	0.108%	1,015		1,015	177	1,192
0001-232- Facility Maintenance and Administration	3,559,897	4.298%	40,476		40,476	7,070	47,545
0001-235- Equipment Services/Fleet Services	1,508,171	1.821%	17,148		17,148	2,995	20,143
0001-261- Information Technology Administration	467,165	0.564%	5,312		5,312	928	6,239
0001-262- Telecommunications	1,093,991	1.321%	12,439		12,439	2,173	14,611
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	146,761	0.177%	1,669		1,669	291	1,960
0001-907, 908- Non-Departmental	3,903,848	4.713%	44,386		44,386	7,753	52,139
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	11,450	0.014%	130		130	23	153
0001-105- COUNCIL/CITY COUNCIL DIV	37,860	0.046%	430		430	75	506
0001-121- POLICE COMMISSION DIV	4,818	0.006%	55		55	10	64
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	28,860	0.035%	328		328	57	385
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	6,094,413	7.357%	69,293		69,293	12,103	81,396
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	41,838	0.051%	476		476	83	559
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	778	0.001%	9		9	2	10
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	5,500	0.007%	63		63	11	73
0001-202- GF-FIRE/SUPRESSN DIV	243	0.000%	3		3	0	3
0001-203- GF-FIRE PREVENTION DIV	126,319	0.152%	1,436		1,436	251	1,687
0001-204- GF-FIRE/ SUPPORT DIV	237,035	0.286%	2,695		2,695	471	3,166
0001-205- GF-FIRE/TRAINING DIV	11,775	0.014%	134		134	23	157
0001-206- GF-FIRE/OF. OF EMS DIV	9,528	0.012%	108		108	19	127
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	114,218	0.138%	1,299		1,299	227	1,525
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	251,132	0.303%	2,855		2,855	499	3,354
0001-231- GF-PW ADMIN-DIV	10,760	0.013%	122		122	21	144
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	979,136	1.182%	11,133		11,133	1,945	13,077
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	122,583	0.148%	1,394		1,394	243	1,637
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	41,568	0.050%	473		473	83	555
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	240,034	0.290%	2,729		2,729	477	3,206
0001-241- GF-LIB&CL SVC/L-ADM DIV	49,572	0.060%	564		564	98	662
0001-242- GF-LS/REF SVCS(S-DIV)	406,299	0.491%	4,620		4,620	807	5,426
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,199	0.006%	59		59	10	69
0001-244- GF-LIB&CL SVC/P-ART DIV	16,853	0.020%	192		192	33	225

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	57,639	0.070%	655		655	114	770
0001-253- CM&NB/BOOKER T CTR (S-DIV)	88,599	0.107%	1,007		1,007	176	1,183
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,972	0.018%	170		170	30	200
0001-254- GF-REC/SPCL EVENTS (S-DIV)	63,542	0.077%	722		722	126	849
0001-256- RECREATION SVCS/AQUATICS	8,311	0.010%	94		94	17	111
0001-257- RECREATION SVCS/CONVENTION CTR	50,669	0.061%	576		576	101	677
0001-259- RECREATION SVCS/PLUNGE	16,530	0.020%	188		188	33	221
0001-260- RECREATION SVCS/CITIES OF SRVC	21,369	0.026%	243		243	42	285
0001-291- GF-ADMINISTRATIVE SERVICES	67,507	0.081%	768		768	134	902
0001-292- GF-STREET SWEEPING	99,180	0.120%	1,128		1,128	197	1,325
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.045%	426		426	74	501
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	429,578	0.519%	4,884		4,884	853	5,737
1003- TRANSPORTATION OPERATIONS	25,160	0.030%	286		286	50	336
1004- ASSET SEIZURE FUND	54,181	0.065%	616		616	108	724
1005- LIBRARY FUND	258,060	0.312%	2,934		2,934	512	3,447
1006- OUTSIDE FUNDED SVCS - GRANTS	794,756	0.959%	9,036		9,036	1,578	10,615
1007- EMERGENCY MED SERV	228,232	0.276%	2,595		2,595	453	3,048
1010- N.RICHMOND WASTE	656	0.001%	7		7	1	9
1012- HILLTOP LANDSCAPE MAINT DIST	271,860	0.328%	3,091		3,091	540	3,631

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	4,300	0.005%	49		49	9	57
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	262,676	0.317%	2,987		2,987	522	3,508
1017- CHEVRON MODERNIZATN PROJ & CIA	3,621,852	4.372%	41,180		41,180	7,192.84	48,373
1018- RENT CONTROL	273,033	0.330%	3,104		3,104	542	3,647
1019- SBI RMRA CAP IMPROVEMENT	1,035,162	1.250%	11,770		11,770	2,056	13,825
1050- CR-PLANNING & BUILDING	4,802,703	5.798%	54,606		54,606	9,538	64,144
1051- CR-ENGINEERING	293,728	0.355%	3,340		3,340	583	3,923
1053- CODE ENFORCEMENT-CR	77,777	0.094%	884		884	154	1,039
1054- ENGINEERING GRANTS	2,929,826	3.537%	33,312		33,312	5,819	39,130
1055- ENCROACHMENTS SVCS	4,813	0.006%	55		55	10	64
1200- COR HOUSING ADMINISTRATION	58,101	0.070%	661		661	115	776
1201- CDBG	719,402	0.868%	8,180		8,180	1,429	9,608
1203- NEIGHBORHOOD STABILIZATION	260	0.000%	3		3	1	3
1205- EMPLOYMENT & TRAINING	407,896	0.492%	4,638		4,638	810.06	5,448
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	20,433	0.025%	232		232	41	273
1303- KIDS FIRST INITIATIVE	22,136	0.027%	252		252	44	296
1304- EMERGENCY OPE & DISASTR RECVRY	130,139	0.157%	1,480		1,480	258	1,738
2001- GENERAL CAPITAL FUND	877,418	1.059%	9,976		9,976	1,743	11,719
2002- MEASURE J	2,159,152	2.607%	24,549		24,549	4,288	28,837
2110- IMPACT FEE - PARK	27,121	0.033%	308		308	54	362
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	306,637	0.370%	3,486		3,486	609	4,095
2113- IMPACT FEE - FIRE	79,578	0.096%	905		905	158	1,063
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	96,234	0.116%	1,094		1,094	191	1,285
2116- IMPACT FEE - PARKS/OPEN	8,376	0.010%	95		95	17	112
2117- IMPACT FEE - LIBRARY	8,698	0.011%	99		99	17	116
2119- IMPACT FEE - STORM DRAINAGE	278,377	0.336%	3,165		3,165	553	3,718
2120- IMPACT FEE - WASTEWATER	128,522	0.155%	1,461		1,461	255	1,717
2125- IRON TRIANGLE/EPA PROGRAMS	235,815	0.285%	2,681		2,681	468	3,150
2126- COR-HOUSING DEPT CIP FUND	775,535	0.936%	8,818		8,818	1,540	10,358
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	1,069,908	1.292%	12,165		12,165	2,125	14,290
4003- WASTEWATER	21,469,169	25.919%	244,102		244,102	42,637	286,739
4005- MARINA	43,185	0.052%	491		491	86	577
4006- STORM WATER	2,128,337	2.569%	24,199		24,199	4,227	28,426
4008- KCRT - CABLE TELEVIS	61,641	0.074%	701		701	122	823
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	44,774	0.054%	509		509	89	598
4102- RHA-HOPE 6	30,000	0.036%	341		341	60	401
4201- RHA-CAPITAL FUND	1,093,789	1.320%	12,436		12,436	2,172	14,608
4401- RHA-HACIENDA	271,616	0.328%	3,088		3,088	539	3,628
4404- RHA-NEVIN PLAZA	1,728,413	2.087%	19,652		19,652	3,433	23,084

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	535,243	0.646%	6,086		6,086	1,063	7,149
4406- RHA-RICHMOND VILLAGE ONE	163	0.000%	2		2	0	2
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	116,047	0.140%	1,319		1,319	230	1,550
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	4,289,697	5.179%	48,773		48,773	8,519	57,292
5003- EQUIPMENT SERVICES	2,548,402	3.077%	28,975		28,975	5,061	34,036
5005- CAD DISPATCH SYSTEM	52,321	0.063%	595		595	104	699
5006- RMS RECORDS SERVICES	140,552	0.170%	1,598		1,598	279	1,877
5008- COMPENSATED ABSENCES	3,762	0.005%	43		43	7	50
6001- GENERAL TRUST & AGENCY	330	0.000%	4		4	1	4
6004- COMMISSION ON AGING	13,098	0.016%	149		149	26	175
6005- SEAVER GALLERY TRUST FUND	207,361	0.250%	2,358		2,358	412	2,769
6007- SENIOR TRUST DEPOSIT	26,047	0.031%	296		296	52	348
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	5,223	0.006%	59		59	10	70
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	55,860	0.067%	635		635	111	746
6103- SA - CAPITAL PROJECT FUNDS	810,350	0.978%	9,214		9,214	1,609	10,823
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	2,158	0.003%	25		25	4	29
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	544,823	0.658%	6,195		6,195	1,082	7,277
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	2,552,152	3.081%	29,018		29,018	5,068	34,086
Total	\$ 82,833,333	100.000%	\$ 941,805	\$ -	\$ 941,805	\$ 162,281	\$ 1,104,086

Allocation Basis:

FY 19-20 Total Revenues Received per Fund/Department

Source of Allocation:

Check Register Extract 7-1-2019 to 6-30-20.xls

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	2,127	2,127
0001-141- City Clerk	1,733	1,733
0001-151- City Attorney	622	622
0001-171- Finance Administration	614	614
0001-172- Accounting	3,448	3,448
0001-173- Budget/Operating	1,189	1,189
0001-174- Payroll	3	3
0001-175- Treasury/Cash Management	682	682
0001-176- Accounts Payable	6	6
0001-177- Rev Collection	2,299	2,299
0001-178- Purchasing	255	255
0001-181- Human Resources	1,192	1,192
0001-232- Facility Maintenance and Administration	47,545	47,545
0001-235- Equipment Services/Fleet Services	20,143	20,143
0001-261- Information Technology Administration	6,239	6,239
0001-262- Telecommunications	14,611	14,611
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,960	1,960
0001-907, 908- Non-Departmental	52,139	52,139
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	153	153
0001-105- COUNCIL/CITY COUNCIL DIV	506	506
0001-121- POLICE COMMISSION DIV	64	64
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	385	385
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	81,396	81,396
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	559	559
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	10	10
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	73	73
0001-202- GF-FIRE/SUPRESSN DIV	3	3
0001-203- GF-FIRE PREVENTION DIV	1,687	1,687
0001-204- GF-FIRE/ SUPPORT DIV	3,166	3,166
0001-205- GF-FIRE/TRAINING DIV	157	157
0001-206- GF-FIRE/OF. OF EMS DIV	127	127
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,525	1,525
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	3,354	3,354
0001-231- GF-PW ADMIN-DIV	144	144
0001-233- GF-PRKS&LNSKP/PRKS (S-DIV)	13,077	13,077
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,637	1,637
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	555	555

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	3,206	3,206
0001-241- GF-LIB&CL SVC/L-ADM DIV	662	662
0001-242- GF-LS/REF SVCS(S-DIV)	5,426	5,426
0001-243- GF-LIB&CL SVCS/LEAP DIV	69	69
0001-244- GF-LIB&CL SVC/P-ART DIV	225	225
0001-251- GF-RECREATION ADM DIV	770	770
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,183	1,183
0001-255- GF-CM TRANSPORTATN OPERATIONS	200	200
0001-254- GF-REC/SPCL EVENTS (S-DIV)	849	849
0001-256- RECREATION SVCS/AQUATICS	111	111
0001-257- RECREATION SVCS/CONVENTION CTR	677	677
0001-259- RECREATION SVCS/PLUNGE	221	221
0001-260- RECREATION SVCS/CITIES OF SRVC	285	285
0001-291- GF-ADMINISTRATIVE SERVICES	902	902
0001-292- GF-STREET SWEEPING	1,325	1,325
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	501	501
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	5,737	5,737
1003- TRANSPORTATION OPERATIONS	336	336
1004- ASSET SEIZURE FUND	724	724
1005- LIBRARY FUND	3,447	3,447
1006- OUTSIDE FUNDED SVCS - GRANTS	10,615	10,615
1007- EMERGENCY MED SERV	3,048	3,048
1010- N.RICHMOND WASTE	9	9
1012- HILLTOP LANDSCAPE MAINT DIST	3,631	3,631
1013- FIRE DEPT HAZMAT GRANT	57	57
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,508	3,508
1017- CHEVRON MODERNIZATN PROJ & CIA	48,373	48,373
1018- RENT CONTROL	3,647	3,647
1019- SBI RMRA CAP IMPROVEMENT	13,825	13,825
1050- CR-PLANNING & BUILDING	64,144	64,144
1051- CR-ENGINEERING	3,923	3,923
1053- CODE ENFORCEMENT-CR	1,039	1,039
1054- ENGINEERING GRANTS	39,130	39,130
1055- ENCROACHMENTS SVCS	64	64
1200- COR HOUSING ADMINISTRATION	776	776
1201- CDBG	9,608	9,608
1203- NEIGHBORHOOD STABILIZATION	3	3
1205- EMPLOYMENT & TRAINING	5,448	5,448
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	273	273
1303- KIDS FIRST INITIATIVE	296	296
1304- EMERGENCY OPE & DISASTR RECVRY	1,738	1,738
2001- GENERAL CAPITAL FUND	11,719	11,719
2002- MEASURE J	28,837	28,837
2110- IMPACT FEE - PARK	362	362
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	4,095	4,095
2113- IMPACT FEE - FIRE	1,063	1,063

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	1,285	1,285
2116- IMPACT FEE - PARKS/OPEN	112	112
2117- IMPACT FEE - LIBRARY	116	116
2119- IMPACT FEE - STORM DRAINAGE	3,718	3,718
2120- IMPACT FEE - WASTEWATER	1,717	1,717
2125- IRON TRIANGLE/EPA PROGRAMS	3,150	3,150
2126- COR-HOUSING DEPT CIP FUND	10,358	10,358
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	14,290	14,290
4003- WASTEWATER	286,739	286,739
4005- MARINA	577	577
4006- STORM WATER	28,426	28,426
4008- KCRT - CABLE TELEVIS	823	823
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	598	598
4102- RHA-HOPE 6	401	401
4201- RHA-CAPITAL FUND	14,608	14,608
4401- RHA-HACIENDA	3,628	3,628
4404- RHA-NEVIN PLAZA	23,084	23,084
4405- RHA-NYSTROM VILLAGE	7,149	7,149
4406- RHA-RICHMOND VILLAGE ONE	2	2
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1,550	1,550
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	57,292	57,292
5003- EQUIPMENT SERVICES	34,036	34,036
5005- CAD DISPATCH SYSTEM	699	699
5006- RMS RECORDS SERVICES	1,877	1,877
5008- COMPENSATED ABSENCES	50	50
6001- GENERAL TRUST & AGENCY	4	4
6004- COMMISSION ON AGING	175	175
6005- SEAVER GALLERY TRUST FUND	2,769	2,769
6007- SENIOR TRUST DEPOSIT	348	348
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	70	70
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	746	746
6103- SA - CAPITAL PROJECT FUNDS	10,823	10,823
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	29	29
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	7,277	7,277
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	34,086	34,086
Total	\$ 1,104,086	\$ 1,104,086

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-178- Purchasing

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Purchasing	
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 103,266	S	\$ 103,266	
400003 - SALARIES & WAGES/Local 1021	82,649	S	82,649	
400048 - OTHER PAY/Bilingual Pay	2,078	S	2,078	
400066 - OTHER PAY/Assign Diff-non-PERS	24,262	S	24,262	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(4,591)	S	(4,591)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	3,104	S	3,104	
400105 - P-ROLL BEN/Health Insurance Be	47,587	S	47,587	
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142	
400109 - P-ROLL BEN/Employee Assistance	87	S	87	
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750	
400111 - P-ROLL BEN/Vision	387	S	387	
400112 - P-ROLL BEN/Life Insurance	526	S	526	
400114 - P-ROLL BEN/Long Term Disabilit	1,694	S	1,694	
400116 - P-ROLL BEN/Unemployment Ins	790	S	790	
400118 - P-ROLL BEN/WC-Injury Appointmt	613	S	613	
400121 - P-ROLL BEN/Worker Comp-Clerica	7,536	S	7,536	
400122 - P-ROLL BEN/Worker Comp-Prof	6,885	S	6,885	
400127 - P-ROLL BEN/OPEB	7,564	S	7,564	
400149 - P-ROLL BEN/PERS-Misc	24,501	S	24,501	
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212	
Subtotal Personnel Cost	\$ 355,041		\$ 355,041	
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 18,675	S	\$ 18,675	
400261 - DUES & PUB/Membership & Dues	820	S	820	
400592 - COST POOL/(CON)-Admin Charges	(58,859)	S	(58,859)	
Subtotal Operating Cost	\$ (39,364)		\$ (39,364)	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 58,859	[1]	\$ 58,859	
Subtotal Disallowed Costs	\$ 58,859		\$ 58,859	
DEPARTMENTAL EXPENDITURES	\$ 374,536		\$ 374,536	
Reallocation of Incoming Costs				
First Allocation	\$ 10,130		\$ 384,667	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 10,130		\$ 384,667	
Second Allocation	\$ 68,948		\$ 68,948	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 68,948		\$ 68,948	
TOTAL FUNCTIONAL COSTS	\$ 453,615		\$ 453,615	

Notes

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-178- Purchasing	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 374,536		\$ 374,536
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,335	435	2,770
0001-141- City Clerk	899	199	1,098
0001-151- City Attorney	2,284	475	2,759
0001-171- Finance Administration	1,166	267	1,433
0001-172- Accounting	1,455	265	1,720
0001-173- Budget/Operating	930	191	1,121
0001-174- Payroll	717	160	877
0001-175- Treasury/Cash Management	104	32	136
0001-176- Accounts Payable	23	6	29
0001-177- Rev Collection	217	38	255
0001-178- Purchasing		-	-
0001-181- Human Resources		5,329	5,329
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		8,706	8,706
0001-261- Information Technology Administration		2,521	2,521
0001-262- Telecommunications		5,206	5,206
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		45,118	45,118
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 10,130	\$ 68,948	\$ 79,079
Total Costs to be Allocated	\$ 384,667	\$ 68,948	\$ 453,615

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Purchasing Services	13.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	266	2.611%	10,042		10,042		10,042
0001-141- City Clerk	54	0.530%	2,039		2,039		2,039
0001-151- City Attorney	99	0.972%	3,738		3,738		3,738
0001-171- Finance Administration	333	3.268%	12,572		12,572		12,572
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	-	0.000%	-		-		-
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	53	0.520%	2,001		2,001	387	2,388
0001-232- Facility Maintenance and Administration	196	1.924%	7,400		7,400	1,432	8,832
0001-235- Equipment Services/Fleet Services	246	2.414%	9,287		9,287	1,797	11,085
0001-261- Information Technology Administration	319	3.131%	12,043		12,043	2,331	14,374
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	32	0.314%	1,208		1,208	234	1,442
0001-105- COUNCIL/CITY COUNCIL DIV	54	0.530%	2,039		2,039	395	2,433
0001-121- POLICE COMMISSION DIV	2	0.020%	76		76	15	90
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	880	8.637%	33,223		33,223	6,429	39,652
0001-192- GF-POLICE-PATROL/CIB	48	0.471%	1,812		1,812	351	2,163
0001-193- GF-POLICE/CRIME PREVENTION	2	0.020%	76		76	15	90
0001-194- GF-POLICE-COPS GRANT	1	0.010%	38		38	7	45
0001-196- GF-POLICE/REGULATORY	3	0.029%	113		113	22	135
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	3	0.029%	113		113	22	135
0001-203- GF-FIRE PREVENTION DIV	14	0.137%	529		529	102	631
0001-204- GF-FIRE/ SUPPORT DIV	518	5.084%	19,556		19,556	3,785	23,341
0001-205- GF-FIRE/TRAINING DIV	53	0.520%	2,001		2,001	387	2,388
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	145	1.423%	5,474		5,474	1,059	6,534
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	49	0.481%	1,850		1,850	358	2,208
0001-231- GF-PW ADMIN-DIV	29	0.285%	1,095		1,095	212	1,307
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	173	1.698%	6,531		6,531	1,264	7,795
0001-234- IT GIS	80	0.785%	3,020		3,020	584	3,605
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	82	0.805%	3,096		3,096	599	3,695
0001-242- GF-LS/REF SVCS(S-DIV)	104	1.021%	3,926		3,926	760	4,686
0001-243- GF-LIB&CL SVCS/LEAP DIV	13	0.128%	491		491	95	586
0001-244- GF-LIB&CL SVC/P-ART DIV	45	0.442%	1,699		1,699	329	2,028
0001-251- GF-RECREATION ADM DIV	174	1.708%	6,569		6,569	1,271	7,840
0001-253- CM&NB/BOOKER T CTR (S-DIV)	137	1.345%	5,172		5,172	1,001	6,173
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	42	0.412%	1,586		1,586	307	1,892
0001-256- RECREATION SVCS/AQUATICS	9	0.088%	340		340	66	406
0001-257- RECREATION SVCS/CONVENTION CTR	30	0.294%	1,133		1,133	219	1,352
0001-259- RECREATION SVCS/PLUNGE	28	0.275%	1,057		1,057	205	1,262
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	127	1.246%	4,795		4,795	928	5,723
1003- TRANSPORTATION OPERATIONS	45	0.442%	1,699		1,699	329	2,028
1004- ASSET SEIZURE FUND	47	0.461%	1,774		1,774	343	2,118
1005- LIBRARY FUND	95	0.932%	3,587		3,587	694	4,281
1006- OUTSIDE FUNDED SVCS - GRANTS	444	4.358%	16,762		16,762	3,244	20,006
1007- EMERGENCY MED SERV	17	0.167%	642		642	124	766
1010- N.RICHMOND WASTE	58	0.569%	2,190		2,190	424	2,613
1012- HILLTOP LANDSCAPE MAINT DIST	36	0.353%	1,359		1,359	263	1,622

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	58	0.569%	2,190		2,190	424	2,613
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	29	0.285%	1,095		1,095	212	1,307
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	180	1.767%	6,796		6,796	1,315	8,111
1051- CR-ENGINEERING	67	0.658%	2,529		2,529	490	3,019
1053- CODE ENFORCEMENT-CR	131	1.286%	4,946		4,946	957	5,903
1054- ENGINEERING GRANTS	37	0.363%	1,397		1,397	270	1,667
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	4	0.039%	151		151	29	180
1201- CDBG	141	1.384%	5,323		5,323	1,030	6,353
1203- NEIGHBORHOOD STABILIZATION	15	0.147%	566		566	110	676
1205- EMPLOYMENT & TRAINING	345	3.386%	13,025		13,025	2,521	15,545
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	410	4.024%	15,479		15,479	2,996	18,474
2002- MEASURE J	110	1.080%	4,153		4,153	804	4,957
2110- IMPACT FEE - PARK	100	0.981%	3,775		3,775	731	4,506
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	11	0.108%	415		415	80	496
2113- IMPACT FEE - FIRE	8	0.079%	302		302	58	360
2114- IMPACT FEE - POLICE	13	0.128%	491		491	95	586
2115- IMPACT FEE - COMM/AQUATC	11	0.108%	415		415	80	496
2116- IMPACT FEE - PARKS/OPEN	39	0.383%	1,472		1,472	285	1,757
2117- IMPACT FEE - LIBRARY	20	0.196%	755		755	146	901
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	1	0.010%	38		38	7	45
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	282	2.768%	10,646		10,646	2,060	12,707
4003- WASTEWATER	227	2.228%	8,570		8,570	1,658	10,228
4005- MARINA	4	0.039%	151		151	29	180
4006- STORM WATER	58	0.569%	2,190		2,190	424	2,613
4008- KCRT - CABLE TELEVIS	21	0.206%	793		793	153	946
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	4	0.039%	151		151	29	180
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	210	2.061%	7,928		7,928	1,534	9,462
5003- EQUIPMENT SERVICES	736	7.223%	27,786		27,786	5,377	33,164
5005- CAD DISPATCH SYSTEM	72	0.707%	2,718		2,718	526	3,244
5006- RMS RECORDS SERVICES	39	0.383%	1,472		1,472	285	1,757
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	10	0.098%	378		378	73	451
6103- SA - CAPITAL PROJECT FUNDS	57	0.559%	2,152		2,152	416	2,568
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	1,554	15.252%	58,668		58,668	11,354	70,022
Total	10,189	100.000%	\$ 384,667	\$ -	\$ 384,667	\$ 68,948	\$ 453,615

Allocation Basis:

FY 19-20 Total PO's per Fund/Department

Source of Allocation:

fy 19-20 purchasing docs by fund by org_nbs.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	10,042	10,042
0001-141- City Clerk	2,039	2,039
0001-151- City Attorney	3,738	3,738
0001-171- Finance Administration	12,572	12,572
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	2,388	2,388
0001-232- Facility Maintenance and Administration	8,832	8,832
0001-235- Equipment Services/Fleet Services	11,085	11,085
0001-261- Information Technology Administration	14,374	14,374
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,442	1,442
0001-105- COUNCIL/CITY COUNCIL DIV	2,433	2,433
0001-121- POLICE COMMISSION DIV	90	90
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	39,652	39,652
0001-192- GF-POLICE-PATROL/CIB	2,163	2,163
0001-193- GF-POLICE/CRIME PREVENTION	90	90
0001-194- GF-POLICE-COPS GRANT	45	45
0001-196- GF-POLICE/REGULATORY	135	135
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-
0001-202- GF-FIRE/SUPRESSN DIV	135	135
0001-203- GF-FIRE PREVENTION DIV	631	631
0001-204- GF-FIRE/ SUPPORT DIV	23,341	23,341
0001-205- GF-FIRE/TRAINING DIV	2,388	2,388
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	6,534	6,534
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	2,208	2,208
0001-231- GF-PW ADMIN-DIV	1,307	1,307
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	7,795	7,795
0001-234- IT GIS	3,605	3,605
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,695	3,695
0001-242- GF-LS/REF SVCS(S-DIV)	4,686	4,686
0001-243- GF-LIB&CL SVCS/LEAP DIV	586	586
0001-244- GF-LIB&CL SVC/P-ART DIV	2,028	2,028
0001-251- GF-RECREATION ADM DIV	7,840	7,840
0001-253- CM&NB/BOOKER T CTR (S-DIV)	6,173	6,173
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	1,892	1,892
0001-256- RECREATION SVCS/AQUATICS	406	406
0001-257- RECREATION SVCS/CONVENTION CTR	1,352	1,352
0001-259- RECREATION SVCS/PLUNGE	1,262	1,262
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	5,723	5,723
1003- TRANSPORTATION OPERATIONS	2,028	2,028
1004- ASSET SEIZURE FUND	2,118	2,118
1005- LIBRARY FUND	4,281	4,281
1006- OUTSIDE FUNDED SVCS - GRANTS	20,006	20,006
1007- EMERGENCY MED SERV	766	766
1010- N.RICHMOND WASTE	2,613	2,613
1012- HILLTOP LANDSCAPE MAINT DIST	1,622	1,622
1013- FIRE DEPT HAZMAT GRANT	2,613	2,613
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,307	1,307
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	8,111	8,111
1051- CR-ENGINEERING	3,019	3,019
1053- CODE ENFORCEMENT-CR	5,903	5,903
1054- ENGINEERING GRANTS	1,667	1,667
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	180	180
1201- CDBG	6,353	6,353
1203- NEIGHBORHOOD STABILIZATION	676	676
1205- EMPLOYMENT & TRAINING	15,545	15,545
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	18,474	18,474
2002- MEASURE J	4,957	4,957
2110- IMPACT FEE - PARK	4,506	4,506
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	496	496
2113- IMPACT FEE - FIRE	360	360
2114- IMPACT FEE - POLICE	586	586
2115- IMPACT FEE - COMM/AQUATC	496	496

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
2116- IMPACT FEE - PARKS/OPEN	1,757	1,757
2117- IMPACT FEE - LIBRARY	901	901
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	45	45
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	12,707	12,707
4003- WASTEWATER	10,228	10,228
4005- MARINA	180	180
4006- STORM WATER	2,613	2,613
4008- KCRT - CABLE TELEVIS	946	946
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	180	180
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	9,462	9,462
5003- EQUIPMENT SERVICES	33,164	33,164
5005- CAD DISPATCH SYSTEM	3,244	3,244
5006- RMS RECORDS SERVICES	1,757	1,757
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	451	451
6103- SA - CAPITAL PROJECT FUNDS	2,568	2,568
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-178- Purchasing		Citywide Purchasing Services	Total
6308-	SA-DS 2007/10A TARB	-	-
6309-	SA-DS 2007/10B TARB - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	70,022	70,022
Total		\$ 453,615	\$ 453,615

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-181- Human Resources

Expense Type	Distribution Percentage		50.00%	50.00%
	\$	Spread Method	System-wide Support A	System-wide Support B
Personnel				
400001 - SALARIES & WAGES/Executive	\$ 544,157	S	272,078	\$ 272,078
400002 - SALARIES & WAGES/Mgmt-Local 21	428,434	S	214,217	214,217
400003 - SALARIES & WAGES/Local 1021	63,325	S	31,663	31,663
400006 - SALARIES & WAGES/PT- Temp	71,598	S	35,799	35,799
400031 - OVERTIME/General	72	S	36	36
400048 - OTHER PAY/Bilingual Pay	2,528	S	1,264	1,264
400049 - OTHER PAY/Auto Allowance	1,750	S	875	875
400066 - OTHER PAY/Assign Diff-non-PERS	40,779	S	20,390	20,390
400103 - P-ROLL BEN/Medicare Tax-ER Shr	16,898	S	8,449	8,449
400105 - P-ROLL BEN/Health Insurance Be	136,951	S	68,476	68,476
400106 - P-ROLL BEN/Dental Insurance	12,139	S	6,070	6,070
400109 - P-ROLL BEN/Employee Assistance	338	S	169	169
400110 - P-ROLL BEN/Professional Dev-Mg	6,336	S	3,168	3,168
400111 - P-ROLL BEN/Vision	1,494	S	747	747
400112 - P-ROLL BEN/Life Insurance	4,054	S	2,027	2,027
400114 - P-ROLL BEN/Long Term Disabilit	8,490	S	4,245	4,245
400116 - P-ROLL BEN/Unemployment Ins	3,413	S	1,706	1,706
400117 - P-ROLL BEN/Personal/Prof Dev	750	S	375	375
400121 - P-ROLL BEN/Worker Comp-Clerica	7,747	S	3,873	3,873
400122 - P-ROLL BEN/Worker Comp-Prof	67,981	S	33,991	33,991
400127 - P-ROLL BEN/OPEB	43,427	S	21,713	21,713
400149 - P-ROLL BEN/PERS-Misc	138,172	S	69,086	69,086
400151 - P-ROLL BEN/PERS-Misc (UAL)	182,742	S	91,371	91,371
Subtotal Personnel Cost	\$ 1,783,576		\$ 891,788	\$ 891,788
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 13,261	S	\$ 6,631	\$ 6,631
400206 - PROF SVCS/Legal Serv Cost	124,077	S	62,039	62,039
400216 - PROF SVCS/Recruitment Svcs	6,935	S	3,468	3,468
400231 - OFF EXP/Postage & Mailing	614	S	307	307
400241 - TRAVEL & TRNG/M Meal Allowance	1	S	1	1
400242 - TRAVEL & TRNG/Mileage	368	S	184	184
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,898	S	949	949
400246 - TRAVEL & TRNG/Registration Fee	260	S	130	130
400261 - DUES & PUB/Membership & Dues	2,017	S	1,009	1,009
400263 - DUES & PUB/Subscription	750	S	375	375
400271 - AD & PROMO/Advertising&Promo	5,369	S	2,684	2,684
400291 - ADM EXP/Recruitment Expenses	8,746	S	4,373	4,373
400301 - RENTAL EXP/Rental Expenses	2,324	S	1,162	1,162
400304 - RENTAL EXP/Equipment Rental	316	S	158	158
400322 - MISC EXP/Misc Exp	2,757	S	1,379	1,379
400341 - OFF SUPP/Office Supplies	7,245	S	3,622	3,622
400574 - COST POOL/(ISF)-Gen Liability	318,864	S	159,432	159,432
400592 - COST POOL/(CON)-Admin Charges	(275,903)	S	(137,952)	(137,952)
Subtotal Operating Cost	\$ 219,900		\$ 109,950	\$ 109,950

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-181- Human Resources

Expense Type	Distribution Percentage		50.00%	
	\$	Spread Method	System-wide Support A	System-wide Support B
Disallowed Expenses				
400271 - AD & PROMO/Advertising&Promo	\$ (5,369)	[1]	\$ (2,684)	\$ (2,684)
400592 - COST POOL/(CON)-Admin Charges	275,903	[2]	137,952	137,952
Subtotal Disallowed Costs	\$ 270,534		\$ 135,267	\$ 135,267
DEPARTMENTAL EXPENDITURES	\$ 2,274,010		\$ 1,137,005	\$ 1,137,005
Reallocation of Incoming Costs				
First Allocation	\$ 125,890		\$ 1,199,950	\$ 1,199,950
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 125,890		\$ 1,199,950	\$ 1,199,950
Second Allocation	\$ 409,092		\$ 204,546	\$ 204,546
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 409,092		\$ 204,546	\$ 204,546
TOTAL FUNCTIONAL COSTS	\$ 2,808,993		\$ 1,404,496	\$ 1,404,496

Notes

[1] Costs not allowable per Title 2 CFR part 200

[2] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-181- Human Resources	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 2,274,010		\$ 2,274,010
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	13,331	2,483	15,814
0001-141- City Clerk	5,137	1,139	6,276
0001-151- City Attorney	79,949	17,794	97,742
0001-171- Finance Administration	6,086	1,395	7,481
0001-172- Accounting	7,551	1,378	8,929
0001-173- Budget/Operating	4,854	998	5,852
0001-174- Payroll	4,302	958	5,260
0001-175- Treasury/Cash Management	487	150	637
0001-176- Accounts Payable	1,178	294	1,472
0001-177- Rev Collection	1,015	177	1,192
0001-178- Purchasing	2,001	387	2,388
0001-181- Human Resources		29,382	29,382
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		52,234	52,234
0001-261- Information Technology Administration		14,283	14,283
0001-262- Telecommunications		31,235	31,235
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		254,805	254,805
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 125,890	\$ 409,092	\$ 534,983
Total Costs to be Allocated	\$ 2,399,900	\$ 409,092	\$ 2,808,993

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	14.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	8,018		8,018		8,018
0001-141- City Clerk	4	0.445%	5,345		5,345		5,345
0001-151- City Attorney	10	1.114%	13,363		13,363		13,363
0001-171- Finance Administration	5	0.557%	6,682		6,682		6,682
0001-172- Accounting	7	0.780%	9,354		9,354		9,354
0001-173- Budget/Operating	4	0.445%	5,345		5,345		5,345
0001-174- Payroll	2	0.223%	2,673		2,673		2,673
0001-175- Treasury/Cash Management	5	0.557%	6,682		6,682		6,682
0001-176- Accounts Payable	2	0.223%	2,673		2,673		2,673
0001-177- Rev Collection	5	0.557%	6,682		6,682		6,682
0001-178- Purchasing	2	0.223%	2,673		2,673		2,673
0001-181- Human Resources	12	1.336%	16,036		16,036		16,036
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	18,709		18,709	3,434	22,143
0001-261- Information Technology Administration	4	0.445%	5,345		5,345	981	6,326
0001-262- Telecommunications	5	0.557%	6,682		6,682	1,226	7,908
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	1,336		1,336	245	1,582
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	5,345		5,345	981	6,326
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	17,372		17,372	3,189	20,561
0001-121- POLICE COMMISSION DIV	2	0.223%	2,673		2,673	491	3,163
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	2,673		2,673	491	3,163
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	6,682		6,682	1,226	7,908
0001-191- GF-POLICE ADMIN DIV	229	25.547%	306,557		306,557	56,267	362,824
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	1,871		1,871	343	2,214
0001-194- GF-POLICE-COPS GRANT	3	0.334%	4,009		4,009	736	4,745
0001-196- GF-POLICE/REGULATORY	3	0.334%	4,009		4,009	736	4,745
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	4,009		4,009	736	4,745
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	6,682		6,682	1,226	7,908
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	118,934		118,934	21,830	140,764
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	9,354		9,354	1,717	11,071
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	1,336		1,336	245	1,582
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	1,336		1,336	245	1,582
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	13,363		13,363	2,453	15,816
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	9,354		9,354	1,717	11,071
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	39	4.343%	52,117		52,117	9,566	61,683
0001-234- IT GIS	23	2.561%	30,736		30,736	5,641	36,377
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	17,907		17,907	3,287	21,194
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	4,009		4,009	736	4,745
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	49,534		49,534	9,092	58,625
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	16,303		16,303	2,992	19,296
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	1,336		1,336	245	1,582
0001-251- GF-RECREATION ADM DIV	15	1.693%	20,312		20,312	3,728	24,041
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	49,712		49,712	9,124	58,836
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	4,009		4,009	736	4,745
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	8,820		8,820	1,619	10,439
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	29,934		29,934	5,494	35,428
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	6,414		6,414	1,177	7,592
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	2,405		2,405	442	2,847
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	1,336		1,336	245	1,582
0001-292- GF-STREET SWEEPING	5	0.557%	6,682		6,682	1,226	7,908
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	1,336		1,336	245	1,582
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	5,345		5,345	981	6,326
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	16,036		16,036	2,943	18,979

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	12,027	-	12,027	2,208	14,235
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	22,718	-	22,718	4,170	26,888
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	33,409	-	33,409	6,132	39,540
1051- CR-ENGINEERING	1	0.111%	1,336	-	1,336	245	1,582
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	10,423	-	10,423	1,913	12,337
1200- COR HOUSING ADMINISTRATION	3	0.334%	4,009	-	4,009	736	4,745
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	21,381	-	21,381	3,924	25,306
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	4,009	-	4,009	736	4,745
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	4,009	-	4,009	736	4,745
4003- WASTEWATER	10	1.114%	13,363	-	13,363	2,453	15,816
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	6,682	-	6,682	1,226	7,908
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	1,336	-	1,336	245	1,582
4404- RHA-NEVIN PLAZA	6	0.631%	7,577	-	7,577	1,391	8,968
4405- RHA-NYSTROM VILLAGE	1	0.111%	1,336	-	1,336	245	1,582
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	8,018	-	8,018	1,472	9,490
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	7	0.780%	9,354		9,354	1,717	11,071
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
Total	898	100.000%	\$ 1,199,950	\$ -	\$ 1,199,950	\$ 204,546	\$ 1,404,496

Allocation Basis:

FY 19-20 Total FTEs per Fund/Department

Source of Allocation:

City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	14.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,660,750	1.036%	12,427		12,427		12,427
0001-141- City Clerk	654,297	0.408%	4,896		4,896		4,896
0001-151- City Attorney	1,756,546	1.095%	13,144		13,144		13,144
0001-171- Finance Administration	534,663	0.333%	4,001		4,001		4,001
0001-172- Accounting	1,078,171	0.672%	8,068		8,068		8,068
0001-173- Budget/Operating	627,039	0.391%	4,692		4,692		4,692
0001-174- Payroll	313,262	0.195%	2,344		2,344		2,344
0001-175- Treasury/Cash Management	395,474	0.247%	2,959		2,959		2,959
0001-176- Accounts Payable	245,627	0.153%	1,838		1,838		1,838
0001-177- Rev Collection	666,713	0.416%	4,989		4,989		4,989
0001-178- Purchasing	355,041	0.221%	2,657		2,657		2,657
0001-181- Human Resources	1,783,576	1.112%	13,346		13,346		13,346
0001-232- Facility Maintenance and Administration	4,153,832	2.590%	31,082		31,082	5,653	36,736
0001-235- Equipment Services/Fleet Services	1,981,351	1.236%	14,826		14,826	2,697	17,523
0001-261- Information Technology Administration	648,999	0.405%	4,856		4,856	883	5,740
0001-262- Telecommunications	815,954	0.509%	6,106		6,106	1,111	7,216
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	108,002	0.067%	808		808	147	955
0001-907, 908- Non-Departmental	6,894,469	4.299%	51,590		51,590	9,383	60,973
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	491,064	0.306%	3,675		3,675	668	4,343
0001-105- COUNCIL/CITY COUNCIL DIV	444,896	0.277%	3,329		3,329	606	3,935
0001-121- POLICE COMMISSION DIV	45,042	0.028%	337		337	61	398
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	183,802	0.115%	1,375		1,375	250	1,626
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	51,039,405	31.828%	381,918		381,918	69,465	451,384
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	195,690	0.122%	1,464		1,464	266	1,731
0001-194- GF-POLICE-COPS GRANT	1,354,323	0.845%	10,134		10,134	1,843	11,977
0001-196- GF-POLICE/REGULATORY	733,732	0.458%	5,490		5,490	999	6,489
0001-199- GF-PARKING ENFORCEMENT DIV	465,969	0.291%	3,487		3,487	634	4,121
0001-201- GF-FIRE/ADMIN DIV	1,045,246	0.652%	7,821		7,821	1,423	9,244
0001-202- GF-FIRE/SUPRESSN DIV	25,375,001	15.824%	189,876		189,876	34,536	224,412
0001-203- GF-FIRE PREVENTION DIV	1,748,618	1.090%	13,085		13,085	2,380	15,464
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	314,731	0.196%	2,355		2,355	428	2,783
0001-206- GF-FIRE/OF. OF EMS DIV	139,463	0.087%	1,044		1,044	190	1,233
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,060,218	0.661%	7,933		7,933	1,443	9,376
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	395,979	0.247%	2,963		2,963	539	3,502
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	3,153,364	1.966%	23,596		23,596	4,292	27,888
0001-234- IT GIS	37,652	0.023%	282		282	51	333
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,435,770	0.895%	10,744		10,744	1,954	12,698
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,112,026	0.693%	8,321		8,321	1,513	9,835
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,300,150	2.058%	24,694		24,694	4,492	29,186
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	642,137	0.400%	4,805		4,805	874	5,679
0001-244- GF-LIB&CL SVC/P-ART DIV	67,664	0.042%	506		506	92	598
0001-251- GF-RECREATION ADM DIV	1,752,412	1.093%	13,113		13,113	2,385	15,498
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,143,982	0.713%	8,560		8,560	1,557	10,117
0001-255- GF-CM TRANSPORTATN OPERATIONS	205,719	0.128%	1,539		1,539	280	1,819
0001-254- GF-REC/SPCL EVENTS (S-DIV)	649,943	0.405%	4,863		4,863	885	5,748
0001-256- RECREATION SVCS/AQUATICS	313,836	0.196%	2,348		2,348	427	2,776
0001-257- RECREATION SVCS/CONVENTION CTR	245,467	0.153%	1,837		1,837	334	2,171
0001-259- RECREATION SVCS/PLUNGE	302,063	0.188%	2,260		2,260	411	2,671
0001-260- RECREATION SVCS/CITIES OF SRVC	219,949	0.137%	1,646		1,646	299	1,945
0001-291- GF-ADMINISTRATIVE SERVICES	674,404	0.421%	5,046		5,046	918	5,964
0001-292- GF-STREET SWEEPING	2,816,177	1.756%	21,073		21,073	3,833	24,906
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	366,998	0.229%	2,746		2,746	499	3,246
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	744,094	0.464%	5,568		5,568	1,013	6,581
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	628,711	0.392%	4,705		4,705	856	5,560
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	1,812,790	1.130%	13,565		13,565	2,467	16,032
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	3,378,747	2.107%	25,283		25,283	4,599	29,881
1051- CR-ENGINEERING	578,121	0.361%	4,326		4,326	787	5,113
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	525,574	0.328%	3,933		3,933	715	4,648
1200- COR HOUSING ADMINISTRATION	223,249	0.139%	1,671		1,671	304	1,974
1201- CDBG	12,459	0.008%	93		93	17	110
1203- NEIGHBORHOOD STABILIZATION	18,444	0.012%	138		138	25	163
1205- EMPLOYMENT & TRAINING	2,229,485	1.390%	16,683		16,683	3,034	19,717
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	267,337	0.167%	2,000		2,000	364	2,364
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	270,432	0.169%	2,024		2,024	368	2,392
1304- EMERGENCY OPE & DISASTR RECVRY	108,788	0.068%	814		814	148	962
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	558,062	0.348%	4,176	-	4,176	760	4,935
4003- WASTEWATER	1,545,915	0.964%	11,568	-	11,568	2,104	13,672
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	152,103	0.095%	1,138	-	1,138	207	1,345
4008- KCRT - CABLE TELEVIS	549,252	0.343%	4,110	-	4,110	748	4,857
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	434,698	0.271%	3,253	-	3,253	592	3,844
4405- RHA-NYSTROM VILLAGE	173,678	0.108%	1,300	-	1,300	236	1,536
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	(2,345)	-0.001%	(18)	-	(18)	(3)	(21)
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	1,861,850	1.161%	13,932	-	13,932	2,534	16,466
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	3,262,555	2.035%	24,413	-	24,413	4,440	28,853
5006- RMS RECORDS SERVICES	231,272	0.144%	1,731	-	1,731	315	2,045
5008- COMPENSATED ABSENCES	2,297,013	1.432%	17,188	-	17,188	3,126	20,314
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	115,961	0.072%	868	-	868	158	1,026
6048- OPEB PLAN TRUST	7,753,129	4.835%	58,015	-	58,015	10,552	68,567
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	424,760	0.265%	3,178	-	3,178	578	3,757
6051- POLICE & FIRE PENSION	1,793,082	1.118%	13,417	-	13,417	2,440	15,858
6052- GARFIELD PENSION FUND	49,067	0.031%	367	-	367	67	434
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	112,210	0.070%	840	-	840	153	992
6103- SA - CAPITAL PROJECT FUNDS	103,705	0.065%	776	-	776	141	917
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	160,360,850	100.000%	\$ 1,199,950	\$ -	\$ 1,199,950	\$ 204,546	\$ 1,404,496

Allocation Basis: FY 19-20 Total Salaries and Benefits per Fund/Department

Source of Allocation: Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	8,018	20,445
0001-141- City Clerk	5,345	10,241
0001-151- City Attorney	13,363	26,507
0001-171- Finance Administration	6,682	10,682
0001-172- Accounting	9,354	17,422
0001-173- Budget/Operating	5,345	10,037
0001-174- Payroll	2,673	5,017
0001-175- Treasury/Cash Management	6,682	9,641
0001-176- Accounts Payable	2,673	4,511
0001-177- Rev Collection	6,682	11,671
0001-178- Purchasing	2,673	5,329
0001-181- Human Resources	16,036	29,382
0001-232- Facility Maintenance and Administration	-	36,736
0001-235- Equipment Services/Fleet Services	22,143	39,665
0001-261- Information Technology Administration	6,326	12,066
0001-262- Telecommunications	7,908	15,124
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,582	2,537
0001-907, 908- Non-Departmental	-	60,973
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	6,326	10,669
0001-105- COUNCIL/CITY COUNCIL DIV	20,561	24,496
0001-121- POLICE COMMISSION DIV	3,163	3,562
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,163	4,789
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	7,908	7,908
0001-191- GF-POLICE ADMIN DIV	362,824	814,207
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2,214	3,945
0001-194- GF-POLICE-COPS GRANT	4,745	16,722
0001-196- GF-POLICE/REGULATORY	4,745	11,234
0001-199- GF-PARKING ENFORCEMENT DIV	4,745	8,866
0001-201- GF-FIRE/ADMIN DIV	7,908	17,152
0001-202- GF-FIRE/SUPRESSN DIV	140,764	365,176
0001-203- GF-FIRE PREVENTION DIV	11,071	26,536
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	1,582	4,365
0001-206- GF-FIRE/OF. OF EMS DIV	1,582	2,815
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	15,816	25,193
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	11,071	14,573
0001-233- GF-PRKS&LNSDKP/PRKS (S-DIV)	61,683	89,571
0001-234- IT GIS	36,377	36,710
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	21,194	33,891
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	4,745	14,579
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	58,625	87,811
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	19,296	24,975
0001-244- GF-LIB&CL SVC/P-ART DIV	1,582	2,180
0001-251- GF-RECREATION ADM DIV	24,041	39,539
0001-253- CM&NB/BOOKER T CTR (S-DIV)	58,836	68,953
0001-255- GF-CM TRANSPORTATN OPERATIONS	4,745	6,564
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10,439	16,187
0001-256- RECREATION SVCS/AQUATICS	35,428	38,204
0001-257- RECREATION SVCS/CONVENTION CTR	7,592	9,763
0001-259- RECREATION SVCS/PLUNGE	-	2,671
0001-260- RECREATION SVCS/CITIES OF SRVC	2,847	4,792
0001-291- GF-ADMINISTRATIVE SERVICES	1,582	7,546
0001-292- GF-STREET SWEEPING	7,908	32,814
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,582	1,582
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	6,326	9,572
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	18,979	25,560
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	14,235	19,795
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	26,888	42,920
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	39,540	69,422
1051- CR-ENGINEERING	1,582	6,694
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	12,337	16,985
1200- COR HOUSING ADMINISTRATION	4,745	6,719
1201- CDBG	-	110
1203- NEIGHBORHOOD STABILIZATION	-	163
1205- EMPLOYMENT & TRAINING	25,306	45,023
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	2,364
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	4,745	7,137
1304- EMERGENCY OPE & DISASTR RECVRY	-	962
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	4,745	9,680
4003- WASTEWATER	15,816	29,488
4005- MARINA	-	-
4006- STORM WATER	-	1,345
4008- KCRT - CABLE TELEVIS	7,908	12,766
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	1,582	1,582
4404- RHA-NEVIN PLAZA	8,968	12,812
4405- RHA-NYSTROM VILLAGE	1,582	3,118
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	(21)
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	9,490	25,956
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	11,071	39,925
5006- RMS RECORDS SERVICES	-	2,045
5008- COMPENSATED ABSENCES	-	20,314
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	1,026
6048- OPEB PLAN TRUST	-	68,567
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	3,757
6051- POLICE & FIRE PENSION	-	15,858
6052- GARFIELD PENSION FUND	-	434
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	992
6103- SA - CAPITAL PROJECT FUNDS	-	917
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-181- Human Resources			System-wide Support A	Total
6308-	SA-DS 2007/10A TARB	-	-	-
6309-	SA-DS 2007/10B TARB - HOUSING	-	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-	-
6403-	SA-DS LOANS PAYABLE	-	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-	-
AO-	ALL OTHER	96,479	96,479	
Total		\$ 1,404,496	\$ 2,808,993	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
Personnel					
01232131 - Facilities Maintenance Admin.					
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 112,387	D	\$ 112,387		
400003 - SALARIES & WAGES/Local 1021	143,780	D	143,780		
400031 - OVERTIME/General	4,894	D	4,894		
400042 - OTHER PAY/Stand By	6,862	D	6,862		
400049 - OTHER PAY/Auto Allowance	3,000	D	3,000		
400066 - OTHER PAY/Assign Diff-non-PERS	16,859	D	16,859		
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,288	D	2,288		
400105 - P-ROLL BEN/Health Insurance Be	67,872	D	67,872		
400106 - P-ROLL BEN/Dental Insurance	4,844	D	4,844		
400109 - P-ROLL BEN/Employee Assistance	135	D	135		
400111 - P-ROLL BEN/Vision	596	D	596		
400112 - P-ROLL BEN/Life Insurance	674	D	674		
400114 - P-ROLL BEN/Long Term Disabilit	2,210	D	2,210		
400116 - P-ROLL BEN/Unemployment Ins	1,217	D	1,217		
400117 - P-ROLL BEN/Personal/Prof Dev	2,220	D	2,220		
400121 - P-ROLL BEN/Worker Comp-Clerica	13,086	D	13,086		
400122 - P-ROLL BEN/Worker Comp-Prof	7,530	D	7,530		
400127 - P-ROLL BEN/OPEB	10,425	D	10,425		
400149 - P-ROLL BEN/PERS-Misc	33,187	D	33,187		
400151 - P-ROLL BEN/PERS-Misc (UAL)	63,318	D	63,318		
01232231 - STNRY Engineers					
400002 - SALARIES & WAGES/Mgmt-Local 21	95,417	D		95,417	
400003 - SALARIES & WAGES/Local 1021	245,886	D		245,886	
400031 - OVERTIME/General	5,470	D		5,470	
400042 - OTHER PAY/Stand By	13,772	D		13,772	
400043 - OTHER PAY/Acting Pay - General	495	D		495	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,322	D		5,322	
400105 - P-ROLL BEN/Health Insurance Be	84,199	D		84,199	
400106 - P-ROLL BEN/Dental Insurance	6,285	D		6,285	
400109 - P-ROLL BEN/Employee Assistance	175	D		175	
400110 - P-ROLL BEN/Professional Dev-Mg	750	D		750	
400111 - P-ROLL BEN/Vision	774	D		774	
400112 - P-ROLL BEN/Life Insurance	698	D		698	
400114 - P-ROLL BEN/Long Term Disabilit	2,599	D		2,599	
400116 - P-ROLL BEN/Unemployment Ins	1,579	D		1,579	
400117 - P-ROLL BEN/Personal/Prof Dev	4,500	D		4,500	
400122 - P-ROLL BEN/Worker Comp-Prof	6,393	D		6,393	
400123 - P-ROLL BEN/Workr Comp-Ser/Main	26,612	D		26,612	
400127 - P-ROLL BEN/OPEB	13,547	D		13,547	
400149 - P-ROLL BEN/PERS-Misc	43,245	D		43,245	
400151 - P-ROLL BEN/PERS-Misc (UAL)	84,351	D		84,351	
01232331 - Building Services					
400003 - SALARIES & WAGES/Local 1021	312,019	D		312,019	
400048 - OTHER PAY/Bilingual Pay	1,540	D		1,540	
400066 - OTHER PAY/Assign Diff-non-PERS	5,390	D		5,390	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,665	D		4,665	
400105 - P-ROLL BEN/Health Insurance Be	78,702	D		78,702	
400106 - P-ROLL BEN/Dental Insurance	6,285	D		6,285	
400109 - P-ROLL BEN/Employee Assistance	175	D		175	
400111 - P-ROLL BEN/Vision	774	D		774	

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400112 - P-ROLL BEN/Life Insurance	418	D		418	
400114 - P-ROLL BEN/Long Term Disabilit	1,936	D		1,936	
400116 - P-ROLL BEN/Unemployment Ins	1,579	D		1,579	
400117 - P-ROLL BEN/Personal/Prof Dev	2,761	D		2,761	
400123 - P-ROLL BEN/Workr Comp-Maint	34,899	D		34,899	
400127 - P-ROLL BEN/OPEB	12,634	D		12,634	
400149 - P-ROLL BEN/PERS-Misc	40,645	D		40,645	
400151 - P-ROLL BEN/PERS-Misc (UAL)	84,424	D		84,424	
01232431 - Utilities					
400002 - SALARIES & WAGES/Mgmt-Local 21	85,496	D		85,496	
400003 - SALARIES & WAGES/Local 1021	644,122	D		644,122	
400006 - SALARIES & WAGES/PT- Temp	106,691	D		106,691	
400031 - OVERTIME/General	78,301	D		78,301	
400041 - OTHER PAY/Shift Differential	-	D		-	
400042 - OTHER PAY/Stand By	7,552	D		7,552	
400066 - OTHER PAY/Assign Diff-non-PERS	90	D		90	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(8,991)	D		(8,991)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	13,500	D		13,500	
400105 - P-ROLL BEN/Health Insurance Be	162,433	D		162,433	
400106 - P-ROLL BEN/Dental Insurance	17,252	D		17,252	
400109 - P-ROLL BEN/Employee Assistance	480	D		480	
400111 - P-ROLL BEN/Vision	2,123	D		2,123	
400112 - P-ROLL BEN/Life Insurance	1,389	D		1,389	
400114 - P-ROLL BEN/Long Term Disabilit	6,318	D		6,318	
400116 - P-ROLL BEN/Unemployment Ins	5,454	D		5,454	
400117 - P-ROLL BEN/Personal/Prof Dev	5,106	D		5,106	
400118 - P-ROLL BEN/WC-Injury Appointmt	3,400	D		3,400	
400122 - P-ROLL BEN/Worker Comp-Prof	5,728	D		5,728	
400123 - P-ROLL BEN/Workr Comp-Maint	84,167	D		84,167	
400127 - P-ROLL BEN/OPEB	30,192	D		30,192	
400130 - P-ROLL BEN/PARS Benefits	912	D		912	
400149 - P-ROLL BEN/PERS-Misc	99,337	D		99,337	
400151 - P-ROLL BEN/PERS-Misc (UAL)	249,394	D		249,394	
01232531 - Electric					
400003 - SALARIES & WAGES/Local 1021	17,052	D			17,052
400103 - P-ROLL BEN/Medicare Tax-ER Shr	247	D			247
400105 - P-ROLL BEN/Health Insurance Be	3,733	D			3,733
400106 - P-ROLL BEN/Dental Insurance	320	D			320
400109 - P-ROLL BEN/Employee Assistance	9	D			9
400111 - P-ROLL BEN/Vision	39	D			39
400112 - P-ROLL BEN/Life Insurance	21	D			21
400114 - P-ROLL BEN/Long Term Disabilit	103	D			103
400116 - P-ROLL BEN/Unemployment Ins	81	D			81
400123 - P-ROLL BEN/Workr Comp-Maint	1,947	D			1,947
400127 - P-ROLL BEN/OPEB	705	D			705
400149 - P-ROLL BEN/PERS-Misc	2,128	D			2,128
400151 - P-ROLL BEN/PERS-Misc (UAL)	4,247	D			4,247
01292531 - Electric ECIP					
400002 - SALARIES & WAGES/Mgmt-Local 21	98,968	D			98,968
400003 - SALARIES & WAGES/Local 1021	307,589	D			307,589
400031 - OVERTIME/General	35,522	D			35,522
400042 - OTHER PAY/Stand By	19,829	D			19,829

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400043 - OTHER PAY/Acting Pay - General	2,330	D			2,330
400103 - P-ROLL BEN/Medicare Tax-ER Shr	6,781	D			6,781
400105 - P-ROLL BEN/Health Insurance Be	94,497	D			94,497
400106 - P-ROLL BEN/Dental Insurance	7,562	D			7,562
400109 - P-ROLL BEN/Employee Assistance	210	D			210
400111 - P-ROLL BEN/Vision	931	D			931
400112 - P-ROLL BEN/Life Insurance	800	D			800
400114 - P-ROLL BEN/Long Term Disabilit	3,006	D			3,006
400116 - P-ROLL BEN/Unemployment Ins	1,900	D			1,900
400117 - P-ROLL BEN/Personal/Prof Dev	2,250	D			2,250
400122 - P-ROLL BEN/Worker Comp-Prof	6,631	D			6,631
400123 - P-ROLL BEN/Workr Comp-Maint	34,510	D			34,510
400127 - P-ROLL BEN/OPEB	16,552	D			16,552
400149 - P-ROLL BEN/PERS-Misc	52,956	D			52,956
400151 - P-ROLL BEN/PERS-Misc (UAL)	101,634	D			101,634
Subtotal Personnel Cost	\$ 4,153,832		\$ 497,384	\$ 2,831,357	\$ 825,090
Operating Services & Supplies					
01232131 - Facilities Maintenance Admin.					
400201 - PROF SVCS/Professional Svcs	\$ 91,056	D	91,056		
400293 - ADM EXP/Fees & Permit Exp	5,191	D	5,191		
400304 - RENTAL EXP/Equipment Rental	4,338	D	4,338		
400341 - OFF SUPP/Office Supplies	959	D	959		
400381 - CLOTH & O SUPP/Cloth& Pers Sup	122	D	122		
400384 - CLOTH & O SUPP/Sfty Mat & Supp	439	D	439		
400401 - UTILITIES/Tel & Telegraph	7,967	D	7,967		
400403 - UTILITIES/Water	177,478	D	177,478		
400405 - UTILITIES/Gas & Fuel Heat Exp	467,714	D	467,714		
400503 - EQPT SERVS/DC-EQUIP & PARTS	1,850	D	1,850		
400504 - EQPT SERVS/Direct Chgs-Eq Svcs	11,838	D	11,838		
400574 - COST POOL/(ISF)-Gen Liability	246,447	D	246,447		
400592 - COST POOL/(CON)-Admin Charges	(823,135)	D	(823,135)		
01232231 - STNRY Engineers					
400242 - TRAVEL & TRNG/Mileage	2,073	D		2,073	
400243 - TRAVEL & TRNG/Conf, Mtng Trng	4,995	D		4,995	
400261 - DUES & PUB/Membership & Dues	28	D		28	
400304 - RENTAL EXP/Equipment Rental	1,352	D		1,352	
400341 - OFF SUPP/Office Supplies	406	D		406	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	3,878	D		3,878	
400382 - CLOTH & O SUPP/Sml Tool & Inst	67,930	D		67,930	
400385 - CLOTH & O SUPP/Bldg Mnt Sup	142,519	D		142,519	
400524 - SERVICES/Bldg R/M Services	9,449	D		9,449	
01232331 - Building Services					
400201 - PROF SVCS/Professional Svcs	6,500	D		6,500	
400261 - DUES & PUB/Membership & Dues	255	D		255	
400304 - RENTAL EXP/Equipment Rental	7,933	D		7,933	
400341 - OFF SUPP/Office Supplies	955	D		955	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	7,542	D		7,542	
400382 - CLOTH & O SUPP/Sml Tool & Inst	920	D		920	
400384 - CLOTH & O SUPP/Sfty Mat & Supp	10,709	D		10,709	
400385 - CLOTH & O SUPP/Bldg Mnt Sup	73,193	D		73,193	
400524 - SERVICES/Bldg R/M Services	90,110	D		90,110	
400538 - CONTRACT SVCS/Oth Cntrct Svcs	6,169	D		6,169	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
01232431 - Utilities					
400341 - OFF SUPP/Office Supplies	1,289	D		1,289	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	7,276	D		7,276	
400382 - CLOTH & O SUPP/Sml Tool & Inst	10,442	D		10,442	
400383 - CLOTH & O SUPP/Hsehold-Janitor	104,150	D		104,150	
01232531 - Electric					
400201 - PROF SVCS/Professional Svcs	18,350	D			18,350
400218 - PROF SVCS/Security Svcs	477	D			477
400242 - TRAVEL & TRNG/Mileage	270	D			270
400521 - SERVICES/R & M Vandalism	4,330	D			4,330
400601 - NONCAP ASST/Comp Hrdware<5K	233	D			233
01292531 - Electric ECIP					
400201 - PROF SVCS/Professional Svcs	21,846	D			21,846
400218 - PROF SVCS/Security Svcs	97,990	D			97,990
400242 - TRAVEL & TRNG/Mileage	5,310	D			5,310
400246 - TRAVEL & TRNG/Registration Fee	-	D			-
400261 - DUES & PUB/Membership & Dues	11,115	D			11,115
400304 - RENTAL EXP/Equipment Rental	7,625	D			7,625
400322 - MISC EXP/Misc Exp	230	D			230
400341 - OFF SUPP/Office Supplies	429	D			429
400381 - CLOTH & O SUPP/Cloth& Pers Sup	2,488	D			2,488
400382 - CLOTH & O SUPP/Sml Tool & Inst	91,560	D			91,560
400384 - CLOTH & O SUPP/Sfty, Mat&Supp	32,639	D			32,639
400401 - UTILITIES/Tel & Telegraph	6,104	D			6,104
400402 - UTILITIES/Electricity & Power	1,875,744	D			1,875,744
400501 - EQPT SERVS/Equipment R/M Serv	108,845	D			108,845
400504 - EQPT SERVS/Direct Chgs-Eq Svcs	4,204	D			4,204
400521 - SERVICES/R & M Vandalism	267,055	D			267,055
400571 - COST POOL/(ISF)-Veh Replacemnt	-	D			-
400671 - CAP LEASES/Lease Pymnt Prin	370,788	D			370,788
400672 - CAP LEASES/Lease Pymnt Int	77,115	D			77,115
400751 - DEBT SERV EXP/Principal Pymnt	203,368	D			203,368
400752 - DEBT SERV EXP/Interest Payment	55,695	D			55,695
400772 - DEBT SERV EXP/Fed Subsidy	(20,384)	D			(20,384)
Subtotal Operating Cost	\$ 3,998,168		\$ 192,265	\$ 562,479	\$ 3,243,424

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
Disallowed Expenses					
01232131 - Facilities Maintenance Admin.					
400592 - COST POOL/(CON)-Admin Charges	823,135	[1]	\$ 823,135	\$ -	\$ -
Subtotal Disallowed Costs	\$ 823,135		\$ 823,135	\$ -	\$ -
DEPARTMENTAL EXPENDITURES	\$ 8,975,135		\$ 1,512,784	\$ 3,393,836	\$ 4,068,515
Reallocation of General Admin					
G/A Reallocation	Distribution Percentage			45%	55%
Subtotal G/A Reallocation			\$ (1,512,784)	\$ 688,006	\$ 824,778
Reallocation of Incoming Costs					
First Allocation	\$ 413,821			\$ 4,270,046	\$ 5,118,910
Unallocated Costs	\$ -			\$ -	\$ -
Subtotal of First Allocation	\$ 413,821			\$ 4,270,046	\$ 5,118,910
Second Allocation	\$ 310,862			\$ 141,378	\$ 169,483
Unallocated Costs	\$ -			\$ -	\$ -
Subtotal of Second Allocation	\$ 310,862			\$ 141,378	\$ 169,483
TOTAL FUNCTIONAL COSTS	\$ 9,699,818			\$ 4,411,424	\$ 5,288,394

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-232- Facility Maintenance and Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 8,975,135		\$ 8,975,135
Incoming Costs			
BLDG- Building Use	\$ 116,579	\$ -	\$ 116,579
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	19,948	3,715	23,663
0001-141- City Clerk	7,454	1,651	9,105
0001-151- City Attorney	64,483	14,178	78,662
0001-171- Finance Administration	26,601	6,095	32,697
0001-172- Accounting	46,170	8,394	54,564
0001-173- Budget/Operating	21,218	4,361	25,580
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	19,410	5,994	25,404
0001-176- Accounts Payable	12,999	3,251	16,250
0001-177- Rev Collection	40,476	7,070	47,545
0001-178- Purchasing	7,400	1,432	8,832
0001-181- Human Resources	31,082	5,653	36,736
0001-232- Facility Maintenance and Administration		24,206	24,206
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		24,365	24,365
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		200,495	200,495
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 413,821	\$ 310,862	\$ 724,683
Total Costs to be Allocated	\$ 9,388,956	\$ 310,862	\$ 9,699,818

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Facility Maintenance Services	15.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	-	0.000%	-		-		-
0001-171- Finance Administration	-	0.000%	-		-		-
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	-	0.000%	-		-		-
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-		-
0001-232- Facility Maintenance and Administration	3,000	0.567%	24,206		24,206		24,206
0001-235- Equipment Services/Fleet Services	1,500	0.283%	12,103		12,103	403	12,506
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	69,249	13.085%	558,750		558,750	18,605	577,355
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPPRESSN DIV	48,502	9.165%	391,348		391,348	13,031	404,379
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	4,500	0.850%	36,309		36,309	1,209	37,518

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	9,048	1.710%	73,006		73,006	2,431	75,437
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37,470	7.080%	302,334		302,334	10,067	312,401
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	21,000	3.968%	169,443		169,443	5,642	175,085
0001-251- GF-RECREATION ADM DIV	32,228	6.090%	260,038		260,038	8,659	268,697
0001-253- CM&NB/BOOKER T CTR (S-DIV)	42,245	7.983%	340,862		340,862	11,350	352,212
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	15,868	2.998%	128,034		128,034	4,263	132,297
0001-256- RECREATION SVCS/AQUATICS	7,500	1.417%	60,515		60,515	2,015	62,530
0001-257- RECREATION SVCS/CONVENTION CTR	40,000	7.558%	322,748		322,748	10,747	333,495
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	8,000	1.512%	64,550		64,550	2,149	66,699
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	76,980	14.546%	621,129		621,129	20,682	641,811
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-		-	-	-
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	31,585	5.968%	254,850		254,850	8,486	263,336
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	12,500	2.362%	100,859	-	100,859	3,358	104,217
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	68,036	12.856%	548,962	-	548,962	18,279	567,242
Total	529,211	100.000%	\$ 4,270,046	\$ -	\$ 4,270,046	\$ 141,378	\$ 4,411,424

Allocation Basis: FY 19-20 Total Building Square Footage

Source of Allocation: Building Maintenance Square Footage FY2017-18 6-4-18.xlsx

City Infrastructure Maintenance	15.2
Total	\$ - 0.000% \$ - \$ - \$ - \$ - \$ -

Allocation Basis: Not Allocated

Source of Allocation: N/A

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	-	-	-
0001-141- City Clerk	-	-	-
0001-151- City Attorney	-	-	-
0001-171- Finance Administration	-	-	-
0001-172- Accounting	-	-	-
0001-173- Budget/Operating	-	-	-
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	-	-	-
0001-176- Accounts Payable	-	-	-
0001-177- Rev Collection	-	-	-
0001-178- Purchasing	-	-	-
0001-181- Human Resources	-	-	-
0001-232- Facility Maintenance and Administration	24,206	-	24,206
0001-235- Equipment Services/Fleet Services	12,506	-	12,506
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-	-
0001-907, 908- Non-Departmental	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	-	-
0001-121- POLICE COMMISSION DIV	-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	577,355	-	577,355
0001-192- GF-POLICE-PATROL/CIB	-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-	-
0001-194- GF-POLICE-COPS GRANT	-	-	-
0001-196- GF-POLICE/REGULATORY	-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	404,379	-	404,379
0001-203- GF-FIRE PREVENTION DIV	-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	-
0001-231- GF-PW ADMIN-DIV	37,518	-	37,518
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	75,437	-	75,437
0001-234- IT GIS	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	312,401	-	312,401
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	175,085	-	175,085
0001-251- GF-RECREATION ADM DIV	268,697	-	268,697
0001-253- CM&NB/BOOKER T CTR (S-DIV)	352,212	-	352,212
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	132,297	-	132,297
0001-256- RECREATION SVCS/AQUATICS	62,530	-	62,530
0001-257- RECREATION SVCS/CONVENTION CTR	333,495	-	333,495
0001-259- RECREATION SVCS/PLUNGE	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-	-
0001-292- GF-STREET SWEEPING	66,699	-	66,699
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	-	-	-
1003- TRANSPORTATION OPERATIONS	641,811	-	641,811
1004- ASSET SEIZURE FUND	-	-	-
1005- LIBRARY FUND	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	-
1007- EMERGENCY MED SERV	-	-	-
1010- N.RICHMOND WASTE	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-	-
1014- EDA GRANT FUND	-	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	-
1018- RENT CONTROL	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-	-
1050- CR-PLANNING & BUILDING	-	-	-
1051- CR-ENGINEERING	-	-	-
1053- CODE ENFORCEMENT-CR	-	-	-
1054- ENGINEERING GRANTS	-	-	-
1055- ENCROACHMENTS SVCS	-	-	-
1200- COR HOUSING ADMINISTRATION	-	-	-
1201- CDBG	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-	-
1205- EMPLOYMENT & TRAINING	263,336	-	263,336
1207- NEIGHBORHOOD STAB(CITY)	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	-
1303- KIDS FIRST INITIATIVE	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	-
2001- GENERAL CAPITAL FUND	-	-	-
2002- MEASURE J	-	-	-
2110- IMPACT FEE - PARK	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	-
2113- IMPACT FEE - FIRE	-	-	-
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	-
2117- IMPACT FEE - LIBRARY	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-	-
2120- IMPACT FEE - WASTEWATER	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	-	-	-
4003- WASTEWATER	-	-	-
4005- MARINA	-	-	-
4006- STORM WATER	-	-	-
4008- KCRT - CABLE TELEVIS	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	-
4201- RHA-CAPITAL FUND	-	-	-
4401- RHA-HACIENDA	-	-	-
4404- RHA-NEVIN PLAZA	-	-	-
4405- RHA-NYSTROM VILLAGE	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	-	-	-
5003- EQUIPMENT SERVICES	104,217	-	104,217
5005- CAD DISPATCH SYSTEM	-	-	-
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	-
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	-
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	-	-	-
6051- POLICE & FIRE PENSION	-	-	-
6052- GARFIELD PENSION FUND	-	-	-
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-	-
6300- SA-DS HARBOR 98 TARB	-	-	-
6304- SA-DS 2003B TARB	-	-	-
6305- SA-DS 2004A TARB 2/3	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration		Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
6308-	SA-DS 2007/10A TARB	-	-	-
6309-	SA-DS 2007/10B TARB - HOUSING	-	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-	-
6403-	SA-DS LOANS PAYABLE	-	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-	-
AO-	ALL OTHER	567,242	-	567,242
Total		\$ 4,411,424	\$ -	\$ 4,411,424

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-235- Equipment Services/Fleet Services

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Fleet Services
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 211,356	S	\$ 211,356
400003 - SALARIES & WAGES/Local 1021	866,979	S	866,979
400031 - OVERTIME/General	2,130	S	2,130
400041 - OTHER PAY/Shift Differential	-	S	-
400048 - OTHER PAY/Bilingual Pay	2,442	S	2,442
400049 - OTHER PAY/Auto Allowance	3,000	S	3,000
400066 - OTHER PAY/Assign Diff-non-PERS	2,055	S	2,055
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(12,433)	S	(12,433)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	15,939	S	15,939
400105 - P-ROLL BEN/Health Insurance Be	253,958	S	253,958
400106 - P-ROLL BEN/Dental Insurance	21,342	S	21,342
400109 - P-ROLL BEN/Employee Assistance	593	S	593
400110 - P-ROLL BEN/Professional Dev-Mg	1,382	S	1,382
400111 - P-ROLL BEN/Vision	2,627	S	2,627
400112 - P-ROLL BEN/Life Insurance	2,067	S	2,067
400114 - P-ROLL BEN/Long Term Disabilit	8,054	S	8,054
400116 - P-ROLL BEN/Unemployment Ins	5,363	S	5,363
400117 - P-ROLL BEN/Personal/Prof Dev	9,281	S	9,281
400121 - P-ROLL BEN/Worker Comp-Clerica	6,504	S	6,504
400122 - P-ROLL BEN/Worker Comp-Prof	14,161	S	14,161
400123 - P-ROLL BEN/Workr Comp-Maint	90,057	S	90,057
400127 - P-ROLL BEN/OPEB	44,160	S	44,160
400149 - P-ROLL BEN/PERS-Misc	140,126	S	140,126
400151 - P-ROLL BEN/PERS-Misc (UAL)	290,206	S	290,206
Subtotal Personnel Cost	\$ 1,981,351		\$ 1,981,351
Operating Services & Supplies			
400209 - PROF SVCS/Computer Sftwr Maint	\$ 45,660	S	\$ 45,660
400242 - TRAVEL & TRNG/Mileage	18	S	18
400243 - TRAVEL & TRNG/Conf, Mtng Trng	-	S	-
400261 - DUES & PUB/Membership & Dues	2,296	S	2,296
400304 - RENTAL EXP/Equipment Rental	4,470	S	4,470
400322 - MISC EXP/Misc Exp	306	S	306
400341 - OFF SUPP/Office Supplies	5,689	S	5,689
400362 - RD, VEH SUPL, SERV/Veh Op Sup	322,978	S	322,978
400365 - RD, VEH SUPL, SERV/Fuel	752,307	S	752,307
400366 - RD, VEH SUPL, SERV/Oil & Lube	21,306	S	21,306
400368 - RD,VEH SUPL, SERV/ES Inventory	(34)	S	(34)
400381 - CLOTH & O SUPP/Cloth& Pers Sup	12,975	S	12,975
400382 - CLOTH & O SUPP/Sml Tool & Inst	24,333	S	24,333
400401 - UTILITIES/Tel & Telegraph	1,439	S	1,439
400501 - EQPT SERVS/Equipment R/M Serv	180,254	S	180,254
400503 - EQPT SERVS/DC-EQUIP & PARTS	215,110	S	215,110
400535 - CONTRACL SVCS/Environ Studies	7,407	S	7,407
400574 - COST POOL/(ISF)-Gen Liability	143,761	S	143,761
400592 - COST POOL/(CON)-Admin Charges	(173,872)	S	(173,872)
Subtotal Operating Cost	\$ 1,566,404		\$ 1,566,404
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 173,872	[1]	\$ 173,872
Subtotal Disallowed Costs	\$ 173,872		\$ 173,872
DEPARTMENTAL EXPENDITURES	\$ 3,721,627		\$ 3,721,627

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-235- Equipment Services/Fleet Services

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Fleet Services
Reallocation of Incoming Costs			
First Allocation	\$ 186,927		\$ 3,908,554
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 186,927		\$ 3,908,554
Second Allocation	\$ 439,171		\$ 439,171
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 439,171		\$ 439,171
TOTAL FUNCTIONAL COSTS	\$ 4,347,726		\$ 4,347,726

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-235- Equipment Services/Fleet Services	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 3,721,627		\$ 3,721,627
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	18,580	3,460	22,040
0001-141- City Clerk	7,125	1,580	8,704
0001-151- City Attorney	18,174	3,778	21,951
0001-171- Finance Administration	11,137	2,552	13,689
0001-172- Accounting	19,404	3,527	22,931
0001-173- Budget/Operating	8,884	1,826	10,710
0001-174- Payroll	5,019	1,118	6,136
0001-175- Treasury/Cash Management	8,223	2,539	10,762
0001-176- Accounts Payable	18,310	4,579	22,889
0001-177- Rev Collection	17,148	2,995	20,143
0001-178- Purchasing	9,287	1,797	11,085
0001-181- Human Resources	33,535	6,131	39,665
0001-232- Facility Maintenance and Administration	12,103	403	12,506
0001-235- Equipment Services/Fleet Services		60,939	60,939
0001-261- Information Technology Administration		10,082	10,082
0001-262- Telecommunications		36,441	36,441
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		295,424	295,424
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 186,927	\$ 439,171	\$ 626,099
Total Costs to be Allocated	\$ 3,908,554	\$ 439,171	\$ 4,347,726

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Fleet Services	16.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	26,117		26,117		26,117
0001-141- City Clerk	4	0.445%	17,411		17,411		17,411
0001-151- City Attorney	10	1.114%	43,528		43,528		43,528
0001-171- Finance Administration	5	0.557%	21,764		21,764		21,764
0001-172- Accounting	7	0.780%	30,470		30,470		30,470
0001-173- Budget/Operating	4	0.445%	17,411		17,411		17,411
0001-174- Payroll	2	0.223%	8,706		8,706		8,706
0001-175- Treasury/Cash Management	5	0.557%	21,764		21,764		21,764
0001-176- Accounts Payable	2	0.223%	8,706		8,706		8,706
0001-177- Rev Collection	5	0.557%	21,764		21,764		21,764
0001-178- Purchasing	2	0.223%	8,706		8,706		8,706
0001-181- Human Resources	12	1.336%	52,234		52,234		52,234
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	1.559%	60,939		60,939		60,939
0001-261- Information Technology Administration	4	0.445%	17,411		17,411	2,142	19,554
0001-262- Telecommunications	5	0.557%	21,764		21,764	2,678	24,442
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	4,353		4,353	536	4,888
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	17,411		17,411	2,142	19,554
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	56,587		56,587	6,963	63,550
0001-121- POLICE COMMISSION DIV	2	0.223%	8,706		8,706	1,071	9,777
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	8,706		8,706	1,071	9,777
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	21,764		21,764	2,678	24,442
0001-191- GF-POLICE ADMIN DIV	229	25.547%	998,536		998,536	122,870	1,121,407
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	6,094		6,094	750	6,844
0001-194- GF-POLICE-COPS GRANT	3	0.334%	13,058		13,058	1,607	14,665
0001-196- GF-POLICE/REGULATORY	3	0.334%	13,058		13,058	1,607	14,665
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	13,058		13,058	1,607	14,665
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	21,764		21,764	2,678	24,442
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	387,401		387,401	47,670	435,071
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	30,470		30,470	3,749	34,219
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	4,353		4,353	536	4,888
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	4,353		4,353	536	4,888
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	43,528		43,528	5,356	48,884
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	30,470		30,470	3,749	34,219
0001-233- GF-PRKS&LNSKIP/PRKS (S-DIV)	39	4.343%	169,760		169,760	20,889	190,649
0001-234- IT GIS	23	2.561%	100,115		100,115	12,319	112,434
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	58,328		58,328	7,177	65,505
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	13,058		13,058	1,607	14,665
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	161,344		161,344	19,853	181,198
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	53,104		53,104	6,535	59,639
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	4,353		4,353	536	4,888
0001-251- GF-RECREATION ADM DIV	15	1.693%	66,163		66,163	8,141	74,304
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	161,925		161,925	19,925	181,850
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	13,058		13,058	1,607	14,665
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	28,729		28,729	3,535	32,264
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	97,503		97,503	11,998	109,501
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	20,894		20,894	2,571	23,464
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	7,835		7,835	964	8,799
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	4,353		4,353	536	4,888
0001-292- GF-STREET SWEEPING	5	0.557%	21,764		21,764	2,678	24,442
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	4,353		4,353	536	4,888
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	17,411		17,411	2,142	19,554
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	52,234		52,234	6,427	58,661

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	39,175	-	39,175	4,821	43,996
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	73,998	-	73,998	9,105	83,103
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	108,820	-	108,820	13,390	122,211
1051- CR-ENGINEERING	1	0.111%	4,353	-	4,353	536	4,888
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	33,952	-	33,952	4,178	38,130
1200- COR HOUSING ADMINISTRATION	3	0.334%	13,058	-	13,058	1,607	14,665
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	69,645	-	69,645	8,570	78,215
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	13,058	-	13,058	1,607	14,665
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	13,058	-	13,058	1,607	14,665
4003- WASTEWATER	10	1.114%	43,528	-	43,528	5,356	48,884
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	21,764	-	21,764	2,678	24,442
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	4,353	-	4,353	536	4,888
4404- RHA-NEVIN PLAZA	6	0.631%	24,680	-	24,680	3,037	27,717

ITEM G-1

ATTACHMENT 2

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	1	0.111%	4,353		4,353	536	4,888
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	6	0.668%	26,117		26,117	3,214	29,331
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	30,470		30,470	3,749	34,219
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	61	6.793%	265,522		265,522	32,673	298,194
Total	898	100.000%	\$ 3,908,554	\$ -	\$ 3,908,554	\$ 439,171	\$ 4,347,726

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services		Citywide Fleet Services	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$	-	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		26,117	26,117
0001-141- City Clerk		17,411	17,411
0001-151- City Attorney		43,528	43,528
0001-171- Finance Administration		21,764	21,764
0001-172- Accounting		30,470	30,470
0001-173- Budget/Operating		17,411	17,411
0001-174- Payroll		8,706	8,706
0001-175- Treasury/Cash Management		21,764	21,764
0001-176- Accounts Payable		8,706	8,706
0001-177- Rev Collection		21,764	21,764
0001-178- Purchasing		8,706	8,706
0001-181- Human Resources		52,234	52,234
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		60,939	60,939
0001-261- Information Technology Administration		19,554	19,554
0001-262- Telecommunications		24,442	24,442
0001-263- IT/Mailroom and Duplication, GIS, ERP and D		4,888	4,888
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR		19,554	19,554
0001-105- COUNCIL/CITY COUNCIL DIV		63,550	63,550
0001-121- POLICE COMMISSION DIV		9,777	9,777
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL		9,777	9,777
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)		24,442	24,442
0001-191- GF-POLICE ADMIN DIV		1,121,407	1,121,407
0001-192- GF-POLICE-PATROL/CIB		-	-
0001-193- GF-POLICE/CRIME PREVENTION		6,844	6,844
0001-194- GF-POLICE-COPS GRANT		14,665	14,665
0001-196- GF-POLICE/REGULATORY		14,665	14,665
0001-199- GF-PARKING ENFORCEMENT DIV		14,665	14,665
0001-201- GF-FIRE/ADMIN DIV		24,442	24,442
0001-202- GF-FIRE/SUPRESSN DIV		435,071	435,071
0001-203- GF-FIRE PREVENTION DIV		34,219	34,219
0001-204- GF-FIRE/ SUPPORT DIV		-	-
0001-205- GF-FIRE/TRAINING DIV		4,888	4,888
0001-206- GF-FIRE/OF. OF EMS DIV		4,888	4,888
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV		48,884	48,884
0001-212- OFF OF N-HOOD SFTY/GRANT ADM		-	-
0001-231- GF-PW ADMIN-DIV		34,219	34,219
0001-233- GF-PRKS&LNSKIP/PRKS (S-DIV)		190,649	190,649
0001-234- IT GIS		112,434	112,434
0001-237- GF-I&M/ABATEMENT SVCS (DIV)		65,505	65,505
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)		14,665	14,665
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)		-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services		Citywide Fleet Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV		181,198	181,198
0001-242- GF-LS/REF SVCS(S-DIV)		-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV		59,639	59,639
0001-244- GF-LIB&CL SVC/P-ART DIV		4,888	4,888
0001-251- GF-RECREATION ADM DIV		74,304	74,304
0001-253- CM&NB/BOOKER T CTR (S-DIV)		181,850	181,850
0001-255- GF-CM TRANSPORTATN OPERATIONS		14,665	14,665
0001-254- GF-REC/SPCL EVENTS (S-DIV)		32,264	32,264
0001-256- RECREATION SVCS/AQUATICS		109,501	109,501
0001-257- RECREATION SVCS/CONVENTION CTR		23,464	23,464
0001-259- RECREATION SVCS/PLUNGE		-	-
0001-260- RECREATION SVCS/CITIES OF SRVC		8,799	8,799
0001-291- GF-ADMINISTRATIVE SERVICES		4,888	4,888
0001-292- GF-STREET SWEEPING		24,442	24,442
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL		4,888	4,888
0001-910- GF-NON-DEPT/CITY FESTIVAL		-	-
1001- SECURED PENSION OVERRIDE		-	-
1002- STATE GAS TAX		-	-
1003- TRANSPORTATION OPERATIONS		19,554	19,554
1004- ASSET SEIZURE FUND		-	-
1005- LIBRARY FUND		-	-
1006- OUTSIDE FUNDED SVCS - GRANTS		-	-
1007- EMERGENCY MED SERV		-	-
1010- N.RICHMOND WASTE		-	-
1012- HILLTOP LANDSCAPE MAINT DIST		58,661	58,661
1013- FIRE DEPT HAZMAT GRANT		-	-
1014- EDA GRANT FUND		-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD		43,996	43,996
1017- CHEVRON MODERNIZATN PROJ & CIA		-	-
1018- RENT CONTROL		83,103	83,103
1019- SBI RMRA CAP IMPROVEMENT		-	-
1050- CR-PLANNING & BUILDING		122,211	122,211
1051- CR-ENGINEERING		4,888	4,888
1053- CODE ENFORCEMENT-CR		-	-
1054- ENGINEERING GRANTS		-	-
1055- ENCROACHMENTS SVCS		38,130	38,130
1200- COR HOUSING ADMINISTRATION		14,665	14,665
1201- CDBG		-	-
1203- NEIGHBORHOOD STABILIZATION		-	-
1205- EMPLOYMENT & TRAINING		78,215	78,215
1207- NEIGHBORHOOD STAB(CITY)		-	-
1208- SUCCESSOR HOUSING AGENCY		-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER		-	-
1303- KIDS FIRST INITIATIVE		14,665	14,665
1304- EMERGENCY OPE & DISASTR RECVRY		-	-
2001- GENERAL CAPITAL FUND		-	-
2002- MEASURE J		-	-
2110- IMPACT FEE - PARK		-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG		-	-
2113- IMPACT FEE - FIRE		-	-
2114- IMPACT FEE - POLICE		-	-
2115- IMPACT FEE - COMM/AQUATC		-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services		Citywide Fleet Services	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	-
2117- IMPACT FEE - LIBRARY	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-	-
2120- IMPACT FEE - WASTEWATER	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	14,665	14,665	
4003- WASTEWATER	48,884	48,884	
4005- MARINA	-	-	-
4006- STORM WATER	-	-	-
4008- KCRT - CABLE TELEVIS	24,442	24,442	
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	-
4201- RHA-CAPITAL FUND	-	-	-
4401- RHA-HACIENDA	4,888	4,888	
4404- RHA-NEVIN PLAZA	27,717	27,717	
4405- RHA-NYSTROM VILLAGE	4,888	4,888	
4406- RHA-RICHMOND VILLAGE ONE	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	29,331	29,331	
5003- EQUIPMENT SERVICES	-	-	-
5005- CAD DISPATCH SYSTEM	34,219	34,219	
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	-
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	-
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	-	-	-
6051- POLICE & FIRE PENSION	-	-	-
6052- GARFIELD PENSION FUND	-	-	-
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-	-
6300- SA-DS HARBOR 98 TARB	-	-	-
6304- SA-DS 2003B TARB	-	-	-
6305- SA-DS 2004A TARB 2/3	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services		Citywide Fleet Services	Total
6308-	SA-DS 2007/10A TARB	-	-
6309-	SA-DS 2007/10B TARB - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	298,194	298,194
Total		\$ 4,347,726	\$ 4,347,726

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-261- Information Technology Administration

		Distribution Percentage		100.00%
Expense Type	\$	Spread Method	IT Administration	
Personnel				
400001 - SALARIES & WAGES/Executive	\$ 86,184	S	\$ 86,184	
400002 - SALARIES & WAGES/Mgmt-Local 21	235,877	S	235,877	
400003 - SALARIES & WAGES/Local 1021	91,983	S	91,983	
400041 - OTHER PAY/Shift Differential	1,055	S	1,055	
400049 - OTHER PAY/Auto Allowance	2,100	S	2,100	
400054 - OTHER PAY/Vacation Lve Payout	-	S	-	
400055 - OTHER PAY/Sick Leave Payout	-	S	-	
400066 - OTHER PAY/Assign Diff-non-PERS	9,436	S	9,436	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(62,971)	S	(62,971)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	6,309	S	6,309	
400105 - P-ROLL BEN/Health Insurance Be	80,908	S	80,908	
400106 - P-ROLL BEN/Dental Insurance	6,165	S	6,165	
400109 - P-ROLL BEN/Employee Assistance	171	S	171	
400110 - P-ROLL BEN/Professional Dev-Mg	2,250	S	2,250	
400111 - P-ROLL BEN/Vision	759	S	759	
400112 - P-ROLL BEN/Life Insurance	1,630	S	1,630	
400114 - P-ROLL BEN/Long Term Disabilit	3,702	S	3,702	
400116 - P-ROLL BEN/Unemployment Ins	1,549	S	1,549	
400117 - P-ROLL BEN/Personal/Prof Dev	743	S	743	
400121 - P-ROLL BEN/Worker Comp-Clerica	7,617	S	7,617	
400122 - P-ROLL BEN/Worker Comp-Prof	21,088	S	21,088	
400127 - P-ROLL BEN/OPEB	16,294	S	16,294	
400149 - P-ROLL BEN/PERS-Misc	53,837	S	53,837	
400151 - P-ROLL BEN/PERS-Misc (UAL)	82,313	S	82,313	
Subtotal Personnel Cost	\$ 648,999		\$ 648,999	
Operating Services & Supplies				
400209 - PROF SVCS/Computer Sftwr Maint	\$ 393,745	S	\$ 393,745	
400231 - OFF EXP/Postage & Mailing	244	S	244	
400232 - OFF EXP/Printing & Binding	494	S	494	
400243 - TRAVEL & TRNG/Conf, Mtng Trng	2,602	S	2,602	
400298 - ADM EXP/Inventory Duplicating	4,581	S	4,581	
400304 - RENTAL EXP/Equipment Rental	2,740	S	2,740	
400341 - OFF SUPP/Office Supplies	739	S	739	
400574 - COST POOL/(ISF)-Gen Liability	89,657	S	89,657	
400592 - COST POOL/(CON)-Admin Charges	(273,380)	S	(273,380)	
400601 - NONCAP ASST/Comp Hrdware<5K	36,145	S	36,145	
Subtotal Operating Cost	\$ 257,567		\$ 257,567	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 273,380	[1]	273,380	
Subtotal Disallowed Costs	\$ 273,380		\$ 273,380	
DEPARTMENTAL EXPENDITURES	\$ 1,179,946		\$ 1,179,946	
Reallocation of Incoming Costs				
First Allocation	\$ 81,168		\$ 1,261,114	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 81,168		\$ 1,261,114	
Second Allocation	\$ 139,985		\$ 139,985	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 139,985		\$ 139,985	
TOTAL FUNCTIONAL COSTS	\$ 1,401,099		\$ 1,401,099	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-261- Information Technology Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,179,946		\$ 1,179,946
Incoming Costs			
BLDG- Building Use	\$ 345	\$ -	\$ 345
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,467	1,018	6,486
0001-141- City Clerk	2,095	464	2,559
0001-151- City Attorney	10,832	2,348	13,180
0001-171- Finance Administration	3,394	778	4,172
0001-172- Accounting	5,944	1,081	7,025
0001-173- Budget/Operating	2,707	556	3,264
0001-174- Payroll	1,434	319	1,753
0001-175- Treasury/Cash Management	2,547	787	3,334
0001-176- Accounts Payable	1,435	359	1,794
0001-177- Rev Collection	5,312	928	6,239
0001-178- Purchasing	12,043	2,331	14,374
0001-181- Human Resources	10,202	1,864	12,066
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	17,411	2,142	19,554
0001-261- Information Technology Administration		21,845	21,845
0001-262- Telecommunications		10,412	10,412
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		4,547	4,547
0001-907, 908- Non-Departmental		88,207	88,207
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 81,168	\$ 139,985	\$ 221,154
Total Costs to be Allocated	\$ 1,261,114	\$ 139,985	\$ 1,401,099

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
IT Administration	17.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	9	0.600%	7,562		7,562		7,562
0001-151- City Attorney	17	1.133%	14,283		14,283		14,283
0001-171- Finance Administration	5	0.333%	4,201		4,201		4,201
0001-172- Accounting	8	0.533%	6,721		6,721		6,721
0001-173- Budget/Operating	5	0.333%	4,201		4,201		4,201
0001-174- Payroll	5	0.333%	4,201		4,201		4,201
0001-175- Treasury/Cash Management	7	0.466%	5,881		5,881		5,881
0001-176- Accounts Payable	2	0.133%	1,680		1,680		1,680
0001-177- Rev Collection	6	0.400%	5,041		5,041		5,041
0001-178- Purchasing	3	0.200%	2,521		2,521		2,521
0001-181- Human Resources	17	1.133%	14,283		14,283		14,283
0001-232- Facility Maintenance and Administration	29	1.932%	24,365		24,365		24,365
0001-235- Equipment Services/Fleet Services	12	0.799%	10,082		10,082		10,082
0001-261- Information Technology Administration	26	1.732%	21,845		21,845		21,845
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	5	0.333%	4,201		4,201	518	4,719
0001-105- COUNCIL/CITY COUNCIL DIV	20	1.332%	16,804		16,804	2,074	18,878
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	410	27.315%	344,475		344,475	42,514	386,989
0001-192- GF-POLICE-PATROL/CIB	172	11.459%	144,511		144,511	17,835	162,347
0001-193- GF-POLICE/CRIME PREVENTION	10	0.666%	8,402		8,402	1,037	9,439
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	6	0.400%	5,041		5,041	622	5,663
0001-199- GF-PARKING ENFORCEMENT DIV	8	0.533%	6,721		6,721	830	7,551
0001-201- GF-FIRE/ADMIN DIV	21	1.399%	17,644		17,644	2,178	19,821
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	16	1.066%	13,443		13,443	1,659	15,102
0001-205- GF-FIRE/TRAINING DIV	3	0.200%	2,521		2,521	311	2,832
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	12	0.799%	10,082		10,082	1,244	11,327
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	34	2.265%	28,566		28,566	3,526	32,092
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	12	0.799%	10,082		10,082	1,244	11,327
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	16	1.066%	13,443		13,443	1,659	15,102
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	57	3.797%	47,890		47,890	5,910	53,801
0001-242- GF-LS/REF SVCS(S-DIV)	37	2.465%	31,087		31,087	3,837	34,923
0001-243- GF-LIB&CL SVCS/LEAP DIV	52	3.464%	43,689		43,689	5,392	49,082
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	115	7.662%	96,621		96,621	11,925	108,546

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	6	0.400%	5,041	-	5,041	622	5,663
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	7	0.466%	5,881	-	5,881	726	6,607
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	3	0.200%	2,521	-	2,521	311	2,832
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1	0.067%	840	-	840	104	944
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	21	1.399%	17,644	-	17,644	2,178	19,821
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	88	5.863%	73,936	-	73,936	9,125	83,061
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	13	0.866%	10,922	-	10,922	1,348	12,270
1200- COR HOUSING ADMINISTRATION	8	0.533%	6,721	-	6,721	830	7,551
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	60	3.997%	50,411	-	50,411	6,222	56,633
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	6	0.400%	5,041	-	5,041	622	5,663
4003- WASTEWATER	48	3.198%	40,329	-	40,329	4,977	45,306
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	71	4.730%	59,653	-	59,653	7,362	67,015
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	12	0.799%	10,082	-	10,082	1,244	11,327
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	1,501	100.000%	\$ 1,261,114	\$ -	\$ 1,261,114	\$ 139,985	\$ 1,401,099

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 Number of IT Units per Fund/Department						
Source of Allocation:	Copy of Cost Allocation Information Technology - 2021.xlsx						

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	7,562	7,562
0001-151- City Attorney	14,283	14,283
0001-171- Finance Administration	4,201	4,201
0001-172- Accounting	6,721	6,721
0001-173- Budget/Operating	4,201	4,201
0001-174- Payroll	4,201	4,201
0001-175- Treasury/Cash Management	5,881	5,881
0001-176- Accounts Payable	1,680	1,680
0001-177- Rev Collection	5,041	5,041
0001-178- Purchasing	2,521	2,521
0001-181- Human Resources	14,283	14,283
0001-232- Facility Maintenance and Administration	24,365	24,365
0001-235- Equipment Services/Fleet Services	10,082	10,082
0001-261- Information Technology Administration	21,845	21,845
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	4,719	4,719
0001-105- COUNCIL/CITY COUNCIL DIV	18,878	18,878
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	386,989	386,989
0001-192- GF-POLICE-PATROL/CIB	162,347	162,347
0001-193- GF-POLICE/CRIME PREVENTION	9,439	9,439
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	5,663	5,663
0001-199- GF-PARKING ENFORCEMENT DIV	7,551	7,551
0001-201- GF-FIRE/ADMIN DIV	19,821	19,821
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	15,102	15,102
0001-205- GF-FIRE/TRAINING DIV	2,832	2,832
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	11,327	11,327
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	32,092	32,092
0001-233- GF-PRKS&LNSKP/PRKS (S-DIV)	11,327	11,327
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	15,102	15,102
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	53,801	53,801
0001-242- GF-LS/REF SVCS(S-DIV)	34,923	34,923
0001-243- GF-LIB&CL SVCS/LEAP DIV	49,082	49,082
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	108,546	108,546
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	5,663	5,663
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	6,607	6,607
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	2,832	2,832
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	944	944
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	19,821	19,821
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	83,061	83,061
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	12,270	12,270
1200- COR HOUSING ADMINISTRATION	7,551	7,551
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	56,633	56,633
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	5,663	5,663
4003- WASTEWATER	45,306	45,306
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	67,015	67,015
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	11,327	11,327
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-261- Information Technology Administration			
	IT		
	Administration	Total	
6308- SA-DS 2007/10A TARB	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	-	-	-
Total	\$ 1,401,099	\$ 1,401,099	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-262- Telecommunications

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Telecomms Support
Personnel			
01262117 - GF-I.T./TELECOMMS (S-DIV)			
400003 - SALARIES & WAGES/Local 1021	\$ 83,732	S	\$ 83,732
400042 - OTHER PAY/Stand By	26,699	S	26,699
400066 - OTHER PAY/Assign Diff-non-PERS	5,812	S	5,812
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,686	S	1,686
400105 - P-ROLL BEN/Health Insurance Be	23,794	S	23,794
400106 - P-ROLL BEN/Dental Insurance	1,571	S	1,571
400109 - P-ROLL BEN/Employee Assistance	44	S	44
400111 - P-ROLL BEN/Vision	193	S	193
400112 - P-ROLL BEN/Life Insurance	104	S	104
400114 - P-ROLL BEN/Long Term Disabilit	484	S	484
400116 - P-ROLL BEN/Unemployment Ins	395	S	395
400123 - P-ROLL BEN/Workr Comp-Maint	9,162	S	9,162
400127 - P-ROLL BEN/OPEB	3,317	S	3,317
400149 - P-ROLL BEN/PERS-Misc	10,772	S	10,772
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,106	S	21,106
01262217 - GF-INFO TECH/(GIS) (S-DIV)			
400002 - SALARIES & WAGES/Mgmt-Local 21	125,419	S	125,419
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(6,560)	S	(6,560)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,843	S	1,843
400105 - P-ROLL BEN/Health Insurance Be	18,309	S	18,309
400106 - P-ROLL BEN/Dental Insurance	1,571	S	1,571
400109 - P-ROLL BEN/Employee Assistance	44	S	44
400110 - P-ROLL BEN/Professional Dev-Mg	372	S	372
400111 - P-ROLL BEN/Vision	193	S	193
400112 - P-ROLL BEN/Life Insurance	509	S	509
400114 - P-ROLL BEN/Long Term Disabilit	1,210	S	1,210
400116 - P-ROLL BEN/Unemployment Ins	395	S	395
400122 - P-ROLL BEN/Worker Comp-Prof	8,356	S	8,356
400127 - P-ROLL BEN/OPEB	5,115	S	5,115
400149 - P-ROLL BEN/PERS-Misc	16,380	S	16,380
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,106	S	21,106
01262417 - GF-INFO TECH/ERP&APP (S-DIV)			
400002 - SALARIES & WAGES/Mgmt-Local 21	254,681	S	254,681
400006 - SALARIES & WAGES/PT- Temp	22,666	S	22,666
400054 - OTHER PAY/Vacation Lve Payout	-	S	-
400055 - OTHER PAY/Sick Leave Payout	-	S	-
400066 - OTHER PAY/Assign Diff-non-PERS	9,775	S	9,775
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(6,054)	S	(6,054)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,243	S	4,243
400105 - P-ROLL BEN/Health Insurance Be	32,964	S	32,964
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142
400109 - P-ROLL BEN/Employee Assistance	87	S	87
400110 - P-ROLL BEN/Professional Dev-Mg	1,156	S	1,156
400111 - P-ROLL BEN/Vision	387	S	387
400112 - P-ROLL BEN/Life Insurance	1,032	S	1,032
400114 - P-ROLL BEN/Long Term Disabilit	2,420	S	2,420
400116 - P-ROLL BEN/Unemployment Ins	1,086	S	1,086
400121 - P-ROLL BEN/Worker Comp-Clerica	2,092	S	2,092
400122 - P-ROLL BEN/Worker Comp-Prof	17,016	S	17,016

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-262- Telecommunications

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Telecomms Support	
400127 - P-ROLL BEN/OPEB	10,417	S		10,417
400130 - P-ROLL BEN/PARS Benefits	295	S		295
400149 - P-ROLL BEN/PERS-Misc	33,206	S		33,206
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S		42,212
Subtotal Personnel Cost	\$ 815,954		\$	815,954
Operating Services & Supplies				
01262117 - GF-I.T./TELECOMMS (S-DIV)				
400401 - UTILITIES/Tel & Telegraph	\$ 395,619	S	\$	395,619
400501 - EQPT SERVS/Equipment R/M Serv	40,219	S		40,219
400592 - COST POOL/(CON)-Admin Charges	(119,313)	S		(119,313)
400601 - NONCAP ASST/Comp Hrdware<5K	971	S		971
01262217 - GF-INFO TECH/(GIS) (S-DIV)				
400209 - PROF SVCS/Computer Sftwr Maint	25,400	S		25,400
400220 - PROF SVCS/Info Tech Services	8,495	S		8,495
400592 - COST POOL/(CON)-Admin Charges	(40,916)	S		(40,916)
01262417 - GF-INFO TECH/ERP&APP (S-DIV)				
400502 - EQPT SERVS/Software Maint	944,540	S		944,540
400592 - COST POOL/(CON)-Admin Charges	(145,774)	S		(145,774)
01262917 - GF-INFO TECH/DSKTP SPT(S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	(27,378)	S		(27,378)
Subtotal Operating Cost	\$ 1,081,863		\$	1,081,863
Disallowed Expenses				
01262117 - GF-I.T./TELECOMMS (S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	119,313	[1]	\$	119,313
01262217 - GF-INFO TECH/(GIS) (S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	40,916	[1]		40,916
01262417 - GF-INFO TECH/ERP&APP (S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	145,774	[1]		145,774
01262917 - GF-INFO TECH/DSKTP SPT(S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	27,378	[1]		27,378
Subtotal Disallowed Costs	\$ 333,381		\$	333,381
DEPARTMENTAL EXPENDITURES	\$ 2,231,197		\$	2,231,197
Reallocation of Incoming Costs				
First Allocation	\$ 106,037		\$	2,337,235
Unallocated Costs	\$ -		\$	-
Subtotal of First Allocation	\$ 106,037		\$	2,337,235
Second Allocation	\$ 145,152		\$	145,152
Unallocated Costs	\$ -		\$	-
Subtotal of Second Allocation	\$ 145,152		\$	145,152
TOTAL FUNCTIONAL COSTS	\$ 2,482,387		\$	2,482,387

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-262- Telecommunications	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 2,231,197		\$ 2,231,197
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	8,861	1,650	10,511
0001-141- City Clerk	3,376	748	4,124
0001-151- City Attorney	8,667	1,800	10,467
0001-171- Finance Administration	6,945	1,591	8,537
0001-172- Accounting	12,738	2,315	15,052
0001-173- Budget/Operating	5,540	1,139	6,679
0001-174- Payroll	1,792	399	2,192
0001-175- Treasury/Cash Management	5,965	1,842	7,807
0001-176- Accounts Payable	5,162	1,291	6,453
0001-177- Rev Collection	12,439	2,173	14,611
0001-178- Purchasing	-	-	-
0001-181- Human Resources	12,787	2,337	15,124
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	21,764	2,678	24,442
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		112,175	112,175
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 106,037	\$ 145,152	\$ 251,189
Total Costs to be Allocated	\$ 2,337,235	\$ 145,152	\$ 2,482,387

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Telecomms Support	18.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	15,617		15,617		15,617
0001-141- City Clerk	4	0.445%	10,412		10,412		10,412
0001-151- City Attorney	10	1.114%	26,029		26,029		26,029
0001-171- Finance Administration	5	0.557%	13,014		13,014		13,014
0001-172- Accounting	7	0.780%	18,220		18,220		18,220
0001-173- Budget/Operating	4	0.445%	10,412		10,412		10,412
0001-174- Payroll	2	0.223%	5,206		5,206		5,206
0001-175- Treasury/Cash Management	5	0.557%	13,014		13,014		13,014
0001-176- Accounts Payable	2	0.223%	5,206		5,206		5,206
0001-177- Rev Collection	5	0.557%	13,014		13,014		13,014
0001-178- Purchasing	2	0.223%	5,206		5,206		5,206
0001-181- Human Resources	12	1.336%	31,235		31,235		31,235
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	1.559%	36,441		36,441		36,441
0001-261- Information Technology Administration	4	0.445%	10,412		10,412		10,412
0001-262- Telecommunications	5	0.557%	13,014		13,014		13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	2,603		2,603	179	2,782
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	10,412		10,412	716	11,128
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	33,838		33,838	2,327	36,165
0001-121- POLICE COMMISSION DIV	2	0.223%	5,206		5,206	358	5,564
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	5,206		5,206	358	5,564
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	13,014		13,014	895	13,909
0001-191- GF-POLICE ADMIN DIV	229	25.547%	597,104		597,104	41,061	638,165
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	3,644		3,644	251	3,895
0001-194- GF-POLICE-COPS GRANT	3	0.334%	7,809		7,809	537	8,346
0001-196- GF-POLICE/REGULATORY	3	0.334%	7,809		7,809	537	8,346
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	7,809		7,809	537	8,346
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	13,014		13,014	895	13,909
0001-202- GF-FIRE/SUPPRESSN DIV	89	9.912%	231,658		231,658	15,930	247,588
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	18,220		18,220	1,253	19,473
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	2,603		2,603	179	2,782
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	2,603		2,603	179	2,782
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	26,029		26,029	1,790	27,819
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	18,220		18,220	1,253	19,473
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	39	4.343%	101,513		101,513	6,981	108,494
0001-234- IT GIS	23	2.561%	59,867		59,867	4,117	63,983
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	34,879		34,879	2,399	37,277
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	7,809		7,809	537	8,346
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	96,480		96,480	6,635	103,115
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	31,755		31,755	2,184	33,939
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	2,603		2,603	179	2,782
0001-251- GF-RECREATION ADM DIV	15	1.693%	39,564		39,564	2,721	42,285
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	96,828		96,828	6,659	103,486

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	7,809		7,809	537	8,346
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	17,179		17,179	1,181	18,360
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	58,305		58,305	4,009	62,314
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	12,494		12,494	859	13,353
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	4,685		4,685	322	5,007
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	2,603		2,603	179	2,782
0001-292- GF-STREET SWEEPING	5	0.557%	13,014		13,014	895	13,909
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	2,603		2,603	179	2,782
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	10,412		10,412	716	11,128
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	31,235		31,235	2,148	33,383
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	9	1.002%	23,426		23,426	1,611	25,037
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	17	1.893%	44,249		44,249	3,043	47,292
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	65,072		65,072	4,475	69,547
1051- CR-ENGINEERING	1	0.111%	2,603		2,603	179	2,782
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	20,303		20,303	1,396	21,699
1200- COR HOUSING ADMINISTRATION	3	0.334%	7,809		7,809	537	8,346
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	41,646		41,646	2,864	44,510
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	7,809		7,809	537	8,346
1304- EMERGENCY OPE & DISASTR RECVRV	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	7,809	-	7,809	537	8,346
4003- WASTEWATER	10	1.114%	26,029	-	26,029	1,790	27,819
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	13,014	-	13,014	895	13,909
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	2,603	-	2,603	179	2,782
4404- RHA-NEVIN PLAZA	6	0.631%	14,758	-	14,758	1,015	15,773
4405- RHA-NYSTROM VILLAGE	1	0.111%	2,603	-	2,603	179	2,782
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	15,617	-	15,617	1,074	16,691
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	18,220	-	18,220	1,253	19,473
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	61	6.793%	158,777	-	158,777	10,919	169,695
Total	898	100.000%	\$ 2,337,235	\$ -	\$ 2,337,235	\$ 145,152	\$ 2,482,387

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 Total FTEs per Fund/Department						
Source of Allocation:	City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org						

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	15,617	15,617
0001-141- City Clerk	10,412	10,412
0001-151- City Attorney	26,029	26,029
0001-171- Finance Administration	13,014	13,014
0001-172- Accounting	18,220	18,220
0001-173- Budget/Operating	10,412	10,412
0001-174- Payroll	5,206	5,206
0001-175- Treasury/Cash Management	13,014	13,014
0001-176- Accounts Payable	5,206	5,206
0001-177- Rev Collection	13,014	13,014
0001-178- Purchasing	5,206	5,206
0001-181- Human Resources	31,235	31,235
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	36,441	36,441
0001-261- Information Technology Administration	10,412	10,412
0001-262- Telecommunications	13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	2,782	2,782
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	11,128	11,128
0001-105- COUNCIL/CITY COUNCIL DIV	36,165	36,165
0001-121- POLICE COMMISSION DIV	5,564	5,564
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	5,564	5,564
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	13,909	13,909
0001-191- GF-POLICE ADMIN DIV	638,165	638,165
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	3,895	3,895
0001-194- GF-POLICE-COPS GRANT	8,346	8,346
0001-196- GF-POLICE/REGULATORY	8,346	8,346
0001-199- GF-PARKING ENFORCEMENT DIV	8,346	8,346
0001-201- GF-FIRE/ADMIN DIV	13,909	13,909
0001-202- GF-FIRE/SUPRESSN DIV	247,588	247,588
0001-203- GF-FIRE PREVENTION DIV	19,473	19,473
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	2,782	2,782
0001-206- GF-FIRE/OF. OF EMS DIV	2,782	2,782
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	27,819	27,819
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	19,473	19,473
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	108,494	108,494
0001-234- IT GIS	63,983	63,983
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	37,277	37,277
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	8,346	8,346
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	103,115	103,115
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	33,939	33,939
0001-244- GF-LIB&CL SVC/P-ART DIV	2,782	2,782
0001-251- GF-RECREATION ADM DIV	42,285	42,285
0001-253- CM&NB/BOOKER T CTR (S-DIV)	103,486	103,486
0001-255- GF-CM TRANSPORTATN OPERATIONS	8,346	8,346
0001-254- GF-REC/SPCL EVENTS (S-DIV)	18,360	18,360
0001-256- RECREATION SVCS/AQUATICS	62,314	62,314
0001-257- RECREATION SVCS/CONVENTION CTR	13,353	13,353
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	5,007	5,007
0001-291- GF-ADMINISTRATIVE SERVICES	2,782	2,782
0001-292- GF-STREET SWEEPING	13,909	13,909
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	2,782	2,782
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	11,128	11,128
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	33,383	33,383
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	25,037	25,037
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	47,292	47,292
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	69,547	69,547
1051- CR-ENGINEERING	2,782	2,782
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	21,699	21,699
1200- COR HOUSING ADMINISTRATION	8,346	8,346
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	44,510	44,510
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	8,346	8,346
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	8,346	8,346
4003- WASTEWATER	27,819	27,819
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	13,909	13,909
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	2,782	2,782
4404- RHA-NEVIN PLAZA	15,773	15,773
4405- RHA-NYSTROM VILLAGE	2,782	2,782
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	16,691	16,691
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	19,473	19,473
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-262- Telecommunications		Citywide Telecomms Support	Total
6308-	SA-DS 2007/10A TARB	-	-
6309-	SA-DS 2007/10B TARB - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	169,695	169,695
Total		\$ 2,482,387	\$ 2,482,387

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

Expense Type	Distribution Percentage		Citywide
	\$	Spread Method	Mailroom/Dupl.
Personnel			
400003 - SALARIES & WAGES/Local 1021	\$ 58,952	S	\$ 58,952
400103 - P-ROLL BEN/Medicare Tax-ER Shr	855	S	855
400105 - P-ROLL BEN/Health Insurance Be	9,151	S	9,151
400106 - P-ROLL BEN/Dental Insurance	1,571	S	1,571
400109 - P-ROLL BEN/Employee Assistance	44	S	44
400111 - P-ROLL BEN/Vision	193	S	193
400112 - P-ROLL BEN/Life Insurance	104	S	104
400114 - P-ROLL BEN/Long Term Disabilit	484	S	484
400116 - P-ROLL BEN/Unemployment Ins	395	S	395
400121 - P-ROLL BEN/Worker Comp-Clerica	5,246	S	5,246
400127 - P-ROLL BEN/OPEB	2,331	S	2,331
400149 - P-ROLL BEN/PERS-Misc	7,569	S	7,569
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,106	S	21,106
Subtotal Personnel Cost	\$ 108,002		\$ 108,002
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 70,856	S	70,856
400232 - OFF EXP/Printing & Binding	1,337	S	1,337
400233 - OFF EXP/Copying & Duplicating	14,120	S	14,120
400304 - RENTAL EXP/Equipment Rental	29,225	S	29,225
400341 - OFF SUPP/Office Supplies	1,362	S	1,362
400392 - TAXES/Sales Tax	24,903	S	24,903
400592 - COST POOL/(CON)-Admin Charges	(66,047)	S	(66,047)
Subtotal Operating Cost	\$ 75,756		\$ 75,756
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 66,047	[1]	\$ 66,047
Subtotal Disallowed Costs	\$ 66,047		\$ 66,047
DEPARTMENTAL EXPENDITURES	\$ 249,805		\$ 249,805
Reallocation of Incoming Costs			
First Allocation	\$ 18,641		\$ 268,446
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 18,641		\$ 268,446
Second Allocation	\$ 22,711		\$ 22,711
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 22,711		\$ 22,711
TOTAL FUNCTIONAL COSTS	\$ 291,157		\$ 291,157

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 249,805		\$ 249,805
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,314	245	1,558
0001-141- City Clerk	504	112	616
0001-151- City Attorney	1,285	267	1,552
0001-171- Finance Administration	778	178	956
0001-172- Accounting	1,527	277	1,804
0001-173- Budget/Operating	620	127	748
0001-174- Payroll	358	80	438
0001-175- Treasury/Cash Management	800	247	1,047
0001-176- Accounts Payable	686	172	858
0001-177- Rev Collection	1,669	291	1,960
0001-178- Purchasing	-	-	-
0001-181- Human Resources	2,144	392	2,537
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	4,353	536	4,888
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	2,603	179	2,782
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		19,608	19,608
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 18,641	\$ 22,711	\$ 41,352
Total Costs to be Allocated	\$ 268,446	\$ 22,711	\$ 291,157

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Mailroom/Dupl.	19.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4,026	13.807%	37,063		37,063		37,063
0001-141- City Clerk	1,389	4.764%	12,789		12,789		12,789
0001-151- City Attorney	75	0.258%	694		694		694
0001-171- Finance Administration	1,374	4.711%	12,645		12,645		12,645
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	344	1.179%	3,166		3,166		3,166
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-		-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-		-
0001-261- Information Technology Administration	494	1.694%	4,547		4,547		4,547
0001-262- Telecommunications	-	0.000%	-		-		-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-		-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	113	0.389%	1,044		1,044	120	1,164
0001-105- COUNCIL/CITY COUNCIL DIV	209	0.718%	1,928		1,928	222	2,149
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	178	0.611%	1,640		1,640	189	1,828
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	95	0.327%	877		877	101	978
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	2,719	9.323%	25,027		25,027	2,877	27,904
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	895	3.069%	8,238		8,238	947	9,186
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	15	0.053%	142		142	16	159
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	12	0.041%	110		110	13	123
0001-242- GF-LS/REF SVCS(S-DIV)	110	0.379%	1,017		1,017	117	1,134
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	756	2.593%	6,961		6,961	800	7,762

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,123	3.852%	10,341		10,341	1,189	11,530
0001-253- CM&NB/BOOKER T CTR (S-DIV)	214	0.733%	1,967		1,967	226	2,193
0001-255- GF-CM TRANSPORTATN OPERATIONS	95	0.326%	876		876	101	976
0001-254- GF-REC/SPCL EVENTS (S-DIV)	614	2.106%	5,654		5,654	650	6,304
0001-256- RECREATION SVCS/AQUATICS	19	0.065%	174		174	20	194
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2,849	9.770%	26,227		26,227	3,015	29,242
0001-291- GF-ADMINISTRATIVE SERVICES	0	0.000%	1		1	0	1
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	145	0.499%	1,339		1,339	154	1,493
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	933	3.199%	8,586		8,586	987	9,573
1006- OUTSIDE FUNDED SVCS - GRANTS	3,053	10.470%	28,106		28,106	3,231	31,338
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	390	1.337%	3,589		3,589	413	4,002
1018- RENT CONTROL	3,295	11.300%	30,334		30,334	3,488	33,822
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	2,165	7.426%	19,934		19,934	2,292	22,226
1051- CR-ENGINEERING	6	0.020%	54		54	6	60
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-		-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	555	1.903%	5,108		5,108	587	5,695
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	1	0.003%	8	-	8	1	9
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	63	0.217%	584	-	584	67	651
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	8	0.027%	72	-	72	8	80
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	644	2.210%	5,932	-	5,932	682	6,614
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	182	0.623%	1,673	-	1,673	192	1,865
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
Total	29,161	100.000%	\$ 268,446	\$ -	\$ 268,446	\$ 22,711	\$ 291,157

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 IT/Mailrm & Dup Costs						
Source of Allocation:	FY19-20 COPY_CLICK RATE CHARGES.xlsx						

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	37,063	37,063
0001-141- City Clerk	12,789	12,789
0001-151- City Attorney	694	694
0001-171- Finance Administration	12,645	12,645
0001-172- Accounting	-	-
0001-173- Budget/Operating	3,166	3,166
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	4,547	4,547
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,164	1,164
0001-105- COUNCIL/CITY COUNCIL DIV	2,149	2,149
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,828	1,828
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	978	978
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	27,904	27,904
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	9,186	9,186
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	159	159
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	-	-
0001-233- GF-PRKS&LNDSESKP/PRKS (S-DIV)	-	-
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	123	123
0001-242- GF-LS/REF SVCS(S-DIV)	1,134	1,134
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	7,762	7,762
0001-251- GF-RECREATION ADM DIV	11,530	11,530
0001-253- CM&NB/BOOKER T CTR (S-DIV)	2,193	2,193
0001-255- GF-CM TRANSPORTATN OPERATIONS	976	976
0001-254- GF-REC/SPCL EVENTS (S-DIV)	6,304	6,304
0001-256- RECREATION SVCS/AQUATICS	194	194
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	29,242	29,242
0001-291- GF-ADMINISTRATIVE SERVICES	1	1
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	1,493	1,493
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	9,573	9,573
1006- OUTSIDE FUNDED SVCS - GRANTS	31,338	31,338
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	4,002	4,002
1018- RENT CONTROL	33,822	33,822
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	22,226	22,226
1051- CR-ENGINEERING	60	60
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	5,695	5,695
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	9	9
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	651	651
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	80	80
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	6,614	6,614
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	1,865	1,865
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and			
	Citywide Mailroom/Dupl.	Total	
6308- SA-DS 2007/10A TARB	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	-	-	-
Total	\$ 291,157	\$	291,157

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

DEPARTMENTAL EXPENSE DETAIL

0001-907, 908- Non-Departmental

Expense Type	\$	Spread Method	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Civic Center/Plaza Security Services
Personnel						
400011 - COMP ABSENCES/Vacation Leave	\$ 2,600,000	D	\$ 2,600,000	-	-	-
400104 - P-ROLL BEN/PERS Benefits	9,700	D	9,700	-	-	-
400109 - P-ROLL BEN/Employee Assistance	1,358	D	1,358	-	-	-
400172 - RETIREE BEN/Health Ins Remb	4,283,411	D	4,283,411	-	-	-
Subtotal Personnel Cost	\$ 6,894,469		\$ 6,894,469	\$ -	\$ -	\$ -
Operating Services & Supplies						
400201 - PROF SVCS/Professional Svcs	\$ 3,862	D	\$ -	\$ 3,862	\$ -	\$ -
400211 - PROF SVCS/Asmt Collection Fee	69,500	D	-	69,500	-	-
400218 - PROF SVCS/Security Svcs	418,462	D	-	-	-	418,462
400261 - DUES & PUB/Membership & Dues	125,028	D	-	125,028	-	-
400281 - ADM EXP/Bank Fees	101,796	D	-	101,796	-	-
400297 - ADM EXP/Inventory Postage	5,034	D	-	5,034	-	-
400301 - RENTAL EXP/Rental Expenses	135,025	D	-	135,025	-	-
400304 - RENTAL EXP/Equipment Rental	1,632	D	-	1,632	-	-
400322 - MISC EXP/Misc Exp	32,412	D	-	32,412	-	-
400323 - MISC EXP/Bad Debts	(4,082)	D	-	(4,082)	-	-
400391 - TAXES/Property Tax	63,222	D	-	63,222	-	-
400591 - COST POOL/(IND)Civic Ctr Alloc	3,951,163	D	-	-	3,951,163	-
400592 - COST POOL/(CON)-Admin Charges	(181,410)	D	-	(181,410)	-	-
400901 - TRANSF OUT/Operating Trans Out	6,153,976	D	-	6,153,976	-	-
400902 - TRANSF OUT/For Debt Service	2,587,104	D	-	2,587,104	-	-
400903 - TRANSF OUT/For Capital Project	650,000	D	-	650,000	-	-
400904 - TRANSF OUT/To General Fund	-	D	-	-	-	-
Subtotal Operating Cost	\$ 14,112,723		\$ -	\$ 9,743,098	\$ 3,951,163	\$ 418,462
Disallowed Expenses						
400281 - ADM EXP/Bank Fees	\$ (178,176)	[3]	\$ -	\$ -	\$ -	\$ (178,176)
400323 - MISC EXP/Bad Debts	4,082	[1]	-	4,082	-	-
400901 - TRANSF OUT/Operating Trans Out	(1,140,455)	[4]	-	-	(1,140,455)	-
400592 - COST POOL/(CON)-Admin Charges	181,410	[2]	-	181,410	-	-
400901 - TRANSF OUT/Operating Trans Out	(6,153,976)	[1]	-	(6,153,976)	-	-
400902 - TRANSF OUT/For Debt Service	(2,587,104)	[1]	-	(2,587,104)	-	-
400903 - TRANSF OUT/For Capital Project	(650,000)	[1]	-	(650,000)	-	-
Subtotal Disallowed Costs	\$ (10,524,218)		\$ -	\$ (9,205,587)	\$ (1,140,455)	\$ (178,176)
DEPARTMENTAL EXPENDITURES	\$ 10,482,974		\$ 6,894,469	\$ 537,511	\$ 2,810,708	\$ 240,286
Reallocation of Incoming Costs						

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-907, 908- Non-Departmental

Expense Type	\$	Spread Method	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Civic Center/Plaza Security Services
First Allocation	\$ 299,185		\$ 7,091,238	\$ 552,852	\$ 2,890,926	\$ 247,144
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 299,185		\$ 7,091,238	\$ 552,852	\$ 2,890,926	\$ 247,144
Second Allocation	\$ 382,929		\$ 251,846	\$ 19,635	\$ 102,671	\$ 8,777
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 382,929		\$ 251,846	\$ 19,635	\$ 102,671	\$ 8,777
TOTAL FUNCTIONAL COSTS	\$ 11,165,089		\$ 7,343,084	\$ 572,486	\$ 2,993,598	\$ 255,921

Notes

[1] Costs not allowable per Title 2 CFR part 200

[2] Admin charges are excluded and re-established through this CAP analysis

[3] One-time expenditures associated with Pt. Molate security excluded

[4] Financing costs(including interest) associated with acquisition/construction of the Civic Center/Plaza are allowable. Principal portion of debt service payment is excluded as a capital cost. Inclusion of interest expense assumes this meets the condition that this expenditure is not interest on borrowed capital.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-907, 908- Non-Departmental	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 10,482,974		\$ 10,482,974
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	18,325	3,413	21,738
0001-141- City Clerk	6,848	1,517	8,364
0001-151- City Attorney	17,924	3,713	21,637
0001-171- Finance Administration	24,437	5,599	30,037
0001-172- Accounting	45,045	8,185	53,230
0001-173- Budget/Operating	19,492	4,007	23,499
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	21,285	6,573	27,858
0001-176- Accounts Payable	49,853	12,467	62,320
0001-177- Rev Collection	44,386	7,753	52,139
0001-178- Purchasing	-	-	-
0001-181- Human Resources	51,590	9,383	60,973
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	-	-	-
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-
0001-907, 908- Non-Departmental		320,320	320,320
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 299,185	\$ 382,929	\$ 682,115
Total Costs to be Allocated	\$ 10,782,159	\$ 382,929	\$ 11,165,089

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Compensated Leave & Retiree Benefits	20.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,660,750	1.036%	73,439		73,439		73,439
0001-141- City Clerk	654,297	0.408%	28,933		28,933		28,933
0001-151- City Attorney	1,756,546	1.095%	77,675		77,675		77,675
0001-171- Finance Administration	534,663	0.333%	23,643		23,643		23,643
0001-172- Accounting	1,078,171	0.672%	47,677		47,677		47,677
0001-173- Budget/Operating	627,039	0.391%	27,728		27,728		27,728
0001-174- Payroll	313,262	0.195%	13,853		13,853		13,853
0001-175- Treasury/Cash Management	395,474	0.247%	17,488		17,488		17,488
0001-176- Accounts Payable	245,627	0.153%	10,862		10,862		10,862
0001-177- Rev Collection	666,713	0.416%	29,482		29,482		29,482
0001-178- Purchasing	355,041	0.221%	15,700		15,700		15,700
0001-181- Human Resources	1,783,576	1.112%	78,871		78,871		78,871
0001-232- Facility Maintenance and Administration	4,153,832	2.590%	183,685		183,685		183,685
0001-235- Equipment Services/Fleet Services	1,981,351	1.236%	87,616		87,616		87,616
0001-261- Information Technology Administration	648,999	0.405%	28,699		28,699		28,699
0001-262- Telecommunications	815,954	0.509%	36,082		36,082		36,082
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	108,002	0.067%	4,776		4,776		4,776
0001-907, 908- Non-Departmental	6,894,469	4.299%	304,877		304,877		304,877
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	491,064	0.306%	21,715		21,715	911	22,627
0001-105- COUNCIL/CITY COUNCIL DIV	444,896	0.277%	19,674		19,674	826	20,499
0001-121- POLICE COMMISSION DIV	45,042	0.028%	1,992		1,992	84	2,075
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	183,802	0.115%	8,128		8,128	341	8,469
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	51,039,405	31.828%	2,256,988		2,256,988	94,733	2,351,721
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	195,690	0.122%	8,653		8,653	363	9,017
0001-194- GF-POLICE-COPS GRANT	1,354,323	0.845%	59,889		59,889	2,514	62,403
0001-196- GF-POLICE/REGULATORY	733,732	0.458%	32,446		32,446	1,362	33,808
0001-199- GF-PARKING ENFORCEMENT DIV	465,969	0.291%	20,605		20,605	865	21,470
0001-201- GF-FIRE/ADMIN DIV	1,045,246	0.652%	46,221		46,221	1,940	48,161
0001-202- GF-FIRE/SUPRESSN DIV	25,375,001	15.824%	1,122,095		1,122,095	47,098	1,169,193
0001-203- GF-FIRE PREVENTION DIV	1,748,618	1.090%	77,325		77,325	3,246	80,570
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	314,731	0.196%	13,918		13,918	584	14,502
0001-206- GF-FIRE/OF. OF EMS DIV	139,463	0.087%	6,167		6,167	259	6,426
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,060,218	0.661%	46,883		46,883	1,968	48,851
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	395,979	0.247%	17,510		17,510	735	18,245
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	3,153,364	1.966%	139,443		139,443	5,853	145,296
0001-234- IT GIS	37,652	0.023%	1,665		1,665	70	1,735
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,435,770	0.895%	63,490		63,490	2,665	66,155
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,112,026	0.693%	49,174		49,174	2,064	51,238
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,300,150	2.058%	145,934		145,934	6,125	152,060
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	642,137	0.400%	28,396		28,396	1,192	29,587
0001-244- GF-LIB&CL SVC/P-ART DIV	67,664	0.042%	2,992		2,992	126	3,118

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,752,412	1.093%	77,493		77,493	3,253	80,745
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,143,982	0.713%	50,587		50,587	2,123	52,711
0001-255- GF-CM TRANSPORTATN OPERATIONS	205,719	0.128%	9,097		9,097	382	9,479
0001-254- GF-REC/SPCL EVENTS (S-DIV)	649,943	0.405%	28,741		28,741	1,206	29,947
0001-256- RECREATION SVCS/AQUATICS	313,836	0.196%	13,878		13,878	583	14,460
0001-257- RECREATION SVCS/CONVENTION CTR	245,467	0.153%	10,855		10,855	456	11,310
0001-259- RECREATION SVCS/PLUNGE	302,063	0.188%	13,357		13,357	561	13,918
0001-260- RECREATION SVCS/CITIES OF SRVC	219,949	0.137%	9,726		9,726	408	10,134
0001-291- GF-ADMINISTRATIVE SERVICES	674,404	0.421%	29,822		29,822	1,252	31,074
0001-292- GF-STREET SWEEPING	2,816,177	1.756%	124,533		124,533	5,227	129,760
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	366,998	0.229%	16,229		16,229	681	16,910
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	744,094	0.464%	32,904		32,904	1,381	34,285
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	628,711	0.392%	27,802		27,802	1,167	28,969
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	1,812,790	1.130%	80,162		80,162	3,365	83,527
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	3,378,747	2.107%	149,410		149,410	6,271	155,681
1051- CR-ENGINEERING	578,121	0.361%	25,565		25,565	1,073	26,638
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	525,574	0.328%	23,241		23,241	976	24,217
1200- COR HOUSING ADMINISTRATION	223,249	0.139%	9,872		9,872	414	10,287
1201- CDBG	12,459	0.008%	551		551	23	574
1203- NEIGHBORHOOD STABILIZATION	18,444	0.012%	816		816	34	850
1205- EMPLOYMENT & TRAINING	2,229,485	1.390%	98,589		98,589	4,138	102,727
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGNCY	267,337	0.167%	11,822		11,822	496	12,318
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	270,432	0.169%	11,959		11,959	502	12,461
1304- EMERGENCY OPE & DISASTR RECVRY	108,788	0.068%	4,811		4,811	202	5,013
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	558,062	0.348%	24,678	-	24,678	1,036	25,714
4003- WASTEWATER	1,545,915	0.964%	68,361	-	68,361	2,869	71,231
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	152,103	0.095%	6,726	-	6,726	282	7,008
4008- KCRT - CABLE TELEVIS	549,252	0.343%	24,288	-	24,288	1,019	25,308
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	434,698	0.271%	19,223	-	19,223	807	20,029
4405- RHA-NYSTROM VILLAGE	173,678	0.108%	7,680	-	7,680	322	8,002
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	(2,345)	-0.001%	(104)	-	(104)	(4)	(108)
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	1,861,850	1.161%	82,332	-	82,332	3,456	85,788
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	3,262,555	2.035%	144,272	-	144,272	6,056	150,327
5006- RMS RECORDS SERVICES	231,272	0.144%	10,227	-	10,227	429	10,656
5008- COMPENSATED ABSENCES	2,297,013	1.432%	101,575	-	101,575	4,263	105,839
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	115,961	0.072%	5,128	-	5,128	215	5,343
6048- OPEB PLAN TRUST	7,753,129	4.835%	342,847	-	342,847	14,390	357,238
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	424,760	0.265%	18,783	-	18,783	788	19,571
6051- POLICE & FIRE PENSION	1,793,082	1.118%	79,291	-	79,291	3,328	82,619
6052- GARFIELD PENSION FUND	49,067	0.031%	2,170	-	2,170	91	2,261
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	112,210	0.070%	4,962	-	4,962	208	5,170
6103- SA - CAPITAL PROJECT FUNDS	103,705	0.065%	4,586	-	4,586	192	4,778
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
Total	160,360,850	100.000%	\$ 7,091,238	\$ -	\$ 7,091,238	\$ 251,846	\$ 7,343,084

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:		FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)						
Source of Allocation:		Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx						
Citywide Support Services		20.2						
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	-	0.000%	\$ -	\$ -	\$ -			\$ -
EQUIP- Equipment Use	-	0.000%	-	-	-			-
0001-131- City Manager's Office	1,881,149	0.669%	3,701	-	3,701			3,701
0001-141- City Clerk	742,940	0.264%	1,461	-	1,461			1,461
0001-151- City Attorney	1,851,046	0.659%	3,641	-	3,641			3,641
0001-171- Finance Administration	605,535	0.215%	1,191	-	1,191			1,191
0001-172- Accounting	1,335,747	0.475%	2,628	-	2,628			2,628
0001-173- Budget/Operating	682,065	0.243%	1,342	-	1,342			1,342
0001-174- Payroll	313,802	0.112%	617	-	617			617
0001-175- Treasury/Cash Management	457,949	0.163%	901	-	901			901
0001-176- Accounts Payable	246,126	0.088%	484	-	484			484
0001-177- Rev Collection	915,383	0.326%	1,801	-	1,801			1,801
0001-178- Purchasing	374,536	0.133%	737	-	737			737
0001-181- Human Resources	1,955,146	0.696%	3,846	-	3,846			3,846
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	16,811	-	16,811			16,811
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	7,038	-	7,038			7,038
0001-261- Information Technology Administration	1,090,289	0.388%	2,145	-	2,145			2,145
0001-262- Telecommunications	2,231,197	0.794%	4,389	-	4,389			4,389
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	491	-	491			491
0001-907, 908- Non-Departmental	7,850,442	2.793%	15,443	-	15,443			15,443
-	-	0.000%	-	-	-	-	-	-
-	-	0.000%	-	-	-	-	-	-
-	-	0.000%	-	-	-	-	-	-
-	-	0.000%	-	-	-	-	-	-
-	-	0.000%	-	-	-	-	-	-
RECEIVING BUDGET UNITS								
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	986	-	986	40		1,026
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	963	-	963	39		1,003
0001-121- POLICE COMMISSION DIV	50,545	0.018%	99	-	99	4		103
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	572	-	572	23		595
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-		-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	112,963	-	112,963	4,581		117,544
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	78	-	78	3		82
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	418	-	418	17		435
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	2,664	-	2,664	108		2,772
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,445	-	1,445	59		1,504
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	919	-	919	37		956
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,069	-	2,069	84		2,153
0001-202- GF-FIRE/SUPRESSN DIV	25,379,342	9.031%	49,926	-	49,926	2,025		51,950
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	3,955	-	3,955	160		4,115
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	547	-	547	22		569
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	640	-	640	26		666
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	291	-	291	12		303
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,308	-	2,308	94		2,402
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	810	-	810	33		842
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	869	-	869	35		904

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	4,167,091	1.483%	8,197	-	8,197	332	8,530
0001-234- IT GIS	47,076	0.017%	93	-	93	4	96
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,142	-	3,142	127	3,269
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,287	-	2,287	93	2,380
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	488	-	488	20	507
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	6,596	-	6,596	267	6,864
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	816	-	816	33	849
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,542	-	1,542	63	1,605
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	930	-	930	38	968
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	3,571	-	3,571	145	3,716
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	2,810	-	2,810	114	2,924
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	595	-	595	24	619
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,415	-	1,415	57	1,473
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	632	-	632	26	658
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	501	-	501	20	522
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	610	-	610	25	635
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	478	-	478	19	497
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,496	-	1,496	61	1,557
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	5,741	-	5,741	233	5,974
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	9	-	9	0	9
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	74	-	74	3	77
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,120	-	2,120	86	2,206
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	822	-	822	33	855
1004- ASSET SEIZURE FUND	40,575	0.014%	80	-	80	3	83
1005- LIBRARY FUND	352,943	0.126%	694	-	694	28	722
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,241	-	2,241	91	2,332
1007- EMERGENCY MED SERV	198,143	0.071%	390	-	390	16	406
1010- N.RICHMOND WASTE	52,768	0.019%	104	-	104	4	108
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,081	-	2,081	84	2,165
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	574	-	574	23	597
1014- EDA GRANT FUND	2,883	0.001%	6	-	6	0	6
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	1,853	-	1,853	75	1,928
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	14,504	-	14,504	588	15,092
1018- RENT CONTROL	2,089,008	0.743%	4,109	-	4,109	167	4,276
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	1,778	-	1,778	72	1,850
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	16,684	-	16,684	677	17,361
1051- CR-ENGINEERING	678,366	0.241%	1,334	-	1,334	54	1,389
1053- CODE ENFORCEMENT-CR	33,404	0.012%	66	-	66	3	68
1054- ENGINEERING GRANTS	42,500	0.015%	84	-	84	3	87
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,042	-	1,042	42	1,084
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	874	-	874	35	909
1201- CDBG	636,840	0.227%	1,253	-	1,253	51	1,304
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	24	-	24	1	25
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	7,436	-	7,436	302	7,737
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	3	-	3	0	4

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	326	-	326	13	339
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	31	-	31	1	32
1303- KIDS FIRST INITIATIVE	339,346	0.121%	668	-	668	27	695
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	1,818	-	1,818	74	1,892
2001- GENERAL CAPITAL FUND	11,842	0.004%	23	-	23	1	24
2002- MEASURE J	2,177,883	0.775%	4,284	-	4,284	174	4,458
2110- IMPACT FEE - PARK	15,791	0.006%	31	-	31	1	32
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	874	-	874	35	910
2113- IMPACT FEE - FIRE	83,265	0.030%	164	-	164	7	170
2114- IMPACT FEE - POLICE	711	0.000%	1	-	1	0	1
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	208	-	208	8	216
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	132	-	132	5	137
2117- IMPACT FEE - LIBRARY	6,152	0.002%	12	-	12	0	13
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	551	-	551	22	573
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	12	-	12	0	12
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	423	-	423	17	440
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	2,595	-	2,595	105	2,700
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	709	-	709	29	737
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	13,974	-	13,974	567	14,540
4001- PORT OF RICHMOND	7,418,697	2.640%	14,594	-	14,594	592	15,186
4003- WASTEWATER	20,870,955	7.426%	41,057	-	41,057	1,665	42,722
4005- MARINA	241,446	0.086%	475	-	475	19	494
4006- STORM WATER	1,858,431	0.661%	3,656	-	3,656	148	3,804
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,199	-	1,199	49	1,247
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	30,000	0.011%	59	-	59	2	61
4201- RHA-CAPITAL FUND	15,600	0.006%	31	-	31	1	32
4401- RHA-HACIENDA	320,134	0.114%	630	-	630	26	655
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	4,876	-	4,876	198	5,074
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	1,714	-	1,714	69	1,783
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	714	-	714	29	743
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	440	-	440	18	458
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	296	-	296	12	308
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	3	-	3	0	3
5001- INSURANCE RESERVES	12,075,624	4.297%	23,755	-	23,755	963	24,718
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,021	-	3,021	123	3,144
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	6,525	-	6,525	265	6,789
5006- RMS RECORDS SERVICES	371,823	0.132%	731	-	731	30	761
5008- COMPENSATED ABSENCES	2,297,013	0.817%	4,519	-	4,519	183	4,702
6001- GENERAL TRUST & AGENCY	330	0.000%	1	-	1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	29	-	29	1	30
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	48	-	48	2	49
6047- CERTBT PLAN FUND	118,814	0.042%	234	-	234	9	243
6048- OPEB PLAN TRUST	7,842,892	2.791%	15,428	-	15,428	626	16,054
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,146	-	1,146	46	1,193
6050- GENERAL PENSION FUND	424,760	0.151%	836	-	836	34	869
6051- POLICE & FIRE PENSION	1,873,145	0.667%	3,685	-	3,685	149	3,834
6052- GARFIELD PENSION FUND	49,067	0.017%	97	-	97	4	100
6058- MARINA WESTSHORE DEB	133,934	0.048%	263	-	263	11	274
6059- COUNTRY CLUB VISTA	186,593	0.066%	367	-	367	15	382
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	49	-	49	2	51

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	432	-	432	18	449
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,248	-	1,248	51	1,299
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	10	-	10	0	10
6304- SA-DS 2003B TAR B	453,385	0.161%	892	-	892	36	928
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	766	-	766	31	797
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	\$ 383	\$ -	\$ 383	\$ 16	\$ 399
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	\$ 87	\$ -	\$ 87	\$ 4	\$ 91
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	\$ 2,724	\$ -	\$ 2,724	\$ 110	\$ 2,835
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	\$ 8	\$ -	\$ 8	\$ 0	\$ 8
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	\$ 1,306	\$ -	\$ 1,306	\$ 53	\$ 1,359
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
6403- SA-DS LOANS PAYABLE	799,346	0.284%	\$ 1,572	\$ -	\$ 1,572	\$ 64	\$ 1,636
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	\$ 1,098	\$ -	\$ 1,098	\$ 45	\$ 1,143
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	\$ 31,648	\$ -	\$ 31,648	\$ 1,283	\$ 32,931
AO- ALL OTHER	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 281,037,782	100.000%	\$ 552,852	\$ -	\$ 552,852	\$ 19,635	\$ 572,486

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Civic Center Rent Allocation	20.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	2.813%	81,333		81,333		81,333
0001-141- City Clerk	4	1.876%	54,222		54,222		54,222
0001-151- City Attorney	10	4.689%	135,555		135,555		135,555
0001-171- Finance Administration	5	2.344%	67,777		67,777		67,777
0001-172- Accounting	7	3.282%	94,888		94,888		94,888
0001-173- Budget/Operating	4	1.876%	54,222		54,222		54,222
0001-174- Payroll	2	0.938%	27,111		27,111		27,111
0001-175- Treasury/Cash Management	5	2.344%	67,777		67,777		67,777
0001-176- Accounts Payable	2	0.938%	27,111		27,111		27,111
0001-177- Rev Collection	5	2.344%	67,777		67,777		67,777
0001-178- Purchasing	2	0.938%	27,111		27,111		27,111
0001-181- Human Resources	12	5.627%	162,665		162,665		162,665
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	6.565%	189,776		189,776		189,776
0001-261- Information Technology Administration	4	1.876%	54,222		54,222		54,222
0001-262- Telecommunications	5	2.344%	67,777		67,777		67,777
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.469%	13,555		13,555		13,555
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	1.876%	54,222		54,222	3,278	57,500
0001-105- COUNCIL/CITY COUNCIL DIV	13	6.096%	176,221		176,221	10,655	186,876
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.938%	27,111		27,111	1,639	28,750
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	3	1.407%	40,666		40,666	2,459	43,125
0001-201- GF-FIRE/ADMIN DIV	5	2.344%	67,777		67,777	4,098	71,875
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	7	3.282%	94,888		94,888	5,737	100,626
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	4.689%	135,555		135,555	8,196	143,751
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	3.282%	94,888		94,888	5,737	100,626
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	23	10.785%	311,775		311,775	18,851	330,627
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	17.380%	502,455		502,455	30,381	532,835
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	5.721%	165,377		165,377	9,999	175,376
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.469%	13,555		13,555	820	14,375
0001-251- GF-RECREATION ADM DIV	-	0.000%	-		-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-		-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-		-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-		-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.469%	13,555		13,555	820	14,375
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-		-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-		-	-	-
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-		-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	213	100.000%	\$ 2,890,926	\$ -	\$ 2,890,926	\$ 102,671	\$ 2,993,598

Allocation Basis: FY 19-20 Civic Center/Plaza FTE per Fund/Department, GF Only

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Civic Center/Plaza Security Services	20.4						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	1.906%	4,711		4,711		4,711
0001-141- City Clerk	4	1.271%	3,141		3,141		3,141
0001-151- City Attorney	10	3.177%	7,852		7,852		7,852
0001-171- Finance Administration	5	1.589%	3,926		3,926		3,926
0001-172- Accounting	7	2.224%	5,497		5,497		5,497
0001-173- Budget/Operating	4	1.271%	3,141		3,141		3,141
0001-174- Payroll	2	0.635%	1,570		1,570		1,570
0001-175- Treasury/Cash Management	5	1.589%	3,926		3,926		3,926
0001-176- Accounts Payable	2	0.635%	1,570		1,570		1,570
0001-177- Rev Collection	5	1.589%	3,926		3,926		3,926
0001-178- Purchasing	2	0.635%	1,570		1,570		1,570
0001-181- Human Resources	12	3.813%	9,423		9,423		9,423
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	4.448%	10,993		10,993		10,993
0001-261- Information Technology Administration	4	1.271%	3,141		3,141		3,141
0001-262- Telecommunications	5	1.589%	3,926		3,926		3,926
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.318%	785		785		785
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	1.271%	3,141		3,141	155	3,296
0001-105- COUNCIL/CITY COUNCIL DIV	13	4.130%	10,208		10,208	503	10,711
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	2	0.635%	1,570		1,570	77	1,648
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.953%	2,356		2,356	116	2,472
0001-201- GF-FIRE/ADMIN DIV	5	1.589%	3,926		3,926	194	4,120
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	7	2.224%	5,497		5,497	271	5,768
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	3.177%	7,852		7,852	387	8,240
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	2.224%	5,497		5,497	271	5,768
0001-233- GF-PRKS&LNDSP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	23	7.308%	18,061		18,061	890	18,951
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	11.777%	29,106		29,106	1,435	30,541

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	3.876%	9,580	-	9,580	472	10,052
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.318%	785	-	785	39	824
0001-251- GF-RECREATION ADM DIV	-	0.000%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.318%	785	-	785	39	824
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	5.401%	13,349	-	13,349	658	14,007
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	7.943%	19,631	-	19,631	968	20,599
1051- CR-ENGINEERING	1	0.318%	785	-	785	39	824
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	2.478%	6,125	-	6,125	302	6,427
1200- COR HOUSING ADMINISTRATION	3	0.953%	2,356	-	2,356	116	2,472
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	5.084%	12,564	-	12,564	619	13,183
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.953%	2,356	-	2,356	116	2,472
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	10	3.177%	7,852	-	7,852	387	8,240
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	1.589%	3,926	-	3,926	194	4,120
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.318%	785	-	785	39	824
4404- RHA-NEVIN PLAZA	6	1.802%	4,452	-	4,452	219	4,672
4405- RHA-NYSTROM VILLAGE	1	0.318%	785	-	785	39	824
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	1.906%	4,711	-	4,711	232	4,944
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	315	100.000%	\$ 247,144	\$ -	\$ 247,144	\$ 8,777	\$ 255,921

Allocation Basis: FY 19-20 Civic Center/Plaza FTE per Fund/Department, All Funds

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	73,439	3,701	81,333	163,184
0001-141- City Clerk	28,933	1,461	54,222	87,758
0001-151- City Attorney	77,675	3,641	135,555	224,724
0001-171- Finance Administration	23,643	1,191	67,777	96,538
0001-172- Accounting	47,677	2,628	94,888	150,690
0001-173- Budget/Operating	27,728	1,342	54,222	86,433
0001-174- Payroll	13,853	617	27,111	43,151
0001-175- Treasury/Cash Management	17,488	901	67,777	90,092
0001-176- Accounts Payable	10,862	484	27,111	40,027
0001-177- Rev Collection	29,482	1,801	67,777	102,987
0001-178- Purchasing	15,700	737	27,111	45,118
0001-181- Human Resources	78,871	3,846	162,665	254,805
0001-232- Facility Maintenance and Administration	183,685	16,811	-	200,495
0001-235- Equipment Services/Fleet Services	87,616	7,038	189,776	295,424
0001-261- Information Technology Administration	28,699	2,145	54,222	88,207
0001-262- Telecommunications	36,082	4,389	67,777	112,175
0001-263- IT/Mailroom and Duplication, GIS, ERP and D.	4,776	491	13,555	19,608
0001-907, 908- Non-Departmental	304,877	15,443	-	320,320
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	22,627	1,026	57,500	84,449
0001-105- COUNCIL/CITY COUNCIL DIV	20,499	1,003	186,876	219,089
0001-121- POLICE COMMISSION DIV	2,075	103	-	2,179
0001-132- CM-SPCIAL PROJES/ENVIRONMENTAL	8,469	595	28,750	39,462
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-	-
0001-191- GF-POLICE ADMIN DIV	2,351,721	117,544	-	2,469,266
0001-192- GF-POLICE-PATROL/CIB	-	82	-	82
0001-193- GF-POLICE/CRIME PREVENTION	9,017	435	-	9,451
0001-194- GF-POLICE-COPS GRANT	62,403	2,772	-	65,175
0001-196- GF-POLICE/REGULATORY	33,808	1,504	-	35,311
0001-199- GF-PARKING ENFORCEMENT DIV	21,470	956	43,125	68,023
0001-201- GF-FIRE/ADMIN DIV	48,161	2,153	71,875	126,309
0001-202- GF-FIRE/SUPRESSN DIV	1,169,193	51,950	-	1,221,144
0001-203- GF-FIRE PREVENTION DIV	80,570	4,115	100,626	191,079
0001-204- GF-FIRE/ SUPPORT DIV	-	569	-	569
0001-205- GF-FIRE/TRAINING DIV	14,502	666	-	15,167
0001-206- GF-FIRE/OF. OF EMS DIV	6,426	303	-	6,729
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	48,851	2,402	143,751	203,243
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	842	-	842
0001-231- GF-PW ADMIN-DIV	18,245	904	100,626	125,542
0001-233- GF-PRKS&LNDSEK/PRKS (S-DIV)	145,296	8,530	-	153,826
0001-234- IT GIS	1,735	96	330,627	351,409
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	66,155	3,269	-	69,424
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	51,238	2,380	-	53,618
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	507	-	507

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	152,060	6,864	532,835	722,300
0001-242- GF-LS/REF SVCS(S-DIV)	-	849	-	849
0001-243- GF-LIB&CL SVCS/LEAP DIV	29,587	1,605	175,376	216,620
0001-244- GF-LIB&CL SVC/P-ART DIV	3,118	968	14,375	19,284
0001-251- GF-RECREATION ADM DIV	80,745	3,716	-	84,461
0001-253- CM&NB/BOOKER T CTR (S-DIV)	52,711	2,924	-	55,635
0001-255- GF-CM TRANSPORTATN OPERATIONS	9,479	619	-	10,098
0001-254- GF-REC/SPCL EVENTS (S-DIV)	29,947	1,473	-	31,420
0001-256- RECREATION SVCS/AQUATICS	14,460	658	-	15,119
0001-257- RECREATION SVCS/CONVENTION CTR	11,310	522	-	11,832
0001-259- RECREATION SVCS/PLUNGE	13,918	635	-	14,553
0001-260- RECREATION SVCS/CITIES OF SRVC	10,134	497	-	10,632
0001-291- GF-ADMINISTRATIVE SERVICES	31,074	1,557	-	32,631
0001-292- GF-STREET SWEEPING	129,760	5,974	-	135,734
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	9	14,375	15,208
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	77	-	77
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	2,206	-	2,206
1003- TRANSPORTATION OPERATIONS	16,910	855	-	17,765
1004- ASSET SEIZURE FUND	-	83	-	83
1005- LIBRARY FUND	-	722	-	722
1006- OUTSIDE FUNDED SVCS - GRANTS	-	2,332	-	2,332
1007- EMERGENCY MED SERV	-	406	-	406
1010- N.RICHMOND WASTE	-	108	-	108
1012- HILLTOP LANDSCAPE MAINT DIST	34,285	2,165	-	36,450
1013- FIRE DEPT HAZMAT GRANT	-	597	-	597
1014- EDA GRANT FUND	-	6	-	6
1015- MARINA BAY LNDSCP&LIGHTDIST FD	28,969	1,928	-	30,897
1017- CHEVRON MODERNIZATN PROJ & CIA	-	15,092	-	15,092
1018- RENT CONTROL	83,527	4,276	-	101,810
1019- SBI RMRA CAP IMPROVEMENT	-	1,850	-	1,850
1050- CR-PLANNING & BUILDING	155,681	17,361	-	193,641
1051- CR-ENGINEERING	26,638	1,389	-	28,850
1053- CODE ENFORCEMENT-CR	-	68	-	68
1054- ENGINEERING GRANTS	-	87	-	87
1055- ENCROACHMENTS SVCS	24,217	1,084	-	31,728
1200- COR HOUSING ADMINISTRATION	10,287	909	-	13,668
1201- CDBG	574	1,304	-	1,878
1203- NEIGHBORHOOD STABILIZATION	850	25	-	874
1205- EMPLOYMENT & TRAINING	102,727	7,737	-	123,647
1207- NEIGHBORHOOD STAB(CITY)	-	4	-	4
1208- SUCCESSOR HOUSING AGNCY	12,318	339	-	12,657
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	32	-	32
1303- KIDS FIRST INITIATIVE	12,461	695	-	15,627
1304- EMERGENCY OPE & DISASTR RECVRY	5,013	1,892	-	6,905
2001- GENERAL CAPITAL FUND	-	24	-	24
2002- MEASURE J	-	4,458	-	4,458
2110- IMPACT FEE - PARK	-	32	-	32
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	910	-	910
2113- IMPACT FEE - FIRE	-	170	-	170
2114- IMPACT FEE - POLICE	-	1	-	1
2115- IMPACT FEE - COMM/AQUATC	-	216	-	216

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
2116- IMPACT FEE - PARKS/OPEN	-	137	-	137
2117- IMPACT FEE - LIBRARY	-	13	-	13
2119- IMPACT FEE - STORM DRAINAGE	-	573	-	573
2120- IMPACT FEE - WASTEWATER	-	12	-	12
2125- IRON TRIANGLE/EPA PROGRAMS	-	440	-	440
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	2,700	-	2,700
3002- DS - 99A PENSION OBLIG BOND	-	737	-	737
3005- DS - 2007 CIVIC CENTER	-	14,540	-	14,540
4001- PORT OF RICHMOND	25,714	15,186	-	40,899
4003- WASTEWATER	71,231	42,722	-	122,192
4005- MARINA	-	494	-	494
4006- STORM WATER	7,008	3,804	-	10,812
4008- KCRT - CABLE TELEVIS	25,308	1,247	-	30,675
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-
4102- RHA-HOPE 6	-	61	-	61
4201- RHA-CAPITAL FUND	-	32	-	32
4401- RHA-HACIENDA	-	655	-	1,479
4404- RHA-NEVIN PLAZA	20,029	5,074	-	29,775
4405- RHA-NYSTROM VILLAGE	8,002	1,783	-	10,610
4406- RHA-RICHMOND VILLAGE ONE	-	743	-	743
4407- RHA-RICHMOND VILLAGE TWO	-	458	-	458
4408- RHA-RICHMOND VILLAGE THREE	-	308	-	308
4501- RHA-CENTRAL OFFICE COST CNTR	(108)	-	-	(108)
4502- RHA-HOUSING (RAD) CORPORATION	-	3	-	3
5001- INSURANCE RESERVES	85,788	24,718	-	115,450
5003- EQUIPMENT SERVICES	-	3,144	-	3,144
5005- CAD DISPATCH SYSTEM	150,327	6,789	-	157,117
5006- RMS RECORDS SERVICES	10,656	761	-	11,417
5008- COMPENSATED ABSENCES	105,839	4,702	-	110,540
6001- GENERAL TRUST & AGENCY	-	1	-	1
6004- COMMISSION ON AGING	-	30	-	30
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	49	-	49
6047- CERTBT PLAN FUND	5,343	243	-	5,586
6048- OPEB PLAN TRUST	357,238	16,054	-	373,292
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	1,193	-	1,193
6050- GENERAL PENSION FUND	19,571	869	-	20,441
6051- POLICE & FIRE PENSION	82,619	3,834	-	86,453
6052- GARFIELD PENSION FUND	2,261	100	-	2,361
6058- MARINA WESTSHORE DEB	-	274	-	274
6059- COUNTRY CLUB VISTA	-	382	-	382
6060- REASSESSMENT DISTRICT 2003-1	-	51	-	51
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	5,170	449	-	5,619
6103- SA - CAPITAL PROJECT FUNDS	4,778	1,299	-	6,077
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	10	-	10
6304- SA-DS 2003B TAR B	-	928	-	928
6305- SA-DS 2004A TAR B 2/3	-	797	-	797
6306- SA-DS 2004A TAR B -1/3 HSING	-	399	-	399
6307- SA-DS 2004B TAR B - HOUSING	-	91	-	91

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
6308- SA-DS 2007/10A TARB	-	2,835	-	2,835
6309- SA-DS 2007/10B TARB - HOUSING	-	8	-	8
6401- SA-DS 2014A NON-TAXABLE BONDS	-	1,359	-	1,359
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	1,636	-	1,636
6996- SUCCESSOR AGENCY - GLTDAG	-	1,143	-	1,143
9102- CITY OF RICHMOND - GFAAG	-	32,931	-	32,931
AO- ALL OTHER	-	-	-	-
Total	\$ 7,343,084	\$ 572,486	\$ 2,993,598	\$ 11,165,089

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

Budget Unit		FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Departme nt	FY 19-20 Total PO's per Fund/Departme nt	FY 19-20 Total Revenues Received per Fund/Departme nt	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Departm ent	FY 19-20 Building Depreciation per Fund/Depart ment
ALLOCABLE BUDGET UNITS									
BLDG	Building Use	-	-	-	-	-	-	-	-
EQUIP	Equipment Use	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	42	1,881,149	6.00	266	187,058	-	185	-
0001-141	City Clerk	-	742,940	4.00	54	152,415	-	352	-
0001-151	City Attorney	14	1,851,046	10.00	99	54,704	-	140	-
0001-171	Finance Administration	53	605,535	5.00	333	54,016	-	175	-
0001-172	Accounting	-	1,335,747	7.00	-	303,296	-	11	-
0001-173	Budget/Operating	-	682,065	4.00	-	104,572	-	12	-
0001-174	Payroll	-	313,802	2.00	-	258	-	1	-
0001-175	Treasury/Cash Management	-	457,949	5.00	-	59,956	-	29	-
0001-176	Accounts Payable	-	246,126	2.00	-	499	-	1	-
0001-177	Rev Collection	-	915,383	5.00	-	202,182	-	67	-
0001-178	Purchasing	-	374,536	2.00	-	19,085	-	3	-
0001-181	Human Resources	61	1,955,146	12.00	53	89,269	-	151	-
0001-232	Facility Maintenance and Administration	41	8,545,704	-	196	3,559,897	3,000	1,667	116,579
0001-235	Equipment Services/Fleet Services	-	3,577,866	14.00	246	1,508,171	1,500	2,348	-
0001-261	Information Technology Administration	5	1,090,289	4.00	319	467,165	-	184	345
0001-262	Telecommunications	-	2,231,197	5.00	-	1,093,991	-	662	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	-	249,805	1.00	-	146,761	-	88	-
0001-907, §	Non-Departmental	-	7,850,442	-	-	3,903,848	-	6,393	-
RECEIVING BUDGET UNITS									
0001-101	OFFICE OF THE MAYOR	110	501,160	4.00	32	11,450	-	79	-
0001-105	COUNCIL/CITY COUNCIL DIV	30	489,769	13.00	54	37,860	-	187	-
0001-121	POLICE COMMISSION DIV	21	50,545	2.00	2	4,818	-	26	-
0001-132	CM-SPCIAL PROJ/ENVIRONMENTAL	-	290,772	2.00	-	28,860	-	33	-
0001-163	GF-PLN/CODE ENFORCEMENT (DIV)	-	-	5.00	-	-	-	-	-
0001-191	GF-POLICE ADMIN DIV	-	57,424,020	229.40	880	6,094,413	69,249	1,901	155,367
0001-192	GF-POLICE-PATROL/CIB	-	39,829	-	48	-	-	-	-
0001-193	GF-POLICE/CRIME PREVENTION	-	212,292	1.40	2	41,838	-	118	-
0001-194	GF-POLICE-COPS GRANT	-	1,354,364	3.00	1	-	-	-	-
0001-196	GF-POLICE/REGULATORY	-	734,510	3.00	3	778	-	5	-
0001-199	GF-PARKING ENFORCEMENT DIV	-	467,034	3.00	-	-	-	-	-
0001-201	GF-FIRE/ADMIN DIV	17	1,051,646	5.00	-	5,500	-	11	51,774
0001-202	GF-FIRE/SUPPRESSN DIV	-	25,379,342	89.00	3	243	48,502	3	-
0001-203	GF-FIRE PREVENTION DIV	-	2,010,438	7.00	14	126,319	-	142	-
0001-204	GF-FIRE/ SUPPORT DIV	-	277,909	-	518	237,035	-	291	-
0001-205	GF-FIRE/TRAINING DIV	-	325,224	1.00	53	11,775	-	32	-
0001-206	GF-FIRE/OF. OF EMS DIV	-	147,934	1.00	-	9,528	-	56	-
0001-211	OF. OF NB-HOOD SFTY ADMIN DIV	5	1,173,231	10.00	145	114,218	-	132	-
0001-212	OFF OF N-HOOD SFTY/GRANT ADM	-	411,541	-	49	251,132	-	270	-
0001-231	GF-PW ADMIN-DIV	-	441,574	7.00	29	10,760	4,500	53	24,830
0001-233	GF-PRKS&LNDSKP/PRKS (S-DIV)	-	4,167,091	39.00	173	979,136	9,048	1,205	18,895
0001-234	IT GIS	-	47,076	23.00	80	-	-	-	-
0001-237	GF-I&M/ABATEMENT SVCS (DIV)	-	1,597,065	13.40	-	122,583	-	132	-
0001-238	GF-I&M/CODE ENFORCEMENT (DIV)	-	1,162,623	3.00	-	41,568	-	108	-
0001-239	GF-I&M/PROP/ASSETS MNGT (DIV)	-	247,832	-	-	240,034	-	57	-
0001-241	GF-LIB&CL SVC/L-ADM DIV	-	3,353,194	37.07	82	49,572	37,470	130	5,625
0001-242	GF-LS/REF SVCS(S-DIV)	-	414,576	-	104	406,299	-	480	-

ITEM G-1

ATTACHMENT 2

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

Budget Unit		FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
ALLOCABLE BUDGET UNITS								
BLDG	Building Use	-	-	-	-	-	-	-
EQUIP	Equipment Use	-	-	-	-	-	-	-
0001-131	City Manager's Office		1,660,750	-	4,026	1,660,750	6	6
0001-141	City Clerk		654,297	9	1,389	654,297	4	4
0001-151	City Attorney		1,756,546	17	75	1,756,546	10	10
0001-171	Finance Administration		534,663	5	1,374	534,663	5	5
0001-172	Accounting		1,078,171	8	-	1,078,171	7	7
0001-173	Budget/Operating		627,039	5	344	627,039	4	4
0001-174	Payroll		313,262	5	-	313,262	2	2
0001-175	Treasury/Cash Management		395,474	7	-	395,474	5	5
0001-176	Accounts Payable		245,627	2	-	245,627	2	2
0001-177	Rev Collection		666,713	6	-	666,713	5	5
0001-178	Purchasing		355,041	3	-	355,041	2	2
0001-181	Human Resources		1,783,576	17	-	1,783,576	12	12
0001-232	Facility Maintenance and Administration		4,153,832	29	-	4,153,832	-	-
0001-235	Equipment Services/Fleet Services		1,981,351	12	-	1,981,351	14	14
0001-261	Information Technology Administration		648,999	26	494	648,999	4	4
0001-262	Telecommunications		815,954	-	-	815,954	5	5
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop		108,002	-	-	108,002	1	1
0001-907, 8	Non-Departmental		6,894,469	-	-	6,894,469	-	-
RECEIVING BUDGET UNITS								
0001-101	OFFICE OF THE MAYOR		491,064	5	113	491,064	4	4
0001-105	COUNCIL/CITY COUNCIL DIV	2,628	444,896	20	209	444,896	13	13
0001-121	POLICE COMMISSION DIV		45,042	-	-	45,042	-	-
0001-132	CM-SPCIAL PROJ/ENVIRONMENTAL		183,802	-	178	183,802	2	2
0001-163	GF-PLN/CODE ENFORCEMENT (DIV)		-	-	-	-	-	-
0001-191	GF-POLICE ADMIN DIV	470,922	51,039,405	410	95	51,039,405	-	-
0001-192	GF-POLICE-PATROL/CIB		-	172	-	-	-	-
0001-193	GF-POLICE/CRIME PREVENTION		195,690	10	-	195,690	-	-
0001-194	GF-POLICE-COPS GRANT		1,354,323	-	-	1,354,323	-	-
0001-196	GF-POLICE/REGULATORY		733,732	6	-	733,732	-	-
0001-199	GF-PARKING ENFORCEMENT DIV		465,969	8	-	465,969	3	3
0001-201	GF-FIRE/ADMIN DIV	68,436	1,045,246	21	-	1,045,246	5	5
0001-202	GF-FIRE/SUPPRESSN DIV		25,375,001	-	-	25,375,001	-	-
0001-203	GF-FIRE PREVENTION DIV		1,748,618	-	2,719	1,748,618	7	7
0001-204	GF-FIRE/ SUPPORT DIV		-	16	-	-	-	-
0001-205	GF-FIRE/TRAINING DIV		314,731	3	-	314,731	-	-
0001-206	GF-FIRE/OF. OF EMS DIV		139,463	-	895	139,463	-	-
0001-211	OF. OF NB-HOOD SFTY ADMIN DIV		1,060,218	12	15	1,060,218	10	10
0001-212	OFF OF N-HOOD SFTY/GRANT ADM		-	-	-	-	-	-
0001-231	GF-PW ADMIN-DIV	155,223	395,979	34	-	395,979	7	7
0001-233	GF-PRKS&LNDSKP/PRKS (S-DIV)		3,153,364	12	-	3,153,364	-	-
0001-234	IT GIS		37,652	-	-	37,652	23	23
0001-237	GF-I&M/ABATEMENT SVCS (DIV)		1,435,770	-	-	1,435,770	-	-
0001-238	GF-I&M/CODE ENFORCEMENT (DIV)		1,112,026	16	-	1,112,026	-	-
0001-239	GF-I&M/PROP/ASSETS MNGT (DIV)		-	-	-	-	-	-
0001-241	GF-LIB&CL SVC/L-ADM DIV		3,300,150	57	12	3,300,150	37	37
0001-242	GF-LS/REF SVCS(S-DIV)		-	37	110	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

Budget Unit		FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Departme nt	FY 19-20 Total PO's per Fund/Departme nt	FY 19-20 Total Revenues Received per Fund/Departme nt	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Departm ent	FY 19-20 Building Depreciation per Fund/Depart ment
0001-243	GF-LIB&CL SVCS/LEAP DIV	3	783,852	12.20	13	5,199	-	12	
0001-244	GF-LIB&CL SVC/P-ART DIV	-	472,665	1.00	45	16,853	21,000	34	
0001-251	GF-RECREATION ADM DIV	17	1,815,370	15.20	174	57,639	32,228	155	251,103
0001-253	CM&NB/BOOKER T CTR (S-DIV)	-	1,428,405	37.20	137	88,599	42,245	368	34,023
0001-255	GF-CM TRANSPORTATN OPERATIONS	-	302,320	3.00	-	14,972	-	34	
0001-254	GF-REC/SPCL EVENTS (S-DIV)	-	719,463	6.60	42	63,542	15,868	139	
0001-256	RECREATION SVCS/AQUATICS	-	321,470	22.40	9	8,311	7,500	91	107,310
0001-257	RECREATION SVCS/CONVENTION CTR	-	254,860	4.80	30	50,669	40,000	33	
0001-259	RECREATION SVCS/PLUNGE	-	310,036	-	28	16,530	-	36	118,576
0001-260	RECREATION SVCS/CITIES OF SRVC	-	242,847	1.80	-	21,369	-	31	
0001-291	GF-ADMINISTRATIVE SERVICES	-	760,458	1.00	-	67,507	-	174	
0001-292	GF-STREET SWEEPING	-	2,918,560	5.00	-	99,180	8,000	4,472	
0001-362	GF ECON DEV/SP PRJ-ENVIRONMNTL	-	4,353	1.00	-	-	-	-	
0001-910	GF-NON-DEPT/CITY FESTIVAL	-	37,500	-	-	37,500	-	8	
1001	SECURED PENSION OVERRIDE	-	-	-	-	-	-	-	
1002	STATE GAS TAX	-	1,077,523	-	127	429,578	-	73	
1003	TRANSPORTATION OPERATIONS	-	417,814	4.00	45	25,160	76,980	58	
1004	ASSET SEIZURE FUND	-	40,575	-	47	54,181	-	18	
1005	LIBRARY FUND	-	352,943	-	95	258,060	-	305	
1006	OUTSIDE FUNDED SVCS - GRANTS	-	1,139,416	-	444	794,756	-	144	
1007	EMERGENCY MED SERV	-	198,143	-	17	228,232	-	76	
1010	N.RICHMOND WASTE	-	52,768	-	58	656	-	7	
1012	HILLTOP LANDSCAPE MAINT DIST	-	1,057,684	12.00	36	271,860	-	208	
1013	FIRE DEPT HAZMAT GRANT	-	291,665	-	58	4,300	-	12	
1014	EDA GRANT FUND	-	2,883	-	-	-	-	-	
1015	MARINA BAY LNDSCP&LIGHTDIST FD	-	941,806	9.00	29	262,676	-	197	
1017	CHEVRON MODERNIZATN PROJ & CIA	-	7,372,980	-	-	3,621,852	-	213	
1018	RENT CONTROL	2	2,089,008	17.00	-	273,033	-	243	
1019	SBI RMRA CAP IMPROVEMENT	-	903,598	-	-	1,035,162	-	43	
1050	CR-PLANNING & BUILDING	54	8,481,403	25.00	180	4,802,703	-	818	
1051	CR-ENGINEERING	34	678,366	1.00	67	293,728	-	491	
1053	CODE ENFORCEMENT-CR	-	33,404	-	131	77,777	-	20	
1054	ENGINEERING GRANTS	-	42,500	-	37	2,929,826	-	24	
1055	ENCROACHMENTS SVCS	-	529,796	7.80	-	4,813	-	42	
1200	COR HOUSING ADMINISTRATION	27	444,282	3.00	4	58,101	-	70	
1201	CDBG	-	636,840	-	141	719,402	-	28	
1203	NEIGHBORHOOD STABILIZATION	-	12,057	-	15	260	-	1	
1205	EMPLOYMENT & TRAINING	19	3,779,817	16.00	345	407,896	31,585	639	
1207	NEIGHBORHOOD STAB(CITY)	-	1,716	-	-	-	-	-	
1208	SUCCESSOR HOUSING AGENCY	-	165,785	-	-	-	-	-	
1302	HOUSNG IN LIEU FEE - DEVELOPER	-	15,801	-	-	20,433	-	6	
1303	KIDS FIRST INITIATIVE	15	339,346	3.00	-	22,136	-	22	
1304	EMERGENCY OPE & DISASTR RECVR	-	924,262	-	-	130,139	-	248	
2001	GENERAL CAPITAL FUND	-	11,842	-	410	877,418	-	48	
2002	MEASURE J	-	2,177,883	-	110	2,159,152	-	221	
2110	IMPACT FEE - PARK	-	15,791	-	100	27,121	-	4	
2111	PF IMP FEES-TRAFFIC/ROAD-ENG	-	444,339	-	11	306,637	-	28	
2113	IMPACT FEE - FIRE	-	83,265	-	8	79,578	-	25	
2114	IMPACT FEE - POLICE	-	711	-	13	-	-	-	

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ITEM G-1
ATTACHMENT 2

Budget Unit		FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
0001-243	GF-LIB&CL SVCS/LEAP DIV		642,137	52	-	642,137	12	12
0001-244	GF-LIB&CL SVC/P-ART DIV		67,664	-	756	67,664	1	1
0001-251	GF-RECREATION ADM DIV	20,190	1,752,412	115	1,123	1,752,412	-	-
0001-253	CM&NB/BOOKER T CTR (S-DIV)		1,143,982	-	214	1,143,982	-	-
0001-255	GF-CM TRANSPORTATN OPERATIONS		205,719	-	95	205,719	-	-
0001-254	GF-REC/SPCL EVENTS (S-DIV)		649,943	-	614	649,943	-	-
0001-256	RECREATION SVCS/AQUATICS		313,836	-	19	313,836	-	-
0001-257	RECREATION SVCS/CONVENTION CTR		245,467	-	-	245,467	-	-
0001-259	RECREATION SVCS/PLUNGE		302,063	-	-	302,063	-	-
0001-260	RECREATION SVCS/CITIES OF SRVC		219,949	-	2,849	219,949	-	-
0001-291	GF-ADMINISTRATIVE SERVICES		674,404	-	0	674,404	-	-
0001-292	GF-STREET SWEEPING		2,816,177	6	-	2,816,177	-	-
0001-362	GF ECON DEV/SP PRJ-ENVIRONMNTL		-	-	-	-	1	1
0001-910	GF-NON-DEPT/CITY FESTIVAL		-	-	-	-	-	-
1001	SECURED PENSION OVERRIDE		-	-	-	-	-	-
1002	STATE GAS TAX		-	-	-	-	-	-
1003	TRANSPORTATION OPERATIONS		366,998	7	145	-	-	-
1004	ASSET SEIZURE FUND		-	-	-	-	-	-
1005	LIBRARY FUND		-	-	933	-	-	-
1006	OUTSIDE FUNDED SVCS - GRANTS		-	-	3,053	-	-	-
1007	EMERGENCY MED SERV		-	-	-	-	-	-
1010	N.RICHMOND WASTE		-	-	-	-	-	-
1012	HILLTOP LANDSCAPE MAINT DIST		744,094	3	-	-	-	-
1013	FIRE DEPT HAZMAT GRANT		-	-	-	-	-	-
1014	EDA GRANT FUND		-	-	-	-	-	-
1015	MARINA BAY LNDSCP&LIGHTDIST FD		628,711	1	-	-	-	-
1017	CHEVRON MODERNIZATN PROJ & CIA		-	-	390	-	-	-
1018	RENT CONTROL		1,812,790	21	3,295	-	-	17
1019	SBI RMRA CAP IMPROVEMENT		-	-	-	-	-	-
1050	CR-PLANNING & BUILDING		3,378,747	88	2,165	-	-	25
1051	CR-ENGINEERING		578,121	-	6	-	-	1
1053	CODE ENFORCEMENT-CR		-	-	-	-	-	-
1054	ENGINEERING GRANTS		-	-	-	-	-	-
1055	ENCROACHMENTS SVCS		525,574	13	-	-	-	8
1200	COR HOUSING ADMINISTRATION		223,249	8	-	-	-	3
1201	CDBG		12,459	-	-	-	-	-
1203	NEIGHBORHOOD STABILIZATION		18,444	-	-	-	-	-
1205	EMPLOYMENT & TRAINING		2,229,485	60	-	-	-	16
1207	NEIGHBORHOOD STAB(CITY)		-	-	-	-	-	-
1208	SUCCESSOR HOUSING AGENCY		267,337	-	-	-	-	-
1302	HOUSNG IN LIEU FEE - DEVELOPER		-	-	-	-	-	-
1303	KIDS FIRST INITIATIVE		270,432	-	555	-	-	3
1304	EMERGENCY OPE & DISASTR RECVRY		108,788	-	-	-	-	-
2001	GENERAL CAPITAL FUND		-	-	-	-	-	-
2002	MEASURE J		-	-	-	-	-	-
2110	IMPACT FEE - PARK		-	-	-	-	-	-
2111	PF IMP FEES-TRAFFIC/ROAD-ENG		-	-	-	-	-	-
2113	IMPACT FEE - FIRE		-	-	-	-	-	-
2114	IMPACT FEE - POLICE		-	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

Budget Unit		FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Departme nt	FY 19-20 Total PO's per Fund/Departme nt	FY 19-20 Total Revenues Received per Fund/Departme nt	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Departm ent	FY 19-20 Building Depreciation per Fund/Depart ment
2115	IMPACT FEE - COMM/AQUATC	-	105,751	-	11	96,234	-	5	
2116	IMPACT FEE - PARKS/OPEN	-	67,033	-	39	8,376	-	1	
2117	IMPACT FEE - LIBRARY	-	6,152	-	20	8,698	-	4	
2119	IMPACT FEE - STORM DRAINAGE	-	279,928	-	-	278,377	-	2	
2120	IMPACT FEE - WASTEWATER	-	6,081	-	-	128,522	-	2	
2125	IRON TRIANGLE/EPA PROGRAMS	-	215,150	-	-	235,815	-	12	
2126	COR-HOUSING DEPT CIP FUND	-	-	-	1	775,535	-	7	
3001	DS - 2005 TAXABLE POB	-	1,319,178	-	-	-	-	-	
3002	DS - 99A PENSION OBLIG BOND	-	360,291	-	-	-	-	-	
3005	DS - 2007 CIVIC CENTER	-	7,103,474	-	-	-	-	-	
4001	PORT OF RICHMOND	7	7,418,697	3.00	282	1,069,908	-	324	
4003	WASTEWATER	-	20,870,955	10.00	227	21,469,169	-	791	
4005	MARINA	-	241,446	-	4	43,185	-	2	
4006	STORM WATER	8	1,858,431	-	58	2,128,337	-	134	
4008	KCRT - CABLE TELEVIS	-	609,286	5.00	21	61,641	-	134	
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-	44,774	-	35	
4102	RHA-HOPE 6	-	30,000	-	-	30,000	-	5	
4201	RHA-CAPITAL FUND	-	15,600	-	-	1,093,789	-	27	
4401	RHA-HACIENDA	-	320,134	1.00	-	271,616	-	207	
4404	RHA-NEVIN PLAZA	-	2,478,636	5.67	-	1,728,413	-	702	
4405	RHA-NYSTROM VILLAGE	-	871,208	1.00	4	535,243	-	477	
4406	RHA-RICHMOND VILLAGE ONE	-	362,812	-	-	163	-	3	
4407	RHA-RICHMOND VILLAGE TWO	-	223,727	-	-	-	-	-	
4408	RHA-RICHMOND VILLAGE THREE	-	150,514	-	-	-	-	-	
4501	RHA-CENTRAL OFFICE COST CNTR	-	-	-	-	116,047	-	371	
4502	RHA-HOUSING (RAD) CORPORATION	-	1,430	-	-	-	-	-	
5001	INSURANCE RESERVES	-	12,075,624	6.00	210	4,289,697	-	280	
5003	EQUIPMENT SERVICES	-	1,535,943	-	736	2,548,402	12,500	105	
5005	CAD DISPATCH SYSTEM	-	3,316,737	7.00	72	52,321	-	59	
5006	RMS RECORDS SERVICES	-	371,823	-	39	140,552	-	1	
5008	COMPENSATED ABSENCES	-	2,297,013	-	-	3,762	-	1	
6001	GENERAL TRUST & AGENCY	-	330	-	-	330	-	2	
6004	COMMISSION ON AGING	-	14,785	-	-	13,098	-	19	
6005	SEAVER GALLERY TRUST FUND	-	-	-	-	207,361	-	6	
6007	SENIOR TRUST DEPOSIT	-	24,167	-	-	26,047	-	165	
6047	CERTBT PLAN FUND	-	118,814	-	-	-	-	-	
6048	OPEB PLAN TRUST	-	7,842,892	-	-	-	-	-	
6049	PT MOLATE PRIVATE-PURPOSE TRST	-	582,578	-	-	-	-	-	
6050	GENERAL PENSION FUND	-	424,760	-	-	-	-	-	
6051	POLICE & FIRE PENSION	-	1,873,145	-	-	-	-	-	
6052	GARFIELD PENSION FUND	-	49,067	-	-	-	-	-	
6058	MARINA WESTSHORE DEB	-	133,934	-	-	-	-	-	
6059	COUNTRY CLUB VISTA	-	186,593	-	-	-	-	-	
6060	REASSESSMENT DISTRICT 2003-1	-	24,929	-	-	5,223	-	1	
6101	SA-PROPERTY TAX TRUST FUND	-	-	-	-	-	-	-	
6102	SA- ADMINISTRATION	-	219,398	-	10	55,860	-	156	
6103	SA - CAPITAL PROJECT FUNDS	-	634,643	-	57	810,350	-	104	
6208	SA-CIP 07B TAR BND PRCD S-HSG	-	-	-	-	-	-	-	
6300	SA-DS HARBOR 98 TAR B	-	5,061	-	-	-	-	-	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

Budget Unit	FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
2115	IMPACT FEE - COMM/AQUATC	-	-	-	-	-	-
2116	IMPACT FEE - PARKS/OPEN	-	-	-	-	-	-
2117	IMPACT FEE - LIBRARY	-	-	-	-	-	-
2119	IMPACT FEE - STORM DRAINAGE	-	-	-	-	-	-
2120	IMPACT FEE - WASTEWATER	-	-	-	-	-	-
2125	IRON TRIANGLE/EPA PROGRAMS	-	-	-	-	-	-
2126	COR-HOUSING DEPT CIP FUND	-	-	-	-	-	-
3001	DS - 2005 TAXABLE POB	-	-	-	-	-	-
3002	DS - 99A PENSION OBLIG BOND	-	-	-	-	-	-
3005	DS - 2007 CIVIC CENTER	-	-	-	-	-	-
4001	PORT OF RICHMOND	558,062	6	-	-	-	-
4003	WASTEWATER	1,545,915	48	1	-	-	10
4005	MARINA	-	-	-	-	-	-
4006	STORM WATER	152,103	-	-	-	-	-
4008	KCRT - CABLE TELEVIS	549,252	71	63	-	-	5
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	-	12	-	-	-	-
4102	RHA-HOPE 6	-	-	-	-	-	-
4201	RHA-CAPITAL FUND	-	-	-	-	-	-
4401	RHA-HACIENDA	-	-	-	-	-	1
4404	RHA-NEVIN PLAZA	434,698	-	-	-	-	6
4405	RHA-NYSTROM VILLAGE	173,678	-	-	-	-	1
4406	RHA-RICHMOND VILLAGE ONE	-	-	-	-	-	-
4407	RHA-RICHMOND VILLAGE TWO	-	-	-	-	-	-
4408	RHA-RICHMOND VILLAGE THREE	-	-	-	-	-	-
4501	RHA-CENTRAL OFFICE COST CNTR	(2,345)	-	8	-	-	-
4502	RHA-HOUSING (RAD) CORPORATION	-	-	-	-	-	-
5001	INSURANCE RESERVES	1,861,850	-	-	-	-	6
5003	EQUIPMENT SERVICES	-	-	-	-	-	-
5005	CAD DISPATCH SYSTEM	3,262,555	-	-	-	-	-
5006	RMS RECORDS SERVICES	231,272	-	-	-	-	-
5008	COMPENSATED ABSENCES	2,297,013	-	-	-	-	-
6001	GENERAL TRUST & AGENCY	-	-	-	-	-	-
6004	COMMISSION ON AGING	-	-	644	-	-	-
6005	SEAVER GALLERY TRUST FUND	-	-	-	-	-	-
6007	SENIOR TRUST DEPOSIT	-	-	182	-	-	-
6047	CERTBT PLAN FUND	115,961	-	-	-	-	-
6048	OPEB PLAN TRUST	7,753,129	-	-	-	-	-
6049	PT MOLATE PRIVATE-PURPOSE TRST	-	-	-	-	-	-
6050	GENERAL PENSION FUND	424,760	-	-	-	-	-
6051	POLICE & FIRE PENSION	1,793,082	-	-	-	-	-
6052	GARFIELD PENSION FUND	49,067	-	-	-	-	-
6058	MARINA WESTSHORE DEB	-	-	-	-	-	-
6059	COUNTRY CLUB VISTA	-	-	-	-	-	-
6060	REASSESSMENT DISTRICT 2003-1	-	-	-	-	-	-
6101	SA-PROPERTY TAX TRUST FUND	-	-	-	-	-	-
6102	SA- ADMINISTRATION	112,210	-	-	-	-	-
6103	SA - CAPITAL PROJECT FUNDS	103,705	-	-	-	-	-
6208	SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-	-	-
6300	SA-DS HARBOR 98 TAR B	-	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

Budget Unit		FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Departme nt	FY 19-20 Total PO's per Fund/Departme nt	FY 19-20 Total Revenues Received per Fund/Departme nt	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Departm ent	FY 19-20 Building Depreciation per Fund/Depart ment
6304	SA-DS 2003B TARB	-	453,385	-	-	-	-	-	
6305	SA-DS 2004A TARB 2/3	-	389,295	-	-	-	-	-	
6306	SA-DS 2004A TARB -1/3 HSING	-	194,944	-	-	-	-	-	
6307	SA-DS 2004B TARB - HOUSING	-	44,274	-	-	-	-	-	
6308	SA-DS 2007/10A TARB	-	1,384,968	-	-	-	-	-	
6309	SA-DS 2007/10B TARB - HOUSING	-	3,829	-	-	2,158	-	1	
6401	SA-DS 2014A NON-TAXABLE BONDS	-	663,883	-	-	-	-	-	
6402	SA-DS 2014B TAXABLE BONDS	-	-	-	-	-	-	-	
6403	SA-DS LOANS PAYABLE	-	799,346	-	-	544,823	-	2	
6996	SUCCESSOR AGENCY - GLTDAG	-	558,224	-	-	-	-	-	
9102	CITY OF RICHMOND - GFAAG	-	16,087,998	-	-	-	-	-	
AO	ALL OTHER	-	-	61	1,554	2,552,152	68,036	579	
Grand Total		585	281,037,781.84	898	10,189	82,833,333.44	529,211.00	32,565.00	884,425.71

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM G-1
ATTACHMENT 2**

Budget Unit		FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
6304	SA-DS 2003B TARB		-	-	-	-		-
6305	SA-DS 2004A TARB 2/3		-	-	-	-		-
6306	SA-DS 2004A TARB -1/3 HSING		-	-	-	-		-
6307	SA-DS 2004B TARB - HOUSING		-	-	-	-		-
6308	SA-DS 2007/10A TARB		-	-	-	-		-
6309	SA-DS 2007/10B TARB - HOUSING		-	-	-	-		-
6401	SA-DS 2014A NON-TAXABLE BONDS		-	-	-	-		-
6402	SA-DS 2014B TAXABLE BONDS		-	-	-	-		-
6403	SA-DS LOANS PAYABLE		-	-	-	-		-
6996	SUCCESSOR AGENCY - GLTDAG		-	-	-	-		-
9102	CITY OF RICHMOND - GFAAG		-	-	-	-		-
AO	ALL OTHER		-	-	-	-		-
Grand Total		717,400.24	160,360,850.10	1,501.00	29,160.88	127,779,656.41	213	315



City of Richmond

Cost Allocation Plan for Use Fiscal Year 2022-23

- **Based on Fiscal Year 2020-21 Actual Expenditures**
- **Title 2 CFR, Part 200 Compliant Version**

April 25, 2022

870 Market Street, Suite 1223
San Francisco, CA 94102
Toll free: 800.434.8349 Fax: 415.391.8439

TABLE OF CONTENTS

Section 1.	Purpose	1
Section 2.	Support Service Department Narratives	3
Section 3.	Navigating the Cost Plan.....	10
 Exhibits		
	Cost Allocation Plan Detail	A

PURPOSE

A Cost Allocation Plan is an analytical tool through which a City can apportion administrative or indirect services costs to individual departments or cost centers within its organization. Allocated costs are typically termed “citywide overhead.” Most overhead/indirect service costs are those expenditures that provide support services or oversight to each department citywide and typically include legislative, managerial, financial, administrative, legal, personnel, technology, building, and equipment use, and risk management activities. The following is a brief description of the process used for allocating costs within this analysis:

1. **Organizational Analysis:** identifies entire departments or functions within departments citywide that provide either overhead or indirect services, broadly or specifically, to departments outside their own. In addition to evaluating published data sources, NBS confers with City staff on multiple occasions to identify and consider “allocable” overhead and indirect services across all City departments.
2. **Expenditure Analysis:** review of line-item expenditures for each support service department determines the inclusion/exclusion of specific expenditures. For example, NBS ensures that resulting costs allocated exclude large one-time expenditures for capital outlay, transfers between funds, debt service, or special contract services. Resulting allocable expenditures are linked to each overhead/indirect service identified through the organizational analysis to create allocable cost pools.
3. **Allocation Factor Assignment:** An allocation factor is a data set used as the basis for distributing overhead/indirect service costs to departments receiving support or benefit from the cost pool. Allocation factors can include general data sets, such as employee count or budgeted expenditures in each department, or estimates of how each employee/department spends time supporting other departments and programs. Ultimately, the allocation factor should represent the actual or estimated workload of the function allocated, or a reasonable and generally accepted means of apportioning benefit for the function allocated.
4. **Cost Allocation Exercise:** Each cost pool is distributed across departments following the distribution inherent in the selected allocation factor for each pool. This results in a total share of overhead/indirect service costs for each department.
5. **Derivation of Outcomes:** Various outcomes are generated based on the total share of overhead/indirect service costs identified for each department.

Data Sources

NBS used the following data sources to support the development of this Cost Allocation Plan for the City of Richmond:

- Actual expenditures for FY 2020-21.
- Various correspondences with City staff to support the nature and purposes of line-item expenditures, estimation of labor efforts across various support and administrative service categories, and allocation factor data.

The City's actual expenditure information is the most significant source of information affecting the Cost Allocation Plan's results. NBS must note that consultants did not conduct separate efforts to audit or validate the City's financial management or support services practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study accepts the City's expenditure reports and staff's input as the most appropriate and reasonable basis for development of the Plan.

Beyond expenditure information provided by the City, original data sets were also developed to support the work of this study, including estimation of staff time spent on various services, and allocation statistics. To develop these data sets, consultants prepared questionnaires, and conducted meetings and interviews with individual departments. Consultants and departmental management reviewed and questioned all responses to ensure the most accurate set of data for the Plan.

Versions of the Cost Allocation Plan

The City requested development of a professionally prepared Cost Allocation Plan. The goal of this effort was to define the total cost of applicable administrative or "support services" overhead costs to various departments, revenue funds, and grant funded programs.

NBS provides two types of cost allocation plan analyses that are either more or less restrictive in the application of guidelines set forth in *Title 2, Code of Federal Regulations, Part 200, Cost Principles for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, depending on whether the primary intended use of the Plan is for internal budgeting purposes, or specifically for reimbursement of costs from State and Federal grants:

Title 2 CFR Part 200 Annual Cost Allocation Plan

Exhibit A to this report presents a version of the Cost Allocation Plan, which complies with the stipulations of Title 2 CFR, Part 200. Because the primary goal of this Plan is to obtain reimbursement of overhead costs associated with State and Federal grants, NBS uses only costs considered allocable for these purposes in the results of this Plan.

Full Cost Allocation Plan

An alternate version of the Cost Allocation Plan, commonly known as a "Full" version, allocates all reasonably identifiable administrative overhead costs to receivers of these services within the organization. All costs, whether acceptable for federal reimbursement purposes or not, are considered in the results of this Plan. Cities typically apply this version of the plan as the internal budgeting tool for establishing overhead support costs at the department level. NBS did not prepare this version of the Cost Allocation plan for the City.

All NBS-developed cost allocation plans follow the guidelines set forth in *Title 2, Code of Federal Regulations, Part 200, Cost Principles for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as well as Generally Accepted Accounting Principles (GAAP).

SUPPORT SERVICE DEPARTMENT NARRATIVES

As summarized in the following table, this Cost Allocation Plan identifies 20 central service and administrative support units, with total costs of \$38.5 million. Below the table, NBS provides a description of each support service unit, along with a general explanation of how functional costs are either allocated or excluded within the Plan:

Allocable Budget Unit		Total Allocable Expense
BLDG	Building Depreciation	\$964,120
EQUIP	Equipment Depreciation Allowance	709,236
0001-131	City Manager's Office	797,397
0001-141	City Clerk	799,086
0001-151	City Attorney	1,786,060
0001-171	Finance Administration	724,613
0001-172	Accounting	1,212,882
0001-173	Budget/Operating	476,217
0001-174	Payroll	345,969
0001-175	Treasury/Cash Management	569,497
0001-176	Accounts Payable	247,478
0001-177	Rev Collection	718,569
0001-178	Purchasing	374,421
0001-181	Human Resources	2,104,186
0001-232	Facility Maintenance and Administration	8,870,227
0001-235	Equipment Services/Fleet Maintenance	3,238,310
0001-261	Information Technology Administration	1,712,698
0001-262	Telecommunications, GIS, ERP, and Desktop	1,684,630
0001-263	IT/Mailroom and Duplication	153,498
0001-907 0001-908	Non-Departmental	11,006,017
Total		\$38,495,111

Building Depreciation

Per Title 2 CFR Part 200 guidelines, this Cost Allocation Plan distributes an allowable amount of depreciation expense to departments operating in buildings owned by the General Fund. The City's FY 2020-21 fixed asset schedule serves as the basis for establishing the amount of expense allocated. In general, costs are allocated to departments and programs housed in each building.

Equipment Depreciation

Similar to the building depreciation allocation described above, this Cost Allocation Plan distributes an allowable amount of non-vehicle equipment depreciation expense to departments that use these assets. Allowable depreciation expense is allocated based on the amount of expense directly assignable to a City fund, department, or division for FY 2020-21.

City Manager (0001-131)

The City Manager's Office implements City Council policy through effective day-to-day oversight of operating departments, and through the initiation, development, and implementation of programs that provide for the efficient, effective, and equitable delivery of services to all who live and work in the City of Richmond.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to three different cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on total full-time equivalents per City fund, department, and/or division for FY 2020-21.
- System-wide Support B — Costs associated with supporting activities classified as "General Government" in nature per Title 2 CFR - part 200 guidelines and are therefore excluded from resulting cost allocations.
- System-wide Support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2020-21.

City Clerk (0001-141)

The City Clerk's Office supports the legislative and policy processes by providing timely and accurate information to the City Council, staff, and the public. The Office maintains records of all City Council proceedings, ordinances, resolutions, and provides a records management program to all City departments. It also prepares legal publication and notices, provides notice of public meetings, and is the local election office for City elections. The City Clerk's Office oversees a Micrographics Division that preserves records of documents and legislative actions of the City Council, and ensures their accessibility to City staff and the public.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to three different cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on modified total full-time equivalents by City fund, department, and/or division for Fiscal Year 2020-21.
- System-wide Support B — Costs associated with supporting activities classified as "General Government" in nature per Title 2 CFR – part 200 guidelines and are therefore excluded from resulting cost allocations.
- System-wide support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2020-21.

City Attorney (0001-151)

The City Attorney's Office serves as the general counsel to the City by providing high-quality, timely, and cost effective legal guidance, support, and representation to City officials, departments, boards, commissions, and committees pertaining to their official duties and responsibilities.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to three cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on modified total full-time equivalents by City fund, department, and/or division for Fiscal Year 2020-21.
- System-wide Support B — Costs are allocated based on total City Council agendas by City fund, department, and/or division for Fiscal Year 2020-21.
- System-wide support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2020-21.

Finance Administration (0001-171)

The Finance Administration provides direction and oversight of Finance Department employees to provide fiscal support, oversight and control to the Mayor and Council, City Agencies and City Departments to ensure proper fiscal management, budgeting, and accounting; maintains financial, auditing and record keeping standards to ensure sound fiduciary practices. Key services include tax collections, specifically business licensing; purchasing; budget development and monitoring; capital planning; financial forecasting; treasury; payroll; accounts payable; and financial reporting. In addition, Finance Administration reviews the fiscal impact of all City staff reports; provides project management of City-wide and Department-wide projects; oversees special audits; provides fiscal analysis of various proposals.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to three cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Financial Service — Costs associated with this activity are allocated based on modified total direct cost per City fund, department, and/or division for FY 2020-21.
- Accounts Receivable — Costs associated with this activity are allocated based on total accounts receivable transactions per City fund, department, and/or division for FY 2020-21.
- Purchasing – Costs are allocated based on the number of purchase order invoices per City fund, department, and/or division for FY 2020-21.

Accounting (0001-172)

The General Accounting Division maintains financial and accounting records for the City, Successor Agency, Joint Powers Financing Authority, Port, Municipal Sewer District and Marina Enterprise Funds. This Division provides financial guidance and direction to departments at large and ensures that City records are in compliance with Generally Accepted Accounting Principles (GAAP). This Division prepares accurate financial statements and various reports required by State, federal and local governments' and assures that timely audits and financial reports are maintained.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs associated with this activity are allocated based on modified total direct cost per City fund, department, and/or division for FY 2020-21.
- System-wide Support B — Costs are allocated based on total revenues received per City fund, department, and/or division FY 2020-21.

Budget/Operating (0001-173)

The Budget Division provides financial and operations analysis for all City operations; prepares and monitors the City's and other related agency and enterprise operating budgets; prepares and monitors the five-year revenue and expenditure forecast; administers the City's performance measurement and reporting program; and provides ad hoc reports and analysis.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on modified total direct cost per City fund, department, and/or division for FY 2020-21.

Payroll (0001-174)

The Payroll Division ensures that City workers receive accurate pay and benefits without fail. Payroll plays a key role in crucial government programs including fair labor and standards, child support deductions and payments, social security taxes and benefits, unemployment insurance, and Medicare.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on total full-time equivalents per City fund, department, and/or division for FY 2020-21.

Treasury/Cash Management (0001-175)

The Treasury Division is responsible for cash, debt and investment management for the City, Joint Powers Financing Authority, and the Successor Agency. The Division's objective is to optimize resources and cash related services through cash monitoring and forecasting, investments, and banking services.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Support Services — Costs are allocated based on the total revenues received per City fund, department, and/or division for FY 2020-21.
- Investment Management — Costs associated with activities classified as "Investment Management" in nature per Title 2 CFR – part 200 guidelines and are therefore excluded from resulting cost allocations.

Accounts Payable (0001-176)

The primary purpose of the Accounts Payable Division is to ensure the timely and accurate payment of business transactions for the City of Richmond. The Accounts Payable Division is responsible for invoice processing, vendor payments and customer refunds, as well as State reporting of Diesel Fuel Taxes, Sales and Use Taxes, and 1099 reporting.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on total accounts payable invoices per City fund, department, and/or division for FY 2020-21.

Rev Collection (0001-177)

The Revenue Collection Division collects, processes, records and reports City billings, accounts receivable and revenues in an accurate and timely manner and seeks new opportunities to enhance the City's revenue base. The Division collects and records all revenues due to the City of Richmond.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on total revenues received per City fund, department, and/or division for FY 2020-21.

Human Resources (0001-178)

The Human Resource Management Department's mission is to support customers in accomplishing their missions by attracting and retaining a highly skilled and diversified workforce that is fairly compensated and rewarded for its effort in an equitable, safe, and responsible work environment. The Department's mission is accomplished within existing resources, in an environment of change, with integrity, and in a manner, that is consistent with the City's policies, Code of Ethics, merit system principles, and federal and state laws. The Department is responsible for recruitment and testing, classification and compensation, training, benefits, administration, and workforce relations.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to two cost pools and allocated to each to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on the total full-time equivalents per City fund, department, and/or division for FY 2020-21.
- System-wide Support B — Costs are allocated based on the total salaries and benefits per City fund, department, and/or division for FY 2020-21.

Facility Maintenance and Administration (0001-232)

The Facility Maintenance Division provides quality and timely maintenance services to the public and other city departments to enhance the quality of life for citizens.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Facility Maintenance Services — Costs are allocated based on the total building square footage of City facilities for FY 2020-21.
- City Infrastructure Maintenance — Costs associated with “City Infrastructure Maintenance” are direct costs by nature and are therefore excluded from resulting cost allocations.

Equipment Services/Fleet Services (0001-235)

The Equipment Services/Fleet Services Division provides equipment and fleet services for all City-Owned vehicles and machinery.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on full-time equivalents per City fund, department, and/or division for FY 2020-21.

Information Technology Administration (0001-261)

The Information Technology Department works to provide employees with state of the art technology resources. The use of innovative technologies available improves the City of Richmond’s customer support.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on number of IT units per City fund, department, and/or division for FY 2020-21.

Telecommunications, GIS, ERP and Desktop (0001-262)

The Information Technology Department houses the Telecommunications, Geographic Information Systems (GIS), Enterprise Resource Planning (ERP) and Desktop Divisions. The Telecommunications Division supports all telephone VoIP and other communications hardware and software needed for daily operational activities. The GIS Division is responsible for creating and maintaining maps and geographic information. The ERP Division supports the City’s financial system software and other applications needed for daily operational activities. The Desktop Division supports PC’s and desktop applications.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on total full time equivalents per City fund, department, and/or division for FY 2020-21.

IT/Mailroom and Duplication (0001-263)

The Mailroom and Duplication Division of the Information Technology department is responsible for postage and mail room services and duplicating/copy center services.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this division are assigned to a single cost pool and allocated based on the IT/Mailroom and Duplication costs for FY 2020-21.

Non-Departmental (0001-907, 0001-908)

The Non-Departmental Department accounts for expenses that fund activities or programs resulting in citywide benefits but cannot be directly assigned to any particular department.

100% of the allocable Fiscal Year 2020-21 operating expenditures for this department are assigned to four cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Compensated Leave and Retiree Benefits — Costs are allocated based on salaries and benefits per City fund, department and/or division for FY 2020-21.
- Citywide Support Services — Costs are allocated based on modified total direct cost per City fund, department, and/or division for FY 2020-21.
- Civic Center Rent Allocation — Costs are allocated based on Civic Center/Plaza full time equivalents per City General Fund department for FY 2020-21.
- Civic Center/Plaza Security Services — Costs are allocated based on Civic Center/Plaza full time equivalents per City fund, department, and/or division for FY 2020-21.

NAVIGATING THE COST ALLOCATION PLAN

The schedules showing the complete Cost Allocation Plan are attached to this report, and are organized as follows:

- Table of Contents
- Allocation 2 — Allocation Inventory: Identifies each support service department, the costs allocated to each identified cost pool, and the factor chosen for allocating costs to budget units that benefit from the support services provided. NBS has identified and documented the source used to allocate costs.
- Allocation 3 — Total Allocation of Citywide Administrative & Support Services: Summarizes the total citywide overhead and indirect costs allocated to each Fund/Department/Division.
- Expenses Schedules — 1-Expenses through 20-Expenses: Detail the expenses of citywide overhead and indirect costs for each administrative or support service budget unit. NBS identifies in these worksheets total amounts to be allocated, and adjustments for non-allocable items.
- Cost Schedules — 1-Costs through 20-Costs: Provide the incoming cost detail for each administrative or support service budget unit.
- Allocation Detail Schedules — 1-Allocation through 20-Allocation – Allocation of Each Cost Pool: Detail the allocation of each cost pool to budget units that benefit from the support services provided. Per Title 2 CFR – part 200 guidelines, NBS performs the allocations as a “two-step” process. A first pass of allocation calculations allows all support service departments to send costs to both themselves and to all benefiting departments. A final second pass of allocation calculations sends all resulting allocations to support service departments from the first pass to benefiting departments, based on the same approaches described in the Support Service Department Narratives section of this report.
- Summary Schedules — 1-Summary through 20-Summary: Provide the summary of allocated costs by function for each administrative or support service budget unit.
- Workspace C — Factor Data: Provides statistical information for each factor used to allocate costs to individual budget units.



**TITLE 2 CFR 200 Cost Allocation Plan
Based on Fiscal Year 2020-21 Actual Expenditures**

Prepared for the

City of Richmond

April 25, 2022

Main Office

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

Regional Office

870 Market Street, Suite 1223
San Francisco, CA 94102
Toll free: 800.434.8349

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

TABLE OF CONTENTS

SCHEDULES		Page #
Allocation 2	ALLOCATION INVENTORY	5
Allocation 3	TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE & SUPPORT SERVICES	7
Indirect Rates	DERIVED RATES CHARGEABLE ON LABOR	23
 BLDG- Building Use		
1 - EXP	Departmental Expense Detail	24
1 - COSTS	Costs to be Allocated	25
1 - ALLOCATIONS	1.1 Allocation Detail: Building Use - Building Depreciation	26
1 - SUMMARY	Allocation Summary	30
 EQUIP- Equipment Use		
2 - EXP	Departmental Expense Detail	34
2 - COSTS	Costs to be Allocated	35
2 - ALLOCATIONS	2.1 Equipment Use - Equipment Depreciation	36
2 - SUMMARY	Allocation Summary	40
 0001-131- City Manager's Office		
3 - EXP	Departmental Expense Detail	44
3 - COSTS	Costs to be Allocated	46
3 - ALLOCATIONS	3.1 City Manager's Office - System-wide Support A	47
3 - ALLOCATIONS	3.2 City Manager's Office - System-wide Support B	50
3 - ALLOCATIONS	3.3 City Manager's Office - System-wide Support C	51
3 - SUMMARY	Allocation Summary	55
 0001-141- City Clerk		
4 - EXP	Departmental Expense Detail	59
4 - COSTS	Costs to be Allocated	60
4 - ALLOCATIONS	4.1 City Clerk - System-wide Support A	62
4 - ALLOCATIONS	4.2 City Clerk - System-wide Support B	66
4 - ALLOCATIONS	4.3 City Clerk - System-wide Support C	66
4 - SUMMARY	Allocation Summary	70
 0001-151- City Attorney		
5 - EXP	Departmental Expense Detail	74
5 - COSTS	Costs to be Allocated	76
5 - ALLOCATIONS	5.1 City Attorney - System-wide Support A	77
5 - ALLOCATIONS	5.2 City Attorney - System-wide Support B	81
5 - ALLOCATIONS	5.3 City Attorney - System-wide Support C	85
5 - SUMMARY	Allocation Summary	89
 0001-171- Finance Administration		
6 - EXP	Departmental Expense Detail	93
6 - COSTS	Costs to be Allocated	95
6 - ALLOCATIONS	6.1 Finance Administration - Citywide Financial Services	96
6 - SUMMARY	Allocation Summary	100

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

TABLE OF CONTENTS

SCHEDULES		Page #
0001-172- Accounting		
7 - EXP	Departmental Expense Detail	104
7 - COSTS	Costs to be Allocated	105
7 - ALLOCATIONS	7.1 Accounting - System-wide Support A	106
7 - ALLOCATIONS	7.2 Accounting - System-wide Support B	110
7 - SUMMARY	Allocation Summary	114
0001-173- Budget/Operating		
8 - EXP	Departmental Expense Detail	118
8 - COSTS	Costs to be Allocated	119
8 - ALLOCATIONS	8.1 Budget/Operating - Citywide Budget Services	120
8 - SUMMARY	Allocation Summary	124
0001-174- Payroll		
9 - EXP	Departmental Expense Detail	128
9 - COSTS	Costs to be Allocated	130
9 - ALLOCATIONS	9.1 Payroll - Citywide Payroll Services	131
9 - SUMMARY	Allocation Summary	135
0001-175- Treasury/Cash Management		
10 - EXP	Departmental Expense Detail	138
10 - COSTS	Costs to be Allocated	139
10 - ALLOCATIONS	10.1 Treasury/Cash Management - Citywide Support Services	140
10 - ALLOCATIONS	10.2 Treasury/Cash Management - Investment Management	144
10 - SUMMARY	Allocation Summary	145
0001-176- Accounts Payable		
11 - EXP	Departmental Expense Detail	149
11 - COSTS	Costs to be Allocated	150
11 - ALLOCATIONS	11.1 Accounts Payable - Citywide Accounts Payable Services	151
11 - SUMMARY	Allocation Summary	155
0001-177- Rev Collection		
12 - EXP	Departmental Expense Detail	159
12 - COSTS	Costs to be Allocated	160
12 - ALLOCATIONS	12.1 Rev Collection - Citywide Revenue Collection Services	161
12 - SUMMARY	Allocation Summary	165
0001-178- Purchasing		
13 - EXP	Departmental Expense Detail	169
13 - COSTS	Costs to be Allocated	170
13 - ALLOCATIONS	13.1 Purchasing - Citywide Purchasing Services	171
13 - SUMMARY	Allocation Summary	175

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

TABLE OF CONTENTS

SCHEDULES		Page #
0001-181- Human Resources		
14 - EXP	Departmental Expense Detail	179
14 - COSTS	Costs to be Allocated	181
14 - ALLOCATIONS	14.1 Human Resources - System-wide Support A	182
14 - ALLOCATIONS	14.2 Human Resources - System-wide Support B	186
14 - SUMMARY	Allocation Summary	190
0001-232- Facility Maintenance and Administration		
15 - EXP	Departmental Expense Detail	194
15 - COSTS	Costs to be Allocated	200
15 - ALLOCATIONS	15.1 Facility Maintenance and Administration - Citywide Facility Maintenance Services	201
15 - ALLOCATIONS	15.2 Facility Maintenance and Administration - City Infrastructure Maintenance	204
15 - SUMMARY	Allocation Summary	205
0001-235- Equipment Services/Fleet Services		
16 - EXP	Departmental Expense Detail	209
16 - COSTS	Costs to be Allocated	211
16 - ALLOCATIONS	16.1 Equipment Services/Fleet Services - Citywide Fleet Services	212
16 - SUMMARY	Allocation Summary	216
0001-261- Information Technology Administration		
17 - EXP	Departmental Expense Detail	220
17 - COSTS	Costs to be Allocated	222
17 - ALLOCATIONS	17.1 Information Technology Administration - IT Administration	223
17 - SUMMARY	Allocation Summary	227
0001-262- Telecommunications		
18 - EXP	Departmental Expense Detail	231
18 - COSTS	Costs to be Allocated	233
18 - ALLOCATIONS	18.1 Telecommunications - Citywide Telecomms Support	234
18 - SUMMARY	Allocation Summary	238
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		
19 - EXP	Departmental Expense Detail	242
19 - COSTS	Costs to be Allocated	243
19 - ALLOCATIONS	19.1 IT/Mailroom and Duplication, GIS, ERP and Desktop - Citywide Mailroom/Dupl.	244
19 - SUMMARY	Allocation Summary	248
0001-907, 908- Non-Departmental		
20 - EXP	Departmental Expense Detail	252
20 - COSTS	Costs to be Allocated	254
20 - ALLOCATIONS	20.1 Non-Departmental - Compensated Leave & Retiree Benefits	255
20 - ALLOCATIONS	20.2 Non-Departmental - Citywide Support Services	259
20 - ALLOCATIONS	20.3 Non-Departmental - Civic Center Rent Allocation	263
20 - ALLOCATIONS	20.4 Non-Departmental - Civic Center/Plaza Security Services	267
20 - SUMMARY	Allocation Summary	271
WORKSPACES		
Series	Purpose	
C	Central Summary of Allocation Factor Data	275

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
BLDG	Building Use	1.1 Building Depreciation	\$ 964,120	FY 20-21 Building Depreciation per Fund/Department
		Subtotal Building Use	\$ 964,120	
EQUIP	Equipment Use	2.1 Equipment Depreciation	709,236	FY 20-21 Equipment Depreciation per Fund/Department
		Subtotal Equipment Use	\$ 709,236	
0001-131	City Manager's Office	3.1 System-wide Support A	265,799	FY 20-21 Total FTEs per Fund/Department
0001-131	City Manager's Office	3.2 System-wide Support B	265,799	Not Allocated - General Governmental Expense
0001-131	City Manager's Office	3.3 System-wide Support C	265,799	FY 20-21 Modified Total Direct Cost per Fund/Department
		Subtotal City Manager's Office	\$ 797,397	
0001-141	City Clerk	4.1 System-wide Support A	267,301	FY 20-21 Total FTEs per Fund/Department
0001-141	City Clerk	4.2 System-wide Support B	276,662	Not Allocated - General Governmental Expense
0001-141	City Clerk	4.3 System-wide Support C	255,124	FY 20-21 Modified Total Direct Cost per Fund/Department
		Subtotal City Clerk	\$ 799,086	
0001-151	City Attorney	5.1 System-wide Support A	595,353	FY 20-21 Total FTEs per Fund/Department
0001-151	City Attorney	5.2 System-wide Support B	595,353	FY 20-21 Total Council Agendas
0001-151	City Attorney	5.3 System-wide Support C	595,353	FY 20-21 Modified Total Direct Cost per Fund/Department
		Subtotal City Attorney	\$ 1,786,060	
0001-171	Finance Administration	6.1 Citywide Financial Services	724,613	FY 20-21 Modified Total Direct Cost per Fund/Department
		Subtotal Finance Administration	\$ 724,613	
0001-172	Accounting	7.1 System-wide Support A	909,662	FY 20-21 Modified Total Direct Cost per Fund/Department
0001-172	Accounting	7.2 System-wide Support B	303,221	FY 20-21 Total Revenues Received per Fund/Department
		Subtotal Accounting	\$ 1,212,882	
0001-173	Budget/Operating	8.1 Citywide Budget Services	476,217	FY 20-21 Modified Total Direct Cost per Fund/Department
		Subtotal Budget/Operating	\$ 476,217	
0001-174	Payroll	9.1 Citywide Payroll Services	345,969	FY 20-21 Total FTEs per Fund/Department
		Subtotal Payroll	\$ 345,969	
0001-175	Treasury/Cash Management	10.1 Citywide Support Services	541,022	FY 20-21 Total Revenues Received per Fund/Department
0001-175	Treasury/Cash Management	10.2 Investment Management	28,475	Not Allocated
		Subtotal Treasury/Cash Management	\$ 569,497	
0001-176	Accounts Payable	11.1 Citywide Accounts Payable Services	247,478	FY 20-21 Total Accounts Payable Invoices per Fund/Department
		Subtotal Accounts Payable	\$ 247,478	
0001-177	Rev Collection	12.1 Citywide Revenue Collection Services	718,569	FY 20-21 Total Revenues Received per Fund/Department
		Subtotal Rev Collection	\$ 718,569	
0001-178	Purchasing	13.1 Citywide Purchasing Services	374,421	FY 20-21 Total PO's per Fund/Department
		Subtotal Purchasing	\$ 374,421	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
0001-181	Human Resources	14.1 System-wide Support A	1,052,093	FY 20-21 Total FTEs per Fund/Department
0001-181	Human Resources	14.2 System-wide Support B	1,052,093	FY 20-21 Total Salaries and Benefits per Fund/Department
		Subtotal Human Resources	\$ 2,104,186	
0001-232	Facility Maintenance and Administration	15.1 Citywide Facility Maintenance Services	846,923	FY 20-21 Total Building Square Footage
0001-232	Facility Maintenance and Administration	15.2 City Infrastructure Maintenance	3,505,710	Not Allocated
		Subtotal Facility Maintenance and Administration	\$ 8,870,227	
0001-235	Equipment Services/Fleet Services	16.1 Citywide Fleet Services	3,238,310	FY 20-21 Total FTEs per Fund/Department
		Subtotal Equipment Services/Fleet Services	\$ 3,238,310	
0001-261	Information Technology Administration	17.1 IT Administration	1,712,698	FY 20-21 Number of IT Units per Fund/Department
		Subtotal Information Technology Administration	\$ 1,712,698	
0001-262	Telecommunications	18.1 Citywide Telecomms Support	1,684,630	FY 20-21 Total FTEs per Fund/Department
		Subtotal Telecommunications	\$ 1,684,630	
0001-263	IT/Mailroom and Duplication, GIS, ERP and Deskt	19.1 Citywide Mailroom/Dupl.	153,498	FY 20-21 IT/Mailrm & Dup Costs
		Subtotal IT/Mailroom and Duplication, GIS, ERP and I	\$ 153,498	
0001-907, 908	Non-Departmental	20.1 Compensated Leave & Retiree Benefits	6,901,504	FY 20-21 Salaries and Benefits per Fund/Dept (General Fund Only)
0001-907, 908	Non-Departmental	20.2 Citywide Support Services	516,275	FY 20-21 Modified Total Direct Cost per Fund/Department
0001-907, 908	Non-Departmental	20.3 Civic Center Rent Allocation	3,210,357	FY 20-21 Civic Center/Plaza FTE per Fund/Department, GF Only
0001-907, 908	Non-Departmental	20.4 Civic Center/Plaza Security Services	377,881	FY 20-21 Civic Center/Plaza FTE per Fund/Department, All Funds
		Subtotal Non-Departmental	\$ 11,006,017	
Grand Total			\$ 38,495,111	

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-101- OFFICE OF THE MAYOR	0001-105- COUNCIL/CITY COUNCIL DIV	0001-121- POLICE COMMISSION DIV	0001-132- CM- SPCIAL PROJS/ENVIR ONMENTAL	0001-163- GF- PLN/CODE ENFORCEMEN T (DIV)	0001-191- GF- POLICE ADMIN DIV	0001-192- GF- POLICE- PATROL/CIB	0001-193- GF- POLICE/CRIME PREVENTION	0001-194- GF- POLICE-COPS GRANT
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,367	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	2,628	-	-	-	453,099	-	-	-
0001-131	City Manager's Office	1,807	4,670	827	5	3,818	146,979	16	983	1,765
0001-141	City Clerk	1,720	4,555	808	4	3,624	138,441	15	949	1,616
0001-151	City Attorney	141,941	68,930	34,801	10	8,309	318,518	35	2,158	3,768
0001-171	Finance Administration	2,008	1,684	241	14	4,613	212,079	48	697	4,048
0001-172	Accounting	2,197	1,932	262	15	5,722	268,470	52	756	4,394
0001-173	Budget/Operating	1,223	1,025	147	8	2,808	129,128	29	424	2,465
0001-174	Payroll	1,521	5,576	1,014	-	3,041	100,874	-	1,014	507
0001-175	Treasury/Cash Management	33	203	1	-	1,394	74,580	-	-	-
0001-176	Accounts Payable	183	1,470	71	-	1,136	17,581	-	324	-
0001-177	Rev Collection	42	258	2	-	1,768	94,594	-	-	-
0001-178	Purchasing	-	2,767	-	-	-	-	2,251	94	141
0001-181	Human Resources	9,294	20,190	3,540	33	19,320	670,129	-	4,580	9,290
0001-232	Facility Maintenance and Administration	-	-	-	-	-	672,177	-	-	-
0001-235	Equipment Services/Fleet Services	13,372	49,031	8,915	-	26,744	887,014	-	8,915	4,457
0001-261	Information Technology Administration	6,760	27,042	-	-	-	554,356	232,559	13,521	-
0001-262	Telecommunications	6,564	24,068	4,376	-	13,128	435,420	-	4,376	2,188
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	394	112	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	76,159	198,717	3,326	193	60,612	2,207,224	27	9,372	45,752
Allocated Costs		\$ 265,218	\$ 414,859	\$ 58,331	\$ 282	\$ 156,037	\$ 7,536,031	\$ 235,031	\$ 48,163	\$ 80,392

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-196- GF- POLICE/REGU LATORY	0001-197- CAD DISPATCH SYST/COMM POL DIV	0001-199- GF- PARKING ENFORCEMEN T DIV	0001-201- GF- FIRE/ADMIN DIV	0001-202- GF- FIRE/SUPRES SN DIV	0001-203- GF- FIRE PREVENTION DIV	0001-204- GF- FIRE/ SUPPORT DIV	0001-205- GF- FIRE/TRAININ G DIV	0001-206- GF- FIRE/OF. OF EMS DIV
BLDG	Building Use	\$ -	\$ -	\$ -	\$ 51,774	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	75,299	-	-	-	-	-
0001-131	City Manager's Office	1,570	14,528	810	2,255	67,165	5,373	280	876	991
0001-141	City Clerk	1,475	13,896	760	2,156	62,964	5,052	251	819	956
0001-151	City Attorney	3,398	31,740	1,751	14,696	145,190	11,633	591	1,891	2,175
0001-171	Finance Administration	2,402	14,122	1,273	2,232	106,570	8,051	814	1,465	719
0001-172	Accounting	2,623	15,618	1,381	2,496	115,671	9,240	1,757	1,595	790
0001-173	Budget/Operating	1,463	8,599	775	1,359	64,887	4,902	495	892	438
0001-174	Payroll	1,014	13,179	507	2,028	41,566	3,548	-	507	1,014
0001-175	Treasury/Cash Management	30	564	-	145	-	978	1,703	9	18
0001-176	Accounts Payable	61	183	-	132	-	1,399	2,058	112	101
0001-177	Rev Collection	38	716	-	183	-	1,240	2,159	12	23
0001-178	Purchasing	141	-	-	-	141	657	-	2,486	-
0001-181	Human Resources	7,608	72,349	4,558	10,938	334,071	24,285	-	4,338	4,689
0001-232	Facility Maintenance and Administration	-	-	-	-	411,054	-	-	-	-
0001-235	Equipment Services/Fleet Services	8,915	115,891	4,457	17,829	365,503	31,202	-	4,457	8,915
0001-261	Information Technology Administration	8,113	-	10,817	28,394	-	-	21,633	4,056	-
0001-262	Telecommunications	4,376	56,889	2,188	8,752	179,419	15,316	-	2,188	4,376
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	100	-	-	-	-	10,671	-	-	5,808
0001-907, 908	Non-Departmental	27,194	196,020	65,895	109,216	1,242,865	194,081	464	16,723	9,991
Allocated Costs		\$ 70,520	\$ 554,296	\$ 95,171	\$ 329,884	\$ 3,137,068	\$ 327,628	\$ 32,206	\$ 42,427	\$ 41,002

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-211- OF OF NB-HOOD SFTY ADMIN DIV	0001-212- OFF OF N-HOOD SFTY/GRANT ADM	0001-231- GF- PW ADMIN-DIV	0001-233- GF- PRKS&LNSK P/PRKS (S- DIV)	0001-234- IT GIS	0001-237- GF- I&M/ABATEME NT SVCS (DIV)	0001-238- GF- I&M/CODE ENFORCEMEN T (DIV)	0001-239- GF- I&M/PROP/ASS ETS MNGT (DIV)	0001-241- GF- LIB&CL SVC/L- ADM DIV
BLDG	Building Use	\$ -	\$ -	\$ 72,806	\$ 25,923	\$ -	\$ -	\$ -	\$ -	\$ 5,625
EQUIP	Equipment Use ²	-	-	155,223	-	-	-	-	-	-
0001-131	City Manager's Office	7,903	426	4,735	18,919	14,628	8,426	372	1	19,106
0001-141	City Clerk	7,656	382	4,480	18,168	14,087	8,090	367	1	18,471
0001-151	City Attorney	19,826	899	10,285	41,420	32,074	18,446	826	3	41,980
0001-171	Finance Administration	4,597	1,237	6,196	16,076	11,173	7,195	-	4	12,300
0001-172	Accounting	5,846	3,332	12,234	21,041	12,412	8,106	24	287	13,887
0001-173	Budget/Operating	2,799	753	3,773	9,788	6,803	4,381	-	2	7,489
0001-174	Payroll	8,617	-	3,548	18,249	14,700	8,110	507	-	20,276
0001-175	Treasury/Cash Management	1,668	3,877	10,732	6,998	555	577	47	552	1,046
0001-176	Accounts Payable	1,075	994	1,714	11,640	2,636	1,551	81	223	1,308
0001-177	Rev Collection	2,116	4,917	13,612	8,876	704	732	60	700	1,327
0001-178	Purchasing	-	-	-	141	2,064	-	-	-	-
0001-181	Human Resources	35,625	-	20,884	81,212	68,995	39,464	1,484	-	88,606
0001-232	Facility Maintenance and Administration	-	-	38,137	76,682	67,800	-	-	-	317,558
0001-235	Equipment Services/Fleet Services	75,775	-	31,202	160,465	129,263	71,318	4,457	-	178,294
0001-261	Information Technology Administration	16,225	-	45,971	16,225	-	-	21,633	-	77,069
0001-262	Telecommunications	37,197	-	15,316	78,769	63,453	35,009	2,188	-	87,522
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	790	-	2,390	32,133	-	-	290
0001-907, 908	Non-Departmental	220,719	704	174,099	163,901	519,357	91,627	-	2	763,657
Allocated Costs		\$ 447,646	\$ 17,520	\$ 625,737	\$ 774,495	\$ 963,094	\$ 335,165	\$ 32,046	\$ 1,776	\$ 1,655,811

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-242- GF- LS/REF SVCS(S-DIV)	0001-243- GF- LIB&CL SVCS/LEAP DIV	0001-244- GF- LIB&CL SVC/P- ART DIV	0001-251- GF- RECREATION ADM DIV	0001-253- CM&NB/BOOK ER T CTR (S- DIV)	0001-255- GF- CM TRANSPORTA TN OPERATIONS	0001-254- GF- REC/SPCL EVENTS (S- DIV)	0001-256- RECREATION SVCS/AQUATI CS	0001-257- RECREATIO N SVCS/CONV ENTION CTR
BLDG	Building Use	\$ -	\$ -	\$ -	\$ 275,793	\$ 34,023	\$ -	\$ -	\$ 107,310	\$ -
EQUIP	Equipment Use ²	-	-	-	18,630	-	-	-	-	-
0001-131	City Manager's Office	449	4,764	-	7,841	14,651	940	4,545	13,999	1,960
0001-141	City Clerk	403	4,607	-	7,532	14,342	910	4,410	13,792	1,891
0001-151	City Attorney	949	16,575	-	31,825	32,407	2,067	10,006	31,071	4,302
0001-171	Finance Administration	1,306	3,039	-	6,576	3,675	571	2,402	700	1,372
0001-172	Accounting	3,872	3,374	262	7,410	4,119	634	2,609	788	1,521
0001-173	Budget/Operating	795	1,850	-	4,004	2,238	348	1,462	426	836
0001-174	Payroll	-	5,069	-	7,604	18,249	1,014	5,069	18,755	2,028
0001-175	Treasury/Cash Management	4,782	147	511	531	255	28	4	55	61
0001-176	Accounts Payable	6,317	183	132	1,653	2,596	243	740	598	142
0001-177	Rev Collection	6,066	186	648	673	323	35	5	69	77
0001-178	Purchasing	4,878	-	2,111	-	5,628	-	1,970	422	1,407
0001-181	Human Resources	-	20,518	-	37,648	61,580	3,052	20,328	56,489	9,126
0001-232	Facility Maintenance and Administration	-	-	177,975	273,132	358,026	-	134,481	63,562	339,000
0001-235	Equipment Services/Fleet Services	-	44,574	-	66,860	160,465	8,915	44,574	164,922	17,829
0001-261	Information Technology Administration	50,027	70,309	-	155,490	-	-	-	-	-
0001-262	Telecommunications	-	21,880	-	32,821	78,769	4,376	21,880	80,958	8,752
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	4,519	-	348	177	1,834	1,211	-	-	-
0001-907, 908	Non-Departmental	744	228,794	16,019	89,425	47,578	801	31,935	9,297	18,543
Allocated Costs		\$ 85,108	\$ 425,868	\$ 198,007	\$ 1,025,623	\$ 840,757	\$ 25,144	\$ 286,420	\$ 563,214	\$ 408,846

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-259- RECREATIO N SVCS/PLUN GE	0001-260- RECREATIO N SVCS/CITIE S OF SRVC	0001-291- GF- ADMINIST RATIVE SERVICES	0001-292- GF-STREET SWEEPING	0001-361- GF ECON DEV/SP PRJ- ENVIRONM NTL	0001-362- GF ECON DEV/SP PRJ ENVIRONM NTL	0001-364- GF-ECON DEV/PUBLI C ART DIV	0001-369- GF-ECON DEV/REAL ESTATE (DIV)	0001-371- INTERNAL SERVICES- ADMIN	0001-910- GF- NON- DEPT/CITY FESTIVAL	1001- SECURED PENSION OVERRIDE
BLDG	Building Use	\$ 118,576	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	4,356	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	596	1,097	372	372	1,721	1,059	1,164	1,553	1,070	-	-
0001-141	City Clerk	568	1,051	367	367	1,643	982	1,077	1,459	1,026	-	-
0001-151	City Attorney	1,300	2,399	826	826	3,757	2,276	2,499	3,361	2,341	-	-
0001-171	Finance Administration	652	1,028	-	-	1,759	1,995	2,302	2,351	948	-	-
0001-172	Accounting	725	1,467	264	21	2,110	3,614	2,774	3,334	1,333	-	-
0001-173	Budget/Operating	397	626	-	-	1,071	1,215	1,402	1,432	577	-	-
0001-174	Payroll	507	1,014	507	507	1,521	507	507	1,014	1,014	-	-
0001-175	Treasury/Cash Management	34	686	515	42	392	2,821	537	1,523	594	-	-
0001-176	Accounts Payable	355	395	406	395	385	304	213	314	243	-	-
0001-177	Rev Collection	43	870	653	53	497	3,579	681	1,932	753	-	-
0001-178	Purchasing	1,313	-	-	-	-	-	-	-	-	-	-
0001-181	Human Resources	3,009	4,611	1,484	1,484	7,306	4,750	2,901	6,739	5,002	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	4,457	8,915	4,457	4,457	13,372	4,457	4,457	8,915	8,915	-	-
0001-261	Information Technology Administration	-	-	-	8,113	-	-	-	-	-	-	-
0001-262	Telecommunications	2,188	4,376	2,188	2,188	6,564	2,188	2,188	4,376	4,376	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	2,953	1,812	346	-	-	-	-
0001-907, 908	Non-Departmental	8,862	9,736	-	-	16,892	35,335	9,198	22,329	11,862	-	-
Allocated Costs		\$ 143,584	\$ 42,626	\$ 12,039	\$ 18,825	\$ 61,943	\$ 66,894	\$ 32,246	\$ 60,632	\$ 40,053	\$ -	\$ -

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1002- STATE GAS TAX	1003- TRANSPOR TATION OPERATIO NS	1004- ASSET SEIZURE FUND	1005- LIBRARY FUND	1006- OUTSIDE FUNDED SVCS - GRANTS	1007- EMERGEN CY MED SERV	1010- N.RICHMO ND WASTE	1012- HILLTOP LANDSCAPE MAINT DIST	1013- FIRE DEPT HAZMAT GRANT	1014- EDA GRANT FUND	1015- MARINA BAY LNDSCP&LI GHTDIST FD
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	3,306	2,183	51	316	2,159	289	131	6,457	344	592	5,858
0001-141	City Clerk	2,964	2,092	46	283	1,935	259	117	6,225	308	531	5,654
0001-151	City Attorney	6,983	4,774	108	667	4,559	610	276	14,166	726	1,250	12,860
0001-171	Finance Administration	9,607	2,023	149	918	6,272	839	379	4,716	999	1,720	4,056
0001-172	Accounting	25,930	2,702	593	1,324	10,539	1,526	419	6,386	1,311	1,867	4,935
0001-173	Budget/Operating	5,849	1,232	91	559	3,819	511	231	2,872	608	1,047	2,470
0001-174	Payroll	-	2,028	-	-	-	-	-	6,590	-	-	6,083
0001-175	Treasury/Cash Management	30,203	986	841	639	7,269	1,199	15	2,468	441	-	1,038
0001-176	Accounts Payable	2,525	801	91	1,785	1,105	771	71	2,403	101	-	2,758
0001-177	Rev Collection	38,307	1,250	1,066	810	9,219	1,521	19	3,131	559	-	1,316
0001-178	Purchasing	5,956	2,111	2,204	4,456	20,824	797	2,720	1,688	2,720	-	1,360
0001-181	Human Resources	-	9,940	-	-	-	-	-	28,223	-	-	24,558
0001-232	Facility Maintenance and Administration	-	652,405	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	17,829	-	-	-	-	-	57,946	-	-	53,488
0001-261	Information Technology Administration	-	9,465	-	-	-	-	-	4,056	-	-	1,352
0001-262	Telecommunications	-	8,752	-	-	-	-	-	28,445	-	-	26,256
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	18,361	1,918	-	-	-	-	-	-
0001-907, 908	Non-Departmental	5,472	23,445	85	523	3,573	478	216	52,423	569	980	39,910
Allocated Costs		\$ 137,102	\$ 744,016	\$ 5,326	\$ 30,640	\$ 73,191	\$ 8,797	\$ 4,594	\$ 228,193	\$ 8,687	\$ 7,988	\$ 193,954

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1017- CHEVRON MODERNIZ ATN PROJ & CIA	1018- RENT CONTROL	1019- SBI RMRA CAP IMPROVEMEN T	1050- CR- PLANNING & BUILDING	1051- CR- ENGINEERIN G	1053- CODE ENFORCEMEN T-CR	1054- ENGINEERIN G GRANTS	1055- ENCROACHM ENTS SVCS	1200- COR HOUSING ADMINISTRATI ON
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	7,494	7,434	201	18,110	-	-	176	3,630	1,604
0001-141	City Clerk	6,718	7,101	181	17,040	-	-	158	3,523	1,539
0001-151	City Attorney	15,828	17,451	426	105,173	41,523	-	372	7,993	27,936
0001-171	Finance Administration	21,777	7,555	586	26,692	-	-	512	1,905	1,421
0001-172	Accounting	32,598	8,524	1,660	78,481	1,156	58	3,027	2,269	1,938
0001-173	Budget/Operating	13,259	4,600	356	16,252	-	-	312	1,160	865
0001-174	Payroll	-	6,590	-	12,166	-	-	-	4,055	1,521
0001-175	Treasury/Cash Management	17,460	630	1,995	96,459	2,251	112	4,814	392	771
0001-176	Accounts Payable	1,957	1,622	233	8,375	2,160	10	497	436	618
0001-177	Rev Collection	22,146	799	2,530	122,344	2,855	142	6,106	497	979
0001-178	Purchasing	-	-	-	8,442	3,142	6,144	1,735	-	188
0001-181	Human Resources	-	35,767	-	68,382	-	-	-	16,441	6,306
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	57,946	-	106,977	-	-	-	35,659	13,372
0001-261	Information Technology Administration	-	28,394	-	118,984	-	-	-	17,577	10,817
0001-262	Telecommunications	-	28,445	-	52,513	-	-	-	17,504	6,564
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	4,719	47,822	-	11,880	-	-	-	-	-
0001-907, 908	Non-Departmental	12,405	116,491	334	227,715	1,204	-	292	35,928	14,749
Allocated Costs		\$ 156,361	\$ 377,170	\$ 8,501	\$ 1,095,984	\$ 54,291	\$ 6,466	\$ 18,001	\$ 148,971	\$ 91,189

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1201- CDBG	1203- NEIGHBORHO OD STABILIZATIO N	1205- EMPLOYME NT & TRAINING	1207- NEIGHBORHO OD STAB(CITY)	1208- SUCCESSOR HOUSING AGNCY	1209- CAL- HOME	1302- HOUSNG IN LIEU FEE - DEVELOPE R	1303- KIDS FIRST INITIATIVE	1304- EMERGENCY OPE & DISASTR RECVRY	2001- GENERAL CAPITAL FUND
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	46	31	11,932	20	171	19	47	1,549	1,429	-
0001-141	City Clerk	41	28	11,267	18	153	17	42	1,490	1,281	-
0001-151	City Attorney	97	66	55,201	42	361	40	99	40,032	3,018	-
0001-171	Finance Administration	133	91	16,302	58	497	54	136	1,260	4,152	-
0001-172	Accounting	730	99	21,475	216	610	59	148	3,101	9,724	7,812
0001-173	Budget/Operating	81	55	9,926	35	303	33	83	767	2,528	-
0001-174	Payroll	-	-	8,617	-	-	-	-	1,521	-	-
0001-175	Treasury/Cash Management	1,139	-	7,366	299	138	-	-	3,377	10,165	15,220
0001-176	Accounts Payable	91	-	5,911	20	30	-	-	385	5,931	345
0001-177	Rev Collection	1,445	-	9,342	379	175	-	-	4,283	12,893	19,304
0001-178	Purchasing	6,613	281	16,181	-	-	-	-	-	-	15,196
0001-181	Human Resources	53	330	46,551	-	1,976	230	495	6,475	2,729	-
0001-232	Facility Maintenance and Administration	-	-	267,683	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	75,775	-	-	-	-	13,372	-	-
0001-261	Information Technology Administration	-	-	81,125	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	37,197	-	-	-	-	6,564	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	4,675	-	-
0001-907, 908	Non-Departmental	371	1,889	147,259	33	11,279	1,312	2,833	15,595	17,550	-
Allocated Costs		\$ 10,841	\$ 2,871	\$ 829,110	\$ 1,121	\$ 15,695	\$ 1,764	\$ 3,884	\$ 104,446	\$ 71,398	\$ 57,876

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	2002- MEASURE J	2110- IMPACT FEE - PARK	2111- PF IMP FEES- TRAFFIC/ROA D-ENG	2113- IMPACT FEE - FIRE	2114- IMPACT FEE - POLICE	2115- IMPACT FEE - COMM/AQUAT C	2116- IMPACT FEE - PARKS/OPEN	2117- IMPACT FEE - LIBRARY	2119- IMPACT FEE - STORM DRAINAGE
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	945	22	420	98	6	79	46	17	50
0001-141	City Clerk	847	20	377	88	6	71	41	16	45
0001-151	City Attorney	1,996	47	887	208	13	167	97	37	106
0001-171	Finance Administration	2,746	64	1,221	286	18	230	133	51	146
0001-172	Accounting	15,314	241	2,291	721	20	3,053	696	55	158
0001-173	Budget/Operating	1,672	39	743	174	11	140	81	31	89
0001-174	Payroll	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	24,029	333	1,882	800	-	5,461	1,075	-	-
0001-176	Accounts Payable	831	10	193	61	-	81	10	51	61
0001-177	Rev Collection	30,478	423	2,387	1,014	-	6,927	1,364	-	-
0001-178	Purchasing	5,159	4,690	516	375	610	516	1,829	938	-
0001-181	Human Resources	-	-	-	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	1,564	37	695	163	10	131	76	29	83
Allocated Costs		\$ 85,583	\$ 5,927	\$ 11,612	\$ 3,990	\$ 695	\$ 16,855	\$ 5,448	\$ 1,224	\$ 737

Notes

Costs associated with General Government activities, investment management,
and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	2120- IMPACT FEE - WASTEWATER	2125- IRON TRIANGLE/E PA PROGRAMS	2126- COR- HOUSING DEPT CIP FUND	3001- DS - 2005 TAXABLE POB	3002- DS - 99A PENSION OBLIG BOND	3005- DS - 2007 CIVIC CENTER	4001- PORT OF RICHMOND	4003- WASTEWAT ER	4005- MARINA	4006- STORM WATER
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	20	263	-	641	392	5,895	8,811	29,789	300	2,261
0001-141	City Clerk	18	236	-	574	351	5,284	7,999	27,007	269	2,027
0001-151	City Attorney	43	556	-	1,353	827	12,450	30,944	63,283	634	43,856
0001-171	Finance Administration	59	765	-	1,862	1,138	17,129	22,361	76,839	872	6,571
0001-172	Accounting	64	3,148	-	2,021	1,235	18,592	30,010	99,753	946	11,443
0001-173	Budget/Operating	36	466	-	1,134	693	10,429	13,615	46,785	531	4,001
0001-174	Payroll	-	-	-	-	-	-	1,521	4,562	-	-
0001-175	Treasury/Cash Management	-	4,516	-	-	-	-	11,182	31,860	-	8,399
0001-176	Accounts Payable	20	81	-	-	-	-	2,829	8,142	-	1,176
0001-177	Rev Collection	-	5,728	-	-	-	-	14,182	40,409	-	10,653
0001-178	Purchasing	-	-	47	-	-	-	13,226	10,646	188	2,720
0001-181	Human Resources	-	248	-	-	-	-	9,610	27,844	-	1,531
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	13,372	40,116	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	8,113	64,900	-	-
0001-262	Telecommunications	-	-	-	-	-	-	6,564	19,692	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	34	1,813	-	1,061	648	9,757	41,453	136,462	497	12,266
Allocated Costs		\$ 294	\$ 17,819	\$ 47	\$ 8,645	\$ 5,283	\$ 79,536	\$ 235,792	\$ 728,090	\$ 4,236	\$ 106,905

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	4008- KCRT - CABLE TELEVIS	4101- RHA- HSNG CHOICE VOUCHER- SEC 8	4102- RHA- HOPE 6	4201- RHA- CAPITAL FUND	4401- RHA- HACIENDA	4404- RHA- NEVIN PLAZA	4405- RHA- NYSTROM VILLAGE	4406- RHA- RICHMOND VILLAGE ONE	4407- RHA- RICHMOND VILLAGE TWO	4408- RHA- RICHMOND VILLAGE THREE
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	2,487	25	51	345	471	3,116	1,345	330	280	159
0001-141	City Clerk	2,364	23	46	309	422	2,860	1,239	296	251	142
0001-151	City Attorney	5,415	53	107	729	994	6,662	2,880	697	592	335
0001-171	Finance Administration	2,904	74	148	1,003	1,367	6,893	2,827	958	814	461
0001-172	Accounting	3,180	80	160	2,223	1,484	7,489	3,068	1,040	884	500
0001-173	Budget/Operating	1,768	45	90	611	833	4,197	1,721	583	496	281
0001-174	Payroll	2,028	-	-	-	-	1,014	507	-	-	-
0001-175	Treasury/Cash Management	54	-	-	2,210	-	14	-	-	-	-
0001-176	Accounts Payable	1,125	-	122	324	527	7,523	5,678	-	-	-
0001-177	Rev Collection	68	-	-	2,804	-	18	-	-	-	-
0001-178	Purchasing	985	-	-	-	-	-	-	-	-	-
0001-181	Human Resources	12,433	-	-	-	-	4,804	3,153	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	17,829	-	-	-	-	8,915	4,457	-	-	-
0001-261	Information Technology Administration	95,998	16,225	-	-	-	-	-	-	-	-
0001-262	Telecommunications	8,752	-	-	-	-	4,376	2,188	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	18	18	-	-	-
0001-907, 908	Non-Departmental	43,844	42	84	571	1,983	20,978	12,102	546	464	263
Allocated Costs		\$ 201,235	\$ 16,567	\$ 807	\$ 11,130	\$ 8,081	\$ 78,878	\$ 41,183	\$ 4,450	\$ 3,782	\$ 2,140

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	4501- RHA- CENTRAL OFFICE COST CNTR	4502- RHA- HOUSING (RAD) CORPORATI ON	5001- INSURANCE RESERVES	5003- EQUIPMEN T SERVICES	5005- CAD DISPATCH SYSTEM	5006- RMS RECORDS SERVICES	5008- COMPENS ATED ABSENCES	6001- GENERAL TRUST & AGENCY	6004- COMMISSION ON AGING	6005- SEAVER GALLERY TRUST FUND
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	479	0	24,863	1,455	372	-	2,871	-	3	-
0001-141	City Clerk	463	0	22,456	1,304	367	-	2,573	-	3	-
0001-151	City Attorney	1,052	0	52,715	3,073	826	-	6,063	-	6	-
0001-171	Finance Administration	312	0	66,844	4,228	-	-	8,341	-	9	-
0001-172	Accounting	518	0	99,723	29,471	14	-	9,054	-	11	-
0001-173	Budget/Operating	190	0	40,699	2,574	-	-	5,079	-	5	-
0001-174	Payroll	507	-	2,535	-	507	-	-	-	-	-
0001-175	Treasury/Cash Management	351	-	52,936	48,476	27	-	-	-	3	-
0001-176	Accounts Payable	3,194	-	2,190	872	162	-	-	-	30	10
0001-177	Rev Collection	445	-	67,141	61,485	34	-	-	-	3	-
0001-178	Purchasing	-	-	9,849	34,519	3,377	1,829	-	-	-	-
0001-181	Human Resources	2,178	-	22,356	-	1,484	-	20,181	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	4,457	-	22,287	-	4,457	-	-	-	-	-
0001-261	Information Technology Administration	-	-	1,352	-	-	-	-	-	-	-
0001-262	Telecommunications	2,188	-	10,940	-	2,188	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	6,774	-
0001-907, 908	Non-Departmental	4,041	0	128,436	2,409	-	-	117,059	-	5	-
Allocated Costs		\$ 20,374	\$ 1	\$ 627,322	\$ 189,866	\$ 13,814	\$ 1,829	\$ 171,220	\$ -	\$ 6,852	\$ 10

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	6007- SENIOR TRUST DEPOSIT	6047- CERTBT PLAN FUND	6048- OPEB PLAN TRUST	6049- PT MOLATE PRIVATE- PURPOSE TRST	6050- GENERAL PENSION FUND	6051- POLICE & FIRE PENSION	6052- GARFIELD PENSION FUND	6058- MARINA WESTSHORE DEB	6059- COUNTRY CLUB VISTA	6060- REASSESSME NT DISTRICT 2003-1
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	14	290	9,400	280	3,133	10,884	438	88	231	-
0001-141	City Clerk	13	260	8,426	251	3,044	10,563	426	79	207	-
0001-151	City Attorney	31	612	19,853	590	6,902	23,963	965	186	487	-
0001-171	Finance Administration	42	842	27,314	812	1,541	5,695	192	256	670	-
0001-172	Accounting	112	914	29,646	882	1,673	6,182	208	278	727	-
0001-173	Budget/Operating	26	513	16,631	495	939	3,468	117	156	408	-
0001-174	Payroll	-	-	-	-	3,548	12,166	507	-	-	-
0001-175	Treasury/Cash Management	130	-	-	-	-	-	-	-	-	-
0001-176	Accounts Payable	152	-	-	-	-	-	-	-	-	-
0001-177	Rev Collection	164	-	-	-	-	-	-	-	-	-
0001-178	Purchasing	-	-	-	-	-	-	-	-	-	-
0001-181	Human Resources	-	1,995	65,043	-	14,114	48,710	1,948	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	31,202	106,977	4,457	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	15,316	52,513	2,188	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	24	11,583	377,533	463	21,632	76,178	2,693	146	382	-
Allocated Costs		\$ 707	\$ 17,008	\$ 553,846	\$ 3,772	\$ 103,045	\$ 357,298	\$ 14,140	\$ 1,189	\$ 3,111	\$ -

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

FUND/ DEPT ACCOUNT NUMBER	NAME	6101- SA- PROPERTY TAX TRUST FUND	6102- SA- ADMINISTRA TION	6103- SA - CAPITAL PROJECT FUNDS	6208- SA-CIP 07B TAR BND PRCD S-HSG	6300- SA-DS HARBOR 98 TARB	6304- SA-DS 2003B TAR B	6305- SA-DS 2004A TAR B 2/3	6306- SA-DS 2004A TAR B 1/3 HSING	6307- SA-DS 2004B TAR B HOUSING
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	-	275	696	-	7	535	433	217	49
0001-141	City Clerk	-	247	623	-	6	479	388	195	44
0001-151	City Attorney	-	581	1,469	-	14	1,130	914	459	104
0001-171	Finance Administration	-	799	2,021	-	19	1,554	1,258	631	143
0001-172	Accounting	-	1,449	10,218	-	21	1,687	1,365	685	156
0001-173	Budget/Operating	-	487	1,231	-	12	946	766	384	87
0001-174	Payroll	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	-	1,133	15,634	-	-	-	-	-	-
0001-176	Accounts Payable	-	1,582	923	-	-	-	-	-	-
0001-177	Rev Collection	-	1,437	19,830	-	-	-	-	-	-
0001-178	Purchasing	-	469	2,673	-	-	-	-	-	-
0001-181	Human Resources	-	1,558	793	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	-	9,124	5,563	-	11	885	716	359	82
Allocated Costs		\$ -	\$ 19,138	\$ 61,674	\$ -	\$ 90	\$ 7,217	\$ 5,839	\$ 2,930	\$ 666

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

FUND/ DEPT ACCOUNT NUMBER	NAME	6308- SA-DS 2007/10A TARB	6309- SA-DS 2007/10B TARB - HOUSING	6401- SA-DS 2014A NON- TAXABLE BONDS	6402- SA- DS 2014B TAXABLE BONDS	6403- SA- DS LOANS PAYABLE	6404- SA-DS 2021A NON- TAXABLE BONDS is new	6405- SA- DS 2021B TAXABLE BONDS is new	6996- SUCCE SOR AGENCY GLTDAG	9102- CITY OF RICHMON D - GFAAG	AO- ALL OTHER
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	894	-	-	-	-	-	-	-	-	-
0001-141	City Clerk	802	3	678	-	693	704	128	467	12,337	-
0001-151	City Attorney	1,889	7	1,597	-	1,632	1,659	302	1,099	29,066	-
0001-171	Finance Administration	2,599	10	2,197	-	2,246	2,282	416	1,512	39,990	-
0001-172	Accounting	2,821	11	2,385	-	2,438	2,477	451	1,642	43,405	17,294
0001-173	Budget/Operating	1,582	6	1,338	-	1,367	1,390	253	921	24,349	-
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	-	-	-	-	-	-	-	-	-	-
0001-176	Accounts Payable	-	-	-	-	-	-	-	-	-	9,957
0001-177	Rev Collection	-	-	-	-	-	-	-	-	-	42,736
0001-178	Purchasing	-	-	-	-	-	-	-	-	-	76,495
0001-181	Human Resources	-	-	-	-	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	576,605
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	1,480	6	-	-	-	-	-	-	-	-
Allocated Costs		\$ 12,068	\$ 44	\$ 8,194	\$ -	\$ 8,376	\$ 8,512	\$ 1,551	\$ 5,641	\$ 149,148	\$ 723,086

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	Subtotal	Direct Billed	Unallocated ³	Total
BLDG	Building Use	\$ 847,195	\$ -	\$ -	\$ 847,195
EQUIP	Equipment Use ²	709,236	-	-	709,236
0001-131	City Manager's Office	579,536	-	332,868	912,404
0001-141	City Clerk	560,657	-	339,702	900,360
0001-151	City Attorney	1,803,934	-	-	1,803,934
0001-171	Finance Administration	892,063	-	-	892,063
0001-172	Accounting	1,261,378	-	-	1,261,378
0001-173	Budget/Operating	543,150	-	-	543,150
0001-174	Payroll	394,371	-	-	394,371
0001-175	Treasury/Cash Management	537,415	-	35,785	573,200
0001-176	Accounts Payable	150,599	-	-	150,599
0001-177	Rev Collection	724,367	-	-	724,367
0001-178	Purchasing	303,024	-	-	303,024
0001-181	Human Resources	2,269,946	-	-	2,269,946
0001-232	Facility Maintenance and Administration	4,426,278	-	5,886,114	10,312,392
0001-235	Equipment Services/Fleet Services	3,467,825	-	-	3,467,825
0001-261	Information Technology Administration	1,826,671	-	-	1,826,671
0001-262	Telecommunications	1,702,296	-	-	1,702,296
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	162,073	-	-	162,073
0001-907, 908	Non-Departmental	8,738,626	-	-	8,738,626
Allocated Costs		\$31,900,641	\$ -	\$ 6,594,470	\$ 38,495,111

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

INDIRECT COST RATES

Receiving Departments	Central Service Cost ^[1]	Indirect Cost Rate Base ^[2]	Indirect Cost Rates
Citywide Indirect Rate	\$ 30,996,133	\$ 120,272,001	26%

^[1] Expenses Allocated to all receiving departments

^[2] Salary, Wages, and Benefits expenses less indirect central service departments

^[3] Rate should be applied to salary and benefit costs

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

BLDG- Building Use

Expense Type	\$	Spread Method	Building Depreciation
Straight Line Depreciation Amount			
Building Depreciation Allowance	\$ 964,120	D	\$ 964,120
Subtotal	\$ 964,120		\$ 964,120
DEPARTMENTAL EXPENDITURES	\$ 964,120		\$ 964,120
Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 964,120
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 964,120
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 964,120		\$ 964,120

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

BLDG- Building Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 964,120		\$ 964,120
Incoming Costs			
BLDG- Building Use		\$ -	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ -	\$ -
Total Costs to be Allocated	\$ 964,120	\$ -	\$ 964,120

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Building Depreciation	1.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-	-	-
0001-131- City Manager's Office	-	0.000%	-		-	-	-
0001-141- City Clerk	-	0.000%	-		-	-	-
0001-151- City Attorney	-	0.000%	-		-	-	-
0001-171- Finance Administration	-	0.000%	-		-	-	-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	116,579	12.092%	116,579		116,579	-	116,579
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	345	0.036%	345		345	-	345
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Des	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	155,367	16.115%	155,367		155,367	-	155,367
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-201- GF-FIRE/ADMIN DIV	51,774	5.370%	51,774		51,774	-	51,774
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	72,806	7.552%	72,806		72,806	-	72,806
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	25,923	2.689%	25,923		25,923	-	25,923
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	5,625	0.583%	5,625		5,625	-	5,625
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	275,793	28.606%	275,793		275,793	-	275,793
0001-253- CM&NB/BOOKER T CTR (S-DIV)	34,023	3.529%	34,023		34,023	-	34,023
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-		-	-	-
0001-256- RECREATION SVCS/AQUATICS	107,310	11.130%	107,310		107,310	-	107,310
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	118,576	12.299%	118,576		118,576	-	118,576
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-		-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-		-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-		-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	964,120	100.000%	\$ 964,120	\$ -	\$ 964,120	\$ -	\$ 964,120

Allocation Basis: FY 20-21 Building Depreciation per Fund/Department

Source of Allocation: Fixed Assets_03.25.2022.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

BLDG- Building Use		
	Building Depreciation	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	-	-
0001-151- City Attorney	-	-
0001-171- Finance Administration	-	-
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	116,579	116,579
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	345	345
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	-
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	155,367	155,367
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	51,774	51,774
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	72,806	72,806
0001-233- GF-PRKS&LNSKPRKS (S-DIV)	25,923	25,923
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

BLDG- Building Use		
	Building Depreciation	Total
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	5,625	5,625
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	275,793	275,793
0001-253- CM&NB/BOOKER T CTR (S-DIV)	34,023	34,023
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	107,310	107,310
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	118,576	118,576
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	-	-
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1209- CAL-HOME	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

BLDG- Building Use		Building Depreciation	Total
1303-	KIDS FIRST INITIATIVE	-	
1304-	EMERGENCY OPE & DISASTR RECVRY	-	
2001-	GENERAL CAPITAL FUND	-	
2002-	MEASURE J	-	
2110-	IMPACT FEE - PARK	-	
2111-	PF IMP FEES-TRAFFIC/ROAD-ENG	-	
2113-	IMPACT FEE - FIRE	-	
2114-	IMPACT FEE - POLICE	-	
2115-	IMPACT FEE - COMM/AQUATC	-	
2116-	IMPACT FEE - PARKS/OPEN	-	
2117-	IMPACT FEE - LIBRARY	-	
2119-	IMPACT FEE - STORM DRAINAGE	-	
2120-	IMPACT FEE - WASTEWATER	-	
2125-	IRON TRIANGLE/EPA PROGRAMS	-	
2126-	COR-HOUSING DEPT CIP FUND	-	
3001-	DS - 2005 TAXABLE POB	-	
3002-	DS - 99A PENSION OBLIG BOND	-	
3005-	DS - 2007 CIVIC CENTER	-	
4001-	PORT OF RICHMOND	-	
4003-	WASTEWATER	-	
4005-	MARINA	-	
4006-	STORM WATER	-	
4008-	KCRT - CABLE TELEVIS	-	
4101-	RHA-HSNG CHOICE VOUCHER-SEC 8	-	
4102-	RHA-HOPE 6	-	
4201-	RHA-CAPITAL FUND	-	
4401-	RHA-HACIENDA	-	
4404-	RHA-NEVIN PLAZA	-	
4405-	RHA-NYSTROM VILLAGE	-	
4406-	RHA-RICHMOND VILLAGE ONE	-	
4407-	RHA-RICHMOND VILLAGE TWO	-	
4408-	RHA-RICHMOND VILLAGE THREE	-	
4501-	RHA-CENTRAL OFFICE COST CNTR	-	
4502-	RHA-HOUSING (RAD) CORPORATION	-	
5001-	INSURANCE RESERVES	-	
5003-	EQUIPMENT SERVICES	-	
5005-	CAD DISPATCH SYSTEM	-	
5006-	RMS RECORDS SERVICES	-	
5008-	COMPENSATED ABSENCES	-	
6001-	GENERAL TRUST & AGENCY	-	
6004-	COMMISSION ON AGING	-	
6005-	SEAVER GALLERY TRUST FUND	-	
6007-	SENIOR TRUST DEPOSIT	-	
6047-	CERTBT PLAN FUND	-	
6048-	OPEB PLAN TRUST	-	
6049-	PT MOLATE PRIVATE-PURPOSE TRST	-	
6050-	GENERAL PENSION FUND	-	
6051-	POLICE & FIRE PENSION	-	
6052-	GARFIELD PENSION FUND	-	
6058-	MARINA WESTSHORE DEB	-	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

BLDG- Building Use		Building Depreciation	Total
6059-	COUNTRY CLUB VISTA	-	-
6060-	REASSESSMENT DISTRICT 2003-1	-	-
6101-	SA-PROPERTY TAX TRUST FUND	-	-
6102-	SA- ADMINISTRATION	-	-
6103-	SA - CAPITAL PROJECT FUNDS	-	-
6208-	SA-CIP 07B TAR B BND PRCDS-HSG	-	-
6300-	SA-DS HARBOR 98 TAR B	-	-
6304-	SA-DS 2003B TAR B	-	-
6305-	SA-DS 2004A TAR B 2/3	-	-
6306-	SA-DS 2004A TAR B -1/3 HSING	-	-
6307-	SA-DS 2004B TAR B - HOUSING	-	-
6308-	SA-DS 2007/10A TAR B	-	-
6309-	SA-DS 2007/10B TAR B - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6404-	SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405-	SA-DS 2021B TAXABLE BONDS is new	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	-	-
Total		\$ 964,120	\$ 964,120

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

EQUIP- Equipment Use

Expense Type	\$	Spread Method	Equipment Depreciation
Straight Line Depreciation Amount			
Equipment Depreciation Allowance	\$ 709,236	D	\$ 709,236
Subtotal Operating Cost	\$ 709,236		\$ 709,236
DEPARTMENTAL EXPENDITURES	\$ 709,236		\$ 709,236

Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 709,236
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 709,236
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 709,236		\$ 709,236

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

EQUIP- Equipment Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 709,236		\$ 709,236
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ -	\$ -
Total Costs to be Allocated	\$ 709,236	\$ -	\$ 709,236

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Equipment Depreciation	2.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-	-	-
0001-141- City Clerk	-	0.000%	-		-	-	-
0001-151- City Attorney	-	0.000%	-		-	-	-
0001-171- Finance Administration	-	0.000%	-		-	-	-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Des	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-		0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,628	0.371%	2,628		2,628	-	2,628
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	453,099	63.886%	453,099		453,099	-	453,099
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	75,299	10.617%	75,299		75,299	-	75,299
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	155,223	21.886%	155,223		155,223	-	155,223
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	18,630	2.627%	18,630	-	18,630	-	18,630
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	4,356	0.614%	4,356	-	4,356	-	4,356
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-	-	-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-	-	-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	\$ 709,236	100.000%	\$ 709,236	\$ -	\$ 709,236	\$ -	\$ 709,236

Allocation Basis: FY 20-21 Equipment Depreciation per Fund/Department

Source of Allocation: Fixed Assets_03.25.2022.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	-	-
0001-151- City Attorney	-	-
0001-171- Finance Administration	-	-
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	-	-
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,628	2,628
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	453,099	453,099
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	75,299	75,299
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	155,223	155,223
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	-
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	18,630	18,630
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	4,356	4,356
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	-	-
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1209- CAL-HOME	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	-	-
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	-	-
Total	\$ 709,236	\$ 709,236

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-131- City Manager's Office

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C			
Personnel								
400001 - SALARIES & WAGES/Executive	\$ 255,000	S	\$ 85,000	\$ 85,000	\$ 85,000			
400002 - SALARIES & WAGES/Mgmt-Local 21	79,812	S	26,604	26,604	26,604			
400041 - OTHER PAY/Shift Differential	-	S	-	-	-			
400048 - OTHER PAY/Bilingual Pay	2,452	S	817	817	817			
400049 - OTHER PAY/Auto Allowance	6,000	S	2,000	2,000	2,000			
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,044	S	1,681	1,681	1,681			
400105 - P-ROLL BEN/Health Insurance Be	32,029	S	10,676	10,676	10,676			
400106 - P-ROLL BEN/Dental Insurance	3,681	S	1,227	1,227	1,227			
400109 - P-ROLL BEN/Employee Assistance	88	S	29	29	29			
400110 - P-ROLL BEN/Professional Dev-Mg	1,549	S	516	516	516			
400111 - P-ROLL BEN/Vision	428	S	143	143	143			
400112 - P-ROLL BEN/Life Insurance	1,277	S	426	426	426			
400114 - P-ROLL BEN/Long Term Disabilit	2,179	S	726	726	726			
400116 - P-ROLL BEN/Unemployment Ins	887	S	296	296	296			
400122 - P-ROLL BEN/Worker Comp-Prof	29,994	S	9,998	9,998	9,998			
400127 - P-ROLL BEN/OPEB	13,691	S	4,564	4,564	4,564			
400149 - P-ROLL BEN/PERS-Misc	45,133	S	15,044	15,044	15,044			
400151 - P-ROLL BEN/PERS-Misc (UAL)	50,503	S	16,834	16,834	16,834			
Subtotal Personnel Cost	\$ 529,750		\$ 176,583	\$ 176,583	\$ 176,583			
Operating Services & Supplies								
400201 - PROF SVCS/Professional Svcs	\$ 155,026	S	\$ 51,675	\$ 51,675	\$ 51,675			
400231 - OFF EXP/Postage & Mailing	2,016	S	672	672	672			
400233 - OFF EXP/Copying & Duplicating	9	S	3	3	3			
400242 - TRAVEL & TRNG/Mileage	20	S	7	7	7			
400244 - TRAVEL & TRNG/Faxcell Ph Allow	600	S	200	200	200			
400246 - TRAVEL & TRNG/Registration Fee	1,520	S	507	507	507			
400261 - DUES & PUB/Membership & Dues	1,800	S	600	600	600			
400262 - DUES & PUB/Books & Subs	346	S	115	115	115			
400263 - DUES & PUB/Subscription	115	S	38	38	38			
400283 - ADM EXP/Storage Cost	126	S	42	42	42			
400304 - RENTAL EXP/Equipment Rental	1,640	S	547	547	547			
400322 - MISC EXP/Misc Exp	1,792	S	597	597	597			
400341 - OFF SUPP/Office Supplies	1,192	S	397	397	397			
400344 - OFF SUPP/Computer Supplies	149	S	50	50	50			
400401 - UTILITIES/Tel & Telegraph	1,056	S	352	352	352			
400528 - SERVICES/Video Graph & Product	132	S	44	44	44			
400538 - CONTRACT SVCS/Oth Cntrctl Svcs	69	S	23	23	23			
400574 - COST POOL/(ISF)-Gen Liability	100,038	S	33,346	33,346	33,346			
400592 - COST POOL/(CON)-Admin Charges	(245,982)	S	(81,994)	(81,994)	(81,994)			
Subtotal Operating Cost	\$ 21,665		\$ 7,222	\$ 7,222	\$ 7,222			

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-131- City Manager's Office

Expense Type	Distribution Percentage		33.33%	33.33%	33.33%
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C
Disallowed Expenses					
400592 - COST POOL/(CON)-Admin Charges	245,982	[1]	\$ 81,994	\$ 81,994	\$ 81,994
Subtotal Disallowed Costs	\$ 245,982		\$ 81,994	\$ 81,994	\$ 81,994
DEPARTMENTAL EXPENDITURES	\$ 797,397		\$ 265,799	\$ 265,799	\$ 265,799
Reallocation of Incoming Costs					
First Allocation	\$ -		\$ 265,799	\$ 265,799	\$ 265,799
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ -		\$ 265,799	\$ 265,799	\$ 265,799
Second Allocation	\$ 201,207		\$ 67,069	\$ 67,069	\$ 67,069
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 201,207		\$ 67,069	\$ 67,069	\$ 67,069
TOTAL FUNCTIONAL COSTS	\$ 998,604		\$ 332,868	\$ 332,868	\$ 332,868

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-131- City Manager's Office	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 797,397		\$ 797,397
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office		1,921	1,921
0001-141- City Clerk		1,869	1,869
0001-151- City Attorney		47,985	47,985
0001-171- Finance Administration		2,086	2,086
0001-172- Accounting		3,503	3,503
0001-173- Budget/Operating		1,281	1,281
0001-174- Payroll		1,581	1,581
0001-175- Treasury/Cash Management		2,031	2,031
0001-176- Accounts Payable		1,125	1,125
0001-177- Rev Collection		2,591	2,591
0001-178- Purchasing		15,017	15,017
0001-181- Human Resources		9,012	9,012
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		15,627	15,627
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		105	105
0001-907, 908- Non-Departmental		87,407	87,407
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ 201,207	\$ 201,207
Total Costs to be Allocated	\$ 797,397	\$ 201,207	\$ 998,604

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	3.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	1,187		1,187		1,187
0001-141- City Clerk	4	0.446%	1,187		1,187	301	1,487
0001-151- City Attorney	11	1.228%	3,263		3,263	827	4,090
0001-171- Finance Administration	3	0.335%	890		890	226	1,116
0001-172- Accounting	7	0.781%	2,077		2,077	526	2,603
0001-173- Budget/Operating	4	0.446%	1,187		1,187	301	1,487
0001-174- Payroll	3	0.335%	890		890	226	1,116
0001-175- Treasury/Cash Management	4	0.446%	1,187		1,187	301	1,487
0001-176- Accounts Payable	2	0.223%	593		593	150	744
0001-177- Rev Collection	5	0.558%	1,483		1,483	376	1,859
0001-178- Purchasing	2	0.223%	593		593	150	744
0001-181- Human Resources	13	1.451%	3,856		3,856	977	4,834
0001-232- Facility Maintenance and Administration	34	3.795%	10,086		10,086	2,556	12,643
0001-235- Equipment Services/Fleet Services	13	1.451%	3,856		3,856	977	4,834
0001-261- Information Technology Administration	4	0.446%	1,187		1,187	301	1,487
0001-262- Telecommunications	4	0.446%	1,187		1,187	301	1,487
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	1	0.112%	297		297	75	372
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	3	0.335%	890		890	226	1,116
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	3,263		3,263	827	4,090
0001-121- POLICE COMMISSION DIV	2	0.223%	593		593	150	744
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	1,780		1,780	451	2,231
0001-191- GF-POLICE ADMIN DIV	199	22.210%	59,033		59,033	14,963	73,996
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	593		593	150	744
0001-194- GF-POLICE-COPS GRANT	1	0.112%	297		297	75	372
0001-196- GF-POLICE/REGULATORY	2	0.223%	593		593	150	744
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	7,713		7,713	1,955	9,668
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	297		297	75	372
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	1,187		1,187	301	1,487
0001-202- GF-FIRE/SUPRESSN DIV	82	9.152%	24,325		24,325	6,166	30,491
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	2,077		2,077	526	2,603
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	297		297	75	372
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	593		593	150	744
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	5,043		5,043	1,278	6,321
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	2,077		2,077	526	2,603
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	36	4.018%	10,679		10,679	2,707	13,386
0001-234- IT GIS	29	3.237%	8,603		8,603	2,180	10,783
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	4,746		4,746	1,203	5,949
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	297		297	75	372
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	11,866		11,866	3,008	14,874
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	2,967		2,967	752	3,718

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	4,450	-	4,450	1,128	5,578
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	10,679	-	10,679	2,707	13,386
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	593	-	593	150	744
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	2,967	-	2,967	752	3,718
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	10,976	-	10,976	2,782	13,758
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	1,187	-	1,187	301	1,487
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	297	-	297	75	372
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	593	-	593	150	744
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	297	-	297	75	372
0001-292- GF-STREET SWEEPING	1	0.112%	297	-	297	75	372
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	890	-	890	226	1,116
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	297	-	297	75	372
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	297	-	297	75	372
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	593	-	593	150	744
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	593	-	593	150	744
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	1,187	-	1,187	301	1,487
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	3,856	-	3,856	977	4,834
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	3,560	-	3,560	902	4,462
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	13	1.451%	3,856	-	3,856	977	4,834
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	7,120	-	7,120	1,805	8,924
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	2,373	-	2,373	602	2,975
1200- COR HOUSING ADMINISTRATION	3	0.335%	890	-	890	226	1,116
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	5,043	-	5,043	1,278	6,321
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	890	-	890	226	1,116
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	890	-	890	226	1,116
4003- WASTEWATER	9	1.004%	2,670	-	2,670	677	3,347
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	4	0.446%	1,187	-	1,187	301	1,487
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	593	-	593	150	744
4405- RHA-NYSTROM VILLAGE	1	0.112%	297	-	297	75	372
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	297	-	297	75	372
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	5	0.558%	1,483	-	1,483	376	1,859
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	297	-	297	75	372
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	7	0.781%	2,077	-	2,077	526	2,603
6051- POLICE & FIRE PENSION	24	2.679%	7,120	-	7,120	1,805	8,924
6052- GARFIELD PENSION FUND	1	0.112%	297	-	297	75	372
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	896	100.000%	\$ 265,799	\$ -	\$ 265,799	\$ 67,069	\$ 332,868

Allocation Basis: FY 20-21 Total FTEs per Fund/Department

Source of Allocation:	City Staff Roster 20-21 Pay-benefitsA.xlsx
System-wide Support B	3.2
Total	-

Allocation Basis: Not Allocated - General Governmental Expense

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Source of Allocation:	N/A						
System-wide Support C	3.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	697,359	0.276%	734		734		734
0001-141- City Clerk	777,896	0.308%	819		819	207	1,027
0001-151- City Attorney	1,751,709	0.694%	1,845		1,845	467	2,312
0001-171- Finance Administration	553,449	0.219%	583		583	147	730
0001-172- Accounting	1,240,824	0.492%	1,307		1,307	331	1,637
0001-173- Budget/Operating	476,217	0.189%	502		502	127	628
0001-174- Payroll	345,969	0.137%	364		364	92	457
0001-175- Treasury/Cash Management	569,497	0.226%	600		600	152	752
0001-176- Accounts Payable	247,478	0.098%	261		261	66	327
0001-177- Rev Collection	718,569	0.285%	757		757	191	948
0001-178- Purchasing	374,421	0.148%	394		394	100	494
0001-181- Human Resources	2,005,530	0.795%	2,112		2,112	534	2,647
0001-232- Facility Maintenance and Administration	8,153,968	3.231%	8,587		8,587	2,173	10,760
0001-235- Equipment Services/Fleet Services	3,238,310	1.283%	3,410		3,410	863	4,273
0001-261- Information Technology Administration	1,655,871	0.656%	1,744		1,744	441	2,185
0001-262- Telecommunications	1,684,630	0.667%	1,774		1,774	449	2,223
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	153,491	0.061%	162		162	41	203
0001-907, 908- Non-Departmental	7,795,660	3.089%	8,210		8,210	2,077	10,287
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.208%	552		552	140	691
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.174%	462		462	117	579
0001-121- POLICE COMMISSION DIV	62,842	0.025%	66		66	17	83
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.001%	4		4	1	5
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.477%	1,267		1,267	321	1,587
0001-191- GF-POLICE ADMIN DIV	55,306,835	21.913%	58,245		58,245	14,738	72,983
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	13		13	3	16
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.072%	191		191	48	240
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.418%	1,112		1,112	281	1,393
0001-196- GF-POLICE/REGULATORY	626,523	0.248%	660		660	167	827
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.459%	3,879		3,879	981	4,860
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.131%	350		350	88	438
0001-201- GF-FIRE/ADMIN DIV	581,965	0.231%	613		613	155	768
0001-202- GF-FIRE/SUPPRESSN DIV	27,791,828	11.012%	29,268		29,268	7,406	36,674
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.832%	2,211		2,211	559	2,771
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.084%	224		224	57	280
0001-205- GF-FIRE/TRAINING DIV	382,158	0.151%	402		402	102	504
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.074%	198		198	50	247
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.475%	1,263		1,263	319	1,582
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.128%	340		340	86	426
0001-231- GF-PW ADMIN-DIV	1,615,853	0.640%	1,702		1,702	431	2,132
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	4,192,433	1.661%	4,415		4,415	1,117	5,532
0001-234- IT GIS	2,913,668	1.154%	3,068		3,068	776	3,845

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.743%	1,976		1,976	500	2,476
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	1		1	0	1
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.271%	3,378		3,378	855	4,233
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.135%	359		359	91	449
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.314%	835		835	211	1,046
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.679%	1,806		1,806	457	2,263
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.380%	1,009		1,009	255	1,265
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.059%	157		157	40	196
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.248%	660		660	167	827
0001-256- RECREATION SVCS/AQUATICS	182,634	0.072%	192		192	49	241
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.142%	377		377	95	472
0001-259- RECREATION SVCS/PLUNGE	170,093	0.067%	179		179	45	224
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.106%	282		282	71	354
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.182%	483		483	122	605
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.206%	548		548	139	687
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.238%	632		632	160	792
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.243%	646		646	163	809
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.098%	260		260	66	326
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	2,505,332	0.993%	2,638		2,638	668	3,306
1003- TRANSPORTATION OPERATIONS	527,519	0.209%	556		556	141	696
1004- ASSET SEIZURE FUND	38,869	0.015%	41		41	10	51

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	239,327	0.095%	252		252	64	316
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.648%	1,723		1,723	436	2,159
1007- EMERGENCY MED SERV	218,705	0.087%	230		230	58	289
1010- N.RICHMOND WASTE	98,933	0.039%	104		104	26	131
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.487%	1,295		1,295	328	1,623
1013- FIRE DEPT HAZMAT GRANT	260,528	0.103%	274		274	69	344
1014- EDA GRANT FUND	448,646	0.178%	472		472	120	592
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,057,801	0.419%	1,114		1,114	282	1,396
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.250%	5,981		5,981	1,513	7,494
1018- RENT CONTROL	1,970,289	0.781%	2,075		2,075	525	2,600
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.060%	161		161	41	201
1050- CR-PLANNING & BUILDING	6,960,808	2.758%	7,331		7,331	1,855	9,186
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	133,511	0.053%	141		141	36	176
1055- ENCROACHMENTS SVCS	496,910	0.197%	523		523	132	656
1200- COR HOUSING ADMINISTRATION	370,521	0.147%	390		390	99	489
1201- CDBG	34,796	0.014%	37		37	9	46
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	25		25	6	31
1205- EMPLOYMENT & TRAINING	4,251,434	1.684%	4,477		4,477	1,133	5,610
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	16		16	4	20
1208- SUCCESSOR HOUSING AGENCY	129,618	0.051%	137		137	35	171
1209- CAL-HOME	14,174	0.006%	15		15	4	19
1302- HOUSNG IN LIEU FEE - DEVELOPER	35,594	0.014%	37		37	9	47
1303- KIDS FIRST INITIATIVE	328,708	0.130%	346		346	88	434
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.429%	1,140		1,140	289	1,429
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	716,192	0.284%	754		754	191	945
2110- IMPACT FEE - PARK	16,777	0.007%	18		18	4	22
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.126%	335		335	85	420
2113- IMPACT FEE - FIRE	74,637	0.030%	79		79	20	98
2114- IMPACT FEE - POLICE	4,795	0.002%	5		5	1	6
2115- IMPACT FEE - COMM/AQUATC	59,927	0.024%	63		63	16	79
2116- IMPACT FEE - PARKS/OPEN	34,743	0.014%	37		37	9	46
2117- IMPACT FEE - LIBRARY	13,210	0.005%	14		14	4	17
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.015%	40		40	10	50
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	16		16	4	20
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.079%	210		210	53	263
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.192%	511		511	129	641
3002- DS - 99A PENSION OBLIG BOND	296,687	0.118%	312		312	79	392
3005- DS - 2007 CIVIC CENTER	4,466,982	1.770%	4,704		4,704	1,190	5,895
4001- PORT OF RICHMOND	5,831,462	2.311%	6,141		6,141	1,554	7,695
4003- WASTEWATER	20,038,389	7.939%	21,103		21,103	5,340	26,443
4005- MARINA	227,391	0.090%	239		239	61	300
4006- STORM WATER	1,713,549	0.679%	1,805		1,805	457	2,261

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	757,422	0.300%	798		798	202	999
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.008%	20		20	5	25
4102- RHA-HOPE 6	38,490	0.015%	41		41	10	51
4201- RHA-CAPITAL FUND	261,561	0.104%	275		275	70	345
4401- RHA-HACIENDA	356,607	0.141%	376		376	95	471
4404- RHA-NEVIN PLAZA	1,797,674	0.712%	1,893		1,893	479	2,372
4405- RHA-NYSTROM VILLAGE	737,142	0.292%	776		776	196	973
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.099%	263		263	67	330
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.084%	224		224	57	280
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.048%	127		127	32	159
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.032%	86		86	22	107
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0		0	0	0
5001- INSURANCE RESERVES	17,431,941	6.907%	18,358		18,358	4,645	23,003
5003- EQUIPMENT SERVICES	1,102,646	0.437%	1,161		1,161	294	1,455
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.862%	2,291		2,291	580	2,871
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	2		2	1	3
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	12		12	3	14
6047- CERTBT PLAN FUND	219,584	0.087%	231		231	59	290
6048- OPEB PLAN TRUST	7,123,046	2.822%	7,502		7,502	1,898	9,400
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.084%	223		223	56	280
6050- GENERAL PENSION FUND	401,991	0.159%	423		423	107	530
6051- POLICE & FIRE PENSION	1,485,241	0.588%	1,564		1,564	396	1,960
6052- GARFIELD PENSION FUND	50,048	0.020%	53		53	13	66
6058- MARINA WESTSHORE DEB	66,784	0.026%	70		70	18	88
6059- COUNTRY CLUB VISTA	174,720	0.069%	184		184	47	231
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	208,383	0.083%	219		219	56	275
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.209%	555		555	140	696
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,077	0.002%	5		5	1	7
6304- SA-DS 2003B TARB	405,325	0.161%	427		427	108	535
6305- SA-DS 2004A TARB 2/3	327,948	0.130%	345		345	87	433
6306- SA-DS 2004A TARB -1/3 HSING	164,564	0.065%	173		173	44	217
6307- SA-DS 2004B TARB - HOUSING	37,387	0.015%	39		39	10	49
6308- SA-DS 2007/10A TARB	677,753	0.269%	714		714	181	894
6309- SA-DS 2007/10B TARB - HOUSING		0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS		0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS		0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE		0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new		0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new		0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG		0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG		0.000%	-		-	-	-
AO- ALL OTHER		0.000%	-		-	-	-
Total	252,388,666	100.000%	\$ 265,799	\$ -	\$ 265,799	\$ 67,069	\$ 332,868

Allocation Basis: FY 20-21 Modified Total Direct Cost per Fund/Department

Source of Allocation: FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	1,187	-	734	1,921
0001-141- City Clerk	1,487	-	1,027	2,514
0001-151- City Attorney	4,090	-	2,312	6,402
0001-171- Finance Administration	1,116	-	730	1,846
0001-172- Accounting	2,603	-	1,637	4,240
0001-173- Budget/Operating	1,487	-	628	2,116
0001-174- Payroll	1,116	-	457	1,572
0001-175- Treasury/Cash Management	1,487	-	752	2,239
0001-176- Accounts Payable	744	-	327	1,070
0001-177- Rev Collection	1,859	-	948	2,807
0001-178- Purchasing	744	-	494	1,238
0001-181- Human Resources	4,834	-	2,647	7,480
0001-232- Facility Maintenance and Administration	12,643	-	10,760	23,403
0001-235- Equipment Services/Fleet Services	4,834	-	4,273	9,107
0001-261- Information Technology Administration	1,487	-	2,185	3,672
0001-262- Telecommunications	1,487	-	2,223	3,710
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	372	-	203	574
0001-907, 908- Non-Departmental	-	-	10,287	10,287
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	1,116	-	691	1,807
0001-105- COUNCIL/CITY COUNCIL DIV	4,090	-	579	4,670
0001-121- POLICE COMMISSION DIV	744	-	83	827
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-	5	5
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	2,231	-	1,587	3,818
0001-191- GF-POLICE ADMIN DIV	73,996	-	72,983	146,979
0001-192- GF-POLICE-PATROL/CIB	-	-	16	16
0001-193- GF-POLICE/CRIME PREVENTION	744	-	240	983
0001-194- GF-POLICE-COPS GRANT	372	-	1,393	1,765
0001-196- GF-POLICE/REGULATORY	744	-	827	1,570
0001-197- CAD DISPATCH SYST/COMM POL DIV	9,668	-	4,860	14,528
0001-199- GF-PARKING ENFORCEMENT DIV	372	-	438	810
0001-201- GF-FIRE/ADMIN DIV	1,487	-	768	2,255
0001-202- GF-FIRE/SUPRESSN DIV	30,491	-	36,674	67,165
0001-203- GF-FIRE PREVENTION DIV	2,603	-	2,771	5,373
0001-204- GF-FIRE/ SUPPORT DIV	-	-	280	280
0001-205- GF-FIRE/TRAINING DIV	372	-	504	876
0001-206- GF-FIRE/OF. OF EMS DIV	744	-	247	991
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	6,321	-	1,582	7,903
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	426	426
0001-231- GF-PW ADMIN-DIV	2,603	-	2,132	4,735
0001-233- GF-PRKS&LNDSEK/PRKS (S-DIV)	13,386	-	5,532	18,919
0001-234- IT GIS	10,783	-	3,845	14,628
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	5,949	-	2,476	8,426

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	372	-	-	372
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	1	1
0001-241- GF-LIB&CL SVC/L-ADM DIV	14,874	-	4,233	19,106
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	449	449
0001-243- GF-LIB&CL SVCS/LEAP DIV	3,718	-	1,046	4,764
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-	-	-
0001-251- GF-RECREATION ADM DIV	5,578	-	2,263	7,841
0001-253- CM&NB/BOOKER T CTR (S-DIV)	13,386	-	1,265	14,651
0001-255- GF-CM TRANSPORTATN OPERATIONS	744	-	196	940
0001-254- GF-REC/SPCL EVENTS (S-DIV)	3,718	-	827	4,545
0001-256- RECREATION SVCS/AQUATICS	13,758	-	241	13,999
0001-257- RECREATION SVCS/CONVENTION CTR	1,487	-	472	1,960
0001-259- RECREATION SVCS/PLUNGE	372	-	224	596
0001-260- RECREATION SVCS/CITIES OF SRVC	744	-	354	1,097
0001-291- GF-ADMINISTRATIVE SERVICES	372	-	-	372
0001-292- GF-STREET SWEEPING	372	-	-	372
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,116	-	605	1,721
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	372	-	687	1,059
0001-364- GF-ECON DEV/PUBLIC ART DIV	372	-	792	1,164
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	744	-	809	1,553
0001-371- INTERNAL SERVICES-ADMIN	744	-	326	1,070
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	-	3,306	3,306
1003- TRANSPORTATION OPERATIONS	1,487	-	696	2,183
1004- ASSET SEIZURE FUND	-	-	51	51
1005- LIBRARY FUND	-	-	316	316
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	2,159	2,159
1007- EMERGENCY MED SERV	-	-	289	289
1010- N.RICHMOND WASTE	-	-	131	131
1012- HILLTOP LANDSCAPE MAINT DIST	4,834	-	1,623	6,457
1013- FIRE DEPT HAZMAT GRANT	-	-	344	344
1014- EDA GRANT FUND	-	-	592	592
1015- MARINA BAY LNDSCP&LIGHTDIST FD	4,462	-	1,396	5,858
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	7,494	7,494
1018- RENT CONTROL	4,834	-	2,600	7,434
1019- SBI RMRA CAP IMPROVEMENT	-	-	201	201
1050- CR-PLANNING & BUILDING	8,924	-	9,186	18,110
1051- CR-ENGINEERING	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	-	-	-
1054- ENGINEERING GRANTS	-	-	176	176
1055- ENCROACHMENTS SVCS	2,975	-	656	3,630
1200- COR HOUSING ADMINISTRATION	1,116	-	489	1,604
1201- CDBG	-	-	46	46
1203- NEIGHBORHOOD STABILIZATION	-	-	31	31
1205- EMPLOYMENT & TRAINING	6,321	-	5,610	11,932
1207- NEIGHBORHOOD STAB(CITY)	-	-	20	20
1208- SUCCESSOR HOUSING AGENCY	-	-	171	171
1209- CAL-HOME	-	-	19	19
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	47	47
1303- KIDS FIRST INITIATIVE	1,116	-	434	1,549

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	1,429	1,429
2001- GENERAL CAPITAL FUND	-	-	-	-
2002- MEASURE J	-	-	945	945
2110- IMPACT FEE - PARK	-	-	22	22
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	420	420
2113- IMPACT FEE - FIRE	-	-	98	98
2114- IMPACT FEE - POLICE	-	-	6	6
2115- IMPACT FEE - COMM/AQUATC	-	-	79	79
2116- IMPACT FEE - PARKS/OPEN	-	-	46	46
2117- IMPACT FEE - LIBRARY	-	-	17	17
2119- IMPACT FEE - STORM DRAINAGE	-	-	50	50
2120- IMPACT FEE - WASTEWATER	-	-	20	20
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	263	263
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	641	641
3002- DS - 99A PENSION OBLIG BOND	-	-	392	392
3005- DS - 2007 CIVIC CENTER	-	-	5,895	5,895
4001- PORT OF RICHMOND	1,116	-	7,695	8,811
4003- WASTEWATER	3,347	-	26,443	29,789
4005- MARINA	-	-	300	300
4006- STORM WATER	-	-	2,261	2,261
4008- KCRT - CABLE TELEVIS	1,487	-	999	2,487
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	25	25
4102- RHA-HOPE 6	-	-	51	51
4201- RHA-CAPITAL FUND	-	-	345	345
4401- RHA-HACIENDA	-	-	471	471
4404- RHA-NEVIN PLAZA	744	-	2,372	3,116
4405- RHA-NYSTROM VILLAGE	372	-	973	1,345
4406- RHA-RICHMOND VILLAGE ONE	-	-	330	330
4407- RHA-RICHMOND VILLAGE TWO	-	-	280	280
4408- RHA-RICHMOND VILLAGE THREE	-	-	159	159
4501- RHA-CENTRAL OFFICE COST CNTR	372	-	107	479
4502- RHA-HOUSING (RAD) CORPORATION	-	-	0	0
5001- INSURANCE RESERVES	1,859	-	23,003	24,863
5003- EQUIPMENT SERVICES	-	-	1,455	1,455
5005- CAD DISPATCH SYSTEM	372	-	-	372
5006- RMS RECORDS SERVICES	-	-	-	-
5008- COMPENSATED ABSENCES	-	-	2,871	2,871
6001- GENERAL TRUST & AGENCY	-	-	-	-
6004- COMMISSION ON AGING	-	-	3	3
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	14	14
6047- CERTBT PLAN FUND	-	-	290	290
6048- OPEB PLAN TRUST	-	-	9,400	9,400
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	280	280
6050- GENERAL PENSION FUND	2,603	-	530	3,133
6051- POLICE & FIRE PENSION	8,924	-	1,960	10,884
6052- GARFIELD PENSION FUND	372	-	66	438
6058- MARINA WESTSHORE DEB	-	-	88	88
6059- COUNTRY CLUB VISTA	-	-	231	231
6060- REASSESSMENT DISTRICT 2003-1	-	-	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	-	-	275	275
6103- SA - CAPITAL PROJECT FUNDS	-	-	696	696
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	7	7
6304- SA-DS 2003B TAR B	-	-	535	535
6305- SA-DS 2004A TAR B 2/3	-	-	433	433
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	217	217
6307- SA-DS 2004B TAR B - HOUSING	-	-	49	49
6308- SA-DS 2007/10A TAR B	-	-	894	894
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-	-
AO- ALL OTHER	-	-	-	-
Total	\$ 332,868	\$ -	\$ 332,868	\$ 665,736

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-141- City Clerk

			Distribution Percentage	33.33%	33.33%	33.33%
Expense Type	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C	
Personnel						
400001 - SALARIES & WAGES/Executive	\$ 137,498	S	\$ 45,833	\$ 45,833	\$ 45,833	
400003 - SALARIES & WAGES/Local 1021	234,035	S	78,012	78,012	78,012	
400031 - OVERTIME/General	28,372	S	9,457	9,457	9,457	
400043 - OTHER PAY/Acting Pay - General	1,050	S	350	350	350	
400048 - OTHER PAY/Bilingual Pay	2,866	S	955	955	955	
400049 - OTHER PAY/Auto Allowance	4,200	S	1,400	1,400	1,400	
400066 - OTHER PAY/Assign Diff-non-PERS	1,483	S	494	494	494	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(2,511)	S	(837)	(837)	(837)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,996	S	1,999	1,999	1,999	
400105 - P-ROLL BEN/Health Insurance Be	58,786	S	19,595	19,595	19,595	
400106 - P-ROLL BEN/Dental Insurance	7,255	S	2,418	2,418	2,418	
400109 - P-ROLL BEN/Employee Assistance	175	S	58	58	58	
400111 - P-ROLL BEN/Vision	848	S	283	283	283	
400112 - P-ROLL BEN/Life Insurance	833	S	278	278	278	
400114 - P-ROLL BEN/Long Term Disabilit	2,662	S	887	887	887	
400116 - P-ROLL BEN/Unemployment Ins	1,763	S	588	588	588	
400117 - P-ROLL BEN/Personal/Prof Dev	2,250	S	750	750	750	
400121 - P-ROLL BEN/Worker Comp-Clerica	25,978	S	8,659	8,659	8,659	
400122 - P-ROLL BEN/Worker Comp-Prof	12,388	S	4,129	4,129	4,129	
400127 - P-ROLL BEN/OPEB	15,204	S	5,068	5,068	5,068	
400149 - P-ROLL BEN/PERS-Misc	50,139	S	16,713	16,713	16,713	
400151 - P-ROLL BEN/PERS-Misc (UAL)	100,924	S	33,641	33,641	33,641	
Subtotal Personnel Cost	\$ 692,194		\$ 230,731	\$ 230,731	\$ 230,731	
Operating Services & Supplies						
400201 - PROF SVCS/Professional Svcs	\$ 33,715	D	\$ 12,177	\$ 21,538	\$ -	
400209 - PROF SVCS/Computer Sftwr Maint	40,804	S	13,601	13,601	13,601	
400231 - OFF EXP/Postage & Mailing	1,450	S	483	483	483	
400233 - OFF EXP/Copying & Duplicating	1,002	S	334	334	334	
400242 - TRAVEL & TRNG/Mileage	156	S	52	52	52	
400246 - TRAVEL & TRNG/Registration Fee	1,132	S	377	377	377	
400261 - DUES & PUB/Membership & Dues	1,153	S	384	384	384	
400271 - AD & PROMO/Advertising&Promo	10,029	S	3,343	3,343	3,343	
400294 - ADM EXP/Election Cost	167,922	S	55,974	55,974	55,974	
400304 - RENTAL EXP/Equipment Rental	4,100	S	1,367	1,367	1,367	
400341 - OFF SUPP/Office Supplies	1,771	S	590	590	590	
400401 - UTILITIES/Tel & Telegraph	420	S	140	140	140	
400574 - COST POOL/(ISF)-Gen Liability	21,190	S	7,063	7,063	7,063	
400592 - COST POOL/(CON)-Admin Charges	(115,445)	S	(38,482)	(38,482)	(38,482)	
Subtotal Operating Cost	\$ 169,399		\$ 57,405	\$ 66,766	\$ 45,228	
Disallowed Expenses						
400271 - AD & PROMO/Advertising&Promo	(10,029)	[1]	\$ (3,343)	\$ (3,343)	\$ (3,343)	
400294 - ADM EXP/Election Cost	(167,922)	[1]	(55,974)	(55,974)	(55,974)	
400592 - COST POOL/(CON)-Admin Charges	115,445	[2]	38,482	38,482	38,482	
Subtotal Disallowed Costs	\$ (62,506)		\$ (20,835)	\$ (20,835)	\$ (20,835)	
DEPARTMENTAL EXPENDITURES	\$ 799,086		\$ 267,301	\$ 276,662	\$ 255,124	

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

DEPARTMENTAL EXPENSE DETAIL

0001-141- City Clerk

		Distribution Percentage	33.33%	33.33%	33.33%
Expense Type	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C
Reallocation of Incoming Costs					
First Allocation	\$ 2,006		\$ 267,972	\$ 277,356	\$ 255,764
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 2,006		\$ 267,972	\$ 277,356	\$ 255,764
Second Allocation	\$ 180,075		\$ 60,237	\$ 62,346	\$ 57,492
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 180,075		\$ 60,237	\$ 62,346	\$ 57,492
TOTAL FUNCTIONAL COSTS	\$ 981,167		\$ 328,208	\$ 339,702	\$ 313,257

Notes

[1] Costs not allowable per Title 2 CFR Part 200

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-141- City Clerk	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 799,086		\$ 799,086
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,006	508	2,514
0001-141- City Clerk		1,947	1,947
0001-151- City Attorney		4,430	4,430
0001-171- Finance Administration		2,327	2,327
0001-172- Accounting		4,954	4,954
0001-173- Budget/Operating		1,429	1,429
0001-174- Payroll		1,581	1,581
0001-175- Treasury/Cash Management		4,246	4,246
0001-176- Accounts Payable		1,408	1,408
0001-177- Rev Collection		5,416	5,416
0001-178- Purchasing		-	-
0001-181- Human Resources		10,266	10,266
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		15,627	15,627
0001-261- Information Technology Administration		11,039	11,039
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		11,224	11,224
0001-907, 908- Non-Departmental		95,608	95,608
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 2,006	\$ 180,075	\$ 182,081
Total Costs to be Allocated	\$ 801,092	\$ 180,075	\$ 981,167

ITEM G-1

ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	4.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	1,196		1,196		1,196
0001-141- City Clerk	4	0.446%	1,196		1,196		1,196
0001-151- City Attorney	11	1.228%	3,290		3,290	746	4,036
0001-171- Finance Administration	3	0.335%	897		897	204	1,101
0001-172- Accounting	7	0.781%	2,094		2,094	475	2,568
0001-173- Budget/Operating	4	0.446%	1,196		1,196	271	1,468
0001-174- Payroll	3	0.335%	897		897	204	1,101
0001-175- Treasury/Cash Management	4	0.446%	1,196		1,196	271	1,468
0001-176- Accounts Payable	2	0.223%	598		598	136	734
0001-177- Rev Collection	5	0.558%	1,495		1,495	339	1,835
0001-178- Purchasing	2	0.223%	598		598	136	734
0001-181- Human Resources	13	1.451%	3,888		3,888	882	4,770
0001-232- Facility Maintenance and Administration	34	3.795%	10,169		10,169	2,306	12,475
0001-235- Equipment Services/Fleet Services	13	1.451%	3,888		3,888	882	4,770
0001-261- Information Technology Administration	4	0.446%	1,196		1,196	271	1,468
0001-262- Telecommunications	4	0.446%	1,196		1,196	271	1,468
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desl	1	0.112%	299		299	68	367
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	3	0.335%	897		897	204	1,101
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	3,290		3,290	746	4,036
0001-121- POLICE COMMISSION DIV	2	0.223%	598		598	136	734
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	1,794		1,794	407	2,201
0001-191- GF-POLICE ADMIN DIV	199	22.210%	59,516		59,516	13,499	73,015
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	598		598	136	734
0001-194- GF-POLICE-COPS GRANT	1	0.112%	299		299	68	367
0001-196- GF-POLICE/REGULATORY	2	0.223%	598		598	136	734
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	7,776		7,776	1,764	9,540
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	299		299	68	367
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	1,196		1,196	271	1,468
0001-202- GF-FIRE/SUPRESSN DIV	82	9.152%	24,524		24,524	5,562	30,087
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	2,094		2,094	475	2,568
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	299		299	68	367
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	598		598	136	734
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	5,084		5,084	1,153	6,237
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	2,094		2,094	475	2,568

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	36	4.018%	10,767		10,767	2,442	13,209
0001-234- IT GIS	29	3.237%	8,673		8,673	1,967	10,640
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	4,785		4,785	1,085	5,871
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	299		299	68	367
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	11,963		11,963	2,713	14,676
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	2,991		2,991	678	3,669
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	4,486		4,486	1,018	5,504
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	10,767		10,767	2,442	13,209
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	598		598	136	734
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	2,991		2,991	678	3,669
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	11,066		11,066	2,510	13,576
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	1,196		1,196	271	1,468
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	299		299	68	367
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	598		598	136	734
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	299		299	68	367
0001-292- GF-STREET SWEEPING	1	0.112%	299		299	68	367
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	897		897	204	1,101
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	299		299	68	367
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	299		299	68	367
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	598		598	136	734
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	598		598	136	734
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	1,196		1,196	271	1,468
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	3,888	-	3,888	882	4,770
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	3,589	-	3,589	814	4,403
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	13	1.451%	3,888	-	3,888	882	4,770
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	7,178	-	7,178	1,628	8,806
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	2,393	-	2,393	543	2,935
1200- COR HOUSING ADMINISTRATION	3	0.335%	897	-	897	204	1,101
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	5,084	-	5,084	1,153	6,237
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	897	-	897	204	1,101
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	897	-	897	204	1,101
4003- WASTEWATER	9	1.004%	2,692	-	2,692	611	3,302
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	4	0.446%	1,196	-	1,196	271	1,468
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	598	-	598	136	734

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	1	0.112%	299		299	68	367
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	299		299	68	367
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	5	0.558%	1,495		1,495	339	1,835
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	299		299	68	367
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	7	0.781%	2,094		2,094	475	2,568
6051- POLICE & FIRE PENSION	24	2.679%	7,178		7,178	1,628	8,806
6052- GARFIELD PENSION FUND	1	0.112%	299		299	68	367
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	896.00	100.000%	\$ 267,972	\$ -	\$ 267,972	\$ 60,237	\$ 328,208

Allocation Basis: FY 20-21 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	4.2						
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
Allocation Basis: Not Allocated - General Governmental Expense							
Source of Allocation:	N/A						
System-wide Support C	4.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	697,359	0.263%	673		673		673
0001-141- City Clerk	777,896	0.293%	751		751		751
0001-151- City Attorney	1,751,709	0.661%	1,690		1,690	382	2,072
0001-171- Finance Administration	553,449	0.209%	534		534	121	655
0001-172- Accounting	1,240,824	0.468%	1,197		1,197	271	1,468
0001-173- Budget/Operating	476,217	0.180%	459		459	104	563
0001-174- Payroll	345,969	0.131%	334		334	75	409
0001-175- Treasury/Cash Management	569,497	0.215%	549		549	124	674
0001-176- Accounts Payable	247,478	0.093%	239		239	54	293
0001-177- Rev Collection	718,569	0.271%	693		693	157	850
0001-178- Purchasing	374,421	0.141%	361		361	82	443
0001-181- Human Resources	2,005,530	0.757%	1,935		1,935	437	2,372
0001-232- Facility Maintenance and Administration	8,153,968	3.076%	7,867		7,867	1,778	9,646
0001-235- Equipment Services/Fleet Services	3,238,310	1.222%	3,125		3,125	706	3,831
0001-261- Information Technology Administration	1,655,871	0.625%	1,598		1,598	361	1,959
0001-262- Telecommunications	1,684,630	0.636%	1,625		1,625	367	1,993
0001-263- IT/Mailroom and Duplication, GIS, ERP and Des	153,491	0.058%	148		148	33	182
0001-907, 908- Non-Departmental	7,795,660	2.941%	7,522		7,522	1,700	9,222
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.198%	505		505	114	620
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.166%	424		424	96	519
0001-121- POLICE COMMISSION DIV	62,842	0.024%	61		61	14	74
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	3,586	0.001%	3		3	1	4
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.454%	1,161		1,161	262	1,423
0001-191- GF-POLICE ADMIN DIV	55,306,835	20.864%	53,364		53,364	12,063	65,426
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	12		12	3	15
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.069%	175		175	40	215
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.398%	1,019		1,019	230	1,249
0001-196- GF-POLICE/REGULATORY	626,523	0.236%	605		605	137	741
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.389%	3,554		3,554	803	4,357
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.125%	320		320	72	393
0001-201- GF-FIRE/ADMIN DIV	581,965	0.220%	562		562	127	688
0001-202- GF-FIRE/SUPRESSN DIV	27,791,828	10.484%	26,815		26,815	6,062	32,877
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.792%	2,026		2,026	458	2,484
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.080%	205		205	46	251
0001-205- GF-FIRE/TRAINING DIV	382,158	0.144%	369		369	83	452

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.071%	181		181	41	222
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.452%	1,157		1,157	261	1,418
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.122%	311		311	70	382
0001-231- GF-PW ADMIN-DIV	1,615,853	0.610%	1,559		1,559	352	1,912
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,192,433	1.582%	4,045		4,045	914	4,960
0001-234- IT GIS	2,913,668	1.099%	2,811		2,811	635	3,447
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.708%	1,811		1,811	409	2,220
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	1		1	0	1
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.210%	3,095		3,095	700	3,795
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.128%	329		329	74	403
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.299%	765		765	173	937
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.647%	1,655		1,655	374	2,029
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.362%	925		925	209	1,134
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.056%	144		144	32	176
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.236%	604		604	137	741
0001-256- RECREATION SVCS/AQUATICS	182,634	0.069%	176		176	40	216
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.135%	345		345	78	423
0001-259- RECREATION SVCS/PLUNGE	170,093	0.064%	164		164	37	201
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.101%	259		259	58	317
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.173%	443		443	100	543
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.196%	502		502	113	616
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.226%	579		579	131	710
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.231%	592		592	134	725
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.093%	238		238	54	292
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	2,505,332	0.945%	2,417		2,417	546	2,964
1003- TRANSPORTATION OPERATIONS	527,519	0.199%	509		509	115	624
1004- ASSET SEIZURE FUND	38,869	0.015%	38		38	8	46
1005- LIBRARY FUND	239,327	0.090%	231		231	52	283
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.617%	1,578		1,578	357	1,935
1007- EMERGENCY MED SERV	218,705	0.083%	211		211	48	259
1010- N.RICHMOND WASTE	98,933	0.037%	95		95	22	117
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.464%	1,187		1,187	268	1,455
1013- FIRE DEPT HAZMAT GRANT	260,528	0.098%	251		251	57	308
1014- EDA GRANT FUND	448,646	0.169%	433		433	98	531
1015- MARINA BAY LNDSKP&LIGHTDIST FD	1,057,801	0.399%	1,021		1,021	231	1,251
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.142%	5,479		5,479	1,239	6,718
1018- RENT CONTROL	1,970,289	0.743%	1,901		1,901	430	2,331
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.058%	147		147	33	181
1050- CR-PLANNING & BUILDING	6,960,808	2.626%	6,716		6,716	1,518	8,234
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	133,511	0.050%	129		129	29	158
1055- ENCROACHMENTS SVCS	496,910	0.187%	479		479	108	588
1200- COR HOUSING ADMINISTRATION	370,521	0.140%	358		358	81	438
1201- CDBG	34,796	0.013%	34		34	8	41

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	23		23	5	28
1205- EMPLOYMENT & TRAINING	4,251,434	1.604%	4,102		4,102	927	5,029
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	15		15	3	18
1208- SUCCESSOR HOUSING AGNCY	129,618	0.049%	125		125	28	153
1209- CAL-HOME	14,174	0.005%	14		14	3	17
1302- HOUSNG IN LIEU FEE - DEVELOPER	35,594	0.013%	34		34	8	42
1303- KIDS FIRST INITIATIVE	328,708	0.124%	317		317	72	389
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.408%	1,045		1,045	236	1,281
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	716,192	0.270%	691		691	156	847
2110- IMPACT FEE - PARK	16,777	0.006%	16		16	4	20
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.120%	307		307	69	377
2113- IMPACT FEE - FIRE	74,637	0.028%	72		72	16	88
2114- IMPACT FEE - POLICE	4,795	0.002%	5		5	1	6
2115- IMPACT FEE - COMM/AQUATC	59,927	0.023%	58		58	13	71
2116- IMPACT FEE - PARKS/OPEN	34,743	0.013%	34		34	8	41
2117- IMPACT FEE - LIBRARY	13,210	0.005%	13		13	3	16
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.014%	37		37	8	45
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	15		15	3	18
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.075%	192		192	44	236
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.183%	468		468	106	574
3002- DS - 99A PENSION OBLIG BOND	296,687	0.112%	286		286	65	351
3005- DS - 2007 CIVIC CENTER	4,466,982	1.685%	4,310		4,310	974	5,284
4001- PORT OF RICHMOND	5,831,462	2.200%	5,627		5,627	1,272	6,898
4003- WASTEWATER	20,038,389	7.559%	19,334		19,334	4,370	23,705
4005- MARINA	227,391	0.086%	219		219	50	269
4006- STORM WATER	1,713,549	0.646%	1,653		1,653	374	2,027
4008- KCRT - CABLE TELEVIS	757,422	0.286%	731		731	165	896
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.007%	19		19	4	23
4102- RHA-HOPE 6	38,490	0.015%	37		37	8	46
4201- RHA-CAPITAL FUND	261,561	0.099%	252		252	57	309
4401- RHA-HACIENDA	356,607	0.135%	344		344	78	422
4404- RHA-NEVIN PLAZA	1,797,674	0.678%	1,735		1,735	392	2,127
4405- RHA-NYSTROM VILLAGE	737,142	0.278%	711		711	161	872
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.094%	241		241	55	296
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.080%	205		205	46	251
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.045%	116		116	26	142
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.031%	78		78	18	96
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0		0	0	0
5001- INSURANCE RESERVES	17,431,941	6.576%	16,820		16,820	3,802	20,621
5003- EQUIPMENT SERVICES	1,102,646	0.416%	1,064		1,064	240	1,304
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.821%	2,099		2,099	474	2,573
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	2		2	0	3
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	11		11	2	13
6047- CERTBT PLAN FUND	219,584	0.083%	212		212	48	260
6048- OPEB PLAN TRUST	7,123,046	2.687%	6,873		6,873	1,554	8,426
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.080%	204		204	46	251

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6050- GENERAL PENSION FUND	401,991	0.152%	388		388	88	476
6051- POLICE & FIRE PENSION	1,485,241	0.560%	1,433		1,433	324	1,757
6052- GARFIELD PENSION FUND	50,048	0.019%	48		48	11	59
6058- MARINA WESTSHORE DEB	66,784	0.025%	64		64	15	79
6059- COUNTRY CLUB VISTA	174,720	0.066%	169		169	38	207
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	208,383	0.079%	201		201	45	247
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.199%	509		509	115	623
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,077	0.002%	5		5	1	6
6304- SA-DS 2003B TAR B	405,325	0.153%	391		391	88	479
6305- SA-DS 2004A TAR B 2/3	327,948	0.124%	316		316	72	388
6306- SA-DS 2004A TAR B -1/3 HSING	164,564	0.062%	159		159	36	195
6307- SA-DS 2004B TAR B - HOUSING	37,387	0.014%	36		36	8	44
6308- SA-DS 2007/10A TAR B	677,753	0.256%	654		654	148	802
6309- SA-DS 2007/10B TAR B - HOUSING	2,672	0.001%	3		3	1	3
6401- SA-DS 2014A NON-TAXABLE BONDS	572,917	0.216%	553		553	125	678
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	585,656	0.221%	565		565	128	693
6404- SA-DS 2021A NON-TAXABLE BONDS is new	595,188	0.225%	574		574	130	704
6405- SA-DS 2021B TAXABLE BONDS is new	108,451	0.041%	105		105	24	128
6996- SUCCESSOR AGENCY - GLTDAG	394,410	0.149%	381		381	86	467
9102- CITY OF RICHMOND - GFAAG	10,428,862	3.934%	10,062		10,062	2,275	12,337
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	265,076,821	100.000%	\$ 255,764	\$ -	\$ 255,764	\$ 57,492	\$ 313,257

Allocation Basis:

FY 20-21 Modified Total Direct Cost per Fund/Department

Source of Allocation:

FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,196	-	1,869
0001-141- City Clerk	1,196	-	1,947
0001-151- City Attorney	4,036	-	6,108
0001-171- Finance Administration	1,101	-	1,755
0001-172- Accounting	2,568	-	4,036
0001-173- Budget/Operating	1,468	-	2,031
0001-174- Payroll	1,101	-	1,510
0001-175- Treasury/Cash Management	1,468	-	2,141
0001-176- Accounts Payable	734	-	1,027
0001-177- Rev Collection	1,835	-	2,685
0001-178- Purchasing	734	-	1,177
0001-181- Human Resources	4,770	-	7,142
0001-232- Facility Maintenance and Administration	12,475	-	22,121
0001-235- Equipment Services/Fleet Services	4,770	-	8,601
0001-261- Information Technology Administration	1,468	-	3,426
0001-262- Telecommunications	1,468	-	3,461
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	367	-	548
0001-907, 908- Non-Departmental	-	-	9,222
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	1,101	-	1,720
0001-105- COUNCIL/CITY COUNCIL DIV	4,036	-	4,555
0001-121- POLICE COMMISSION DIV	734	-	808
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	-	4
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	2,201	-	3,624
0001-191- GF-POLICE ADMIN DIV	73,015	-	138,441
0001-192- GF-POLICE-PATROL/CIB	-	-	15
0001-193- GF-POLICE/CRIME PREVENTION	734	-	949
0001-194- GF-POLICE-COPS GRANT	367	-	1,616
0001-196- GF-POLICE/REGULATORY	734	-	1,475
0001-197- CAD DISPATCH SYST/COMM POL DIV	9,540	-	13,896
0001-199- GF-PARKING ENFORCEMENT DIV	367	-	760
0001-201- GF-FIRE/ADMIN DIV	1,468	-	2,156
0001-202- GF-FIRE/SUPPRESSN DIV	30,087	-	62,964
0001-203- GF-FIRE PREVENTION DIV	2,568	-	5,052
0001-204- GF-FIRE/ SUPPORT DIV	-	-	251
0001-205- GF-FIRE/TRAINING DIV	367	-	819
0001-206- GF-FIRE/OF. OF EMS DIV	734	-	956
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	6,237	-	7,656
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	382
0001-231- GF-PW ADMIN-DIV	2,568	-	4,480
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	13,209	-	18,168
0001-234- IT GIS	10,640	-	14,087

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	5,871	-	8,090
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	367	-	367
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	1
0001-241- GF-LIB&CL SVC/L-ADM DIV	14,676	-	18,471
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	403
0001-243- GF-LIB&CL SVCS/LEAP DIV	3,669	-	4,607
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-	-
0001-251- GF-RECREATION ADM DIV	5,504	-	7,532
0001-253- CM&NB/BOOKER T CTR (S-DIV)	13,209	-	14,342
0001-255- GF-CM TRANSPORTATN OPERATIONS	734	-	910
0001-254- GF-REC/SPCL EVENTS (S-DIV)	3,669	-	4,410
0001-256- RECREATION SVCS/AQUATICS	13,576	-	13,792
0001-257- RECREATION SVCS/CONVENTION CTR	1,468	-	1,891
0001-259- RECREATION SVCS/PLUNGE	367	-	568
0001-260- RECREATION SVCS/CITIES OF SRVC	734	-	1,051
0001-291- GF-ADMINISTRATIVE SERVICES	367	-	367
0001-292- GF-STREET SWEEPING	367	-	367
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,101	-	1,643
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	367	-	982
0001-364- GF-ECON DEV/PUBLIC ART DIV	367	-	1,077
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	734	-	1,459
0001-371- INTERNAL SERVICES-ADMIN	734	-	1,026
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	-	-	2,964
1003- TRANSPORTATION OPERATIONS	1,468	-	2,092
1004- ASSET SEIZURE FUND	-	-	46
1005- LIBRARY FUND	-	-	283
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	1,935
1007- EMERGENCY MED SERV	-	-	259
1010- N.RICHMOND WASTE	-	-	117
1012- HILLTOP LANDSCAPE MAINT DIST	4,770	-	6,225
1013- FIRE DEPT HAZMAT GRANT	-	-	308
1014- EDA GRANT FUND	-	-	531
1015- MARINA BAY LNDSCP&LIGHTDIST FD	4,403	-	5,654
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	6,718
1018- RENT CONTROL	4,770	-	7,101
1019- SBI RMRA CAP IMPROVEMENT	-	-	181
1050- CR-PLANNING & BUILDING	8,806	-	17,040
1051- CR-ENGINEERING	-	-	-
1053- CODE ENFORCEMENT-CR	-	-	-
1054- ENGINEERING GRANTS	-	-	158
1055- ENCROACHMENTS SVCS	2,935	-	3,523
1200- COR HOUSING ADMINISTRATION	1,101	-	1,539
1201- CDBG	-	-	41
1203- NEIGHBORHOOD STABILIZATION	-	-	28
1205- EMPLOYMENT & TRAINING	6,237	-	11,267
1207- NEIGHBORHOOD STAB(CITY)	-	-	18
1208- SUCCESSOR HOUSING AGENCY	-	-	153
1209- CAL-HOME	-	-	17

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	42
1303- KIDS FIRST INITIATIVE	1,101	-	1,490
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	1,281
2001- GENERAL CAPITAL FUND	-	-	-
2002- MEASURE J	-	-	847
2110- IMPACT FEE - PARK	-	-	20
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	377
2113- IMPACT FEE - FIRE	-	-	88
2114- IMPACT FEE - POLICE	-	-	6
2115- IMPACT FEE - COMM/AQUATC	-	-	71
2116- IMPACT FEE - PARKS/OPEN	-	-	41
2117- IMPACT FEE - LIBRARY	-	-	16
2119- IMPACT FEE - STORM DRAINAGE	-	-	45
2120- IMPACT FEE - WASTEWATER	-	-	18
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	236
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	574
3002- DS - 99A PENSION OBLIG BOND	-	-	351
3005- DS - 2007 CIVIC CENTER	-	-	5,284
4001- PORT OF RICHMOND	1,101	-	7,999
4003- WASTEWATER	3,302	-	27,007
4005- MARINA	-	-	269
4006- STORM WATER	-	-	2,027
4008- KCRT - CABLE TELEVIS	1,468	-	2,364
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	23
4102- RHA-HOPE 6	-	-	46
4201- RHA-CAPITAL FUND	-	-	309
4401- RHA-HACIENDA	-	-	422
4404- RHA-NEVIN PLAZA	734	-	2,860
4405- RHA-NYSTROM VILLAGE	367	-	1,239
4406- RHA-RICHMOND VILLAGE ONE	-	-	296
4407- RHA-RICHMOND VILLAGE TWO	-	-	251
4408- RHA-RICHMOND VILLAGE THREE	-	-	142
4501- RHA-CENTRAL OFFICE COST CNTR	367	-	463
4502- RHA-HOUSING (RAD) CORPORATION	-	-	0
5001- INSURANCE RESERVES	1,835	-	22,456
5003- EQUIPMENT SERVICES	-	-	1,304
5005- CAD DISPATCH SYSTEM	367	-	367
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	2,573
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	-	-	3
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	13
6047- CERTBT PLAN FUND	-	-	260
6048- OPEB PLAN TRUST	-	-	8,426
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	251
6050- GENERAL PENSION FUND	2,568	-	3,044
6051- POLICE & FIRE PENSION	8,806	-	10,563
6052- GARFIELD PENSION FUND	367	-	426

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-141- City Clerk				
	System-wide Support A	System-wide Support B	Total	
6058- MARINA WESTSHORE DEB	-	-	79	
6059- COUNTRY CLUB VISTA	-	-	207	
6060- REASSESSMENT DISTRICT 2003-1	-	-	-	
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	
6102- SA- ADMINISTRATION	-	-	247	
6103- SA - CAPITAL PROJECT FUNDS	-	-	623	
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-	-	
6300- SA-DS HARBOR 98 TARB	-	-	6	
6304- SA-DS 2003B TARB	-	-	479	
6305- SA-DS 2004A TARB 2/3	-	-	388	
6306- SA-DS 2004A TARB -1/3 HSING	-	-	195	
6307- SA-DS 2004B TARB - HOUSING	-	-	44	
6308- SA-DS 2007/10A TARB	-	-	802	
6309- SA-DS 2007/10B TARB - HOUSING	-	-	3	
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	678	
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	
6403- SA-DS LOANS PAYABLE	-	-	693	
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	704	
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	128	
6996- SUCCESSOR AGENCY - GLTDAG	-	-	467	
9102- CITY OF RICHMOND - GFAAG	-	-	12,337	
AO- ALL OTHER	-	-	-	
Total	\$ 328,208	\$ -	\$ 641,465	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-151- City Attorney

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A		System-wide Support B		System-wide Support C	
Personnel								
400001 - SALARIES & WAGES/Executive	\$ 768,805	S	\$ 256,268	\$	256,268	\$	256,268	
400002 - SALARIES & WAGES/Mgmt-Local 21	58,724	S	19,575		19,575		19,575	
400003 - SALARIES & WAGES/Local 1021	136,181	S	45,394		45,394		45,394	
400006 - SALARIES & WAGES/PT- Temp	64,419	S	21,473		21,473		21,473	
400031 - OVERTIME/General	89	S	30		30		30	
400043 - OTHER PAY/Acting Pay - General	271	S	90		90		90	
400048 - OTHER PAY/Bilingual Pay	1,177	S	392		392		392	
400050 - OTHER PAY/Medical Flex	2,400	S	800		800		800	
400066 - OTHER PAY/Assign Diff-non-PERS	5,201	S	1,734		1,734		1,734	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(75,646)	S	(25,215)		(25,215)		(25,215)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	14,437	S	4,812		4,812		4,812	
400104 - P-ROLL BEN/PERS Benefits	27,068	S	9,023		9,023		9,023	
400105 - P-ROLL BEN/Health Insurance Be	97,344	S	32,448		32,448		32,448	
400106 - P-ROLL BEN/Dental Insurance	12,509	S	4,170		4,170		4,170	
400109 - P-ROLL BEN/Employee Assistance	301	S	100		100		100	
400110 - P-ROLL BEN/Professional Dev-Mg	6,000	S	2,000		2,000		2,000	
400111 - P-ROLL BEN/Vision	1,462	S	487		487		487	
400112 - P-ROLL BEN/Life Insurance	3,448	S	1,149		1,149		1,149	
400114 - P-ROLL BEN/Long Term Disabilit	6,530	S	2,177		2,177		2,177	
400116 - P-ROLL BEN/Unemployment Ins	3,408	S	1,136		1,136		1,136	
400117 - P-ROLL BEN/Personal/Prof Dev	1,500	S	500		500		500	
400121 - P-ROLL BEN/Worker Comp-Clerica	15,515	S	5,172		5,172		5,172	
400122 - P-ROLL BEN/Worker Comp-Prof	65,708	S	21,903		21,903		21,903	
400127 - P-ROLL BEN/OPEB	39,486	S	13,162		13,162		13,162	
400130 - P-ROLL BEN/PARS Benefits	48	S	16		16		16	
400149 - P-ROLL BEN/PERS-Misc	129,364	S	43,121		43,121		43,121	
400151 - P-ROLL BEN/PERS-Misc (UAL)	174,725	S	58,242		58,242		58,242	
400199 - EMPLOYE BNFTS/Gmnt/Prj Exp(CON)	(41,792)	S	(13,931)		(13,931)		(13,931)	
Subtotal Personnel Cost	\$ 1,518,683		\$ 506,228	\$	506,228	\$	506,228	
Operating Services & Supplies								
400206 - PROF SVCS/Legal Serv Cost	\$ 123,350	S	\$ 41,117		41,117		41,117	
400231 - OFF EXP/Postage & Mailing	830	S	277		277		277	
400233 - OFF EXP/Copying & Duplicating	204	S	68		68		68	
400242 - TRAVEL & TRNG/Mileage	160	S	53		53		53	
400246 - TRAVEL & TRNG/Registration Fee	2,750	S	917		917		917	
400261 - DUES & PUB/Membership & Dues	4,283	S	1,428		1,428		1,428	
400262 - DUES & PUB/Books & Subs	3,513	S	1,171		1,171		1,171	
400264 - DUES & PUB/Law Library Publica	27,448	S	9,149		9,149		9,149	
400283 - ADM EXP/Storage Cost	8,699	S	2,900		2,900		2,900	
400290 - ADM EXP/Courier-Delivery Svcs	153	S	51		51		51	
400304 - RENTAL EXP/Equipment Rental	12,470	S	4,157		4,157		4,157	
400322 - MISC EXP/Misc Exp	114	S	38		38		38	
400341 - OFF SUPP/Office Supplies	6,715	S	2,238		2,238		2,238	
400501 - EQPT SERVS/Equipment R/M Serv	129	S	43		43		43	
400534 - CONTRACT SVCS/Legal Services	331	S	110		110		110	
400538 - CONTRACT SVCS/Oth Cntrct Svcs	85	S	28		28		28	
400574 - COST POOL/(ISF)-Gen Liability	76,143	S	25,381		25,381		25,381	
400592 - COST POOL/(CON)-Admin Charges	(221,539)	S	(73,846)		(73,846)		(73,846)	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-151- City Attorney

Expense Type	Distribution Percentage		33.33%		33.33%		33.33%	
	\$	Spread Method	System-wide Support A		System-wide Support B		System-wide Support C	
Subtotal Operating Cost	\$ 45,838		\$ 15,279		\$ 15,279		\$ 15,279	
Disallowed Expenses								
400592 - COST POOL/(CON)-Admin Charges	221,539	[1]	73,846		73,846		73,846	
Subtotal Disallowed Costs	\$ 221,539		\$ 73,846		\$ 73,846		\$ 73,846	
DEPARTMENTAL EXPENDITURES	\$ 1,786,060		\$ 595,353		\$ 595,353		\$ 595,353	
Reallocation of Incoming Costs								
First Allocation	\$ 10,088		\$ 598,716		\$ 598,716		\$ 598,716	
Unallocated Costs	\$ -		\$ -		\$ -		\$ -	
Subtotal of First Allocation	\$ 10,088		\$ 598,716		\$ 598,716		\$ 598,716	
Second Allocation	\$ 415,126		\$ 138,375		\$ 138,375		\$ 138,375	
Unallocated Costs	\$ -		\$ -		\$ -		\$ -	
Subtotal of Second Allocation	\$ 415,126		\$ 138,375		\$ 138,375		\$ 138,375	
TOTAL FUNCTIONAL COSTS	\$ 2,211,274		\$ 737,091		\$ 737,091		\$ 737,091	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-151- City Attorney	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,786,060		\$ 1,786,060
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,108	1,294	6,402
0001-141- City Clerk	4,980	1,128	6,108
0001-151- City Attorney		26,858	26,858
0001-171- Finance Administration		5,240	5,240
0001-172- Accounting		7,104	7,104
0001-173- Budget/Operating		3,218	3,218
0001-174- Payroll		4,347	4,347
0001-175- Treasury/Cash Management		1,898	1,898
0001-176- Accounts Payable		1,190	1,190
0001-177- Rev Collection		2,422	2,422
0001-178- Purchasing		3,792	3,792
0001-181- Human Resources		25,262	25,262
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		42,973	42,973
0001-261- Information Technology Administration		20,852	20,852
0001-262- Telecommunications		22,179	22,179
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		2,287	2,287
0001-907, 908- Non-Departmental		243,082	243,082
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 10,088	\$ 415,126	\$ 425,214
Total Costs to be Allocated	\$ 1,796,148	\$ 415,126	\$ 2,211,274

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	5.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	2,673		2,673		2,673
0001-141- City Clerk	4	0.446%	2,673		2,673		2,673
0001-151- City Attorney	11	1.228%	7,350		7,350		7,350
0001-171- Finance Administration	3	0.335%	2,005		2,005	473	2,478
0001-172- Accounting	7	0.781%	4,677		4,677	1,104	5,782
0001-173- Budget/Operating	4	0.446%	2,673		2,673	631	3,304
0001-174- Payroll	3	0.335%	2,005		2,005	473	2,478
0001-175- Treasury/Cash Management	4	0.446%	2,673		2,673	631	3,304
0001-176- Accounts Payable	2	0.223%	1,336		1,336	316	1,652
0001-177- Rev Collection	5	0.558%	3,341		3,341	789	4,130
0001-178- Purchasing	2	0.223%	1,336		1,336	316	1,652
0001-181- Human Resources	13	1.451%	8,687		8,687	2,051	10,738
0001-232- Facility Maintenance and Administration	34	3.795%	22,719		22,719	5,365	28,084
0001-235- Equipment Services/Fleet Services	13	1.451%	8,687		8,687	2,051	10,738
0001-261- Information Technology Administration	4	0.446%	2,673		2,673	631	3,304
0001-262- Telecommunications	4	0.446%	2,673		2,673	631	3,304
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desl	1	0.112%	668		668	158	826
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	0.335%	2,005		2,005	473	2,478
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	7,350		7,350	1,736	9,086
0001-121- POLICE COMMISSION DIV	2	0.223%	1,336		1,336	316	1,652
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	4,009		4,009	947	4,956
0001-191- GF-POLICE ADMIN DIV	199	22.210%	132,974		132,974	31,399	164,372
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	1,336		1,336	316	1,652
0001-194- GF-POLICE-COPS GRANT	1	0.112%	668		668	158	826
0001-196- GF-POLICE/REGULATORY	2	0.223%	1,336		1,336	316	1,652
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	17,373		17,373	4,102	21,476
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	668		668	158	826
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	2,673		2,673	631	3,304
0001-202- GF-FIRE/SUPRESSN DIV	82	9.152%	54,793		54,793	12,938	67,731
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	4,677		4,677	1,104	5,782
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	668		668	158	826
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	1,336		1,336	316	1,652
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	11,360		11,360	2,682	14,042
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	4,677		4,677	1,104	5,782
0001-233- GF-PRKS&LNDSESKP/PRKS (S-DIV)	36	4.018%	24,056		24,056	5,680	29,736

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-234- IT GIS	29	3.237%	19,378		19,378	4,576	23,954
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	10,691		10,691	2,525	13,216
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	668		668	158	826
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	26,728		26,728	6,311	33,040
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	6,682		6,682	1,578	8,260
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	10,023		10,023	2,367	12,390
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	24,056		24,056	5,680	29,736
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	1,336		1,336	316	1,652
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	6,682		6,682	1,578	8,260
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	24,724		24,724	5,838	30,562
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	2,673		2,673	631	3,304
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	668		668	158	826
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	1,336		1,336	316	1,652
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	668		668	158	826
0001-292- GF-STREET SWEEPING	1	0.112%	668		668	158	826
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	2,005		2,005	473	2,478
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	668		668	158	826
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	668		668	158	826
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	1,336		1,336	316	1,652
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	1,336		1,336	316	1,652
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	2,673		2,673	631	3,304
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	8,687	-	8,687	2,051	10,738
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	8,019	-	8,019	1,893	9,912
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	13	1.451%	8,687	-	8,687	2,051	10,738
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	16,037	-	16,037	3,787	19,824
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	5,346	-	5,346	1,262	6,608
1200- COR HOUSING ADMINISTRATION	3	0.335%	2,005	-	2,005	473	2,478
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	11,360	-	11,360	2,682	14,042
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	2,005	-	2,005	473	2,478
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	2,005	-	2,005	473	2,478
4003- WASTEWATER	9	1.004%	6,014	-	6,014	1,420	7,434
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	4	0.446%	2,673		2,673	631	3,304
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	1,336		1,336	316	1,652
4405- RHA-NYSTROM VILLAGE	1	0.112%	668		668	158	826
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	668		668	158	826
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	5	0.558%	3,341		3,341	789	4,130
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	668		668	158	826
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	7	0.781%	4,677		4,677	1,104	5,782
6051- POLICE & FIRE PENSION	24	2.679%	16,037		16,037	3,787	19,824
6052- GARFIELD PENSION FUND	1	0.112%	668		668	158	826
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR B BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	896	100.000%	\$ 598,716	\$ -	\$ 598,716	\$ 138,375	\$ 737,091

Allocation Basis:

FY 20-21 Total FTEs per Fund/Department

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Source of Allocation:	City Staff Roster 20-21 Pay-benefitsA.xlsx						
System-wide Support B	5.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	45	7.305%	43,737		43,737		43,737
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	16	2.597%	15,551		15,551		15,551
0001-171- Finance Administration	64	10.390%	62,204		62,204	15,957	78,161
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	31	5.032%	30,130		30,130	7,729	37,859
0001-232- Facility Maintenance and Administration	35	5.682%	34,018		34,018	8,726	42,744
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	5	0.812%	4,860		4,860	1,247	6,106
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desl	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	113	18.344%	109,829		109,829	28,174	138,003
0001-105- COUNCIL/CITY COUNCIL DIV	48	7.792%	46,653		46,653	11,968	58,621
0001-121- POLICE COMMISSION DIV	27	4.383%	26,242		26,242	6,732	32,974
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	8	1.299%	7,776		7,776	1,995	9,770
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	2	0.325%	1,944		1,944	499	2,443
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-231- GF-PW ADMIN-DIV	-	0.000%	-	-	-	-	-
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	0.000%	-	-	-	-	-
0001-234- IT GIS	-	0.000%	-	-	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	5	0.812%	4,860	-	4,860	1,247	6,106
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	12	1.948%	11,663	-	11,663	2,992	14,655
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-	-	-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-	-	-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	1	0.162%	972	-	972	249	1,221
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	54	8.766%	52,485	-	52,485	13,464	65,948
1051- CR-ENGINEERING	34	5.519%	33,046	-	33,046	8,477	41,523
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	20	3.247%	19,439	-	19,439	4,986	24,425
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	24	3.896%	23,327	-	23,327	5,984	29,310
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	30	4.870%	29,158	-	29,158	7,480	36,638
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	10	1.623%	9,719	-	9,719	2,493	12,213
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	32	5.195%	31,102	-	31,102	7,978	39,081
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	616	100.000%	\$ 598,716	\$ -	\$ 598,716	\$ 138,375	\$ 737,091

Allocation Basis:

FY 20-21 Total Council Agendas

Source of Allocation:

City Clerk - Agenda Items Log July 1 2020 - June 30 2021 (2).xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support C	5.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	697,359	0.263%	1,575		1,575		1,575
0001-141- City Clerk	777,896	0.293%	1,757		1,757		1,757
0001-151- City Attorney	1,751,709	0.661%	3,956		3,956		3,956
0001-171- Finance Administration	553,449	0.209%	1,250		1,250	292	1,543
0001-172- Accounting	1,240,824	0.468%	2,803		2,803	656	3,458
0001-173- Budget/Operating	476,217	0.180%	1,076		1,076	252	1,327
0001-174- Payroll	345,969	0.131%	781		781	183	964
0001-175- Treasury/Cash Management	569,497	0.215%	1,286		1,286	301	1,587
0001-176- Accounts Payable	247,478	0.093%	559		559	131	690
0001-177- Rev Collection	718,569	0.271%	1,623		1,623	380	2,003
0001-178- Purchasing	374,421	0.141%	846		846	198	1,044
0001-181- Human Resources	2,005,530	0.757%	4,530		4,530	1,060	5,590
0001-232- Facility Maintenance and Administration	8,153,968	3.076%	18,417		18,417	4,309	22,726
0001-235- Equipment Services/Fleet Services	3,238,310	1.222%	7,314		7,314	1,711	9,026
0001-261- Information Technology Administration	1,655,871	0.625%	3,740		3,740	875	4,615
0001-262- Telecommunications	1,684,630	0.636%	3,805		3,805	890	4,695
0001-263- IT/Mailroom and Duplication, GIS, ERP and Des	153,491	0.058%	347		347	81	428
0001-907, 908- Non-Departmental	7,795,660	2.941%	17,608		17,608	4,120	21,727
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.198%	1,183		1,183	277	1,460
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.166%	992		992	232	1,224
0001-121- POLICE COMMISSION DIV	62,842	0.024%	142		142	33	175
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.001%	8		8	2	10
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.454%	2,717		2,717	636	3,353
0001-191- GF-POLICE ADMIN DIV	55,306,835	20.864%	124,919		124,919	29,227	154,146
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	28		28	7	35
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.069%	410		410	96	506
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.398%	2,384		2,384	558	2,942
0001-196- GF-POLICE/REGULATORY	626,523	0.236%	1,415		1,415	331	1,746
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.389%	8,318		8,318	1,946	10,265
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.125%	750		750	175	925
0001-201- GF-FIRE/ADMIN DIV	581,965	0.220%	1,314		1,314	308	1,622
0001-202- GF-FIRE/SUPRESSN DIV	27,791,828	10.484%	62,772		62,772	14,687	77,459
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.792%	4,742		4,742	1,109	5,852
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.080%	479		479	112	591
0001-205- GF-FIRE/TRAINING DIV	382,158	0.144%	863		863	202	1,065
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.071%	424		424	99	523
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.452%	2,708		2,708	634	3,342
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.122%	728		728	170	899
0001-231- GF-PW ADMIN-DIV	1,615,853	0.610%	3,650		3,650	854	4,504
0001-233- GF-PRKS&LNDKSK/PRKS (S-DIV)	4,192,433	1.582%	9,469		9,469	2,216	11,685

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-234- IT GIS	2,913,668	1.099%	6,581		6,581	1,540	8,121
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.708%	4,238		4,238	992	5,230
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	2		2	1	3
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.210%	7,245		7,245	1,695	8,940
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.128%	769		769	180	949
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.299%	1,790		1,790	419	2,209
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.647%	3,873		3,873	906	4,779
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.362%	2,165		2,165	506	2,671
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.056%	336		336	79	415
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.236%	1,415		1,415	331	1,746
0001-256- RECREATION SVCS/AQUATICS	182,634	0.069%	413		413	97	509
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.135%	808		808	189	998
0001-259- RECREATION SVCS/PLUNGE	170,093	0.064%	384		384	90	474
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.101%	605		605	142	747
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.173%	1,036		1,036	242	1,279
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.196%	1,175		1,175	275	1,450
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.226%	1,356		1,356	317	1,673
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.231%	1,385		1,385	324	1,709
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.093%	558		558	131	689
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	2,505,332	0.945%	5,659		5,659	1,324	6,983
1003- TRANSPORTATION OPERATIONS	527,519	0.199%	1,191		1,191	279	1,470
1004- ASSET SEIZURE FUND	38,869	0.015%	88		88	21	108

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	239,327	0.090%	541		541	126	667
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.617%	3,695		3,695	864	4,559
1007- EMERGENCY MED SERV	218,705	0.083%	494		494	116	610
1010- N.RICHMOND WASTE	98,933	0.037%	223		223	52	276
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.464%	2,778		2,778	650	3,428
1013- FIRE DEPT HAZMAT GRANT	260,528	0.098%	588		588	138	726
1014- EDA GRANT FUND	448,646	0.169%	1,013		1,013	237	1,250
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,057,801	0.399%	2,389		2,389	559	2,948
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.142%	12,827		12,827	3,001	15,828
1018- RENT CONTROL	1,970,289	0.743%	4,450		4,450	1,041	5,491
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.058%	345		345	81	426
1050- CR-PLANNING & BUILDING	6,960,808	2.626%	15,722		15,722	3,678	19,400
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	133,511	0.050%	302		302	71	372
1055- ENCROACHMENTS SVCS	496,910	0.187%	1,122		1,122	263	1,385
1200- COR HOUSING ADMINISTRATION	370,521	0.140%	837		837	196	1,033
1201- CDBG	34,796	0.013%	79		79	18	97
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	54		54	13	66
1205- EMPLOYMENT & TRAINING	4,251,434	1.604%	9,603		9,603	2,247	11,849
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	34		34	8	42
1208- SUCCESSOR HOUSING AGNCY	129,618	0.049%	293		293	68	361
1209- CAL-HOME	14,174	0.005%	32		32	7	40
1302- HOUSNG IN LIEU FEE - DEVELOPER	35,594	0.013%	80		80	19	99
1303- KIDS FIRST INITIATIVE	328,708	0.124%	742		742	174	916
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.408%	2,445		2,445	572	3,018
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	716,192	0.270%	1,618		1,618	378	1,996
2110- IMPACT FEE - PARK	16,777	0.006%	38		38	9	47
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.120%	719		719	168	887
2113- IMPACT FEE - FIRE	74,637	0.028%	169		169	39	208
2114- IMPACT FEE - POLICE	4,795	0.002%	11		11	3	13
2115- IMPACT FEE - COMM/AQUATC	59,927	0.023%	135		135	32	167
2116- IMPACT FEE - PARKS/OPEN	34,743	0.013%	78		78	18	97
2117- IMPACT FEE - LIBRARY	13,210	0.005%	30		30	7	37
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.014%	86		86	20	106
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	35		35	8	43
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.075%	450		450	105	556
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.183%	1,097		1,097	257	1,353
3002- DS - 99A PENSION OBLIG BOND	296,687	0.112%	670		670	157	827
3005- DS - 2007 CIVIC CENTER	4,466,982	1.685%	10,089		10,089	2,361	12,450
4001- PORT OF RICHMOND	5,831,462	2.200%	13,171		13,171	3,082	16,253
4003- WASTEWATER	20,038,389	7.559%	45,260		45,260	10,589	55,849
4005- MARINA	227,391	0.086%	514		514	120	634
4006- STORM WATER	1,713,549	0.646%	3,870		3,870	906	4,776
4008- KCRT - CABLE TELEVIS	757,422	0.286%	1,711		1,711	400	2,111
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.007%	43		43	10	53
4102- RHA-HOPE 6	38,490	0.015%	87		87	20	107
4201- RHA-CAPITAL FUND	261,561	0.099%	591		591	138	729
4401- RHA-HACIENDA	356,607	0.135%	805		805	188	994
4404- RHA-NEVIN PLAZA	1,797,674	0.678%	4,060		4,060	950	5,010

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	737,142	0.278%	1,665		1,665	390	2,054
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.094%	564		564	132	697
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.080%	480		480	112	592
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.045%	272		272	64	335
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.031%	184		184	43	227
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0		0	0	0
5001- INSURANCE RESERVES	17,431,941	6.576%	39,373		39,373	9,212	48,585
5003- EQUIPMENT SERVICES	1,102,646	0.416%	2,490		2,490	583	3,073
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.821%	4,913		4,913	1,150	6,063
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	5		5	1	6
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	25		25	6	31
6047- CERTBT PLAN FUND	219,584	0.083%	496		496	116	612
6048- OPEB PLAN TRUST	7,123,046	2.687%	16,088		16,088	3,764	19,853
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.080%	478		478	112	590
6050- GENERAL PENSION FUND	401,991	0.152%	908		908	212	1,120
6051- POLICE & FIRE PENSION	1,485,241	0.560%	3,355		3,355	785	4,140
6052- GARFIELD PENSION FUND	50,048	0.019%	113		113	26	139
6058- MARINA WESTSHORE DEB	66,784	0.025%	151		151	35	186
6059- COUNTRY CLUB VISTA	174,720	0.066%	395		395	92	487
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	208,383	0.079%	471		471	110	581
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.199%	1,190		1,190	279	1,469
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,077	0.002%	11		11	3	14
6304- SA-DS 2003B TAR B	405,325	0.153%	915		915	214	1,130
6305- SA-DS 2004A TAR B 2/3	327,948	0.124%	741		741	173	914
6306- SA-DS 2004A TAR B -1/3 HSING	164,564	0.062%	372		372	87	459
6307- SA-DS 2004B TAR B - HOUSING	37,387	0.014%	84		84	20	104
6308- SA-DS 2007/10A TAR B	677,753	0.256%	1,531		1,531	358	1,889
6309- SA-DS 2007/10B TAR B - HOUSING	2,672	0.001%	6		6	1	7
6401- SA-DS 2014A NON-TAXABLE BONDS	572,917	0.216%	1,294		1,294	303	1,597
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	585,656	0.221%	1,323		1,323	309	1,632
6404- SA-DS 2021A NON-TAXABLE BONDS is new	595,188	0.225%	1,344		1,344	315	1,659
6405- SA-DS 2021B TAXABLE BONDS is new	108,451	0.041%	245		245	57	302
6996- SUCCESSOR AGENCY - GLTDAG	394,410	0.149%	891		891	208	1,099
9102- CITY OF RICHMOND - GFAAG	10,428,862	3.934%	23,555		23,555	5,511	29,066
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	265,076,821	100.000%	\$ 598,716	\$ -	\$ 598,716	\$ 138,375	\$ 737,091

Allocation Basis: FY 20-21 Modified Total Direct Cost per Fund/Department

Source of Allocation: FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System- wide Support C	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	2,673	43,737	1,575	47,985
0001-141- City Clerk	2,673	-	1,757	4,430
0001-151- City Attorney	7,350	15,551	3,956	26,858
0001-171- Finance Administration	2,478	78,161	1,543	82,182
0001-172- Accounting	5,782	-	3,458	9,240
0001-173- Budget/Operating	3,304	-	1,327	4,631
0001-174- Payroll	2,478	-	964	3,442
0001-175- Treasury/Cash Management	3,304	-	1,587	4,891
0001-176- Accounts Payable	1,652	-	690	2,342
0001-177- Rev Collection	4,130	-	2,003	6,133
0001-178- Purchasing	1,652	-	1,044	2,696
0001-181- Human Resources	10,738	37,859	5,590	54,187
0001-232- Facility Maintenance and Administration	28,084	42,744	22,726	93,554
0001-235- Equipment Services/Fleet Services	10,738	-	9,026	19,763
0001-261- Information Technology Administration	3,304	6,106	4,615	14,025
0001-262- Telecommunications	3,304	-	4,695	7,999
0001-263- IT/Mailroom and Duplication, GIS, ERP and C	826	-	428	1,254
0001-907, 908- Non-Departmental	-	-	21,727	21,727
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	2,478	138,003	1,460	141,941
0001-105- COUNCIL/CITY COUNCIL DIV	9,086	58,621	1,224	68,930
0001-121- POLICE COMMISSION DIV	1,652	32,974	175	34,801
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-	10	10
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	4,956	-	3,353	8,309
0001-191- GF-POLICE ADMIN DIV	164,372	-	154,146	318,518
0001-192- GF-POLICE-PATROL/CIB	-	-	35	35
0001-193- GF-POLICE/CRIME PREVENTION	1,652	-	506	2,158
0001-194- GF-POLICE-COPS GRANT	826	-	2,942	3,768
0001-196- GF-POLICE/REGULATORY	1,652	-	1,746	3,398
0001-197- CAD DISPATCH SYST/COMM POL DIV	21,476	-	10,265	31,740
0001-199- GF-PARKING ENFORCEMENT DIV	826	-	925	1,751
0001-201- GF-FIRE/ADMIN DIV	3,304	9,770	1,622	14,696
0001-202- GF-FIRE/SUPRESSN DIV	67,731	-	77,459	145,190
0001-203- GF-FIRE PREVENTION DIV	5,782	-	5,852	11,633
0001-204- GF-FIRE/ SUPPORT DIV	-	-	591	591
0001-205- GF-FIRE/TRAINING DIV	826	-	1,065	1,891
0001-206- GF-FIRE/OF. OF EMS DIV	1,652	-	523	2,175
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	14,042	2,443	3,342	19,826
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	899	899
0001-231- GF-PW ADMIN-DIV	5,782	-	4,504	10,285
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	29,736	-	11,685	41,420
0001-234- IT GIS	23,954	-	8,121	32,074

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System- wide Support C	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13,216	-	5,230	18,446
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	826	-	-	826
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	3	3
0001-241- GF-LIB&CL SVC/L-ADM DIV	33,040	-	8,940	41,980
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	949	949
0001-243- GF-LIB&CL SVCS/LEAP DIV	8,260	6,106	2,209	16,575
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-	-	-
0001-251- GF-RECREATION ADM DIV	12,390	14,655	4,779	31,825
0001-253- CM&NB/BOOKER T CTR (S-DIV)	29,736	-	2,671	32,407
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,652	-	415	2,067
0001-254- GF-REC/SPCL EVENTS (S-DIV)	8,260	-	1,746	10,006
0001-256- RECREATION SVCS/AQUATICS	30,562	-	509	31,071
0001-257- RECREATION SVCS/CONVENTION CTR	3,304	-	998	4,302
0001-259- RECREATION SVCS/PLUNGE	826	-	474	1,300
0001-260- RECREATION SVCS/CITIES OF SRVC	1,652	-	747	2,399
0001-291- GF-ADMINISTRATIVE SERVICES	826	-	-	826
0001-292- GF-STREET SWEEPING	826	-	-	826
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	2,478	-	1,279	3,757
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	826	-	1,450	2,276
0001-364- GF-ECON DEV/PUBLIC ART DIV	826	-	1,673	2,499
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	1,652	-	1,709	3,361
0001-371- INTERNAL SERVICES-ADMIN	1,652	-	689	2,341
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	-	6,983	6,983
1003- TRANSPORTATION OPERATIONS	3,304	-	1,470	4,774
1004- ASSET SEIZURE FUND	-	-	108	108
1005- LIBRARY FUND	-	-	667	667
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	4,559	4,559
1007- EMERGENCY MED SERV	-	-	610	610
1010- N.RICHMOND WASTE	-	-	276	276
1012- HILLTOP LANDSCAPE MAINT DIST	10,738	-	3,428	14,166
1013- FIRE DEPT HAZMAT GRANT	-	-	726	726
1014- EDA GRANT FUND	-	-	1,250	1,250
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9,912	-	2,948	12,860
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	15,828	15,828
1018- RENT CONTROL	10,738	1,221	5,491	17,451
1019- SBI RMRA CAP IMPROVEMENT	-	-	426	426
1050- CR-PLANNING & BUILDING	19,824	65,948	19,400	105,173
1051- CR-ENGINEERING	-	41,523	-	41,523
1053- CODE ENFORCEMENT-CR	-	-	-	-
1054- ENGINEERING GRANTS	-	-	372	372
1055- ENCROACHMENTS SVCS	6,608	-	1,385	7,993
1200- COR HOUSING ADMINISTRATION	2,478	24,425	1,033	27,936
1201- CDBG	-	-	97	97
1203- NEIGHBORHOOD STABILIZATION	-	-	66	66
1205- EMPLOYMENT & TRAINING	14,042	29,310	11,849	55,201
1207- NEIGHBORHOOD STAB(CITY)	-	-	42	42
1208- SUCCESSOR HOUSING AGENCY	-	-	361	361
1209- CAL-HOME	-	-	40	40

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System- wide Support C	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	99	99
1303- KIDS FIRST INITIATIVE	2,478	36,638	916	40,032
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	3,018	3,018
2001- GENERAL CAPITAL FUND	-	-	-	-
2002- MEASURE J	-	-	1,996	1,996
2110- IMPACT FEE - PARK	-	-	47	47
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	887	887
2113- IMPACT FEE - FIRE	-	-	208	208
2114- IMPACT FEE - POLICE	-	-	13	13
2115- IMPACT FEE - COMM/AQUATC	-	-	167	167
2116- IMPACT FEE - PARKS/OPEN	-	-	97	97
2117- IMPACT FEE - LIBRARY	-	-	37	37
2119- IMPACT FEE - STORM DRAINAGE	-	-	106	106
2120- IMPACT FEE - WASTEWATER	-	-	43	43
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	556	556
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	1,353	1,353
3002- DS - 99A PENSION OBLIG BOND	-	-	827	827
3005- DS - 2007 CIVIC CENTER	-	-	12,450	12,450
4001- PORT OF RICHMOND	2,478	12,213	16,253	30,944
4003- WASTEWATER	7,434	-	55,849	63,283
4005- MARINA	-	-	634	634
4006- STORM WATER	-	39,081	4,776	43,856
4008- KCRT - CABLE TELEVIS	3,304	-	2,111	5,415
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	53	53
4102- RHA-HOPE 6	-	-	107	107
4201- RHA-CAPITAL FUND	-	-	729	729
4401- RHA-HACIENDA	-	-	994	994
4404- RHA-NEVIN PLAZA	1,652	-	5,010	6,662
4405- RHA-NYSTROM VILLAGE	826	-	2,054	2,880
4406- RHA-RICHMOND VILLAGE ONE	-	-	697	697
4407- RHA-RICHMOND VILLAGE TWO	-	-	592	592
4408- RHA-RICHMOND VILLAGE THREE	-	-	335	335
4501- RHA-CENTRAL OFFICE COST CNTR	826	-	227	1,052
4502- RHA-HOUSING (RAD) CORPORATION	-	-	0	0
5001- INSURANCE RESERVES	4,130	-	48,585	52,715
5003- EQUIPMENT SERVICES	-	-	3,073	3,073
5005- CAD DISPATCH SYSTEM	826	-	-	826
5006- RMS RECORDS SERVICES	-	-	-	-
5008- COMPENSATED ABSENCES	-	-	6,063	6,063
6001- GENERAL TRUST & AGENCY	-	-	-	-
6004- COMMISSION ON AGING	-	-	6	6
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	31	31
6047- CERTBT PLAN FUND	-	-	612	612
6048- OPEB PLAN TRUST	-	-	19,853	19,853
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	590	590
6050- GENERAL PENSION FUND	5,782	-	1,120	6,902
6051- POLICE & FIRE PENSION	19,824	-	4,140	23,963
6052- GARFIELD PENSION FUND	826	-	139	965

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System- wide Support C	Total
6058- MARINA WESTSHORE DEB	-	-	186	186
6059- COUNTRY CLUB VISTA	-	-	487	487
6060- REASSESSMENT DISTRICT 2003-1	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	-	-	581	581
6103- SA - CAPITAL PROJECT FUNDS	-	-	1,469	1,469
6208- SA-CIP 07B TAR B BND PRCD S-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	14	14
6304- SA-DS 2003B TAR B	-	-	1,130	1,130
6305- SA-DS 2004A TAR B 2/3	-	-	914	914
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	459	459
6307- SA-DS 2004B TAR B - HOUSING	-	-	104	104
6308- SA-DS 2007/10A TAR B	-	-	1,889	1,889
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	7	7
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	1,597	1,597
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	1,632	1,632
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	1,659	1,659
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	302	302
6996- SUCCESSOR AGENCY - GLTDAG	-	-	1,099	1,099
9102- CITY OF RICHMOND - GFAAG	-	-	29,066	29,066
AO- ALL OTHER	-	-	-	-
Total	\$ 737,091	\$ 737,091	\$ 737,091	\$ 2,211,274

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-171- Finance Administration

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Financial Services	
Personnel				
400001 - SALARIES & WAGES/Executive	\$ 173,250	S	\$ 173,250	
400003 - SALARIES & WAGES/Local 1021	119,637	S	119,637	
400031 - OVERTIME/General	345	S	345	
400049 - OTHER PAY/Auto Allowance	3,850	S	3,850	
400050 - OTHER PAY/Medical Flex	2,200	S	2,200	
400066 - OTHER PAY/Assign Diff-non-PERS	2,989	S	2,989	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(10,573)	S	(10,573)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,429	S	4,429	
400105 - P-ROLL BEN/Health Insurance Be	26,018	S	26,018	
400106 - P-ROLL BEN/Dental Insurance	5,290	S	5,290	
400109 - P-ROLL BEN/Employee Assistance	127	S	127	
400110 - P-ROLL BEN/Professional Dev-Mg	438	S	438	
400111 - P-ROLL BEN/Vision	618	S	618	
400112 - P-ROLL BEN/Life Insurance	814	S	814	
400114 - P-ROLL BEN/Long Term Disabilit	1,956	S	1,956	
400116 - P-ROLL BEN/Unemployment Ins	1,286	S	1,286	
400117 - P-ROLL BEN/Personal/Prof Dev	1,904	S	1,904	
400121 - P-ROLL BEN/Worker Comp-Clerica	13,535	S	13,535	
400122 - P-ROLL BEN/Worker Comp-Prof	15,610	S	15,610	
400127 - P-ROLL BEN/OPEB	12,089	S	12,089	
400149 - P-ROLL BEN/PERS-Misc	39,311	S	39,311	
400151 - P-ROLL BEN/PERS-Misc (UAL)	71,488	S	71,488	
Subtotal Personnel Cost	\$ 486,613		\$ 486,613	
Operating Services & Supplies				
400231 - OFF EXP/Postage & Mailing	\$ 17,006	S	\$ 17,006	
400233 - OFF EXP/Copying & Duplicating	1,207	S	1,207	
400261 - DUES & PUB/Membership & Dues	2,006	S	2,006	
400271 - AD & PROMO/Advertising&Promo	(594)	S	(594)	
400283 - ADM EXP/Storage Cost	5,885	S	5,885	
400290 - ADM EXP/Courier-Delivery Svcs	338	S	338	
400304 - RENTAL EXP/Equipment Rental	20,020	S	20,020	
400322 - MISC EXP/Misc Exp	233	S	233	
400341 - OFF SUPP/Office Supplies	16,637	S	16,637	
400344 - OFF SUPP/Computer Supplies	2,217	S	2,217	
400401 - UTILITIES/Tel & Telegraph	1,081	S	1,081	
400501 - EQPT SERV/S/Equipment R/M Serv	129	S	129	
400538 - CONTRACT SVCS/Oth Cntrl Svcs	77	S	77	
400574 - COST POOL/(ISF)-Gen Liability	171,164	S	171,164	
400592 - COST POOL/(CON)-Admin Charges	(143,323)	S	(143,323)	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-171- Finance Administration

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Financial Services
Subtotal Operating Cost	\$ 94,083		\$ 94,083
Disallowed Expenses			
400271 - AD & PROMO/Advertising&Promo	\$ 594	[1]	\$ 594
400592 - COST POOL/(CON)-Admin Charges	143,323	[2]	143,323
Subtotal Disallowed Costs	\$ 143,917		\$ 143,917
DEPARTMENTAL EXPENDITURES	\$ 724,613		\$ 724,613
Reallocation of Incoming Costs			
First Allocation	\$ 68,363		\$ 792,976
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 68,363		\$ 792,976
Second Allocation	\$ 220,297		\$ 220,297
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 220,297		\$ 220,297
TOTAL FUNCTIONAL COSTS	\$ 1,013,273		\$ 1,013,273

Notes

[1] Costs not allowable per Title 2 CFR Part 200

[2] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-171- Finance Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 724,613		\$ 724,613
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,473	373	1,846
0001-141- City Clerk	1,431	324	1,755
0001-151- City Attorney	65,459	16,723	82,182
0001-171- Finance Administration		1,656	1,656
0001-172- Accounting		2,231	2,231
0001-173- Budget/Operating		1,017	1,017
0001-174- Payroll		1,186	1,186
0001-175- Treasury/Cash Management		575	575
0001-176- Accounts Payable		1,206	1,206
0001-177- Rev Collection		733	733
0001-178- Purchasing		79,364	79,364
0001-181- Human Resources		7,448	7,448
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		11,720	11,720
0001-261- Information Technology Administration		6,133	6,133
0001-262- Telecommunications		6,049	6,049
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		13,526	13,526
0001-907, 908- Non-Departmental		70,035	70,035
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 68,363	\$ 220,297	\$ 288,660
Total Costs to be Allocated	\$ 792,976	\$ 220,297	\$ 1,013,273

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Financial Services	6.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	697,359	0.263%	2,086		2,086		2,086
0001-141- City Clerk	777,896	0.293%	2,327		2,327		2,327
0001-151- City Attorney	1,751,709	0.661%	5,240		5,240		5,240
0001-171- Finance Administration	553,449	0.209%	1,656		1,656		1,656
0001-172- Accounting	1,240,824	0.468%	3,712		3,712	1,046	4,758
0001-173- Budget/Operating	476,217	0.180%	1,425		1,425	401	1,826
0001-174- Payroll	345,969	0.131%	1,035		1,035	292	1,327
0001-175- Treasury/Cash Management	569,497	0.215%	1,704		1,704	480	2,184
0001-176- Accounts Payable	247,478	0.093%	740		740	209	949
0001-177- Rev Collection	718,569	0.271%	2,150		2,150	606	2,755
0001-178- Purchasing	374,421	0.141%	1,120		1,120	316	1,436
0001-181- Human Resources	2,005,530	0.757%	6,000		6,000	1,691	7,690
0001-232- Facility Maintenance and Administration	8,153,968	3.076%	24,393		24,393	6,875	31,267
0001-235- Equipment Services/Fleet Services	3,238,310	1.222%	9,687		9,687	2,730	12,418
0001-261- Information Technology Administration	1,655,871	0.625%	4,954		4,954	1,396	6,350
0001-262- Telecommunications	1,684,630	0.636%	5,040		5,040	1,420	6,460
0001-263- IT/Mailroom and Duplication, GIS, ERP and Des	153,491	0.058%	459		459	129	589
0001-907, 908- Non-Departmental	7,795,660	2.941%	23,321		23,321	6,572	29,893
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.198%	1,567		1,567	442	2,008
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.166%	1,313		1,313	370	1,684
0001-121- POLICE COMMISSION DIV	62,842	0.024%	188		188	53	241
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.001%	11		11	3	14
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.454%	3,598		3,598	1,014	4,613
0001-191- GF-POLICE ADMIN DIV	55,306,835	20.864%	165,450		165,450	46,629	212,079
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	37		37	10	48
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.069%	543		543	153	697
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.398%	3,158		3,158	890	4,048
0001-196- GF-POLICE/REGULATORY	626,523	0.236%	1,874		1,874	528	2,402
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.389%	11,017		11,017	3,105	14,122
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.125%	993		993	280	1,273
0001-201- GF-FIRE/ADMIN DIV	581,965	0.220%	1,741		1,741	491	2,232
0001-202- GF-FIRE/SUPRESSN DIV	27,791,828	10.484%	83,139		83,139	23,431	106,570
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.792%	6,281		6,281	1,770	8,051
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.080%	635		635	179	814
0001-205- GF-FIRE/TRAINING DIV	382,158	0.144%	1,143		1,143	322	1,465
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.071%	561		561	158	719
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.452%	3,587		3,587	1,011	4,597
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.122%	965		965	272	1,237
0001-231- GF-PW ADMIN-DIV	1,615,853	0.610%	4,834		4,834	1,362	6,196
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,192,433	1.582%	12,542		12,542	3,535	16,076

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-234- IT GIS	2,913,668	1.099%	8,716		8,716	2,456	11,173
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.708%	5,613		5,613	1,582	7,195
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	3		3	1	4
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.210%	9,596		9,596	2,704	12,300
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.128%	1,019		1,019	287	1,306
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.299%	2,371		2,371	668	3,039
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.647%	5,130		5,130	1,446	6,576
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.362%	2,867		2,867	808	3,675
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.056%	445		445	126	571
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.236%	1,874		1,874	528	2,402
0001-256- RECREATION SVCS/AQUATICS	182,634	0.069%	546		546	154	700
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.135%	1,071		1,071	302	1,372
0001-259- RECREATION SVCS/PLUNGE	170,093	0.064%	509		509	143	652
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.101%	802		802	226	1,028
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.173%	1,372		1,372	387	1,759
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.196%	1,557		1,557	439	1,995
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.226%	1,796		1,796	506	2,302
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.231%	1,834		1,834	517	2,351
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.093%	739		739	208	948
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	2,505,332	0.945%	7,495		7,495	2,112	9,607
1003- TRANSPORTATION OPERATIONS	527,519	0.199%	1,578		1,578	445	2,023
1004- ASSET SEIZURE FUND	38,869	0.015%	116		116	33	149

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	239,327	0.090%	716		716	202	918
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.617%	4,893		4,893	1,379	6,272
1007- EMERGENCY MED SERV	218,705	0.083%	654		654	184	839
1010- N.RICHMOND WASTE	98,933	0.037%	296		296	83	379
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.464%	3,679		3,679	1,037	4,716
1013- FIRE DEPT HAZMAT GRANT	260,528	0.098%	779		779	220	999
1014- EDA GRANT FUND	448,646	0.169%	1,342		1,342	378	1,720
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,057,801	0.399%	3,164		3,164	892	4,056
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.142%	16,989		16,989	4,788	21,777
1018- RENT CONTROL	1,970,289	0.743%	5,894		5,894	1,661	7,555
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.058%	457		457	129	586
1050- CR-PLANNING & BUILDING	6,960,808	2.626%	20,823		20,823	5,869	26,692
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	133,511	0.050%	399		399	113	512
1055- ENCROACHMENTS SVCS	496,910	0.187%	1,487		1,487	419	1,905
1200- COR HOUSING ADMINISTRATION	370,521	0.140%	1,108		1,108	312	1,421
1201- CDBG	34,796	0.013%	104		104	29	133
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	71		71	20	91
1205- EMPLOYMENT & TRAINING	4,251,434	1.604%	12,718		12,718	3,584	16,302
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	45		45	13	58
1208- SUCCESSOR HOUSING AGNCY	129,618	0.049%	388		388	109	497
1209- CAL-HOME	14,174	0.005%	42		42	12	54
1302- HOUSNG IN LIEU FEE - DEVELOPER	35,594	0.013%	106		106	30	136
1303- KIDS FIRST INITIATIVE	328,708	0.124%	983		983	277	1,260
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.408%	3,239		3,239	913	4,152
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	716,192	0.270%	2,142		2,142	604	2,746
2110- IMPACT FEE - PARK	16,777	0.006%	50		50	14	64
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.120%	952		952	268	1,221
2113- IMPACT FEE - FIRE	74,637	0.028%	223		223	63	286
2114- IMPACT FEE - POLICE	4,795	0.002%	14		14	4	18
2115- IMPACT FEE - COMM/AQUATC	59,927	0.023%	179		179	51	230
2116- IMPACT FEE - PARKS/OPEN	34,743	0.013%	104		104	29	133
2117- IMPACT FEE - LIBRARY	13,210	0.005%	40		40	11	51
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.014%	114		114	32	146
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	46		46	13	59
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.075%	597		597	168	765
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.183%	1,453		1,453	409	1,862
3002- DS - 99A PENSION OBLIG BOND	296,687	0.112%	888		888	250	1,138
3005- DS - 2007 CIVIC CENTER	4,466,982	1.685%	13,363		13,363	3,766	17,129
4001- PORT OF RICHMOND	5,831,462	2.200%	17,445		17,445	4,916	22,361
4003- WASTEWATER	20,038,389	7.559%	59,945		59,945	16,894	76,839
4005- MARINA	227,391	0.086%	680		680	192	872
4006- STORM WATER	1,713,549	0.646%	5,126		5,126	1,445	6,571
4008- KCRT - CABLE TELEVIS	757,422	0.286%	2,266		2,266	639	2,904
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.007%	57		57	16	74
4102- RHA-HOPE 6	38,490	0.015%	115		115	32	148
4201- RHA-CAPITAL FUND	261,561	0.099%	782		782	221	1,003
4401- RHA-HACIENDA	356,607	0.135%	1,067		1,067	301	1,367
4404- RHA-NEVIN PLAZA	1,797,674	0.678%	5,378		5,378	1,516	6,893

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	737,142	0.278%	2,205		2,205	621	2,827
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.094%	748		748	211	958
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.080%	635		635	179	814
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.045%	360		360	101	461
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.031%	243		243	69	312
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0		0	0	0
5001- INSURANCE RESERVES	17,431,941	6.576%	52,148		52,148	14,697	66,844
5003- EQUIPMENT SERVICES	1,102,646	0.416%	3,299		3,299	930	4,228
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.821%	6,507		6,507	1,834	8,341
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	7		7	2	9
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	33		33	9	42
6047- CERTBT PLAN FUND	219,584	0.083%	657		657	185	842
6048- OPEB PLAN TRUST	7,123,046	2.687%	21,309		21,309	6,005	27,314
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.080%	634		634	179	812
6050- GENERAL PENSION FUND	401,991	0.152%	1,203		1,203	339	1,541
6051- POLICE & FIRE PENSION	1,485,241	0.560%	4,443		4,443	1,252	5,695
6052- GARFIELD PENSION FUND	50,048	0.019%	150		150	42	192
6058- MARINA WESTSHORE DEB	66,784	0.025%	200		200	56	256
6059- COUNTRY CLUB VISTA	174,720	0.066%	523		523	147	670
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	208,383	0.079%	623		623	176	799
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.199%	1,577		1,577	444	2,021
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,077	0.002%	15		15	4	19
6304- SA-DS 2003B TAR B	405,325	0.153%	1,213		1,213	342	1,554
6305- SA-DS 2004A TAR B 2/3	327,948	0.124%	981		981	276	1,258
6306- SA-DS 2004A TAR B -1/3 HSING	164,564	0.062%	492		492	139	631
6307- SA-DS 2004B TAR B - HOUSING	37,387	0.014%	112		112	32	143
6308- SA-DS 2007/10A TAR B	677,753	0.256%	2,027		2,027	571	2,599
6309- SA-DS 2007/10B TAR B - HOUSING	2,672	0.001%	8		8	2	10
6401- SA-DS 2014A NON-TAXABLE BONDS	572,917	0.216%	1,714		1,714	483	2,197
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	585,656	0.221%	1,752		1,752	494	2,246
6404- SA-DS 2021A NON-TAXABLE BONDS is new	595,188	0.225%	1,781		1,781	502	2,282
6405- SA-DS 2021B TAXABLE BONDS is new	108,451	0.041%	324		324	91	416
6996- SUCCESSOR AGENCY - GLTDAG	394,410	0.149%	1,180		1,180	333	1,512
9102- CITY OF RICHMOND - GFAAG	10,428,862	3.934%	31,198		31,198	8,793	39,990
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	265,076,821	100.000%	\$ 792,976	\$ -	\$ 792,976	\$ 220,297	\$ 1,013,273

Allocation Basis: FY 20-21 Modified Total Direct Cost per Fund/Department

Source of Allocation: FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-171- Finance Administration		Citywide Financial Services	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$	-	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		2,086	2,086
0001-141- City Clerk		2,327	2,327
0001-151- City Attorney		5,240	5,240
0001-171- Finance Administration		1,656	1,656
0001-172- Accounting		4,758	4,758
0001-173- Budget/Operating		1,826	1,826
0001-174- Payroll		1,327	1,327
0001-175- Treasury/Cash Management		2,184	2,184
0001-176- Accounts Payable		949	949
0001-177- Rev Collection		2,755	2,755
0001-178- Purchasing		1,436	1,436
0001-181- Human Resources		7,690	7,690
0001-232- Facility Maintenance and Administration		31,267	31,267
0001-235- Equipment Services/Fleet Services		12,418	12,418
0001-261- Information Technology Administration		6,350	6,350
0001-262- Telecommunications		6,460	6,460
0001-263- IT/Mailroom and Duplication, GIS, ERP and C		589	589
0001-907, 908- Non-Departmental		29,893	29,893
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR		2,008	2,008
0001-105- COUNCIL/CITY COUNCIL DIV		1,684	1,684
0001-121- POLICE COMMISSION DIV		241	241
0001-132- CM-SPCIAL PROJES/ENVIRONMENTAL		14	14
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)		4,613	4,613
0001-191- GF-POLICE ADMIN DIV		212,079	212,079
0001-192- GF-POLICE-PATROL/CIB		48	48
0001-193- GF-POLICE/CRIME PREVENTION		697	697
0001-194- GF-POLICE-COPS GRANT		4,048	4,048
0001-196- GF-POLICE/REGULATORY		2,402	2,402
0001-197- CAD DISPATCH SYST/COMM POL DIV		14,122	14,122
0001-199- GF-PARKING ENFORCEMENT DIV		1,273	1,273
0001-201- GF-FIRE/ADMIN DIV		2,232	2,232
0001-202- GF-FIRE/SUPPRESSN DIV		106,570	106,570
0001-203- GF-FIRE PREVENTION DIV		8,051	8,051
0001-204- GF-FIRE/ SUPPORT DIV		814	814
0001-205- GF-FIRE/TRAINING DIV		1,465	1,465
0001-206- GF-FIRE/OF. OF EMS DIV		719	719
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV		4,597	4,597
0001-212- OFF OF N-HOOD SFTY/GRANT ADM		1,237	1,237
0001-231- GF-PW ADMIN-DIV		6,196	6,196
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)		16,076	16,076
0001-234- IT GIS		11,173	11,173

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-171- Finance Administration		Citywide Financial Services	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	7,195	7,195	
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-	
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	4	4	
0001-241- GF-LIB&CL SVC/L-ADM DIV	12,300	12,300	
0001-242- GF-LS/REF SVCS(S-DIV)	1,306	1,306	
0001-243- GF-LIB&CL SVCS/LEAP DIV	3,039	3,039	
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-	
0001-251- GF-RECREATION ADM DIV	6,576	6,576	
0001-253- CM&NB/BOOKER T CTR (S-DIV)	3,675	3,675	
0001-255- GF-CM TRANSPORTATN OPERATIONS	571	571	
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,402	2,402	
0001-256- RECREATION SVCS/AQUATICS	700	700	
0001-257- RECREATION SVCS/CONVENTION CTR	1,372	1,372	
0001-259- RECREATION SVCS/PLUNGE	652	652	
0001-260- RECREATION SVCS/CITIES OF SRVC	1,028	1,028	
0001-291- GF-ADMINISTRATIVE SERVICES	-	-	
0001-292- GF-STREET SWEEPING	-	-	
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,759	1,759	
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,995	1,995	
0001-364- GF-ECON DEV/PUBLIC ART DIV	2,302	2,302	
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2,351	2,351	
0001-371- INTERNAL SERVICES-ADMIN	948	948	
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	
1001- SECURED PENSION OVERRIDE	-	-	
1002- STATE GAS TAX	9,607	9,607	
1003- TRANSPORTATION OPERATIONS	2,023	2,023	
1004- ASSET SEIZURE FUND	149	149	
1005- LIBRARY FUND	918	918	
1006- OUTSIDE FUNDED SVCS - GRANTS	6,272	6,272	
1007- EMERGENCY MED SERV	839	839	
1010- N.RICHMOND WASTE	379	379	
1012- HILLTOP LANDSCAPE MAINT DIST	4,716	4,716	
1013- FIRE DEPT HAZMAT GRANT	999	999	
1014- EDA GRANT FUND	1,720	1,720	
1015- MARINA BAY LNDSCP&LIGHTDIST FD	4,056	4,056	
1017- CHEVRON MODERNIZATN PROJ & CIA	21,777	21,777	
1018- RENT CONTROL	7,555	7,555	
1019- SBI RMRA CAP IMPROVEMENT	586	586	
1050- CR-PLANNING & BUILDING	26,692	26,692	
1051- CR-ENGINEERING	-	-	
1053- CODE ENFORCEMENT-CR	-	-	
1054- ENGINEERING GRANTS	512	512	
1055- ENCROACHMENTS SVCS	1,905	1,905	
1200- COR HOUSING ADMINISTRATION	1,421	1,421	
1201- CDBG	133	133	
1203- NEIGHBORHOOD STABILIZATION	91	91	
1205- EMPLOYMENT & TRAINING	16,302	16,302	
1207- NEIGHBORHOOD STAB(CITY)	58	58	
1208- SUCCESSOR HOUSING AGNCY	497	497	
1209- CAL-HOME	54	54	

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	136	136
1303- KIDS FIRST INITIATIVE	1,260	1,260
1304- EMERGENCY OPE & DISASTR RECVRY	4,152	4,152
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	2,746	2,746
2110- IMPACT FEE - PARK	64	64
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,221	1,221
2113- IMPACT FEE - FIRE	286	286
2114- IMPACT FEE - POLICE	18	18
2115- IMPACT FEE - COMM/AQUATC	230	230
2116- IMPACT FEE - PARKS/OPEN	133	133
2117- IMPACT FEE - LIBRARY	51	51
2119- IMPACT FEE - STORM DRAINAGE	146	146
2120- IMPACT FEE - WASTEWATER	59	59
2125- IRON TRIANGLE/EPA PROGRAMS	765	765
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	1,862	1,862
3002- DS - 99A PENSION OBLIG BOND	1,138	1,138
3005- DS - 2007 CIVIC CENTER	17,129	17,129
4001- PORT OF RICHMOND	22,361	22,361
4003- WASTEWATER	76,839	76,839
4005- MARINA	872	872
4006- STORM WATER	6,571	6,571
4008- KCRT - CABLE TELEVIS	2,904	2,904
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	74	74
4102- RHA-HOPE 6	148	148
4201- RHA-CAPITAL FUND	1,003	1,003
4401- RHA-HACIENDA	1,367	1,367
4404- RHA-NEVIN PLAZA	6,893	6,893
4405- RHA-NYSTROM VILLAGE	2,827	2,827
4406- RHA-RICHMOND VILLAGE ONE	958	958
4407- RHA-RICHMOND VILLAGE TWO	814	814
4408- RHA-RICHMOND VILLAGE THREE	461	461
4501- RHA-CENTRAL OFFICE COST CNTR	312	312
4502- RHA-HOUSING (RAD) CORPORATION	0	0
5001- INSURANCE RESERVES	66,844	66,844
5003- EQUIPMENT SERVICES	4,228	4,228
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	8,341	8,341
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	9	9
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	42	42
6047- CERTBT PLAN FUND	842	842
6048- OPEB PLAN TRUST	27,314	27,314
6049- PT MOLATE PRIVATE-PURPOSE TRST	812	812
6050- GENERAL PENSION FUND	1,541	1,541
6051- POLICE & FIRE PENSION	5,695	5,695
6052- GARFIELD PENSION FUND	192	192

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-171- Finance Administration		Citywide Financial Services	Total
6058-	MARINA WESTSHORE DEB	256	256
6059-	COUNTRY CLUB VISTA	670	670
6060-	REASSESSMENT DISTRICT 2003-1	-	-
6101-	SA-PROPERTY TAX TRUST FUND	-	-
6102-	SA- ADMINISTRATION	799	799
6103-	SA - CAPITAL PROJECT FUNDS	2,021	2,021
6208-	SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300-	SA-DS HARBOR 98 TARB	19	19
6304-	SA-DS 2003B TARB	1,554	1,554
6305-	SA-DS 2004A TARB 2/3	1,258	1,258
6306-	SA-DS 2004A TARB -1/3 HSING	631	631
6307-	SA-DS 2004B TARB - HOUSING	143	143
6308-	SA-DS 2007/10A TARB	2,599	2,599
6309-	SA-DS 2007/10B TARB - HOUSING	10	10
6401-	SA-DS 2014A NON-TAXABLE BONDS	2,197	2,197
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	2,246	2,246
6404-	SA-DS 2021A NON-TAXABLE BONDS is new	2,282	2,282
6405-	SA-DS 2021B TAXABLE BONDS is new	416	416
6996-	SUCCESSOR AGENCY - GLTDAG	1,512	1,512
9102-	CITY OF RICHMOND - GFAAG	39,990	39,990
AO-	ALL OTHER	-	-
Total		\$ 1,013,273	\$ 1,013,273

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-172- Accounting

Expense Type	Distribution Percentage		75.00%		25.00%	
	\$	Spread Method	System-wide Support A		System-wide Support B	
Personnel						
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 316,201	S	\$ 237,151		\$ 79,050	
400003 - SALARIES & WAGES/Local 1021	256,379	S	192,284		64,095	
400031 - OVERTIME/General	1,896	S	1,422		474	
400048 - OTHER PAY/Bilingual Pay	2,399	S	1,799		600	
400050 - OTHER PAY/Medical Flex	4,800	S	3,600		1,200	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(31,904)	S	(23,928)		(7,976)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	8,542	S	6,406		2,135	
400105 - P-ROLL BEN/Health Insurance Be	79,242	S	59,431		19,810	
400106 - P-ROLL BEN/Dental Insurance	11,790	S	8,843		2,948	
400109 - P-ROLL BEN/Employee Assistance	284	S	213		71	
400110 - P-ROLL BEN/Professional Dev-Mg	1,782	S	1,337		446	
400111 - P-ROLL BEN/Vision	1,378	S	1,033		344	
400112 - P-ROLL BEN/Life Insurance	1,583	S	1,188		396	
400114 - P-ROLL BEN/Long Term Disabilit	5,233	S	3,925		1,308	
400116 - P-ROLL BEN/Unemployment Ins	2,866	S	2,149		716	
400117 - P-ROLL BEN/Personal/Prof Dev	2,749	S	2,062		687	
400121 - P-ROLL BEN/Worker Comp-Clerica	28,561	S	21,420		7,140	
400122 - P-ROLL BEN/Worker Comp-Prof	28,220	S	21,165		7,055	
400127 - P-ROLL BEN/OPEB	23,361	S	17,521		5,840	
400149 - P-ROLL BEN/PERS-Misc	76,770	S	57,578		19,193	
400151 - P-ROLL BEN/PERS-Misc (UAL)	161,899	S	121,424		40,475	
400199 - EMPLOYE BNFTS/Grnt/Prj Exp(CON)	(27,942)	S	(20,956)		(6,985)	
Subtotal Personnel Cost	\$ 956,087		\$ 717,066		\$ 239,022	
Operating Services & Supplies						
400215 - PROF SVCS/Audit Svcs.	\$ 280,865	S	\$ 210,649		\$ 70,216	
400229 - PROF SVCS/(CON)AUDIT SVCS	(24,070)	S	(18,053)		(6,018)	
400592 - COST POOL/(CON)-Admin Charges	(240,071)	S	(180,054)		(60,018)	
Subtotal Operating Cost	\$ 16,724		\$ 12,543		\$ 4,181	
Disallowed Expenses						
400592 - COST POOL/(CON)-Admin Charges	240,071	[1]	180,054		60,018	
Subtotal Disallowed Costs	\$ 240,071		\$ 180,054		\$ 60,018	
DEPARTMENTAL EXPENDITURES	\$ 1,212,882		\$ 909,662		\$ 303,221	
Reallocation of Incoming Costs						
First Allocation	\$ 17,866		\$ 923,061		\$ 307,687	
Unallocated Costs	\$ -		\$ -		\$ -	
Subtotal of First Allocation	\$ 17,866		\$ 923,061		\$ 307,687	
Second Allocation	\$ 235,718		\$ 176,788		\$ 58,929	
Unallocated Costs	\$ -		\$ -		\$ -	
Subtotal of Second Allocation	\$ 235,718		\$ 176,788		\$ 58,929	
TOTAL FUNCTIONAL COSTS	\$ 1,466,466		\$ 1,099,850		\$ 366,617	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-172- Accounting	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,212,882		\$ 1,212,882
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	3,383	857	4,240
0001-141- City Clerk	3,291	745	4,036
0001-151- City Attorney	7,480	1,760	9,240
0001-171- Finance Administration	3,712	1,046	4,758
0001-172- Accounting		4,351	4,351
0001-173- Budget/Operating		2,280	2,280
0001-174- Payroll		2,767	2,767
0001-175- Treasury/Cash Management		57	57
0001-176- Accounts Payable		73	73
0001-177- Rev Collection		72	72
0001-178- Purchasing		-	-
0001-181- Human Resources		15,996	15,996
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		27,346	27,346
0001-261- Information Technology Administration		9,813	9,813
0001-262- Telecommunications		14,114	14,114
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		154,441	154,441
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 17,866	\$ 235,718	\$ 253,584
Total Costs to be Allocated	\$ 1,230,748	\$ 235,718	\$ 1,466,466

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	7.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	697,359	0.263%	2,428		2,428		2,428
0001-141- City Clerk	777,896	0.293%	2,709		2,709		2,709
0001-151- City Attorney	1,751,709	0.661%	6,100		6,100		6,100
0001-171- Finance Administration	553,449	0.209%	1,927		1,927		1,927
0001-172- Accounting	1,240,824	0.468%	4,321		4,321		4,321
0001-173- Budget/Operating	476,217	0.180%	1,658		1,658	324	1,982
0001-174- Payroll	345,969	0.131%	1,205		1,205	235	1,440
0001-175- Treasury/Cash Management	569,497	0.215%	1,983		1,983	387	2,370
0001-176- Accounts Payable	247,478	0.093%	862		862	168	1,030
0001-177- Rev Collection	718,569	0.271%	2,502		2,502	488	2,991
0001-178- Purchasing	374,421	0.141%	1,304		1,304	255	1,558
0001-181- Human Resources	2,005,530	0.757%	6,984		6,984	1,363	8,347
0001-232- Facility Maintenance and Administration	8,153,968	3.076%	28,394		28,394	5,543	33,937
0001-235- Equipment Services/Fleet Services	3,238,310	1.222%	11,277		11,277	2,201	13,478
0001-261- Information Technology Administration	1,655,871	0.625%	5,766		5,766	1,126	6,892
0001-262- Telecommunications	1,684,630	0.636%	5,866		5,866	1,145	7,012
0001-263- IT/Mailroom and Duplication, GIS, ERP and Des	153,491	0.058%	534		534	104	639
0001-907, 908- Non-Departmental	7,795,660	2.941%	27,146		27,146	5,300	32,446
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.198%	1,824		1,824	356	2,180
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.166%	1,529		1,529	298	1,827
0001-121- POLICE COMMISSION DIV	62,842	0.024%	219		219	43	262
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.001%	12		12	2	15
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.454%	4,189		4,189	818	5,006
0001-191- GF-POLICE ADMIN DIV	55,306,835	20.864%	192,592		192,592	37,598	230,190
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	43		43	8	52
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.069%	633		633	124	756
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.398%	3,676		3,676	718	4,394
0001-196- GF-POLICE/REGULATORY	626,523	0.236%	2,182		2,182	426	2,608
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.389%	12,825		12,825	2,504	15,329
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.125%	1,156		1,156	226	1,381
0001-201- GF-FIRE/ADMIN DIV	581,965	0.220%	2,027		2,027	396	2,422
0001-202- GF-FIRE/SUPRESSN DIV	27,791,828	10.484%	96,778		96,778	18,893	115,671
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.792%	7,311		7,311	1,427	8,738
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.080%	739		739	144	883
0001-205- GF-FIRE/TRAINING DIV	382,158	0.144%	1,331		1,331	260	1,591
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.071%	653		653	127	781
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.452%	4,175		4,175	815	4,990
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.122%	1,123		1,123	219	1,342
0001-231- GF-PW ADMIN-DIV	1,615,853	0.610%	5,627		5,627	1,098	6,725
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	4,192,433	1.582%	14,599		14,599	2,850	17,449
0001-234- IT GIS	2,913,668	1.099%	10,146		10,146	1,981	12,127
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.708%	6,534		6,534	1,276	7,810
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	4		4	1	4

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.210%	11,170		11,170	2,181	13,350
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.128%	1,186		1,186	232	1,418
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.299%	2,760		2,760	539	3,298
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.647%	5,971		5,971	1,166	7,137
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.362%	3,337		3,337	652	3,989
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.056%	518		518	101	620
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.236%	2,181		2,181	426	2,607
0001-256- RECREATION SVCS/AQUATICS	182,634	0.069%	636		636	124	760
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.135%	1,246		1,246	243	1,490
0001-259- RECREATION SVCS/PLUNGE	170,093	0.064%	592		592	116	708
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.101%	933		933	182	1,115
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.173%	1,598		1,598	312	1,909
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.196%	1,812		1,812	354	2,166
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.226%	2,090		2,090	408	2,498
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.231%	2,135		2,135	417	2,552
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.093%	861		861	168	1,029
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	2,505,332	0.945%	8,724		8,724	1,703	10,427
1003- TRANSPORTATION OPERATIONS	527,519	0.199%	1,837		1,837	359	2,196
1004- ASSET SEIZURE FUND	38,869	0.015%	135		135	26	162
1005- LIBRARY FUND	239,327	0.090%	833		833	163	996
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.617%	5,696		5,696	1,112	6,808
1007- EMERGENCY MED SERV	218,705	0.083%	762		762	149	910
1010- N.RICHMOND WASTE	98,933	0.037%	345		345	67	412
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.464%	4,283		4,283	836	5,119
1013- FIRE DEPT HAZMAT GRANT	260,528	0.098%	907		907	177	1,084
1014- EDA GRANT FUND	448,646	0.169%	1,562		1,562	305	1,867
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,057,801	0.399%	3,684		3,684	719	4,403
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.142%	19,776		19,776	3,861	23,636
1018- RENT CONTROL	1,970,289	0.743%	6,861		6,861	1,339	8,200
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.058%	532		532	104	636
1050- CR-PLANNING & BUILDING	6,960,808	2.626%	24,239		24,239	4,732	28,971

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	133,511	0.050%	465	-	465	91	556
1055- ENCROACHMENTS SVCS	496,910	0.187%	1,730	-	1,730	338	2,068
1200- COR HOUSING ADMINISTRATION	370,521	0.140%	1,290	-	1,290	252	1,542
1201- CDBG	34,796	0.013%	121	-	121	24	145
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	83	-	83	16	99
1205- EMPLOYMENT & TRAINING	4,251,434	1.604%	14,805	-	14,805	2,890	17,695
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	52	-	52	10	63
1208- SUCCESSOR HOUSING AGENCY	129,618	0.049%	451	-	451	88	539
1209- CAL-HOME	14,174	0.005%	49	-	49	10	59
1302- HOUSING IN LIEU FEE - DEVELOPER	35,594	0.013%	124	-	124	24	148
1303- KIDS FIRST INITIATIVE	328,708	0.124%	1,145	-	1,145	223	1,368
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.408%	3,770	-	3,770	736	4,506
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	716,192	0.270%	2,494	-	2,494	487	2,981
2110- IMPACT FEE - PARK	16,777	0.006%	58	-	58	11	70
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.120%	1,109	-	1,109	216	1,325
2113- IMPACT FEE - FIRE	74,637	0.028%	260	-	260	51	311
2114- IMPACT FEE - POLICE	4,795	0.002%	17	-	17	3	20
2115- IMPACT FEE - COMM/AQUATC	59,927	0.023%	209	-	209	41	249
2116- IMPACT FEE - PARKS/OPEN	34,743	0.013%	121	-	121	24	145
2117- IMPACT FEE - LIBRARY	13,210	0.005%	46	-	46	9	55
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.014%	132	-	132	26	158
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	53	-	53	10	64
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.075%	695	-	695	136	830
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.183%	1,691	-	1,691	330	2,021
3002- DS - 99A PENSION OBLIG BOND	296,687	0.112%	1,033	-	1,033	202	1,235
3005- DS - 2007 CIVIC CENTER	4,466,982	1.685%	15,555	-	15,555	3,037	18,592
4001- PORT OF RICHMOND	5,831,462	2.200%	20,307	-	20,307	3,964	24,271
4003- WASTEWATER	20,038,389	7.559%	69,778	-	69,778	13,622	83,401
4005- MARINA	227,391	0.086%	792	-	792	155	946
4006- STORM WATER	1,713,549	0.646%	5,967	-	5,967	1,165	7,132

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	757,422	0.286%	2,638		2,638	515	3,152
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.007%	67		67	13	80
4102- RHA-HOPE 6	38,490	0.015%	134		134	26	160
4201- RHA-CAPITAL FUND	261,561	0.099%	911		911	178	1,089
4401- RHA-HACIENDA	356,607	0.135%	1,242		1,242	242	1,484
4404- RHA-NEVIN PLAZA	1,797,674	0.678%	6,260		6,260	1,222	7,482
4405- RHA-NYSTROM VILLAGE	737,142	0.278%	2,567		2,567	501	3,068
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.094%	870		870	170	1,040
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.080%	740		740	144	884
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.045%	419		419	82	500
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.031%	283		283	55	338
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0		0	0	0
5001- INSURANCE RESERVES	17,431,941	6.576%	60,702		60,702	11,850	72,553
5003- EQUIPMENT SERVICES	1,102,646	0.416%	3,840		3,840	750	4,589
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.821%	7,575		7,575	1,479	9,054
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	8		8	2	9
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	38		38	7	46
6047- CERTBT PLAN FUND	219,584	0.083%	765		765	149	914
6048- OPEB PLAN TRUST	7,123,046	2.687%	24,804		24,804	4,842	29,646
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.080%	738		738	144	882
6050- GENERAL PENSION FUND	401,991	0.152%	1,400		1,400	273	1,673
6051- POLICE & FIRE PENSION	1,485,241	0.560%	5,172		5,172	1,010	6,182
6052- GARFIELD PENSION FUND	50,048	0.019%	174		174	34	208
6058- MARINA WESTSHORE DEB	66,784	0.025%	233		233	45	278
6059- COUNTRY CLUB VISTA	174,720	0.066%	608		608	119	727
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	208,383	0.079%	726		726	142	867
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.199%	1,835		1,835	358	2,194
6208- SA-CIP 07B TAR B BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,077	0.002%	18		18	3	21
6304- SA-DS 2003B TAR B	405,325	0.153%	1,411		1,411	276	1,687
6305- SA-DS 2004A TAR B 2/3	327,948	0.124%	1,142		1,142	223	1,365
6306- SA-DS 2004A TAR B -1/3 HSING	164,564	0.062%	573		573	112	685
6307- SA-DS 2004B TAR B - HOUSING	37,387	0.014%	130		130	25	156
6308- SA-DS 2007/10A TAR B	677,753	0.256%	2,360		2,360	461	2,821
6309- SA-DS 2007/10B TAR B - HOUSING	2,672	0.001%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	572,917	0.216%	1,995		1,995	389	2,385
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	585,656	0.221%	2,039		2,039	398	2,438
6404- SA-DS 2021A NON-TAXABLE BONDS is new	595,188	0.225%	2,073		2,073	405	2,477
6405- SA-DS 2021B TAXABLE BONDS is new	108,451	0.041%	378		378	74	451
6996- SUCCESSOR AGENCY - GLTDAG	394,410	0.149%	1,373		1,373	268	1,642
9102- CITY OF RICHMOND - GFAAG	10,428,862	3.934%	36,316		36,316	7,090	43,405
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	265,076,821	100.000%	\$ 923,061	\$ -	\$ 923,061	\$ 176,788	\$ 1,099,850

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 20-21 Modified Total Direct Cost per Fund/Department						
Source of Allocation:	FY20-21 Richmond Expenditure Summary_3.14.22.xlsx						
System-wide Support B	7.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	112,454	0.349%	1,074		1,074		1,074
0001-141- City Clerk	235,055	0.730%	2,245		2,245		2,245
0001-151- City Attorney	105,086	0.326%	1,004		1,004		1,004
0001-171- Finance Administration	31,813	0.099%	304		304		304
0001-172- Accounting	3,145	0.010%	30		30		30
0001-173- Budget/Operating	62,638	0.194%	598		598	116	715
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	31,004	0.096%	296		296	58	354
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	214,808	0.667%	2,052		2,052	399	2,451
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	447,720	1.390%	4,277		4,277	832	5,109
0001-232- Facility Maintenance and Administration	1,228,687	3.815%	11,738		11,738	2,283	14,020
0001-235- Equipment Services/Fleet Services	700,541	2.175%	6,692		6,692	1,301	7,994
0001-261- Information Technology Administration	873,193	2.711%	8,342		8,342	1,622	9,964
0001-262- Telecommunications	1,176,070	3.651%	11,235		11,235	2,185	13,420
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	87,753	0.272%	838		838	163	1,001
0001-907, 908- Non-Departmental	1,208,995	3.754%	11,550		11,550	2,246	13,796
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	1,482	0.005%	14		14	3	17
0001-105- COUNCIL/CITY COUNCIL DIV	9,139	0.028%	87		87	17	104
0001-121- POLICE COMMISSION DIV	66	0.000%	1		1	0	1
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	62,697	0.195%	599		599	116	715
0001-191- GF-POLICE ADMIN DIV	3,354,699	10.416%	32,048		32,048	6,232	38,280
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	1,337	0.004%	13		13	2	15
0001-197- CAD DISPATCH SYST/COMM POL DIV	25,392	0.079%	243		243	47	290
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	6,500	0.020%	62		62	12	74
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	43,978	0.137%	420		420	82	502
0001-204- GF-FIRE/ SUPPORT DIV	76,583	0.238%	732		732	142	874
0001-205- GF-FIRE/TRAINING DIV	416	0.001%	4		4	1	5
0001-206- GF-FIRE/OF. OF EMS DIV	800	0.002%	8		8	1	9
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	75,047	0.233%	717		717	139	856
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	174,387	0.541%	1,666		1,666	324	1,990
0001-231- GF-PW ADMIN-DIV	482,746	1.499%	4,612		4,612	897	5,509
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	314,787	0.977%	3,007		3,007	585	3,592
0001-234- IT GIS	24,954	0.077%	238		238	46	285

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	25,952	0.081%	248		248	48	296
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	2,118	0.007%	20		20	4	24
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	24,811	0.077%	237		237	46	283
0001-241- GF-LIB&CL SVC/L-ADM DIV	47,047	0.146%	449		449	87	537
0001-242- GF-LS/REF SVCS(S-DIV)	215,112	0.668%	2,055		2,055	400	2,455
0001-243- GF-LIB&CL SVCS/LEAP DIV	6,608	0.021%	63		63	12	75
0001-244- GF-LIB&CL SVC/P-ART DIV	22,994	0.071%	220		220	43	262
0001-251- GF-RECREATION ADM DIV	23,878	0.074%	228		228	44	272
0001-253- CM&NB/BOOKER T CTR (S-DIV)	11,453	0.036%	109		109	21	131
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,243	0.004%	12		12	2	14
0001-254- GF-REC/SPCL EVENTS (S-DIV)	187	0.001%	2		2	0	2
0001-256- RECREATION SVCS/AQUATICS	2,454	0.008%	23		23	5	28
0001-257- RECREATION SVCS/CONVENTION CTR	2,738	0.008%	26		26	5	31
0001-259- RECREATION SVCS/PLUNGE	1,527	0.005%	15		15	3	17
0001-260- RECREATION SVCS/CITIES OF SRVC	30,838	0.096%	295		295	57	352
0001-291- GF-ADMINISTRATIVE SERVICES	23,166	0.072%	221		221	43	264
0001-292- GF-STREET SWEEPING	1,884	0.006%	18		18	3	21
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	17,614	0.055%	168		168	33	201
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	126,910	0.394%	1,212		1,212	236	1,448
0001-364- GF-ECON DEV/PUBLIC ART DIV	24,148	0.075%	231		231	45	276
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	68,527	0.213%	655		655	127	782
0001-371- INTERNAL SERVICES-ADMIN	26,699	0.083%	255		255	50	305
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,358,550	4.218%	12,978		12,978	2,524	15,502
1003- TRANSPORTATION OPERATIONS	44,339	0.138%	424		424	82	506
1004- ASSET SEIZURE FUND	37,811	0.117%	361		361	70	431

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	28,742	0.089%	275		275	53	328
1006- OUTSIDE FUNDED SVCS - GRANTS	326,953	1.015%	3,123		3,123	607	3,731
1007- EMERGENCY MED SERV	53,928	0.167%	515		515	100	615
1010- N.RICHMOND WASTE	660	0.002%	6		6	1	8
1012- HILLTOP LANDSCAPE MAINT DIST	111,023	0.345%	1,061		1,061	206	1,267
1013- FIRE DEPT HAZMAT GRANT	19,840	0.062%	190		190	37	226
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	46,688	0.145%	446		446	87	533
1017- CHEVRON MODERNIZATN PROJ & CIA	785,388	2.438%	7,503		7,503	1,459	8,962
1018- RENT CONTROL	28,345	0.088%	271		271	53	323
1019- SBI RMRA CAP IMPROVEMENT	89,741	0.279%	857		857	167	1,024
1050- CR-PLANNING & BUILDING	4,338,861	13.471%	41,449		41,449	8,061	49,510
1051- CR-ENGINEERING	101,265	0.314%	967		967	188	1,156
1053- CODE ENFORCEMENT-CR	5,043	0.016%	48		48	9	58
1054- ENGINEERING GRANTS	216,561	0.672%	2,069		2,069	402	2,471
1055- ENCROACHMENTS SVCS	17,613	0.055%	168		168	33	201
1200- COR HOUSING ADMINISTRATION	34,702	0.108%	332		332	64	396
1201- CDBG	51,254	0.159%	490		490	95	585
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	331,312	1.029%	3,165		3,165	615	3,781
1207- NEIGHBORHOOD STAB(CITY)	13,455	0.042%	129		129	25	154
1208- SUCCESSOR HOUSING AGNCY	6,213	0.019%	59		59	12	71
1209- CAL-HOME	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	151,882	0.472%	1,451		1,451	282	1,733
1304- EMERGENCY OPE & DISASTR RECVRY	457,232	1.420%	4,368		4,368	849	5,217
2001- GENERAL CAPITAL FUND	684,607	2.126%	6,540		6,540	1,272	7,812
2002- MEASURE J	1,080,867	3.356%	10,326		10,326	2,008	12,334
2110- IMPACT FEE - PARK	15,000	0.047%	143		143	28	171
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	84,645	0.263%	809		809	157	966
2113- IMPACT FEE - FIRE	35,977	0.112%	344		344	67	411
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	245,653	0.763%	2,347		2,347	456	2,803
2116- IMPACT FEE - PARKS/OPEN	48,359	0.150%	462		462	90	552
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	203,124	0.631%	1,940		1,940	377	2,318
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	502,969	1.562%	4,805		4,805	934	5,739
4003- WASTEWATER	1,433,083	4.449%	13,690		13,690	2,662	16,353
4005- MARINA	-	0.000%	-		-	-	-
4006- STORM WATER	377,796	1.173%	3,609		3,609	702	4,311
4008- KCRT - CABLE TELEVIS	2,418	0.008%	23		23	4	28
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	99,426	0.309%	950		950	185	1,135
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	624	0.002%	6		6	1	7

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	15,767	0.049%	151	-	151	29	180
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	2,381,121	7.393%	22,747	-	22,747	4,424	27,171
5003- EQUIPMENT SERVICES	2,180,511	6.770%	20,831	-	20,831	4,051	24,881
5005- CAD DISPATCH SYSTEM	1,200	0.004%	11	-	11	2	14
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	115	0.000%	1	-	1	0	1
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	5,829	0.018%	56	-	56	11	67
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	50,949	0.158%	487	-	487	95	581
6103- SA - CAPITAL PROJECT FUNDS	703,253	2.183%	6,718	-	6,718	1,306	8,025
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	1,515,598	4.706%	14,479	-	14,479	2,816	17,294
Total	32,208,170	100.000%	\$ 307,687	\$ -	\$ 307,687	\$ 58,929	\$ 366,617

Allocation Basis:

FY 20-21 Total Revenues Received per Fund/Department

Source of Allocation:

ap017 - check register extract 7.01.21-6.30.21.xls

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,428	1,074	3,503
0001-141- City Clerk	2,709	2,245	4,954
0001-151- City Attorney	6,100	1,004	7,104
0001-171- Finance Administration	1,927	304	2,231
0001-172- Accounting	4,321	30	4,351
0001-173- Budget/Operating	1,982	715	2,697
0001-174- Payroll	1,440	-	1,440
0001-175- Treasury/Cash Management	2,370	354	2,724
0001-176- Accounts Payable	1,030	-	1,030
0001-177- Rev Collection	2,991	2,451	5,442
0001-178- Purchasing	1,558	-	1,558
0001-181- Human Resources	8,347	5,109	13,456
0001-232- Facility Maintenance and Administration	33,937	14,020	47,958
0001-235- Equipment Services/Fleet Services	13,478	7,994	21,472
0001-261- Information Technology Administration	6,892	9,964	16,856
0001-262- Telecommunications	7,012	13,420	20,431
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	639	1,001	1,640
0001-907, 908- Non-Departmental	32,446	13,796	46,242
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	2,180	17	2,197
0001-105- COUNCIL/CITY COUNCIL DIV	1,827	104	1,932
0001-121- POLICE COMMISSION DIV	262	1	262
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	15	-	15
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5,006	715	5,722
0001-191- GF-POLICE ADMIN DIV	230,190	38,280	268,470
0001-192- GF-POLICE-PATROL/CIB	52	-	52
0001-193- GF-POLICE/CRIME PREVENTION	756	-	756
0001-194- GF-POLICE-COPS GRANT	4,394	-	4,394
0001-196- GF-POLICE/REGULATORY	2,608	15	2,623
0001-197- CAD DISPATCH SYST/COMM POL DIV	15,329	290	15,618
0001-199- GF-PARKING ENFORCEMENT DIV	1,381	-	1,381
0001-201- GF-FIRE/ADMIN DIV	2,422	74	2,496
0001-202- GF-FIRE/SUPRESSN DIV	115,671	-	115,671
0001-203- GF-FIRE PREVENTION DIV	8,738	502	9,240
0001-204- GF-FIRE/ SUPPORT DIV	883	874	1,757
0001-205- GF-FIRE/TRAINING DIV	1,591	5	1,595
0001-206- GF-FIRE/OF. OF EMS DIV	781	9	790
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	4,990	856	5,846
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,342	1,990	3,332
0001-231- GF-PW ADMIN-DIV	6,725	5,509	12,234
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	17,449	3,592	21,041
0001-234- IT GIS	12,127	285	12,412

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	7,810	296	8,106
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	24	24
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	4	283	287
0001-241- GF-LIB&CL SVC/L-ADM DIV	13,350	537	13,887
0001-242- GF-LS/REF SVCS(S-DIV)	1,418	2,455	3,872
0001-243- GF-LIB&CL SVCS/LEAP DIV	3,298	75	3,374
0001-244- GF-LIB&CL SVC/P-ART DIV	-	262	262
0001-251- GF-RECREATION ADM DIV	7,137	272	7,410
0001-253- CM&NB/BOOKER T CTR (S-DIV)	3,989	131	4,119
0001-255- GF-CM TRANSPORTATN OPERATIONS	620	14	634
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,607	2	2,609
0001-256- RECREATION SVCS/AQUATICS	760	28	788
0001-257- RECREATION SVCS/CONVENTION CTR	1,490	31	1,521
0001-259- RECREATION SVCS/PLUNGE	708	17	725
0001-260- RECREATION SVCS/CITIES OF SRVC	1,115	352	1,467
0001-291- GF-ADMINISTRATIVE SERVICES	-	264	264
0001-292- GF-STREET SWEEPING	-	21	21
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,909	201	2,110
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	2,166	1,448	3,614
0001-364- GF-ECON DEV/PUBLIC ART DIV	2,498	276	2,774
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2,552	782	3,334
0001-371- INTERNAL SERVICES-ADMIN	1,029	305	1,333
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	10,427	15,502	25,930
1003- TRANSPORTATION OPERATIONS	2,196	506	2,702
1004- ASSET SEIZURE FUND	162	431	593
1005- LIBRARY FUND	996	328	1,324
1006- OUTSIDE FUNDED SVCS - GRANTS	6,808	3,731	10,539
1007- EMERGENCY MED SERV	910	615	1,526
1010- N.RICHMOND WASTE	412	8	419
1012- HILLTOP LANDSCAPE MAINT DIST	5,119	1,267	6,386
1013- FIRE DEPT HAZMAT GRANT	1,084	226	1,311
1014- EDA GRANT FUND	1,867	-	1,867
1015- MARINA BAY LNDSCP&LIGHTDIST FD	4,403	533	4,935
1017- CHEVRON MODERNIZATN PROJ & CIA	23,636	8,962	32,598
1018- RENT CONTROL	8,200	323	8,524
1019- SBI RMRA CAP IMPROVEMENT	636	1,024	1,660
1050- CR-PLANNING & BUILDING	28,971	49,510	78,481
1051- CR-ENGINEERING	-	1,156	1,156
1053- CODE ENFORCEMENT-CR	-	58	58
1054- ENGINEERING GRANTS	556	2,471	3,027
1055- ENCROACHMENTS SVCS	2,068	201	2,269
1200- COR HOUSING ADMINISTRATION	1,542	396	1,938
1201- CDBG	145	585	730
1203- NEIGHBORHOOD STABILIZATION	99	-	99
1205- EMPLOYMENT & TRAINING	17,695	3,781	21,475
1207- NEIGHBORHOOD STAB(CITY)	63	154	216
1208- SUCCESSOR HOUSING AGENCY	539	71	610
1209- CAL-HOME	59	-	59

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	148	-	148
1303- KIDS FIRST INITIATIVE	1,368	1,733	3,101
1304- EMERGENCY OPE & DISASTR RECVRY	4,506	5,217	9,724
2001- GENERAL CAPITAL FUND	-	7,812	7,812
2002- MEASURE J	2,981	12,334	15,314
2110- IMPACT FEE - PARK	70	171	241
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,325	966	2,291
2113- IMPACT FEE - FIRE	311	411	721
2114- IMPACT FEE - POLICE	20	-	20
2115- IMPACT FEE - COMM/AQUATC	249	2,803	3,053
2116- IMPACT FEE - PARKS/OPEN	145	552	696
2117- IMPACT FEE - LIBRARY	55	-	55
2119- IMPACT FEE - STORM DRAINAGE	158	-	158
2120- IMPACT FEE - WASTEWATER	64	-	64
2125- IRON TRIANGLE/EPA PROGRAMS	830	2,318	3,148
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	2,021	-	2,021
3002- DS - 99A PENSION OBLIG BOND	1,235	-	1,235
3005- DS - 2007 CIVIC CENTER	18,592	-	18,592
4001- PORT OF RICHMOND	24,271	5,739	30,010
4003- WASTEWATER	83,401	16,353	99,753
4005- MARINA	946	-	946
4006- STORM WATER	7,132	4,311	11,443
4008- KCRT - CABLE TELEVIS	3,152	28	3,180
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	80	-	80
4102- RHA-HOPE 6	160	-	160
4201- RHA-CAPITAL FUND	1,089	1,135	2,223
4401- RHA-HACIENDA	1,484	-	1,484
4404- RHA-NEVIN PLAZA	7,482	7	7,489
4405- RHA-NYSTROM VILLAGE	3,068	-	3,068
4406- RHA-RICHMOND VILLAGE ONE	1,040	-	1,040
4407- RHA-RICHMOND VILLAGE TWO	884	-	884
4408- RHA-RICHMOND VILLAGE THREE	500	-	500
4501- RHA-CENTRAL OFFICE COST CNTR	338	180	518
4502- RHA-HOUSING (RAD) CORPORATION	0	-	0
5001- INSURANCE RESERVES	72,553	27,171	99,723
5003- EQUIPMENT SERVICES	4,589	24,881	29,471
5005- CAD DISPATCH SYSTEM	-	14	14
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	9,054	-	9,054
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	9	1	11
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	46	67	112
6047- CERTBT PLAN FUND	914	-	914
6048- OPEB PLAN TRUST	29,646	-	29,646
6049- PT MOLATE PRIVATE-PURPOSE TRST	882	-	882
6050- GENERAL PENSION FUND	1,673	-	1,673
6051- POLICE & FIRE PENSION	6,182	-	6,182
6052- GARFIELD PENSION FUND	208	-	208

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
6058- MARINA WESTSHORE DEB	278	-	278
6059- COUNTRY CLUB VISTA	727	-	727
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	867	581	1,449
6103- SA - CAPITAL PROJECT FUNDS	2,194	8,025	10,218
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	21	-	21
6304- SA-DS 2003B TAR B	1,687	-	1,687
6305- SA-DS 2004A TAR B 2/3	1,365	-	1,365
6306- SA-DS 2004A TAR B -1/3 HSING	685	-	685
6307- SA-DS 2004B TAR B - HOUSING	156	-	156
6308- SA-DS 2007/10A TAR B	2,821	-	2,821
6309- SA-DS 2007/10B TAR B - HOUSING	11	-	11
6401- SA-DS 2014A NON-TAXABLE BONDS	2,385	-	2,385
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	2,438	-	2,438
6404- SA-DS 2021A NON-TAXABLE BONDS is new	2,477	-	2,477
6405- SA-DS 2021B TAXABLE BONDS is new	451	-	451
6996- SUCCESSOR AGENCY - GLTDAG	1,642	-	1,642
9102- CITY OF RICHMOND - GFAAG	43,405	-	43,405
AO- ALL OTHER	-	17,294	17,294
Total	\$ 1,099,850	\$ 366,617	\$ 1,466,466

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-173- Budget/Operating

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Budget	Services
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 225,324	S	\$ 225,324	
400006 - SALARIES & WAGES/PT- Temp	18,723	S	18,723	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	3,565	S	3,565	
400105 - P-ROLL BEN/Health Insurance Be	43,391	S	43,391	
400106 - P-ROLL BEN/Dental Insurance	4,535	S	4,535	
400109 - P-ROLL BEN/Employee Assistance	109	S	109	
400110 - P-ROLL BEN/Professional Dev-Mg	956	S	956	
400111 - P-ROLL BEN/Vision	530	S	530	
400112 - P-ROLL BEN/Life Insurance	876	S	876	
400114 - P-ROLL BEN/Long Term Disabilit	2,548	S	2,548	
400116 - P-ROLL BEN/Unemployment Ins	1,176	S	1,176	
400122 - P-ROLL BEN/Worker Comp-Prof	21,274	S	21,274	
400127 - P-ROLL BEN/OPEB	9,119	S	9,119	
400149 - P-ROLL BEN/PERS-Misc	29,840	S	29,840	
400151 - P-ROLL BEN/PERS-Misc (UAL)	63,078	S	63,078	
Subtotal Personnel Cost	\$ 425,042		\$ 425,042	
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 18,486	S	\$ 18,486	
400209 - PROF SVCS/Computer Sftwr Maint	31,298	S	31,298	
400232 - OFF EXP/Printing & Binding	155	S	155	
400246 - TRAVEL & TRNG/Registration Fee	1,036	S	1,036	
400261 - DUES & PUB/Membership & Dues	200	S	200	
400592 - COST POOL/(CON)-Admin Charges	(104,498)	S	(104,498)	
Subtotal Operating Cost	\$ (53,324)		\$ (53,324)	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	104,498	[1]	104,498	
Subtotal Disallowed Costs	\$ 104,498		\$ 104,498	
DEPARTMENTAL EXPENDITURES	\$ 476,217		\$ 476,217	
Reallocation of Incoming Costs				
First Allocation	\$ 10,774		\$ 486,990	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 10,774		\$ 486,990	
Second Allocation	\$ 129,166		\$ 129,166	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 129,166		\$ 129,166	
TOTAL FUNCTIONAL COSTS	\$ 616,156		\$ 1,092,372	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-173- Budget/Operating	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 476,217		\$ 476,217
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,688	428	2,116
0001-141- City Clerk	1,656	375	2,031
0001-151- City Attorney	3,748	883	4,631
0001-171- Finance Administration	1,425	401	1,826
0001-172- Accounting	2,257	440	2,697
0001-173- Budget/Operating		875	875
0001-174- Payroll		1,581	1,581
0001-175- Treasury/Cash Management		1,131	1,131
0001-176- Accounts Payable		81	81
0001-177- Rev Collection		1,443	1,443
0001-178- Purchasing		-	-
0001-181- Human Resources		8,204	8,204
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		15,627	15,627
0001-261- Information Technology Administration		6,133	6,133
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		1,731	1,731
0001-907, 908- Non-Departmental		81,767	81,767
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 10,774	\$ 129,166	\$ 139,939
Total Costs to be Allocated	\$ 486,990	\$ 129,166	\$ 616,156

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Budget Services	8.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	697,359	0.263%	1,281		1,281		1,281
0001-141- City Clerk	777,896	0.293%	1,429		1,429		1,429
0001-151- City Attorney	1,751,709	0.661%	3,218		3,218		3,218
0001-171- Finance Administration	553,449	0.209%	1,017		1,017		1,017
0001-172- Accounting	1,240,824	0.468%	2,280		2,280		2,280
0001-173- Budget/Operating	476,217	0.180%	875		875		875
0001-174- Payroll	345,969	0.131%	636		636	172	808
0001-175- Treasury/Cash Management	569,497	0.215%	1,046		1,046	283	1,330
0001-176- Accounts Payable	247,478	0.093%	455		455	123	578
0001-177- Rev Collection	718,569	0.271%	1,320		1,320	358	1,678
0001-178- Purchasing	374,421	0.141%	688		688	186	874
0001-181- Human Resources	2,005,530	0.757%	3,684		3,684	998	4,682
0001-232- Facility Maintenance and Administration	8,153,968	3.076%	14,980		14,980	4,057	19,038
0001-235- Equipment Services/Fleet Services	3,238,310	1.222%	5,949		5,949	1,611	7,561
0001-261- Information Technology Administration	1,655,871	0.625%	3,042		3,042	824	3,866
0001-262- Telecommunications	1,684,630	0.636%	3,095		3,095	838	3,933
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	153,491	0.058%	282		282	76	358
0001-907, 908- Non-Departmental	7,795,660	2.941%	14,322		14,322	3,879	18,201
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.198%	962		962	261	1,223
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.166%	807		807	218	1,025
0001-121- POLICE COMMISSION DIV	62,842	0.024%	115		115	31	147
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.001%	7		7	2	8
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.454%	2,210		2,210	599	2,808
0001-191- GF-POLICE ADMIN DIV	55,306,835	20.864%	101,608		101,608	27,520	129,128
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	23		23	6	29
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.069%	334		334	90	424
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.398%	1,940		1,940	525	2,465
0001-196- GF-POLICE/REGULATORY	626,523	0.236%	1,151		1,151	312	1,463
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.389%	6,766		6,766	1,833	8,599
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.125%	610		610	165	775
0001-201- GF-FIRE/ADMIN DIV	581,965	0.220%	1,069		1,069	290	1,359
0001-202- GF-FIRE/SUPPRESSN DIV	27,791,828	10.484%	51,058		51,058	13,829	64,887
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.792%	3,857		3,857	1,045	4,902
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.080%	390		390	106	495
0001-205- GF-FIRE/TRAINING DIV	382,158	0.144%	702		702	190	892
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.071%	345		345	93	438
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.452%	2,203		2,203	597	2,799
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.122%	593		593	160	753
0001-231- GF-PW ADMIN-DIV	1,615,853	0.610%	2,969		2,969	804	3,773
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,192,433	1.582%	7,702		7,702	2,086	9,788
0001-234- IT GIS	2,913,668	1.099%	5,353		5,353	1,450	6,803
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.708%	3,447		3,447	934	4,381
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	2		2	1	2
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.210%	5,893		5,893	1,596	7,489
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.128%	626		626	169	795
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.299%	1,456		1,456	394	1,850

ITEM G-1 ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.647%	3,150	-	3,150	853	4,004
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.362%	1,761	-	1,761	477	2,238
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.056%	274	-	274	74	348
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.236%	1,151	-	1,151	312	1,462
0001-256- RECREATION SVCS/AQUATICS	182,634	0.069%	336	-	336	91	426
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.135%	658	-	658	178	836
0001-259- RECREATION SVCS/PLUNGE	170,093	0.064%	312	-	312	85	397
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.101%	492	-	492	133	626
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.173%	843	-	843	228	1,071
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.196%	956	-	956	259	1,215
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.226%	1,103	-	1,103	299	1,402
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.231%	1,126	-	1,126	305	1,432
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.093%	454	-	454	123	577
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	2,505,332	0.945%	4,603	-	4,603	1,247	5,849
1003- TRANSPORTATION OPERATIONS	527,519	0.199%	969	-	969	262	1,232
1004- ASSET SEIZURE FUND	38,869	0.015%	71	-	71	19	91

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	239,327	0.090%	440		440	119	559
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.617%	3,005		3,005	814	3,819
1007- EMERGENCY MED SERV	218,705	0.083%	402		402	109	511
1010- N.RICHMOND WASTE	98,933	0.037%	182		182	49	231
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.464%	2,260		2,260	612	2,872
1013- FIRE DEPT HAZMAT GRANT	260,528	0.098%	479		479	130	608
1014- EDA GRANT FUND	448,646	0.169%	824		824	223	1,047
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,057,801	0.399%	1,943		1,943	526	2,470
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.142%	10,433		10,433	2,826	13,259
1018- RENT CONTROL	1,970,289	0.743%	3,620		3,620	980	4,600
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.058%	281		281	76	356
1050- CR-PLANNING & BUILDING	6,960,808	2.626%	12,788		12,788	3,464	16,252
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	133,511	0.050%	245		245	66	312
1055- ENCROACHMENTS SVCS	496,910	0.187%	913		913	247	1,160
1200- COR HOUSING ADMINISTRATION	370,521	0.140%	681		681	184	865
1201- CDBG	34,796	0.013%	64		64	17	81
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	44		44	12	55
1205- EMPLOYMENT & TRAINING	4,251,434	1.604%	7,811		7,811	2,115	9,926
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	28		28	8	35
1208- SUCCESSOR HOUSING AGENCY	129,618	0.049%	238		238	64	303
1209- CAL-HOME	14,174	0.005%	26		26	7	33
1302- HOUSNG IN LIEU FEE - DEVELOPER	35,594	0.013%	65		65	18	83
1303- KIDS FIRST INITIATIVE	328,708	0.124%	604		604	164	767
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.408%	1,989		1,989	539	2,528
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	716,192	0.270%	1,316		1,316	356	1,672
2110- IMPACT FEE - PARK	16,777	0.006%	31		31	8	39
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.120%	585		585	158	743
2113- IMPACT FEE - FIRE	74,637	0.028%	137		137	37	174
2114- IMPACT FEE - POLICE	4,795	0.002%	9		9	2	11
2115- IMPACT FEE - COMM/AQUATC	59,927	0.023%	110		110	30	140
2116- IMPACT FEE - PARKS/OPEN	34,743	0.013%	64		64	17	81
2117- IMPACT FEE - LIBRARY	13,210	0.005%	24		24	7	31
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.014%	70		70	19	89
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	28		28	8	36
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.075%	366		366	99	466
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.183%	892		892	242	1,134
3002- DS - 99A PENSION OBLIG BOND	296,687	0.112%	545		545	148	693
3005- DS - 2007 CIVIC CENTER	4,466,982	1.685%	8,207		8,207	2,223	10,429
4001- PORT OF RICHMOND	5,831,462	2.200%	10,713		10,713	2,902	13,615
4003- WASTEWATER	20,038,389	7.559%	36,814		36,814	9,971	46,785
4005- MARINA	227,391	0.086%	418		418	113	531
4006- STORM WATER	1,713,549	0.646%	3,148		3,148	853	4,001

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	757,422	0.286%	1,392		1,392	377	1,768
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.007%	35		35	10	45
4102- RHA-HOPE 6	38,490	0.015%	71		71	19	90
4201- RHA-CAPITAL FUND	261,561	0.099%	481		481	130	611
4401- RHA-HACIENDA	356,607	0.135%	655		655	177	833
4404- RHA-NEVIN PLAZA	1,797,674	0.678%	3,303		3,303	895	4,197
4405- RHA-NYSTROM VILLAGE	737,142	0.278%	1,354		1,354	367	1,721
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.094%	459		459	124	583
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.080%	390		390	106	496
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.045%	221		221	60	281
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.031%	149		149	40	190
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0		0	0	0
5001- INSURANCE RESERVES	17,431,941	6.576%	32,025		32,025	8,674	40,699
5003- EQUIPMENT SERVICES	1,102,646	0.416%	2,026		2,026	549	2,574
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.821%	3,996		3,996	1,082	5,079
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	4		4	1	5
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	20		20	5	26
6047- CERTBT PLAN FUND	219,584	0.083%	403		403	109	513
6048- OPEB PLAN TRUST	7,123,046	2.687%	13,086		13,086	3,544	16,631
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.080%	389		389	105	495
6050- GENERAL PENSION FUND	401,991	0.152%	739		739	200	939
6051- POLICE & FIRE PENSION	1,485,241	0.560%	2,729		2,729	739	3,468
6052- GARFIELD PENSION FUND	50,048	0.019%	92		92	25	117
6058- MARINA WESTSHORE DEB	66,784	0.025%	123		123	33	156
6059- COUNTRY CLUB VISTA	174,720	0.066%	321		321	87	408
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	208,383	0.079%	383		383	104	487
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.199%	968		968	262	1,231
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,077	0.002%	9		9	3	12
6304- SA-DS 2003B TARB	405,325	0.153%	745		745	202	946
6305- SA-DS 2004A TARB 2/3	327,948	0.124%	602		602	163	766
6306- SA-DS 2004A TARB -1/3 HSING	164,564	0.062%	302		302	82	384
6307- SA-DS 2004B TARB - HOUSING	37,387	0.014%	69		69	19	87
6308- SA-DS 2007/10A TARB	677,753	0.256%	1,245		1,245	337	1,582
6309- SA-DS 2007/10B TARB - HOUSING	2,672	0.001%	5		5	1	6
6401- SA-DS 2014A NON-TAXABLE BONDS	572,917	0.216%	1,053		1,053	285	1,338
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	585,656	0.221%	1,076		1,076	291	1,367
6404- SA-DS 2021A NON-TAXABLE BONDS is new	595,188	0.225%	1,093		1,093	296	1,390
6405- SA-DS 2021B TAXABLE BONDS is new	108,451	0.041%	199		199	54	253
6996- SUCCESSOR AGENCY - GLTDAG	394,410	0.149%	725		725	196	921
9102- CITY OF RICHMOND - GFAAG	10,428,862	3.934%	19,160		19,160	5,189	24,349
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	265,076,821	100.000%	\$ 486,990	\$ -	\$ 486,990	\$ 129,166	\$ 616,156

Allocation Basis: FY 20-21 Modified Total Direct Cost per Fund/Department

Source of Allocation: FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	1,281	1,281
0001-141- City Clerk	1,429	1,429
0001-151- City Attorney	3,218	3,218
0001-171- Finance Administration	1,017	1,017
0001-172- Accounting	2,280	2,280
0001-173- Budget/Operating	875	875
0001-174- Payroll	808	808
0001-175- Treasury/Cash Management	1,330	1,330
0001-176- Accounts Payable	578	578
0001-177- Rev Collection	1,678	1,678
0001-178- Purchasing	874	874
0001-181- Human Resources	4,682	4,682
0001-232- Facility Maintenance and Administration	19,038	19,038
0001-235- Equipment Services/Fleet Services	7,561	7,561
0001-261- Information Technology Administration	3,866	3,866
0001-262- Telecommunications	3,933	3,933
0001-263- IT/Mailroom and Duplication, GIS, ERP and C	358	358
0001-907, 908- Non-Departmental	18,201	18,201
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,223	1,223
0001-105- COUNCIL/CITY COUNCIL DIV	1,025	1,025
0001-121- POLICE COMMISSION DIV	147	147
0001-132- CM-SPCIAL PROJES/ENVIRONMENTAL	8	8
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	2,808	2,808
0001-191- GF-POLICE ADMIN DIV	129,128	129,128
0001-192- GF-POLICE-PATROL/CIB	29	29
0001-193- GF-POLICE/CRIME PREVENTION	424	424
0001-194- GF-POLICE-COPS GRANT	2,465	2,465
0001-196- GF-POLICE/REGULATORY	1,463	1,463
0001-197- CAD DISPATCH SYST/COMM POL DIV	8,599	8,599
0001-199- GF-PARKING ENFORCEMENT DIV	775	775
0001-201- GF-FIRE/ADMIN DIV	1,359	1,359
0001-202- GF-FIRE/SUPRESSN DIV	64,887	64,887
0001-203- GF-FIRE PREVENTION DIV	4,902	4,902
0001-204- GF-FIRE/ SUPPORT DIV	495	495
0001-205- GF-FIRE/TRAINING DIV	892	892
0001-206- GF-FIRE/OF. OF EMS DIV	438	438
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	2,799	2,799
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	753	753
0001-231- GF-PW ADMIN-DIV	3,773	3,773
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	9,788	9,788
0001-234- IT GIS	6,803	6,803

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	4,381	4,381
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	2	2
0001-241- GF-LIB&CL SVC/L-ADM DIV	7,489	7,489
0001-242- GF-LS/REF SVCS(S-DIV)	795	795
0001-243- GF-LIB&CL SVCS/LEAP DIV	1,850	1,850
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	4,004	4,004
0001-253- CM&NB/BOOKER T CTR (S-DIV)	2,238	2,238
0001-255- GF-CM TRANSPORTATN OPERATIONS	348	348
0001-254- GF-REC/SPCL EVENTS (S-DIV)	1,462	1,462
0001-256- RECREATION SVCS/AQUATICS	426	426
0001-257- RECREATION SVCS/CONVENTION CTR	836	836
0001-259- RECREATION SVCS/PLUNGE	397	397
0001-260- RECREATION SVCS/CITIES OF SRVC	626	626
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,071	1,071
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,215	1,215
0001-364- GF-ECON DEV/PUBLIC ART DIV	1,402	1,402
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	1,432	1,432
0001-371- INTERNAL SERVICES-ADMIN	577	577
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	5,849	5,849
1003- TRANSPORTATION OPERATIONS	1,232	1,232
1004- ASSET SEIZURE FUND	91	91
1005- LIBRARY FUND	559	559
1006- OUTSIDE FUNDED SVCS - GRANTS	3,819	3,819
1007- EMERGENCY MED SERV	511	511
1010- N.RICHMOND WASTE	231	231
1012- HILLTOP LANDSCAPE MAINT DIST	2,872	2,872
1013- FIRE DEPT HAZMAT GRANT	608	608
1014- EDA GRANT FUND	1,047	1,047
1015- MARINA BAY LNDSCP&LIGHTDIST FD	2,470	2,470
1017- CHEVRON MODERNIZATN PROJ & CIA	13,259	13,259
1018- RENT CONTROL	4,600	4,600
1019- SBI RMRA CAP IMPROVEMENT	356	356
1050- CR-PLANNING & BUILDING	16,252	16,252
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	312	312
1055- ENCROACHMENTS SVCS	1,160	1,160
1200- COR HOUSING ADMINISTRATION	865	865
1201- CDBG	81	81
1203- NEIGHBORHOOD STABILIZATION	55	55
1205- EMPLOYMENT & TRAINING	9,926	9,926
1207- NEIGHBORHOOD STAB(CITY)	35	35
1208- SUCCESSOR HOUSING AGENCY	303	303
1209- CAL-HOME	33	33

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	83	83
1303- KIDS FIRST INITIATIVE	767	767
1304- EMERGENCY OPE & DISASTR RECVRY	2,528	2,528
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	1,672	1,672
2110- IMPACT FEE - PARK	39	39
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	743	743
2113- IMPACT FEE - FIRE	174	174
2114- IMPACT FEE - POLICE	11	11
2115- IMPACT FEE - COMM/AQUATC	140	140
2116- IMPACT FEE - PARKS/OPEN	81	81
2117- IMPACT FEE - LIBRARY	31	31
2119- IMPACT FEE - STORM DRAINAGE	89	89
2120- IMPACT FEE - WASTEWATER	36	36
2125- IRON TRIANGLE/EPA PROGRAMS	466	466
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	1,134	1,134
3002- DS - 99A PENSION OBLIG BOND	693	693
3005- DS - 2007 CIVIC CENTER	10,429	10,429
4001- PORT OF RICHMOND	13,615	13,615
4003- WASTEWATER	46,785	46,785
4005- MARINA	531	531
4006- STORM WATER	4,001	4,001
4008- KCRT - CABLE TELEVIS	1,768	1,768
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	45	45
4102- RHA-HOPE 6	90	90
4201- RHA-CAPITAL FUND	611	611
4401- RHA-HACIENDA	833	833
4404- RHA-NEVIN PLAZA	4,197	4,197
4405- RHA-NYSTROM VILLAGE	1,721	1,721
4406- RHA-RICHMOND VILLAGE ONE	583	583
4407- RHA-RICHMOND VILLAGE TWO	496	496
4408- RHA-RICHMOND VILLAGE THREE	281	281
4501- RHA-CENTRAL OFFICE COST CNTR	190	190
4502- RHA-HOUSING (RAD) CORPORATION	0	0
5001- INSURANCE RESERVES	40,699	40,699
5003- EQUIPMENT SERVICES	2,574	2,574
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	5,079	5,079
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	5	5
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	26	26
6047- CERTBT PLAN FUND	513	513
6048- OPEB PLAN TRUST	16,631	16,631
6049- PT MOLATE PRIVATE-PURPOSE TRST	495	495
6050- GENERAL PENSION FUND	939	939
6051- POLICE & FIRE PENSION	3,468	3,468
6052- GARFIELD PENSION FUND	117	117

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
6058- MARINA WESTSHORE DEB	156	156
6059- COUNTRY CLUB VISTA	408	408
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	487	487
6103- SA - CAPITAL PROJECT FUNDS	1,231	1,231
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	12	12
6304- SA-DS 2003B TAR B	946	946
6305- SA-DS 2004A TAR B 2/3	766	766
6306- SA-DS 2004A TAR B -1/3 HSING	384	384
6307- SA-DS 2004B TAR B - HOUSING	87	87
6308- SA-DS 2007/10A TAR B	1,582	1,582
6309- SA-DS 2007/10B TAR B - HOUSING	6	6
6401- SA-DS 2014A NON-TAXABLE BONDS	1,338	1,338
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	1,367	1,367
6404- SA-DS 2021A NON-TAXABLE BONDS is new	1,390	1,390
6405- SA-DS 2021B TAXABLE BONDS is new	253	253
6996- SUCCESSOR AGENCY - GLTDAG	921	921
9102- CITY OF RICHMOND - GFAAG	24,349	24,349
AO- ALL OTHER	-	-
Total	\$ 616,156	\$ 616,156

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-174- Payroll

Expense Type	\$	Distribution Percentage Spread Method	100.00% Citywide Payroll
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 22,612	S	\$ 22,612
400003 - SALARIES & WAGES/Local 1021	152,856	S	152,856
400031 - OVERTIME/General	3,964	S	3,964
400048 - OTHER PAY/Bilingual Pay	1,532	S	1,532
400050 - OTHER PAY/Medical Flex	600	S	600
400066 - OTHER PAY/Assign Diff-non-PERS	1,595	S	1,595
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,694	S	2,694
400105 - P-ROLL BEN/Health Insurance Be	43,616	S	43,616
400106 - P-ROLL BEN/Dental Insurance	4,081	S	4,081
400109 - P-ROLL BEN/Employee Assistance	98	S	98
400111 - P-ROLL BEN/Vision	477	S	477
400112 - P-ROLL BEN/Life Insurance	292	S	292
400114 - P-ROLL BEN/Long Term Disabilit	1,237	S	1,237
400116 - P-ROLL BEN/Unemployment Ins	992	S	992
400117 - P-ROLL BEN/Personal/Prof Dev	2,190	S	2,190
400118 - P-ROLL BEN/WC-Injury Appointmt	304	S	304
400121 - P-ROLL BEN/Worker Comp-Clerica	17,028	S	17,028
400122 - P-ROLL BEN/Worker Comp-Prof	2,037	S	2,037
400127 - P-ROLL BEN/OPEB	7,197	S	7,197
400149 - P-ROLL BEN/PERS-Misc	23,798	S	23,798
400151 - P-ROLL BEN/PERS-Misc (UAL)	56,770	S	56,770
Subtotal Personnel Cost	\$ 345,969		\$ 345,969
Operating Services & Supplies			
400592 - COST POOL/(CON)-Admin Charges	\$ (59,770)	S	\$ (59,770)
Subtotal Operating Cost	\$ (59,770)		\$ (59,770)
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	59,770	[1]	59,770
Subtotal Disallowed Costs	\$ 59,770		\$ 59,770
DEPARTMENTAL EXPENDITURES	\$ 345,969		\$ 345,969
Reallocation of Incoming Costs			
First Allocation	\$ 8,147		\$ 354,116
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 8,147		\$ 354,116
Second Allocation	\$ 96,049		\$ 96,049
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 96,049		\$ 96,049
TOTAL FUNCTIONAL COSTS	\$ 450,165		\$ 450,165

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-174- Payroll	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 345,969		\$ 345,969
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,254	318	1,572
0001-141- City Clerk	1,231	279	1,510
0001-151- City Attorney	2,786	656	3,442
0001-171- Finance Administration	1,035	292	1,327
0001-172- Accounting	1,205	235	1,440
0001-173- Budget/Operating	636	172	808
0001-174- Payroll		1,186	1,186
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		6,363	6,363
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		11,720	11,720
0001-261- Information Technology Administration		6,133	6,133
0001-262- Telecommunications		6,049	6,049
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		62,646	62,646
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 8,147	\$ 96,049	\$ 104,195
Total Costs to be Allocated	\$ 354,116	\$ 96,049	\$ 450,165

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Payroll Services	9.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	1,581		1,581		1,581
0001-141- City Clerk	4	0.446%	1,581		1,581		1,581
0001-151- City Attorney	11	1.228%	4,347		4,347		4,347
0001-171- Finance Administration	3	0.335%	1,186		1,186		1,186
0001-172- Accounting	7	0.781%	2,767		2,767		2,767
0001-173- Budget/Operating	4	0.446%	1,581		1,581		1,581
0001-174- Payroll	3	0.335%	1,186		1,186		1,186
0001-175- Treasury/Cash Management	4	0.446%	1,581		1,581	447	2,028
0001-176- Accounts Payable	2	0.223%	790		790	223	1,014
0001-177- Rev Collection	5	0.558%	1,976		1,976	558	2,535
0001-178- Purchasing	2	0.223%	790		790	223	1,014
0001-181- Human Resources	13	1.451%	5,138		5,138	1,452	6,590
0001-232- Facility Maintenance and Administration	34	3.795%	13,437		13,437	3,797	17,235
0001-235- Equipment Services/Fleet Services	13	1.451%	5,138		5,138	1,452	6,590
0001-261- Information Technology Administration	4	0.446%	1,581		1,581	447	2,028
0001-262- Telecommunications	4	0.446%	1,581		1,581	447	2,028
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desl	1	0.112%	395		395	112	507
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	0.335%	1,186		1,186	335	1,521
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	4,347		4,347	1,229	5,576
0001-121- POLICE COMMISSION DIV	2	0.223%	790		790	223	1,014
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	2,371		2,371	670	3,041
0001-191- GF-POLICE ADMIN DIV	199	22.210%	78,649		78,649	22,225	100,874
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	790		790	223	1,014
0001-194- GF-POLICE-COPS GRANT	1	0.112%	395		395	111.68	507
0001-196- GF-POLICE/REGULATORY	2	0.223%	790		790	223	1,014
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	10,276		10,276	2,904	13,179
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	395		395	112	507
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	1,581		1,581	447	2,028
0001-202- GF-FIRE/SUPRESSN DIV	82	9.152%	32,408		32,408	9,158	41,566
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	2,767		2,767	782	3,548
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	395		395	112	507
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	790		790	223	1,014
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	6,719		6,719	1,899	8,617
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	2,767		2,767	782	3,548
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	36	4.018%	14,228		14,228	4,021	18,249
0001-234- IT GIS	29	3.237%	11,461		11,461	3,239	14,700
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	6,324		6,324	1,787	8,110
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	395		395	112	507
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	15,809		15,809	4,467	20,276
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	3,952		3,952	1,117	5,069
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	5,928		5,928	1,675	7,604
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	14,228		14,228	4,021	18,249
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	790		790	223	1,014
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	3,952		3,952	1,117	5,069
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	14,623		14,623	4,132	18,755
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	1,581		1,581	447	2,028
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	395		395	112	507
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	790		790	223	1,014
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	395		395	112	507
0001-292- GF-STREET SWEEPING	1	0.112%	395		395	112	507
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	1,186		1,186	335	1,521
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	395		395	112	507
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	395		395	112	507
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	790		790	223	1,014
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	790		790	223	1,014
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	1,581		1,581	447	2,028
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	5,138		5,138	1,452	6,590
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	4,743		4,743	1,340	6,083
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	13	1.451%	5,138		5,138	1,452	6,590
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	9,485		9,485	2,680	12,166
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	3,162		3,162	893	4,055
1200- COR HOUSING ADMINISTRATION	3	0.335%	1,186		1,186	335	1,521

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	6,719	-	6,719	1,899	8,617
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	1,186	-	1,186	335	1,521
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	1,186	-	1,186	335	1,521
4003- WASTEWATER	9	1.004%	3,557	-	3,557	1,005	4,562
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	4	0.446%	1,581	-	1,581	447	2,028
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	790	-	790	223	1,014
4405- RHA-NYSTROM VILLAGE	1	0.112%	395	-	395	112	507
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	395	-	395	112	507
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	5	0.558%	1,976	-	1,976	558	2,535
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	395	-	395	112	507
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	7	0.781%	2,767	-	2,767	782	3,548
6051- POLICE & FIRE PENSION	24	2.679%	9,485	-	9,485	2,680	12,166
6052- GARFIELD PENSION FUND	1	0.112%	395	-	395	112	507
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	896	100.000%	\$ 354,116	\$ -	\$ 354,116	\$ 96,049	\$ 450,165

Allocation Basis: FY 20-21 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	1,581	1,581
0001-141- City Clerk	1,581	1,581
0001-151- City Attorney	4,347	4,347
0001-171- Finance Administration	1,186	1,186
0001-172- Accounting	2,767	2,767
0001-173- Budget/Operating	1,581	1,581
0001-174- Payroll	1,186	1,186
0001-175- Treasury/Cash Management	2,028	2,028
0001-176- Accounts Payable	1,014	1,014
0001-177- Rev Collection	2,535	2,535
0001-178- Purchasing	1,014	1,014
0001-181- Human Resources	6,590	6,590
0001-232- Facility Maintenance and Administration	17,235	17,235
0001-235- Equipment Services/Fleet Services	6,590	6,590
0001-261- Information Technology Administration	2,028	2,028
0001-262- Telecommunications	2,028	2,028
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	507	507
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,521	1,521
0001-105- COUNCIL/CITY COUNCIL DIV	5,576	5,576
0001-121- POLICE COMMISSION DIV	1,014	1,014
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	3,041	3,041
0001-191- GF-POLICE ADMIN DIV	100,874	100,874
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1,014	1,014
0001-194- GF-POLICE-COPS GRANT	507	507
0001-196- GF-POLICE/REGULATORY	1,014	1,014
0001-197- CAD DISPATCH SYST/COMM POL DIV	13,179	13,179
0001-199- GF-PARKING ENFORCEMENT DIV	507	507
0001-201- GF-FIRE/ADMIN DIV	2,028	2,028
0001-202- GF-FIRE/SUPRESSN DIV	41,566	41,566
0001-203- GF-FIRE PREVENTION DIV	3,548	3,548
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	507	507
0001-206- GF-FIRE/OF. OF EMS DIV	1,014	1,014
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	8,617	8,617
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	3,548	3,548
0001-233- GF-PRKS&LNDSPK/PRKS (S-DIV)	18,249	18,249
0001-234- IT GIS	14,700	14,700

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	8,110	8,110
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	507	507
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	20,276	20,276
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,069	5,069
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	7,604	7,604
0001-253- CM&NB/BOOKER T CTR (S-DIV)	18,249	18,249
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,014	1,014
0001-254- GF-REC/SPCL EVENTS (S-DIV)	5,069	5,069
0001-256- RECREATION SVCS/AQUATICS	18,755	18,755
0001-257- RECREATION SVCS/CONVENTION CTR	2,028	2,028
0001-259- RECREATION SVCS/PLUNGE	507	507
0001-260- RECREATION SVCS/CITIES OF SRVC	1,014	1,014
0001-291- GF-ADMINISTRATIVE SERVICES	507	507
0001-292- GF-STREET SWEEPING	507	507
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,521	1,521
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	507	507
0001-364- GF-ECON DEV/PUBLIC ART DIV	507	507
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	1,014	1,014
0001-371- INTERNAL SERVICES-ADMIN	1,014	1,014
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	2,028	2,028
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	6,590	6,590
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	6,083	6,083
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	6,590	6,590
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	12,166	12,166
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	4,055	4,055
1200- COR HOUSING ADMINISTRATION	1,521	1,521
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	8,617	8,617
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1209- CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	1,521	1,521
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	1,521	1,521
4003- WASTEWATER	4,562	4,562
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	2,028	2,028
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	1,014	1,014
4405- RHA-NYSTROM VILLAGE	507	507
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	507	507
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	2,535	2,535
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	507	507
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	3,548	3,548
6051- POLICE & FIRE PENSION	12,166	12,166
6052- GARFIELD PENSION FUND	507	507

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-174- Payroll			
	Citywide Payroll Services	Total	
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-	-
6300- SA-DS HARBOR 98 TARB	-	-	-
6304- SA-DS 2003B TARB	-	-	-
6305- SA-DS 2004A TARB 2/3	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-	-
6308- SA-DS 2007/10A TARB	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	-	-	-
Total	\$ 450,165	\$ 450,165	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-175- Treasury/Cash Management

Expense Type	Distribution Percentage		95.00%	5.00%
	\$	Spread Method	Citywide Support	Investment Managemen
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 138,816	S	\$ 131,875	\$ 6,941
400003 - SALARIES & WAGES/Local 1021	149,566	S	142,087	7,478
400031 - OVERTIME/General	953	S	906	48
400050 - OTHER PAY/Medical Flex	2,400	S	2,280	120
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,290	S	4,075	214
400105 - P-ROLL BEN/Health Insurance Be	27,312	S	25,947	1,366
400106 - P-ROLL BEN/Dental Insurance	6,184	S	5,875	309
400109 - P-ROLL BEN/Employee Assistance	149	S	141	7
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	713	38
400111 - P-ROLL BEN/Vision	723	S	687	36
400112 - P-ROLL BEN/Life Insurance	736	S	699	37
400114 - P-ROLL BEN/Long Term Disabilit	2,556	S	2,429	128
400116 - P-ROLL BEN/Unemployment Ins	1,503	S	1,428	75
400117 - P-ROLL BEN/Personal/Prof Dev	2,250	S	2,138	113
400121 - P-ROLL BEN/Worker Comp-Clerica	16,662	S	15,829	833
400122 - P-ROLL BEN/Worker Comp-Prof	12,417	S	11,796	621
400127 - P-ROLL BEN/OPEB	11,787	S	11,198	589
400149 - P-ROLL BEN/PERS-Misc	38,572	S	36,644	1,929
400151 - P-ROLL BEN/PERS-Misc (UAL)	90,221	S	85,710	4,511
Subtotal Personnel Cost	\$ 507,848		\$ 482,456	\$ 25,392
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 61,499	S	\$ 58,424	\$ 3,075
400246 - TRAVEL & TRNG/Registration Fee	150	S	143	8
400592 - COST POOL/(CON)-Admin Charges	(97,005)	S	(92,155)	(4,850)
Subtotal Operating Cost	\$ (35,357)		\$ (33,589)	\$ (1,768)
Disallowed Expenses / Adjustments				
400592 - COST POOL/(CON)-Admin Charges	\$ 97,005	[1]	\$ 92,155	\$ 4,850
Subtotal Disallowed Costs	\$ 97,005		\$ 92,155	\$ 4,850
DEPARTMENTAL EXPENDITURES	\$ 569,497		\$ 541,022	\$ 28,475
Reallocation of Incoming Costs				
First Allocation	\$ 14,101		\$ 554,418	\$ 29,180
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 14,101		\$ 554,418	\$ 29,180
Second Allocation	\$ 132,106		\$ 125,501	\$ 6,605
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 132,106		\$ 125,501	\$ 6,605
TOTAL FUNCTIONAL COSTS	\$ 715,704		\$ 679,919	\$ 35,785

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-175- Treasury/Cash Management	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 569,497		\$ 569,497
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,786	453	2,239
0001-141- City Clerk	1,746	396	2,141
0001-151- City Attorney	3,959	932	4,891
0001-171- Finance Administration	1,704	480	2,184
0001-172- Accounting	2,279	445	2,724
0001-173- Budget/Operating	1,046	283	1,330
0001-174- Payroll	1,581	447	2,028
0001-175- Treasury/Cash Management		560	560
0001-176- Accounts Payable		218	218
0001-177- Rev Collection		714	714
0001-178- Purchasing		-	-
0001-181- Human Resources		8,843	8,843
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		15,627	15,627
0001-261- Information Technology Administration		8,586	8,586
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		86,057	86,057
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 14,101	\$ 132,106	\$ 146,207
Total Costs to be Allocated	\$ 583,598	\$ 132,106	\$ 715,704

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Support Services	10.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	112,454	0.366%	2,031.33		2,031.33		2,031.33
0001-141- City Clerk	235,055	0.766%	4,246		4,246		4,246
0001-151- City Attorney	105,086	0.342%	1,898.23		1,898.23		1,898.23
0001-171- Finance Administration	31,813	0.104%	575		575		575
0001-172- Accounting	3,145	0.010%	57		57		57
0001-173- Budget/Operating	62,638	0.204%	1,131.46		1,131.46		1,131.46
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	31,004	0.101%	560		560		560
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	214,808	0.700%	3,880		3,880	895	4,776
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	447,720	1.459%	8,087		8,087	1,866.04	9,953
0001-232- Facility Maintenance and Administration	1,228,687	4.003%	22,194.51		22,194.51	5,121.03	27,315.53
0001-235- Equipment Services/Fleet Services	700,541	2.282%	12,654.29		12,654.29	2,919.77	15,574.06
0001-261- Information Technology Administration	873,193	2.845%	15,773		15,773	3,639	19,412
0001-262- Telecommunications	1,176,070	3.832%	21,244.06		21,244.06	4,902	26,146
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	87,753	0.286%	1,585		1,585	366	1,951
0001-907, 908- Non-Departmental	1,208,995	3.939%	21,838.79		21,838.79	5,039	26,878
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	1,482	0.005%	26.78		26.78	6.18	33
0001-105- COUNCIL/CITY COUNCIL DIV	9,139	0.030%	165.08		165.08	38.09	203.17
0001-121- POLICE COMMISSION DIV	66	0.000%	1.19		1.19	0.28	1.47
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	62,697	0.204%	1,132.54		1,132.54	261.32	1,393.86
0001-191- GF-POLICE ADMIN DIV	3,354,699	10.930%	60,597.93		60,597.93	13,982.00	74,579.93
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	1,337	0.004%	24.15		24.15	5.57	29.72
0001-197- CAD DISPATCH SYST/COMM POL DIV	25,392	0.083%	458.67		458.67	105.83	564.50
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-201- GF-FIRE/ADMIN DIV	6,500	0.021%	117.41		117.41	27.09	144.50
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	43,978	0.143%	794		794	183.30	978
0001-204- GF-FIRE/ SUPPORT DIV	76,583	0.250%	1,383		1,383	319	1,703
0001-205- GF-FIRE/TRAINING DIV	416	0.001%	8		8	2	9
0001-206- GF-FIRE/OF. OF EMS DIV	800	0.003%	14		14	3	18
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	75,047	0.245%	1,356		1,356	313	1,668
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	174,387	0.568%	3,150		3,150	726.83	3,877
0001-231- GF-PW ADMIN-DIV	482,746	1.573%	8,720.13		8,720.13	2,012.03	10,732.16
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	314,787	1.026%	5,686		5,686	1,312.00	6,998
0001-234- IT GIS	24,954	0.081%	451		451	104	555
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	25,952	0.085%	469		469	108	577
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	2,118	0.007%	38.27		38.27	8.83	47.10
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	24,811	0.081%	448		448	103	552
0001-241- GF-LIB&CL SVC/L-ADM DIV	47,047	0.153%	849.83		849.83	196.09	1,046
0001-242- GF-LS/REF SVCS(S-DIV)	215,112	0.701%	3,886		3,886	897	4,782
0001-243- GF-LIB&CL SVCS/LEAP DIV	6,608	0.022%	119		119	27.54	147
0001-244- GF-LIB&CL SVC/P-ART DIV	22,994	0.075%	415		415	95.84	511
0001-251- GF-RECREATION ADM DIV	23,878	0.078%	431		431	100	531
0001-253- CM&NB/BOOKER T CTR (S-DIV)	11,453	0.037%	206.88		206.88	47.73	254.61
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,243	0.004%	22		22	5	28
0001-254- GF-REC/SPCL EVENTS (S-DIV)	187	0.001%	3		3	1	4
0001-256- RECREATION SVCS/AQUATICS	2,454	0.008%	44		44	10	55
0001-257- RECREATION SVCS/CONVENTION CTR	2,738	0.009%	49		49	11.41	61
0001-259- RECREATION SVCS/PLUNGE	1,527	0.005%	28		28	6.36	34
0001-260- RECREATION SVCS/CITIES OF SRVC	30,838	0.100%	557.04		557.04	128.53	685.56
0001-291- GF-ADMINISTRATIVE SERVICES	23,166	0.075%	418.46		418.46	96.55	515.02
0001-292- GF-STREET SWEEPING	1,884	0.006%	34.03		34.03	7.85	41.88
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	17,614	0.057%	318		318	73	392
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	126,910	0.413%	2,292		2,292	529	2,821
0001-364- GF-ECON DEV/PUBLIC ART DIV	24,148	0.079%	436		436	101	537
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	68,527	0.223%	1,238		1,238	286	1,523
0001-371- INTERNAL SERVICES-ADMIN	26,699	0.087%	482		482	111	594
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,358,550	4.426%	24,540		24,540	5,662	30,203
1003- TRANSPORTATION OPERATIONS	44,339	0.144%	801		801	185	986
1004- ASSET SEIZURE FUND	37,811	0.123%	683		683	158	841

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	28,742	0.094%	519		519	120	639
1006- OUTSIDE FUNDED SVCS - GRANTS	326,953	1.065%	5,906		5,906	1,363	7,269
1007- EMERGENCY MED SERV	53,928	0.176%	974		974	225	1,199
1010- N.RICHMOND WASTE	660	0.002%	12		12	3	15
1012- HILLTOP LANDSCAPE MAINT DIST	111,023	0.362%	2,005		2,005	463	2,468
1013- FIRE DEPT HAZMAT GRANT	19,840	0.065%	358		358	83	441
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	46,688	0.152%	843		843	195	1,038
1017- CHEVRON MODERNIZATN PROJ & CIA	785,388	2.559%	14,187		14,187	3,273	17,460
1018- RENT CONTROL	28,345	0.092%	512		512	118	630
1019- SBI RMRA CAP IMPROVEMENT	89,741	0.292%	1,621		1,621	374	1,995
1050- CR-PLANNING & BUILDING	4,338,861	14.137%	78,375		78,375	18,084	96,459
1051- CR-ENGINEERING	101,265	0.330%	1,829		1,829	422	2,251
1053- CODE ENFORCEMENT-CR	5,043	0.016%	91		91	21	112
1054- ENGINEERING GRANTS	216,561	0.706%	3,912		3,912	903	4,814
1055- ENCROACHMENTS SVCS	17,613	0.057%	318		318	73	392
1200- COR HOUSING ADMINISTRATION	34,702	0.113%	627		627	145	771
1201- CDBG	51,254	0.167%	926		926	214	1,139
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	331,312	1.079%	5,985		5,985	1,381	7,366
1207- NEIGHBORHOOD STAB(CITY)	13,455	0.044%	243		243	56	299
1208- SUCCESSOR HOUSING AGNCY	6,213	0.020%	112		112	26	138
1209- CAL-HOME	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	151,882	0.495%	2,744		2,744	633	3,377
1304- EMERGENCY OPE & DISASTR RECVRY	457,232	1.490%	8,259		8,259	1,906	10,165
2001- GENERAL CAPITAL FUND	684,607	2.231%	12,366		12,366	2,853	15,220
2002- MEASURE J	1,080,867	3.522%	19,524		19,524	4,505	24,029
2110- IMPACT FEE - PARK	15,000	0.049%	271		271	63	333
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	84,645	0.276%	1,529		1,529	353	1,882
2113- IMPACT FEE - FIRE	35,977	0.117%	650		650	150	800
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	245,653	0.800%	4,437		4,437	1,024	5,461
2116- IMPACT FEE - PARKS/OPEN	48,359	0.158%	874		874	202	1,075
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	203,124	0.662%	3,669		3,669	847	4,516
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	502,969	1.639%	9,085		9,085	2,096	11,182
4003- WASTEWATER	1,433,083	4.669%	25,887		25,887	5,973	31,860
4005- MARINA	-	0.000%	-		-	-	-
4006- STORM WATER	377,796	1.231%	6,824		6,824	1,575	8,399

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	2,418	0.008%	44		44	10	54
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	99,426	0.324%	1,796		1,796	414	2,210
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	624	0.002%	11		11	3	14
4405- RHA-NYSTROM VILLAGE	-	0.000%	-		-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	15,767	0.051%	285		285	66	351
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	2,381,121	7.758%	43,012		43,012	9,924	52,936
5003- EQUIPMENT SERVICES	2,180,511	7.104%	39,388		39,388	9,088	48,476
5005- CAD DISPATCH SYSTEM	1,200	0.004%	22		22	5	27
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	115	0.000%	2		2	0	3
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	5,829	0.019%	105		105	24	130
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	50,949	0.166%	920		920	212	1,133
6103- SA - CAPITAL PROJECT FUNDS	703,253	2.291%	12,703		12,703	2,931	15,634
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	30,692,572	100.000%	\$ 554,418	\$ -	\$ 554,418	\$ 125,501	\$ 679,919

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:		FY 20-21 Total Revenues Received per Fund/Department						
Source of Allocation:		ap017 - check register extract 7.01.21-6.30.21.xls						
Investment Management		10.2						
Total		-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: Not Allocated

Source of Allocation: N/A

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,031	-	2,031
0001-141- City Clerk	4,246	-	4,246
0001-151- City Attorney	1,898	-	1,898
0001-171- Finance Administration	575	-	575
0001-172- Accounting	57	-	57
0001-173- Budget/Operating	1,131	-	1,131
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	560	-	560
0001-176- Accounts Payable	-	-	-
0001-177- Rev Collection	4,776	-	4,776
0001-178- Purchasing	-	-	-
0001-181- Human Resources	9,953	-	9,953
0001-232- Facility Maintenance and Administration	27,316	-	27,316
0001-235- Equipment Services/Fleet Services	15,574	-	15,574
0001-261- Information Technology Administration	19,412	-	19,412
0001-262- Telecommunications	26,146	-	26,146
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	1,951	-	1,951
0001-907, 908- Non-Departmental	26,878	-	26,878
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	33	-	33
0001-105- COUNCIL/CITY COUNCIL DIV	203	-	203
0001-121- POLICE COMMISSION DIV	1	-	1
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,394	-	1,394
0001-191- GF-POLICE ADMIN DIV	74,580	-	74,580
0001-192- GF-POLICE-PATROL/CIB	-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-	-
0001-194- GF-POLICE-COPS GRANT	-	-	-
0001-196- GF-POLICE/REGULATORY	30	-	30
0001-197- CAD DISPATCH SYST/COMM POL DIV	564	-	564
0001-199- GF-PARKING ENFORCEMENT DIV	-	-	-
0001-201- GF-FIRE/ADMIN DIV	145	-	145
0001-202- GF-FIRE/SUPRESSN DIV	-	-	-
0001-203- GF-FIRE PREVENTION DIV	978	-	978
0001-204- GF-FIRE/ SUPPORT DIV	1,703	-	1,703
0001-205- GF-FIRE/TRAINING DIV	9	-	9
0001-206- GF-FIRE/OF. OF EMS DIV	18	-	18
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,668	-	1,668
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	3,877	-	3,877
0001-231- GF-PW ADMIN-DIV	10,732	-	10,732
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	6,998	-	6,998

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
0001-234- IT GIS	555	-	555
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	577	-	577
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	47	-	47
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	552	-	552
0001-241- GF-LIB&CL SVC/L-ADM DIV	1,046	-	1,046
0001-242- GF-LS/REF SVCS(S-DIV)	4,782	-	4,782
0001-243- GF-LIB&CL SVCS/LEAP DIV	147	-	147
0001-244- GF-LIB&CL SVC/P-ART DIV	511	-	511
0001-251- GF-RECREATION ADM DIV	531	-	531
0001-253- CM&NB/BOOKER T CTR (S-DIV)	255	-	255
0001-255- GF-CM TRANSPORTATN OPERATIONS	28	-	28
0001-254- GF-REC/SPCL EVENTS (S-DIV)	4	-	4
0001-256- RECREATION SVCS/AQUATICS	55	-	55
0001-257- RECREATION SVCS/CONVENTION CTR	61	-	61
0001-259- RECREATION SVCS/PLUNGE	34	-	34
0001-260- RECREATION SVCS/CITIES OF SRVC	686	-	686
0001-291- GF-ADMINISTRATIVE SERVICES	515	-	515
0001-292- GF-STREET SWEEPING	42	-	42
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	392	-	392
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	2,821	-	2,821
0001-364- GF-ECON DEV/PUBLIC ART DIV	537	-	537
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	1,523	-	1,523
0001-371- INTERNAL SERVICES-ADMIN	594	-	594
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	30,203	-	30,203
1003- TRANSPORTATION OPERATIONS	986	-	986
1004- ASSET SEIZURE FUND	841	-	841
1005- LIBRARY FUND	639	-	639
1006- OUTSIDE FUNDED SVCS - GRANTS	7,269	-	7,269
1007- EMERGENCY MED SERV	1,199	-	1,199
1010- N.RICHMOND WASTE	15	-	15
1012- HILLTOP LANDSCAPE MAINT DIST	2,468	-	2,468
1013- FIRE DEPT HAZMAT GRANT	441	-	441
1014- EDA GRANT FUND	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,038	-	1,038
1017- CHEVRON MODERNIZATN PROJ & CIA	17,460	-	17,460
1018- RENT CONTROL	630	-	630
1019- SBI RMRA CAP IMPROVEMENT	1,995	-	1,995
1050- CR-PLANNING & BUILDING	96,459	-	96,459
1051- CR-ENGINEERING	2,251	-	2,251
1053- CODE ENFORCEMENT-CR	112	-	112
1054- ENGINEERING GRANTS	4,814	-	4,814
1055- ENCROACHMENTS SVCS	392	-	392
1200- COR HOUSING ADMINISTRATION	771	-	771
1201- CDBG	1,139	-	1,139
1203- NEIGHBORHOOD STABILIZATION	-	-	-
1205- EMPLOYMENT & TRAINING	7,366	-	7,366
1207- NEIGHBORHOOD STAB(CITY)	299	-	299

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
1208- SUCCESSOR HOUSING AGENCY	138	-	138
1209- CAL-HOME	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	-
1303- KIDS FIRST INITIATIVE	3,377	-	3,377
1304- EMERGENCY OPE & DISASTR RECVRY	10,165	-	10,165
2001- GENERAL CAPITAL FUND	15,220	-	15,220
2002- MEASURE J	24,029	-	24,029
2110- IMPACT FEE - PARK	333	-	333
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,882	-	1,882
2113- IMPACT FEE - FIRE	800	-	800
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMM/AQUATC	5,461	-	5,461
2116- IMPACT FEE - PARKS/OPEN	1,075	-	1,075
2117- IMPACT FEE - LIBRARY	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-	-
2120- IMPACT FEE - WASTEWATER	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	4,516	-	4,516
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	11,182	-	11,182
4003- WASTEWATER	31,860	-	31,860
4005- MARINA	-	-	-
4006- STORM WATER	8,399	-	8,399
4008- KCRT - CABLE TELEVIS	54	-	54
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	-
4201- RHA-CAPITAL FUND	2,210	-	2,210
4401- RHA-HACIENDA	-	-	-
4404- RHA-NEVIN PLAZA	14	-	14
4405- RHA-NYSTROM VILLAGE	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	351	-	351
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	52,936	-	52,936
5003- EQUIPMENT SERVICES	48,476	-	48,476
5005- CAD DISPATCH SYSTEM	27	-	27
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	-
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	3	-	3
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	130	-	130
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-175- Treasury/Cash Management				
	Citywide Support Services	Investment Management	Total	
6050- GENERAL PENSION FUND	-	-	-	-
6051- POLICE & FIRE PENSION	-	-	-	-
6052- GARFIELD PENSION FUND	-	-	-	-
6058- MARINA WESTSHORE DEB	-	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	1,133	-	1,133	-
6103- SA - CAPITAL PROJECT FUNDS	15,634	-	15,634	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	-	-
6304- SA-DS 2003B TAR B	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-	-
AO- ALL OTHER	-	-	-	-
Total	\$ 679,919	\$ -	\$ 679,919	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-176- Accounts Payable

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Accounts	
Personnel				
400003 - SALARIES & WAGES/Local 1021	\$ 133,152	S	\$ 133,152	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,957	S	1,957	
400105 - P-ROLL BEN/Health Insurance Be	18,154	S	18,154	
400106 - P-ROLL BEN/Dental Insurance	3,477	S	3,477	
400109 - P-ROLL BEN/Employee Assistance	84	S	84	
400111 - P-ROLL BEN/Vision	406	S	406	
400112 - P-ROLL BEN/Life Insurance	200	S	200	
400114 - P-ROLL BEN/Long Term Disabilit	887	S	887	
400116 - P-ROLL BEN/Unemployment Ins	845	S	845	
400117 - P-ROLL BEN/Personal/Prof Dev	1,794	S	1,794	
400121 - P-ROLL BEN/Worker Comp-Clerica	14,833	S	14,833	
400127 - P-ROLL BEN/OPEB	5,461	S	5,461	
400149 - P-ROLL BEN/PERS-Misc	17,867	S	17,867	
400151 - P-ROLL BEN/PERS-Misc (UAL)	48,359	S	48,359	
Subtotal Personnel Cost	\$ 247,478		\$ 247,478	
Operating Services & Supplies				
400592 - COST POOL/(CON)-Admin Charges	\$ (46,986)	S	\$ (46,986)	
Subtotal Operating Cost	\$ (46,986)		\$ (46,986)	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 46,986	[1]	\$ 46,986	
Subtotal Disallowed Costs	\$ 46,986		\$ 46,986	
DEPARTMENTAL EXPENDITURES	\$ 247,478		\$ 247,478	
Reallocation of Incoming Costs				
First Allocation	\$ 6,433		\$ 253,911	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 6,433		\$ 253,911	
Second Allocation	\$ 62,878		\$ 62,878	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 62,878		\$ 62,878	
TOTAL FUNCTIONAL COSTS	\$ 316,789		\$ 316,789	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-176- Accounts Payable	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 247,478		\$ 247,478
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	854	216	1,070
0001-141- City Clerk	837	190	1,027
0001-151- City Attorney	1,895	446	2,342
0001-171- Finance Administration	740	209	949
0001-172- Accounting	862	168	1,030
0001-173- Budget/Operating	455	123	578
0001-174- Payroll	790	223	1,014
0001-175- Treasury/Cash Management	-	-	-
0001-176- Accounts Payable	-	-	-
0001-177- Rev Collection	-	-	-
0001-178- Purchasing	-	-	-
0001-181- Human Resources	-	4,372	4,372
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	-	7,813	7,813
0001-261- Information Technology Administration	-	2,453	2,453
0001-262- Telecommunications	-	4,033	4,033
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-
0001-907, 908- Non-Departmental	-	42,632	42,632
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
Total Incoming Costs	\$ 6,433	\$ 62,878	\$ 69,312
Total Costs to be Allocated	\$ 253,911	\$ 62,878	\$ 316,789

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Accounts Payable Services	11.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	139	0.443%	1,125		1,125		1,125
0001-141- City Clerk	174	0.555%	1,408		1,408		1,408
0001-151- City Attorney	147	0.469%	1,190		1,190		1,190
0001-171- Finance Administration	149	0.475%	1,206		1,206		1,206
0001-172- Accounting	9	0.029%	73		73		73
0001-173- Budget/Operating	10	0.032%	81		81		81
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	27	0.086%	218		218		218
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	43	0.137%	348		348	88	436
0001-178- Purchasing	8	0.025%	65		65	16	81
0001-181- Human Resources	299	0.953%	2,420		2,420	612	3,032
0001-232- Facility Maintenance and Administration	5,380	17.147%	43,538		43,538	11,012	54,549
0001-235- Equipment Services/Fleet Services	2,264	7.216%	18,321		18,321	4,634	22,955
0001-261- Information Technology Administration	177	0.564%	1,432		1,432	362	1,795
0001-262- Telecommunications	1,033	3.292%	8,360		8,360	2,114	10,474
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	86	0.274%	696		696	176	872
0001-907, 908- Non-Departmental	6,578	20.965%	53,233		53,233	13,464	66,696
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	18	0.057%	146		146	37	183
0001-105- COUNCIL/CITY COUNCIL DIV	145	0.462%	1,173		1,173	297	1,470
0001-121- POLICE COMMISSION DIV	7	0.022%	57		57	14	71
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	112	0.357%	906		906	229	1,136
0001-191- GF-POLICE ADMIN DIV	1,734	5.527%	14,032		14,032	3,549	17,581
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	32	0.102%	259		259	65	324
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	6	0.019%	49		49	12	61
0001-197- CAD DISPATCH SYST/COMM POL DIV	18	0.057%	146		146	37	183
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	13	0.041%	105		105	27	132
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	138	0.440%	1,117		1,117	282	1,399
0001-204- GF-FIRE/ SUPPORT DIV	203	0.647%	1,643		1,643	415	2,058
0001-205- GF-FIRE/TRAINING DIV	11	0.035%	89		89	23	112
0001-206- GF-FIRE/OF. OF EMS DIV	10	0.032%	81		81	20	101
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	106	0.338%	858		858	217	1,075
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	98	0.312%	793		793	201	994
0001-231- GF-PW ADMIN-DIV	169	0.539%	1,368		1,368	346	1,714
0001-233- GF-PRKS&LNDSP/PRKS (S-DIV)	1,148	3.659%	9,290		9,290	2,350	11,640
0001-234- IT GIS	260	0.829%	2,104		2,104	532	2,636
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	153	0.488%	1,238		1,238	313	1,551
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	8	0.025%	65		65	16	81

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	22	0.070%	178		178	45	223
0001-241- GF-LIB&CL SVC/L-ADM DIV	129	0.411%	1,044		1,044	264	1,308
0001-242- GF-LS/REF SVCS(S-DIV)	623	1.986%	5,042		5,042	1,275	6,317
0001-243- GF-LIB&CL SVCS/LEAP DIV	18	0.057%	146		146	37	183
0001-244- GF-LIB&CL SVC/P-ART DIV	13	0.041%	105		105	27	132
0001-251- GF-RECREATION ADM DIV	163	0.520%	1,319		1,319	334	1,653
0001-253- CM&NB/BOOKER T CTR (S-DIV)	256	0.816%	2,072		2,072	524	2,596
0001-255- GF-CM TRANSPORTATN OPERATIONS	24	0.076%	194		194	49	243
0001-254- GF-REC/SPCL EVENTS (S-DIV)	73	0.233%	591		591	149	740
0001-256- RECREATION SVCS/AQUATICS	59	0.188%	477		477	121	598
0001-257- RECREATION SVCS/CONVENTION CTR	14	0.045%	113		113	29	142
0001-259- RECREATION SVCS/PLUNGE	35	0.112%	283		283	72	355
0001-260- RECREATION SVCS/CITIES OF SRVC	39	0.124%	316		316	80	395
0001-291- GF-ADMINISTRATIVE SERVICES	40	0.127%	324		324	82	406
0001-292- GF-STREET SWEEPING	39	0.124%	316		316	80	395
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	38	0.121%	308		308	78	385
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	30	0.096%	243		243	61	304
0001-364- GF-ECON DEV/PUBLIC ART DIV	21	0.067%	170		170	43	213
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	31	0.099%	251		251	63	314
0001-371- INTERNAL SERVICES-ADMIN	24	0.076%	194		194	49	243
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	249	0.794%	2,015		2,015	510	2,525
1003- TRANSPORTATION OPERATIONS	79	0.252%	639		639	162	801
1004- ASSET SEIZURE FUND	9	0.029%	73		73	18	91

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	176	0.561%	1,424		1,424	360	1,785
1006- OUTSIDE FUNDED SVCS - GRANTS	109	0.347%	882		882	223	1,105
1007- EMERGENCY MED SERV	76	0.242%	615		615	156	771
1010- N.RICHMOND WASTE	7	0.022%	57		57	14	71
1012- HILLTOP LANDSCAPE MAINT DIST	237	0.755%	1,918		1,918	485	2,403
1013- FIRE DEPT HAZMAT GRANT	10	0.032%	81		81	20	101
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	272	0.867%	2,201		2,201	557	2,758
1017- CHEVRON MODERNIZATN PROJ & CIA	193	0.615%	1,562		1,562	395	1,957
1018- RENT CONTROL	160	0.510%	1,295		1,295	327	1,622
1019- SBI RMRA CAP IMPROVEMENT	23	0.073%	186		186	47	233
1050- CR-PLANNING & BUILDING	826	2.633%	6,684		6,684	1,691	8,375
1051- CR-ENGINEERING	213	0.679%	1,724		1,724	436	2,160
1053- CODE ENFORCEMENT-CR	1	0.003%	8		8	2	10
1054- ENGINEERING GRANTS	49	0.156%	397		397	100	497
1055- ENCROACHMENTS SVCS	43	0.137%	348		348	88	436
1200- COR HOUSING ADMINISTRATION	61	0.194%	494		494	125	618
1201- CDBG	9	0.029%	73		73	18	91
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	583	1.858%	4,718		4,718	1,193	5,911
1207- NEIGHBORHOOD STAB(CITY)	2	0.006%	16		16	4	20
1208- SUCCESSOR HOUSING AGENCY	3	0.010%	24		24	6	30
1209- CAL-HOME	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	38	0.121%	308		308	78	385
1304- EMERGENCY OPE & DISASTR RECVRY	585	1.864%	4,734		4,734	1,197	5,931
2001- GENERAL CAPITAL FUND	34	0.108%	275		275	70	345
2002- MEASURE J	82	0.261%	664		664	168	831
2110- IMPACT FEE - PARK	1	0.003%	8		8	2	10
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	19	0.061%	154		154	39	193
2113- IMPACT FEE - FIRE	6	0.019%	49		49	12	61
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	8	0.025%	65		65	16	81
2116- IMPACT FEE - PARKS/OPEN	1	0.003%	8		8	2	10
2117- IMPACT FEE - LIBRARY	5	0.016%	40		40	10	51
2119- IMPACT FEE - STORM DRAINAGE	6	0.019%	49		49	12	61
2120- IMPACT FEE - WASTEWATER	2	0.006%	16		16	4	20
2125- IRON TRIANGLE/EPA PROGRAMS	8	0.025%	65		65	16	81
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	279	0.889%	2,258		2,258	571	2,829
4003- WASTEWATER	803	2.559%	6,498		6,498	1,644	8,142
4005- MARINA	-	0.000%	-		-	-	-
4006- STORM WATER	116	0.370%	939		939	237	1,176

ITEM G-1 ATTACHMENT 3

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	111	0.354%	898		898	227	1,125
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	12	0.038%	97		97	25	122
4201- RHA-CAPITAL FUND	32	0.102%	259		259	65	324
4401- RHA-HACIENDA	52	0.166%	421		421	106	527
4404- RHA-NEVIN PLAZA	742	2.365%	6,005		6,005	1,519	7,523
4405- RHA-NYSTROM VILLAGE	560	1.785%	4,532		4,532	1,146	5,678
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	315	1.004%	2,549		2,549	645	3,194
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	216	0.688%	1,748		1,748	442	2,190
5003- EQUIPMENT SERVICES	86	0.274%	696		696	176	872
5005- CAD DISPATCH SYSTEM	16	0.051%	129		129	33	162
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	3	0.010%	24		24	6	30
6005- SEAVER GALLERY TRUST FUND	1	0.003%	8		8	2	10
6007- SENIOR TRUST DEPOSIT	15	0.048%	121		121	31	152
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	156	0.497%	1,262		1,262	319	1,582
6103- SA - CAPITAL PROJECT FUNDS	91	0.290%	736		736	186	923
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	982	3.130%	7,947		7,947	2,010	9,957
Total	31,376	100.000%	\$ 253,911	\$ -	\$ 253,911	\$ 62,878	\$ 316,789

Allocation Basis: FY 20-21 Total Accounts Payable Invoices per Fund/Department

Source of Allocation: FY 20-21 ap101- invoices by date by org code.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	1,125	1,125
0001-141- City Clerk	1,408	1,408
0001-151- City Attorney	1,190	1,190
0001-171- Finance Administration	1,206	1,206
0001-172- Accounting	73	73
0001-173- Budget/Operating	81	81
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	218	218
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	436	436
0001-178- Purchasing	81	81
0001-181- Human Resources	3,032	3,032
0001-232- Facility Maintenance and Administration	54,549	54,549
0001-235- Equipment Services/Fleet Services	22,955	22,955
0001-261- Information Technology Administration	1,795	1,795
0001-262- Telecommunications	10,474	10,474
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	872	872
0001-907, 908- Non-Departmental	66,696	66,696
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	183	183
0001-105- COUNCIL/CITY COUNCIL DIV	1,470	1,470
0001-121- POLICE COMMISSION DIV	71	71
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,136	1,136
0001-191- GF-POLICE ADMIN DIV	17,581	17,581
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	324	324
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	61	61
0001-197- CAD DISPATCH SYST/COMM POL DIV	183	183
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	132	132
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	1,399	1,399
0001-204- GF-FIRE/ SUPPORT DIV	2,058	2,058
0001-205- GF-FIRE/TRAINING DIV	112	112
0001-206- GF-FIRE/OF. OF EMS DIV	101	101
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,075	1,075
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	994	994
0001-231- GF-PW ADMIN-DIV	1,714	1,714
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	11,640	11,640
0001-234- IT GIS	2,636	2,636

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,551	1,551
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	81	81
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	223	223
0001-241- GF-LIB&CL SVC/L-ADM DIV	1,308	1,308
0001-242- GF-LS/REF SVCS(S-DIV)	6,317	6,317
0001-243- GF-LIB&CL SVCS/LEAP DIV	183	183
0001-244- GF-LIB&CL SVC/P-ART DIV	132	132
0001-251- GF-RECREATION ADM DIV	1,653	1,653
0001-253- CM&NB/BOOKER T CTR (S-DIV)	2,596	2,596
0001-255- GF-CM TRANSPORTATN OPERATIONS	243	243
0001-254- GF-REC/SPCL EVENTS (S-DIV)	740	740
0001-256- RECREATION SVCS/AQUATICS	598	598
0001-257- RECREATION SVCS/CONVENTION CTR	142	142
0001-259- RECREATION SVCS/PLUNGE	355	355
0001-260- RECREATION SVCS/CITIES OF SRVC	395	395
0001-291- GF-ADMINISTRATIVE SERVICES	406	406
0001-292- GF-STREET SWEEPING	395	395
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	385	385
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	304	304
0001-364- GF-ECON DEV/PUBLIC ART DIV	213	213
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	314	314
0001-371- INTERNAL SERVICES-ADMIN	243	243
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	2,525	2,525
1003- TRANSPORTATION OPERATIONS	801	801
1004- ASSET SEIZURE FUND	91	91
1005- LIBRARY FUND	1,785	1,785
1006- OUTSIDE FUNDED SVCS - GRANTS	1,105	1,105
1007- EMERGENCY MED SERV	771	771
1010- N.RICHMOND WASTE	71	71
1012- HILLTOP LANDSCAPE MAINT DIST	2,403	2,403
1013- FIRE DEPT HAZMAT GRANT	101	101
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	2,758	2,758
1017- CHEVRON MODERNIZATN PROJ & CIA	1,957	1,957
1018- RENT CONTROL	1,622	1,622
1019- SBI RMRA CAP IMPROVEMENT	233	233
1050- CR-PLANNING & BUILDING	8,375	8,375
1051- CR-ENGINEERING	2,160	2,160
1053- CODE ENFORCEMENT-CR	10	10
1054- ENGINEERING GRANTS	497	497
1055- ENCROACHMENTS SVCS	436	436
1200- COR HOUSING ADMINISTRATION	618	618
1201- CDBG	91	91
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	5,911	5,911
1207- NEIGHBORHOOD STAB(CITY)	20	20
1208- SUCCESSOR HOUSING AGNCY	30	30
1209- CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	385	385
1304- EMERGENCY OPE & DISASTR RECVRY	5,931	5,931
2001- GENERAL CAPITAL FUND	345	345
2002- MEASURE J	831	831
2110- IMPACT FEE - PARK	10	10
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	193	193
2113- IMPACT FEE - FIRE	61	61
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	81	81
2116- IMPACT FEE - PARKS/OPEN	10	10
2117- IMPACT FEE - LIBRARY	51	51
2119- IMPACT FEE - STORM DRAINAGE	61	61
2120- IMPACT FEE - WASTEWATER	20	20
2125- IRON TRIANGLE/EPA PROGRAMS	81	81
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	2,829	2,829
4003- WASTEWATER	8,142	8,142
4005- MARINA	-	-
4006- STORM WATER	1,176	1,176
4008- KCRT - CABLE TELEVIS	1,125	1,125
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	122	122
4201- RHA-CAPITAL FUND	324	324
4401- RHA-HACIENDA	527	527
4404- RHA-NEVIN PLAZA	7,523	7,523
4405- RHA-NYSTROM VILLAGE	5,678	5,678
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	3,194	3,194
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	2,190	2,190
5003- EQUIPMENT SERVICES	872	872
5005- CAD DISPATCH SYSTEM	162	162
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	30	30
6005- SEAVER GALLERY TRUST FUND	10	10
6007- SENIOR TRUST DEPOSIT	152	152
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	1,582	1,582
6103- SA - CAPITAL PROJECT FUNDS	923	923
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	9,957	9,957
Total	\$ 316,789	\$ 316,789

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-177- Rev Collection

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Revenue Collection
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 119,412	S	\$ 119,412
400003 - SALARIES & WAGES/Local 1021	153,120	S	153,120
400031 - OVERTIME/General	4,564	S	4,564
400048 - OTHER PAY/Bilingual Pay	4,334	S	4,334
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,132	S	4,132
400105 - P-ROLL BEN/Health Insurance Be	73,618	S	73,618
400106 - P-ROLL BEN/Dental Insurance	7,709	S	7,709
400109 - P-ROLL BEN/Employee Assistance	186	S	186
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750
400111 - P-ROLL BEN/Vision	901	S	901
400112 - P-ROLL BEN/Life Insurance	794	S	794
400114 - P-ROLL BEN/Long Term Disabilit	2,501	S	2,501
400116 - P-ROLL BEN/Unemployment Ins	1,874	S	1,874
400117 - P-ROLL BEN/Personal/Prof Dev	2,388	S	2,388
400121 - P-ROLL BEN/Worker Comp-Clerica	17,229	S	17,229
400122 - P-ROLL BEN/Worker Comp-Prof	10,669	S	10,669
400127 - P-ROLL BEN/OPEB	11,200	S	11,200
400149 - P-ROLL BEN/PERS-Misc	37,024	S	37,024
400151 - P-ROLL BEN/PERS-Misc (UAL)	107,232	S	107,232
Subtotal Personnel Cost	\$ 559,637		\$ 559,637
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 142,254	S	\$ 142,254
400261 - DUES & PUB/Membership & Dues	125	S	125
400290 - ADM EXP/Courier-Delivery Svcs	16,554	S	16,554
400592 - COST POOL/(CON)-Admin Charges	(274,333)	S	(274,333)
Subtotal Operating Cost	\$ (115,401)		\$ (115,401)
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 274,333	[1]	\$ 274,333
Subtotal Disallowed Costs	\$ 274,333		\$ 274,333
DEPARTMENTAL EXPENDITURES	\$ 718,569		\$ 718,569
Reallocation of Incoming Costs			
First Allocation	\$ 23,621		\$ 742,191
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 23,621		\$ 742,191
Second Allocation	\$ 161,891		\$ 161,891
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 161,891		\$ 161,891
TOTAL FUNCTIONAL COSTS	\$ 904,082		\$ 904,082

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-177- Rev Collection	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 718,569		\$ 718,569
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,240	567	2,807
0001-141- City Clerk	2,189	496	2,685
0001-151- City Attorney	4,964	1,169	6,133
0001-171- Finance Administration	2,150	606	2,755
0001-172- Accounting	4,554	888	5,442
0001-173- Budget/Operating	1,320	358	1,678
0001-174- Payroll	1,976	558	2,535
0001-175- Treasury/Cash Management	3,880	895	4,776
0001-176- Accounts Payable	348	88	436
0001-177- Rev Collection		4,950	4,950
0001-178- Purchasing		-	-
0001-181- Human Resources		10,474	10,474
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		19,533	19,533
0001-261- Information Technology Administration		7,360	7,360
0001-262- Telecommunications		10,081	10,081
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		103,868	103,868
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 23,621	\$ 161,891	\$ 185,512
Total Costs to be Allocated	\$ 742,191	\$ 161,891	\$ 904,082

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Revenue Collection Services	12.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	112,454	0.349%	2,591		2,591		2,591
0001-141- City Clerk	235,055	0.730%	5,416		5,416		5,416
0001-151- City Attorney	105,086	0.326%	2,422		2,422		2,422
0001-171- Finance Administration	31,813	0.099%	733		733		733
0001-172- Accounting	3,145	0.010%	72		72		72
0001-173- Budget/Operating	62,638	0.194%	1,443		1,443		1,443
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	31,004	0.096%	714		714		714
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	214,808	0.667%	4,950		4,950		4,950
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	447,720	1.390%	10,317		10,317	2,307	12,624
0001-232- Facility Maintenance and Administration	1,228,687	3.815%	28,313		28,313	6,332	34,646
0001-235- Equipment Services/Fleet Services	700,541	2.175%	16,143		16,143	3,610	19,753
0001-261- Information Technology Administration	873,193	2.711%	20,121		20,121	4,500	24,622
0001-262- Telecommunications	1,176,070	3.651%	27,101		27,101	6,061	33,162
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	87,753	0.272%	2,022		2,022	452	2,474
0001-907, 908- Non-Departmental	1,208,995	3.754%	27,860		27,860	6,231	34,090
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	1,482	0.005%	34		34	8	42
0001-105- COUNCIL/CITY COUNCIL DIV	9,139	0.028%	211		211	47	258
0001-121- POLICE COMMISSION DIV	66	0.000%	2		2	0	2
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	62,697	0.195%	1,445		1,445	323	1,768
0001-191- GF-POLICE ADMIN DIV	3,354,699	10.416%	77,304		77,304	17,289	94,594
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	1,337	0.004%	31		31	7	38
0001-197- CAD DISPATCH SYST/COMM POL DIV	25,392	0.079%	585		585	131	716
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	6,500	0.020%	150		150	33	183
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	43,978	0.137%	1,013		1,013	227	1,240
0001-204- GF-FIRE/ SUPPORT DIV	76,583	0.238%	1,765		1,765	395	2,159
0001-205- GF-FIRE/TRAINING DIV	416	0.001%	10		10	2	12
0001-206- GF-FIRE/OF. OF EMS DIV	800	0.002%	18		18	4	23
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	75,047	0.233%	1,729		1,729	387	2,116
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	174,387	0.541%	4,019		4,019	899	4,917
0001-231- GF-PW ADMIN-DIV	482,746	1.499%	11,124		11,124	2,488	13,612
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	314,787	0.977%	7,254		7,254	1,622	8,876
0001-234- IT GIS	24,954	0.077%	575		575	129	704
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	25,952	0.081%	598		598	134	732
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	2,118	0.007%	49		49	11	60
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	24,811	0.077%	572		572	128	700
0001-241- GF-LIB&CL SVC/L-ADM DIV	47,047	0.146%	1,084		1,084	242	1,327
0001-242- GF-LS/REF SVCS(S-DIV)	215,112	0.668%	4,957		4,957	1,109	6,066
0001-243- GF-LIB&CL SVCS/LEAP DIV	6,608	0.021%	152		152	34	186

ITEM G-1 ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-244- GF-LIB&CL SVC/P-ART DIV	22,994	0.071%	530		530	119	648
0001-251- GF-RECREATION ADM DIV	23,878	0.074%	550		550	123	673
0001-253- CM&NB/BOOKER T CTR (S-DIV)	11,453	0.036%	264		264	59	323
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,243	0.004%	29		29	6	35
0001-254- GF-REC/SPCL EVENTS (S-DIV)	187	0.001%	4		4	1	5
0001-256- RECREATION SVCS/AQUATICS	2,454	0.008%	57		57	13	69
0001-257- RECREATION SVCS/CONVENTION CTR	2,738	0.008%	63		63	14	77
0001-259- RECREATION SVCS/PLUNGE	1,527	0.005%	35		35	8	43
0001-260- RECREATION SVCS/CITIES OF SRVC	30,838	0.096%	711		711	159	870
0001-291- GF-ADMINISTRATIVE SERVICES	23,166	0.072%	534		534	119	653
0001-292- GF-STREET SWEEPING	1,884	0.006%	43		43	10	53
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	17,614	0.055%	406		406	91	497
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	126,910	0.394%	2,924		2,924	654	3,579
0001-364- GF-ECON DEV/PUBLIC ART DIV	24,148	0.075%	556		556	124	681
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	68,527	0.213%	1,579		1,579	353	1,932
0001-371- INTERNAL SERVICES-ADMIN	26,699	0.083%	615		615	138	753
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,358,550	4.218%	31,306		31,306	7,002	38,307
1003- TRANSPORTATION OPERATIONS	44,339	0.138%	1,022		1,022	229	1,250
1004- ASSET SEIZURE FUND	37,811	0.117%	871		871	195	1,066

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	28,742	0.089%	662		662	148	810
1006- OUTSIDE FUNDED SVCS - GRANTS	326,953	1.015%	7,534		7,534	1,685	9,219
1007- EMERGENCY MED SERV	53,928	0.167%	1,243		1,243	278	1,521
1010- N.RICHMOND WASTE	660	0.002%	15		15	3.40	19
1012- HILLTOP LANDSCAPE MAINT DIST	111,023	0.345%	2,558		2,558	572	3,131
1013- FIRE DEPT HAZMAT GRANT	19,840	0.062%	457		457	102	559
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	46,688	0.145%	1,076		1,076	241	1,316
1017- CHEVRON MODERNIZATN PROJ & CIA	785,388	2.438%	18,098		18,098	4,048	22,146
1018- RENT CONTROL	28,345	0.088%	653		653	146	799
1019- SBI RMRA CAP IMPROVEMENT	89,741	0.279%	2,068		2,068	463	2,530
1050- CR-PLANNING & BUILDING	4,338,861	13.471%	99,983		99,983	22,361	122,344
1051- CR-ENGINEERING	101,265	0.314%	2,334		2,334	522	2,855
1053- CODE ENFORCEMENT-CR	5,043	0.016%	116		116	26	142
1054- ENGINEERING GRANTS	216,561	0.672%	4,990		4,990	1,116.10	6,106
1055- ENCROACHMENTS SVCS	17,613	0.055%	406		406	91	497
1200- COR HOUSING ADMINISTRATION	34,702	0.108%	800		800	179	979
1201- CDBG	51,254	0.159%	1,181		1,181	264	1,445
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	331,312	1.029%	7,635		7,635	1,708	9,342
1207- NEIGHBORHOOD STAB(CITY)	13,455	0.042%	310		310	69	379
1208- SUCCESSOR HOUSING AGENCY	6,213	0.019%	143		143	32	175
1209- CAL-HOME	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	151,882	0.472%	3,500		3,500	783	4,283
1304- EMERGENCY OPE & DISASTR RECVRY	457,232	1.420%	10,536		10,536	2,356	12,893
2001- GENERAL CAPITAL FUND	684,607	2.126%	15,776		15,776	3,528	19,304
2002- MEASURE J	1,080,867	3.356%	24,907		24,907	5,571	30,478
2110- IMPACT FEE - PARK	15,000	0.047%	346		346	77	423
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	84,645	0.263%	1,951		1,951	436	2,387
2113- IMPACT FEE - FIRE	35,977	0.112%	829		829	185	1,014
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	245,653	0.763%	5,661		5,661	1,266	6,927
2116- IMPACT FEE - PARKS/OPEN	48,359	0.150%	1,114		1,114	249	1,364
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	203,124	0.631%	4,681		4,681	1,047	5,728
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	502,969	1.562%	11,590		11,590	2,592	14,182
4003- WASTEWATER	1,433,083	4.449%	33,023		33,023	7,386	40,409
4005- MARINA	-	0.000%	-		-	-	-
4006- STORM WATER	377,796	1.173%	8,706		8,706	1,947	10,653

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	2,418	0.008%	56		56	12	68
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	99,426	0.309%	2,291		2,291	512	2,804
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	624	0.002%	14		14	3	18
4405- RHA-NYSTROM VILLAGE	-	0.000%	-		-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	15,767	0.049%	363		363	81	445
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	2,381,121	7.393%	54,869		54,869	12,272	67,141
5003- EQUIPMENT SERVICES	2,180,511	6.770%	50,247		50,247	11,238	61,485
5005- CAD DISPATCH SYSTEM	1,200	0.004%	28		28	6	34
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	115	0.000%	3		3	1	3
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	5,829	0.018%	134		134	30	164
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	50,949	0.158%	1,174		1,174	263	1,437
6103- SA - CAPITAL PROJECT FUNDS	703,253	2.183%	16,205		16,205	3,624	19,830
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	1,515,598	4.706%	34,925		34,925	7,811	42,736
Total	\$ 32,208,170	100.000%	\$ 742,191	\$ -	\$ 742,191	\$ 161,891	\$ 904,082

Allocation Basis: FY 20-21 Total Revenues Received per Fund/Department

Source of Allocation: ap017 - check register extract 7.01.21-6.30.21.xls

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	2,591	2,591
0001-141- City Clerk	5,416	5,416
0001-151- City Attorney	2,422	2,422
0001-171- Finance Administration	733	733
0001-172- Accounting	72	72
0001-173- Budget/Operating	1,443	1,443
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	714	714
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	4,950	4,950
0001-178- Purchasing	-	-
0001-181- Human Resources	12,624	12,624
0001-232- Facility Maintenance and Administration	34,646	34,646
0001-235- Equipment Services/Fleet Services	19,753	19,753
0001-261- Information Technology Administration	24,622	24,622
0001-262- Telecommunications	33,162	33,162
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	2,474	2,474
0001-907, 908- Non-Departmental	34,090	34,090
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	42	42
0001-105- COUNCIL/CITY COUNCIL DIV	258	258
0001-121- POLICE COMMISSION DIV	2	2
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,768	1,768
0001-191- GF-POLICE ADMIN DIV	94,594	94,594
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	38	38
0001-197- CAD DISPATCH SYST/COMM POL DIV	716	716
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	183	183
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	1,240	1,240
0001-204- GF-FIRE/ SUPPORT DIV	2,159	2,159
0001-205- GF-FIRE/TRAINING DIV	12	12
0001-206- GF-FIRE/OF. OF EMS DIV	23	23
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	2,116	2,116
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	4,917	4,917
0001-231- GF-PW ADMIN-DIV	13,612	13,612
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	8,876	8,876

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
0001-234- IT GIS	704	704
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	732	732
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	60	60
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	700	700
0001-241- GF-LIB&CL SVC/L-ADM DIV	1,327	1,327
0001-242- GF-LS/REF SVCS(S-DIV)	6,066	6,066
0001-243- GF-LIB&CL SVCS/LEAP DIV	186	186
0001-244- GF-LIB&CL SVC/P-ART DIV	648	648
0001-251- GF-RECREATION ADM DIV	673	673
0001-253- CM&NB/BOOKER T CTR (S-DIV)	323	323
0001-255- GF-CM TRANSPORTATN OPERATIONS	35	35
0001-254- GF-REC/SPCL EVENTS (S-DIV)	5	5
0001-256- RECREATION SVCS/AQUATICS	69	69
0001-257- RECREATION SVCS/CONVENTION CTR	77	77
0001-259- RECREATION SVCS/PLUNGE	43	43
0001-260- RECREATION SVCS/CITIES OF SRVC	870	870
0001-291- GF-ADMINISTRATIVE SERVICES	653	653
0001-292- GF-STREET SWEEPING	53	53
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	497	497
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	3,579	3,579
0001-364- GF-ECON DEV/PUBLIC ART DIV	681	681
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	1,932	1,932
0001-371- INTERNAL SERVICES-ADMIN	753	753
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	38,307	38,307
1003- TRANSPORTATION OPERATIONS	1,250	1,250
1004- ASSET SEIZURE FUND	1,066	1,066
1005- LIBRARY FUND	810	810
1006- OUTSIDE FUNDED SVCS - GRANTS	9,219	9,219
1007- EMERGENCY MED SERV	1,521	1,521
1010- N.RICHMOND WASTE	19	19
1012- HILLTOP LANDSCAPE MAINT DIST	3,131	3,131
1013- FIRE DEPT HAZMAT GRANT	559	559
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,316	1,316
1017- CHEVRON MODERNIZATN PROJ & CIA	22,146	22,146
1018- RENT CONTROL	799	799
1019- SBI RMRA CAP IMPROVEMENT	2,530	2,530
1050- CR-PLANNING & BUILDING	122,344	122,344
1051- CR-ENGINEERING	2,855	2,855
1053- CODE ENFORCEMENT-CR	142	142
1054- ENGINEERING GRANTS	6,106	6,106
1055- ENCROACHMENTS SVCS	497	497
1200- COR HOUSING ADMINISTRATION	979	979
1201- CDBG	1,445	1,445
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	9,342	9,342
1207- NEIGHBORHOOD STAB(CITY)	379	379

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
1208- SUCCESSOR HOUSING AGENCY	175	175
1209- CAL-HOME	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	4,283	4,283
1304- EMERGENCY OPE & DISASTR RECVRY	12,893	12,893
2001- GENERAL CAPITAL FUND	19,304	19,304
2002- MEASURE J	30,478	30,478
2110- IMPACT FEE - PARK	423	423
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	2,387	2,387
2113- IMPACT FEE - FIRE	1,014	1,014
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	6,927	6,927
2116- IMPACT FEE - PARKS/OPEN	1,364	1,364
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	5,728	5,728
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	14,182	14,182
4003- WASTEWATER	40,409	40,409
4005- MARINA	-	-
4006- STORM WATER	10,653	10,653
4008- KCRT - CABLE TELEVIS	68	68
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	2,804	2,804
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	18	18
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	445	445
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	67,141	67,141
5003- EQUIPMENT SERVICES	61,485	61,485
5005- CAD DISPATCH SYSTEM	34	34
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	3	3
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	164	164
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-177- Rev Collection		Citywide Revenue Collection Services	Total
6050-	GENERAL PENSION FUND	-	-
6051-	POLICE & FIRE PENSION	-	-
6052-	GARFIELD PENSION FUND	-	-
6058-	MARINA WESTSHORE DEB	-	-
6059-	COUNTRY CLUB VISTA	-	-
6060-	REASSESSMENT DISTRICT 2003-1	-	-
6101-	SA-PROPERTY TAX TRUST FUND	-	-
6102-	SA- ADMINISTRATION	1,437	1,437
6103-	SA - CAPITAL PROJECT FUNDS	19,830	19,830
6208-	SA-CIP 07B TARB BND PRCDs-HSG	-	-
6300-	SA-DS HARBOR 98 TARB	-	-
6304-	SA-DS 2003B TARB	-	-
6305-	SA-DS 2004A TARB 2/3	-	-
6306-	SA-DS 2004A TARB -1/3 HSING	-	-
6307-	SA-DS 2004B TARB - HOUSING	-	-
6308-	SA-DS 2007/10A TARB	-	-
6309-	SA-DS 2007/10B TARB - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6404-	SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405-	SA-DS 2021B TAXABLE BONDS is new	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	42,736	42,736
Total		\$ 904,082	\$ 904,082

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-178- Purchasing

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Purchasing	
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 104,879	S	\$ 104,879	
400003 - SALARIES & WAGES/Local 1021	85,605	S	85,605	
400031 - OVERTIME/General	230	S	230	
400048 - OTHER PAY/Bilingual Pay	2,387	S	2,387	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(2,051)	S	(2,051)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,822	S	2,822	
400105 - P-ROLL BEN/Health Insurance Be	49,304	S	49,304	
400106 - P-ROLL BEN/Dental Insurance	3,628	S	3,628	
400109 - P-ROLL BEN/Employee Assistance	87	S	87	
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750	
400111 - P-ROLL BEN/Vision	424	S	424	
400112 - P-ROLL BEN/Life Insurance	503	S	503	
400114 - P-ROLL BEN/Long Term Disabilit	1,694	S	1,694	
400116 - P-ROLL BEN/Unemployment Ins	882	S	882	
400117 - P-ROLL BEN/Personal/Prof Dev	310	S	310	
400121 - P-ROLL BEN/Worker Comp-Clerica	9,536	S	9,536	
400122 - P-ROLL BEN/Worker Comp-Prof	9,360	S	9,360	
400127 - P-ROLL BEN/OPEB	7,772	S	7,772	
400149 - P-ROLL BEN/PERS-Misc	25,753	S	25,753	
400151 - P-ROLL BEN/PERS-Misc (UAL)	50,462	S	50,462	
Subtotal Personnel Cost	\$ 354,337		\$ 354,337	
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 18,675	S	\$ 18,675	
400246 - TRAVEL & TRNG/Registration Fee	570	S	570	
400261 - DUES & PUB/Membership & Dues	839	S	839	
400592 - COST POOL/(CON)-Admin Charges	(43,668)	S	(43,668)	
Subtotal Operating Cost	\$ (23,584)		\$ (23,584)	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 43,668	[1]	\$ 43,668	
Subtotal Disallowed Costs	\$ 43,668		\$ 43,668	
DEPARTMENTAL EXPENDITURES	\$ 374,421		\$ 374,421	
Reallocation of Incoming Costs				
First Allocation	\$ 8,096		\$ 382,517	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 8,096		\$ 382,517	
Second Allocation	\$ 70,880		\$ 70,880	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 70,880		\$ 70,880	
TOTAL FUNCTIONAL COSTS	\$ 453,398		\$ 453,398	

Notes

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-178- Purchasing	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 374,421		\$ 374,421
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	988	250	1,238
0001-141- City Clerk	959	217	1,177
0001-151- City Attorney	2,182	513	2,696
0001-171- Finance Administration	1,120	316	1,436
0001-172- Accounting	1,304	255	1,558
0001-173- Budget/Operating	688	186	874
0001-174- Payroll	790	223	1,014
0001-175- Treasury/Cash Management	-	-	-
0001-176- Accounts Payable	65	16	81
0001-177- Rev Collection	-	-	-
0001-178- Purchasing	-	-	-
0001-181- Human Resources		5,197	5,197
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		7,813	7,813
0001-261- Information Technology Administration		3,680	3,680
0001-262- Telecommunications		4,033	4,033
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		48,181	48,181
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 8,096	\$ 70,880	\$ 78,976
Total Costs to be Allocated	\$ 382,517	\$ 70,880	\$ 453,398

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Purchasing Services	13.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	400	3.926%	15,017		15,017		15,017
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	101	0.991%	3,792		3,792		3,792
0001-171- Finance Administration	2,114	20.748%	79,364		79,364		79,364
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	-	0.000%	-		-		-
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	196	1.924%	7,358		7,358	1,834	9,193
0001-235- Equipment Services/Fleet Services	246	2.414%	9,235		9,235	2,302	11,538
0001-261- Information Technology Administration	671	6.586%	25,191		25,191	6,279	31,470
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	59	0.579%	2,215		2,215	552	2,767
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	48	0.471%	1,802		1,802	449	2,251
0001-193- GF-POLICE/CRIME PREVENTION	2	0.020%	75		75	19	94
0001-194- GF-POLICE-COPS GRANT	3	0.029%	113		113	28	141
0001-196- GF-POLICE/REGULATORY	3	0.029%	113		113	28	141
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	3	0.029%	113		113	28	141
0001-203- GF-FIRE PREVENTION DIV	14	0.137%	526		526	131	657
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	53	0.520%	1,990		1,990	496	2,486
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LNDSEK/PRKS (S-DIV)	3	0.029%	113		113	28	141
0001-234- IT GIS	44	0.432%	1,652		1,652	412	2,064
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	104	1.021%	3,904	-	3,904	973	4,878
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	45	0.442%	1,689	-	1,689	421	2,111
0001-251- GF-RECREATION ADM DIV	-	0.000%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	120	1.178%	4,505	-	4,505	1,123	5,628
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	42	0.412%	1,577	-	1,577	393	1,970
0001-256- RECREATION SVCS/AQUATICS	9	0.088%	338	-	338	84	422
0001-257- RECREATION SVCS/CONVENTION CTR	30	0.294%	1,126	-	1,126	281	1,407
0001-259- RECREATION SVCS/PLUNGE	28	0.275%	1,051	-	1,051	262	1,313
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-	-	-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-	-	-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	127	1.246%	4,768	-	4,768	1,189	5,956
1003- TRANSPORTATION OPERATIONS	45	0.442%	1,689	-	1,689	421	2,111
1004- ASSET SEIZURE FUND	47	0.461%	1,764	-	1,764	440	2,204

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	95	0.932%	3,567		3,567	889	4,456
1006- OUTSIDE FUNDED SVCS - GRANTS	444	4.358%	16,669		16,669	4,155	20,824
1007- EMERGENCY MED SERV	17	0.167%	638		638	159	797
1010- N.RICHMOND WASTE	58	0.569%	2,177		2,177	543	2,720
1012- HILLTOP LANDSCAPE MAINT DIST	36	0.353%	1,352		1,352	337	1,688
1013- FIRE DEPT HAZMAT GRANT	58	0.569%	2,177		2,177	543	2,720
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	29	0.285%	1,089		1,089	271	1,360
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	180	1.767%	6,758		6,758	1,685	8,442
1051- CR-ENGINEERING	67	0.658%	2,515		2,515	627	3,142
1053- CODE ENFORCEMENT-CR	131	1.286%	4,918		4,918	1,226	6,144
1054- ENGINEERING GRANTS	37	0.363%	1,389		1,389	346	1,735
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	4	0.039%	150		150	37	188
1201- CDBG	141	1.384%	5,293		5,293	1,320	6,613
1203- NEIGHBORHOOD STABILIZATION	6	0.059%	225		225	56	281
1205- EMPLOYMENT & TRAINING	345	3.386%	12,952		12,952	3,229	16,181
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1209- CAL-HOME	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	324	3.180%	12,164		12,164	3,032	15,196
2002- MEASURE J	110	1.080%	4,130		4,130	1,029	5,159
2110- IMPACT FEE - PARK	100	0.981%	3,754		3,754	936	4,690
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	11	0.108%	413		413	103	516
2113- IMPACT FEE - FIRE	8	0.079%	300		300	75	375
2114- IMPACT FEE - POLICE	13	0.128%	488		488	122	610
2115- IMPACT FEE - COMM/AQUATC	11	0.108%	413		413	103	516
2116- IMPACT FEE - PARKS/OPEN	39	0.383%	1,464		1,464	365	1,829
2117- IMPACT FEE - LIBRARY	20	0.196%	751		751	187	938
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	1	0.010%	38		38	9	47
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	282	2.768%	10,587		10,587	2,639	13,226
4003- WASTEWATER	227	2.228%	8,522		8,522	2,124	10,646
4005- MARINA	4	0.039%	150		150	37	188
4006- STORM WATER	58	0.569%	2,177		2,177	543	2,720

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	21	0.206%	788		788	197	985
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-		-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-		-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	210	2.061%	7,884		7,884	1,965	9,849
5003- EQUIPMENT SERVICES	736	7.223%	27,631		27,631	6,888	34,519
5005- CAD DISPATCH SYSTEM	72	0.707%	2,703		2,703	674	3,377
5006- RMS RECORDS SERVICES	39	0.383%	1,464		1,464	365	1,829
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	10	0.098%	375		375	94	469
6103- SA - CAPITAL PROJECT FUNDS	57	0.559%	2,140		2,140	533	2,673
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	1,631	16.007%	61,231		61,231	15,264	76,495
Total	10,189	100.000%	\$ 382,517	\$ -	\$ 382,517	\$ 70,880	\$ 453,398

Allocation Basis: FY 20-21 Total PO's per Fund/Department

Source of Allocation: fy 20-21 purchasing docs by fund by org_nbs.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	15,017	15,017
0001-141- City Clerk	-	-
0001-151- City Attorney	3,792	3,792
0001-171- Finance Administration	79,364	79,364
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	9,193	9,193
0001-235- Equipment Services/Fleet Services	11,538	11,538
0001-261- Information Technology Administration	31,470	31,470
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,767	2,767
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJES/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	-	-
0001-192- GF-POLICE-PATROL/CIB	2,251	2,251
0001-193- GF-POLICE/CRIME PREVENTION	94	94
0001-194- GF-POLICE-COPS GRANT	141	141
0001-196- GF-POLICE/REGULATORY	141	141
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-
0001-202- GF-FIRE/SUPRESSN DIV	141	141
0001-203- GF-FIRE PREVENTION DIV	657	657
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	2,486	2,486
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	-	-
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	141	141
0001-234- IT GIS	2,064	2,064

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	4,878	4,878
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	2,111	2,111
0001-251- GF-RECREATION ADM DIV	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	5,628	5,628
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	1,970	1,970
0001-256- RECREATION SVCS/AQUATICS	422	422
0001-257- RECREATION SVCS/CONVENTION CTR	1,407	1,407
0001-259- RECREATION SVCS/PLUNGE	1,313	1,313
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	5,956	5,956
1003- TRANSPORTATION OPERATIONS	2,111	2,111
1004- ASSET SEIZURE FUND	2,204	2,204
1005- LIBRARY FUND	4,456	4,456
1006- OUTSIDE FUNDED SVCS - GRANTS	20,824	20,824
1007- EMERGENCY MED SERV	797	797
1010- N.RICHMOND WASTE	2,720	2,720
1012- HILLTOP LANDSCAPE MAINT DIST	1,688	1,688
1013- FIRE DEPT HAZMAT GRANT	2,720	2,720
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,360	1,360
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	8,442	8,442
1051- CR-ENGINEERING	3,142	3,142
1053- CODE ENFORCEMENT-CR	6,144	6,144
1054- ENGINEERING GRANTS	1,735	1,735
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	188	188
1201- CDBG	6,613	6,613
1203- NEIGHBORHOOD STABILIZATION	281	281
1205- EMPLOYMENT & TRAINING	16,181	16,181
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1209- CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	15,196	15,196
2002- MEASURE J	5,159	5,159
2110- IMPACT FEE - PARK	4,690	4,690
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	516	516
2113- IMPACT FEE - FIRE	375	375
2114- IMPACT FEE - POLICE	610	610
2115- IMPACT FEE - COMM/AQUATC	516	516
2116- IMPACT FEE - PARKS/OPEN	1,829	1,829
2117- IMPACT FEE - LIBRARY	938	938
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	47	47
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	13,226	13,226
4003- WASTEWATER	10,646	10,646
4005- MARINA	188	188
4006- STORM WATER	2,720	2,720
4008- KCRT - CABLE TELEVIS	985	985
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	9,849	9,849
5003- EQUIPMENT SERVICES	34,519	34,519
5005- CAD DISPATCH SYSTEM	3,377	3,377
5006- RMS RECORDS SERVICES	1,829	1,829
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	469	469
6103- SA - CAPITAL PROJECT FUNDS	2,673	2,673
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-
6308- SA-DS 2007/10A TAR B	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	76,495	76,495
Total	\$ 453,398	\$ 453,398

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-181- Human Resources

Expense Type	Distribution Percentage		50.00%	50.00%
	\$	Spread Method	System-wide Support A	System-wide Support B
Personnel				
400001 - SALARIES & WAGES/Executive	\$ 306,843	S	153,422	\$ 153,422
400002 - SALARIES & WAGES/Mgmt-Local 21	445,604	S	222,802	222,802
400003 - SALARIES & WAGES/Local 1021	62,325	S	31,163	31,163
400006 - SALARIES & WAGES/PT- Temp	74,465	S	37,232	37,232
400031 - OVERTIME/General	2,435	S	1,217	1,217
400048 - OTHER PAY/Bilingual Pay	2,405	S	1,203	1,203
400049 - OTHER PAY/Auto Allowance	700	S	350	350
400103 - P-ROLL BEN/Medicare Tax-ER Shr	13,140	S	6,570	6,570
400105 - P-ROLL BEN/Health Insurance Be	131,150	S	65,575	65,575
400106 - P-ROLL BEN/Dental Insurance	12,147	S	6,073	6,073
400109 - P-ROLL BEN/Employee Assistance	293	S	146	146
400110 - P-ROLL BEN/Professional Dev-Mg	6,895	S	3,448	3,448
400111 - P-ROLL BEN/Vision	1,420	S	710	710
400112 - P-ROLL BEN/Life Insurance	2,971	S	1,486	1,486
400114 - P-ROLL BEN/Long Term Disabilit	7,173	S	3,586	3,586
400116 - P-ROLL BEN/Unemployment Ins	3,173	S	1,586	1,586
400121 - P-ROLL BEN/Worker Comp-Clerica	6,943	S	3,471	3,471
400122 - P-ROLL BEN/Worker Comp-Prof	74,008	S	37,004	37,004
400127 - P-ROLL BEN/OPEB	33,211	S	16,605	16,605
400149 - P-ROLL BEN/PERS-Misc	109,003	S	54,502	54,502
400151 - P-ROLL BEN/PERS-Misc (UAL)	171,126	S	85,563	85,563
Subtotal Personnel Cost	\$ 1,467,427		\$ 733,714	\$ 733,714
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 233,525	S	\$ 116,763	\$ 116,763
400206 - PROF SVCS/Legal Serv Cost	226,982	S	113,491	113,491
400216 - PROF SVCS/Recruitment Svcs	49,850	S	24,925	24,925
400231 - OFF EXP/Postage & Mailing	833	S	417	417
400246 - TRAVEL & TRNG/Registration Fee	2,880	S	1,440	1,440
400261 - DUES & PUB/Membership & Dues	149	S	75	75
400263 - DUES & PUB/Subscription	750	S	375	375
400271 - AD & PROMO/Advertising&Promo	7,388	S	3,694	3,694
400291 - ADM EXP/Recruitment Expenses	6,888	S	3,444	3,444
400304 - RENTAL EXP/Equipment Rental	8,758	S	4,379	4,379
400322 - MISC EXP/Misc Exp	1,754	S	877	877
400341 - OFF SUPP/Office Supplies	5,665	S	2,832	2,832
400538 - CONTRACT SVCS/Oth Cntrl Svcs	69	S	35	35
400574 - COST POOL/(ISF)-Gen Liability	102,656	S	51,328	51,328
400592 - COST POOL/(CON)-Admin Charges	(204,698)	S	(102,349)	(102,349)
Subtotal Operating Cost	\$ 443,449		\$ 221,725	\$ 221,725

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-181- Human Resources

Expense Type	Distribution Percentage		50.00%	
	\$	Spread Method	System-wide Support A	System-wide Support B
Disallowed Expenses				
400271 - AD & PROMO/Advertising&Promo	\$ (7,388)	[1]	\$ (3,694)	\$ (3,694)
400201 - PROF SVCS/Professional Svcs	(4,000)	[1]	(2,000)	(2,000)
400592 - COST POOL/(CON)-Admin Charges	204,698	[2]	102,349	102,349
Subtotal Disallowed Costs	\$ 193,310		\$ 96,655	\$ 96,655
DEPARTMENTAL EXPENDITURES	\$ 2,104,186		\$ 1,052,093	\$ 1,052,093
Reallocation of Incoming Costs				
First Allocation	\$ 102,045		\$ 1,103,116	\$ 1,103,116
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 102,045		\$ 1,103,116	\$ 1,103,116
Second Allocation	\$ 420,927		\$ 210,464	\$ 210,464
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 420,927		\$ 210,464	\$ 210,464
TOTAL FUNCTIONAL COSTS	\$ 2,627,159		\$ 1,313,579	\$ 1,313,579

Notes

[1] Costs not allowable per Title 2 CFR part 200

[2] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-181- Human Resources	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 2,104,186		\$ 2,104,186
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,969	1,512	7,480
0001-141- City Clerk	5,823	1,319	7,142
0001-151- City Attorney	43,347	10,840	54,187
0001-171- Finance Administration	6,000	1,691	7,690
0001-172- Accounting	11,261	2,195	13,456
0001-173- Budget/Operating	3,684	998	4,682
0001-174- Payroll	5,138	1,452	6,590
0001-175- Treasury/Cash Management	8,087	1,866	9,953
0001-176- Accounts Payable	2,420	612	3,032
0001-177- Rev Collection	10,317	2,307	12,624
0001-178- Purchasing	-	-	-
0001-181- Human Resources		27,328	27,328
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		50,786	50,786
0001-261- Information Technology Administration		20,852	20,852
0001-262- Telecommunications		26,212	26,212
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		270,956	270,956
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 102,045	\$ 420,927	\$ 522,972
Total Costs to be Allocated	\$ 2,206,232	\$ 420,927	\$ 2,627,159

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	14.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	4,925		4,925		4,925
0001-141- City Clerk	4	0.446%	4,925		4,925		4,925
0001-151- City Attorney	11	1.228%	13,543		13,543		13,543
0001-171- Finance Administration	3	0.335%	3,693		3,693		3,693
0001-172- Accounting	7	0.781%	8,618		8,618		8,618
0001-173- Budget/Operating	4	0.446%	4,925		4,925		4,925
0001-174- Payroll	3	0.335%	3,693		3,693		3,693
0001-175- Treasury/Cash Management	4	0.446%	4,925		4,925		4,925
0001-176- Accounts Payable	2	0.223%	2,462		2,462		2,462
0001-177- Rev Collection	5	0.558%	6,156		6,156		6,156
0001-178- Purchasing	2	0.223%	2,462		2,462		2,462
0001-181- Human Resources	13	1.451%	16,005		16,005		16,005
0001-232- Facility Maintenance and Administration	34	3.795%	41,859		41,859	8,580	50,439
0001-235- Equipment Services/Fleet Services	13	1.451%	16,005		16,005	3,281	19,286
0001-261- Information Technology Administration	4	0.446%	4,925		4,925	1,009	5,934
0001-262- Telecommunications	4	0.446%	4,925		4,925	1,009	5,934
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	1	0.112%	1,231		1,231	252	1,484
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	0.335%	3,693		3,693	757	4,451
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	13,543		13,543	2,776	16,319
0001-121- POLICE COMMISSION DIV	2	0.223%	2,462		2,462	505	2,967
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	7,387		7,387	1,514	8,901
0001-191- GF-POLICE ADMIN DIV	199	22.210%	245,000		245,000	50,219	295,219
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	2,462		2,462	505	2,967
0001-194- GF-POLICE-COPS GRANT	1	0.112%	1,231		1,231	252	1,484
0001-196- GF-POLICE/REGULATORY	2	0.223%	2,462		2,462	505	2,967
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	32,010		32,010	6,561	38,571
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	1,231		1,231	252	1,484
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	4,925		4,925	1,009	5,934
0001-202- GF-FIRE/SUPRESSN DIV	82	9.152%	100,955		100,955	20,693	121,648
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	8,618		8,618	1,766	10,385
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	1,231		1,231	252	1,484
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	2,462		2,462	505	2,967
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	20,930		20,930	4,290	25,220
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	8,618		8,618	1,766	10,385
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	36	4.018%	44,322		44,322	9,085	53,406

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-234- IT GIS	29	3.237%	35,704		35,704	7,318	43,022
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	19,698		19,698	4,038	23,736
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	1,231		1,231	252	1,484
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	49,246		49,246	10,094	59,340
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	12,312		12,312	2,524	14,835
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	18,467		18,467	3,785	22,253
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	44,322		44,322	9,085	53,406
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	2,462		2,462	505	2,967
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	12,312		12,312	2,524	14,835
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	45,553		45,553	9,337	54,890
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	4,925		4,925	1,009	5,934
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	1,231		1,231	252	1,484
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	2,462		2,462	505	2,967
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	1,231		1,231	252	1,484
0001-292- GF-STREET SWEEPING	1	0.112%	1,231		1,231	252	1,484
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	3,693		3,693	757	4,451
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	1,231		1,231	252	1,484
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	1,231		1,231	252	1,484
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	2,462		2,462	505	2,967
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	2,462		2,462	505	2,967
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	4,925		4,925	1,009	5,934
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	16,005	-	16,005	3,281	19,286
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	14,774	-	14,774	3,028	17,802
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	13	1.451%	16,005	-	16,005	3,281	19,286
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	29,548	-	29,548	6,057	35,604
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	9,849	-	9,849	2,019	11,868
1200- COR HOUSING ADMINISTRATION	3	0.335%	3,693	-	3,693	757	4,451
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	20,930	-	20,930	4,290	25,220
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	3,693	-	3,693	757	4,451
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	3,693	-	3,693	757	4,451
4003- WASTEWATER	9	1.004%	11,080	-	11,080	2,271	13,352
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	4	0.446%	4,925	-	4,925	1,009	5,934
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	2,462	-	2,462	505	2,967

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	1	0.112%	1,231		1,231	252	1,484
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	1,231		1,231	252	1,484
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	5	0.558%	6,156		6,156	1,262	7,418
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	1,231		1,231	252	1,484
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	7	0.781%	8,618		8,618	1,766	10,385
6051- POLICE & FIRE PENSION	24	2.679%	29,548		29,548	6,057	35,604
6052- GARFIELD PENSION FUND	1	0.112%	1,231		1,231	252	1,484
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	896	100.000%	\$ 1,103,116	\$ -	\$ 1,103,116	\$ 210,464	\$ 1,313,579

Allocation Basis: FY 20-21 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	14.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	529,750	0.371%	4,088		4,088		4,088
0001-141- City Clerk	692,194	0.484%	5,341		5,341		5,341
0001-151- City Attorney	1,518,683	1.062%	11,719		11,719		11,719
0001-171- Finance Administration	486,613	0.340%	3,755		3,755		3,755
0001-172- Accounting	956,087	0.669%	7,378		7,378		7,378
0001-173- Budget/Operating	425,042	0.297%	3,280		3,280		3,280
0001-174- Payroll	345,969	0.242%	2,670		2,670		2,670
0001-175- Treasury/Cash Management	507,848	0.355%	3,919		3,919		3,919
0001-176- Accounts Payable	247,478	0.173%	1,910		1,910		1,910
0001-177- Rev Collection	559,637	0.391%	4,318		4,318		4,318
0001-178- Purchasing	354,337	0.248%	2,734		2,734		2,734
0001-181- Human Resources	1,467,427	1.026%	11,323		11,323		11,323
0001-232- Facility Maintenance and Administration	4,284,339	2.997%	33,060		33,060	6,686	39,746
0001-235- Equipment Services/Fleet Services	1,864,527	1.304%	14,388		14,388	2,910	17,297
0001-261- Information Technology Administration	719,413	0.503%	5,551		5,551	1,123	6,674
0001-262- Telecommunications	729,627	0.510%	5,630		5,630	1,139	6,769
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	92,387	0.065%	713		713	144	857
0001-907, 908- Non-Departmental	6,901,504	4.828%	53,256		53,256	10,770	64,026
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	522,136	0.365%	4,029		4,029	815	4,844
0001-105- COUNCIL/CITY COUNCIL DIV	417,302	0.292%	3,220		3,220	651	3,871
0001-121- POLICE COMMISSION DIV	61,769	0.043%	477		477	96	573
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.003%	28		28	6	33
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,123,111	0.786%	8,667		8,667	1,753	10,419
0001-191- GF-POLICE ADMIN DIV	40,412,448	28.269%	311,844		311,844	63,066	374,910
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	173,851	0.122%	1,342		1,342	271	1,613
0001-194- GF-POLICE-COPS GRANT	841,525	0.589%	6,494		6,494	1,313	7,807
0001-196- GF-POLICE/REGULATORY	500,230	0.350%	3,860		3,860	781	4,641
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,640,954	2.547%	28,096		28,096	5,682	33,777
0001-199- GF-PARKING ENFORCEMENT DIV	331,443	0.232%	2,558		2,558	517	3,075
0001-201- GF-FIRE/ADMIN DIV	539,396	0.377%	4,162		4,162	842	5,004
0001-202- GF-FIRE/SUPRESSN DIV	22,897,610	16.017%	176,690		176,690	35,733	212,423
0001-203- GF-FIRE PREVENTION DIV	1,498,392	1.048%	11,562		11,562	2,338	13,901
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	307,742	0.215%	2,375		2,375	480	2,855
0001-206- GF-FIRE/OF. OF EMS DIV	185,584	0.130%	1,432		1,432	290	1,722
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,121,592	0.785%	8,655		8,655	1,750	10,405
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	1,131,805	0.792%	8,734		8,734	1,766	10,500
0001-233- GF-PRKS&LNSKP/PRKS (S-DIV)	2,997,274	2.097%	23,129		23,129	4,677	27,806

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-234- IT GIS	2,799,744	1.958%	21,604		21,604	4,369	25,973
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,695,351	1.186%	13,082		13,082	2,646	15,728
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,154,575	2.207%	24,342		24,342	4,923	29,265
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	612,578	0.429%	4,727		4,727	956	5,683
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,659,548	1.161%	12,806		12,806	2,590	15,396
0001-253- CM&NB/BOOKER T CTR (S-DIV)	881,010	0.616%	6,798		6,798	1,375	8,173
0001-255- GF-CM TRANSPORTATN OPERATIONS	9,213	0.006%	71		71	14	85
0001-254- GF-REC/SPCL EVENTS (S-DIV)	592,051	0.414%	4,569		4,569	924	5,493
0001-256- RECREATION SVCS/AQUATICS	172,344	0.121%	1,330		1,330	269	1,599
0001-257- RECREATION SVCS/CONVENTION CTR	344,024	0.241%	2,655		2,655	537	3,192
0001-259- RECREATION SVCS/PLUNGE	164,457	0.115%	1,269		1,269	257	1,526
0001-260- RECREATION SVCS/CITIES OF SRVC	177,243	0.124%	1,368		1,368	277	1,644
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	307,771	0.215%	2,375		2,375	480	2,855
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	352,107	0.246%	2,717		2,717	549	3,267
0001-364- GF-ECON DEV/PUBLIC ART DIV	152,769	0.107%	1,179		1,179	238	1,417
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	406,554	0.284%	3,137		3,137	634	3,772
0001-371- INTERNAL SERVICES-ADMIN	219,305	0.153%	1,692		1,692	342	2,035
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	431,789	0.302%	3,332		3,332	674	4,006
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	963,351	0.674%	7,434		7,434	1,503	8,937
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	728,277	0.509%	5,620		5,620	1,137	6,756
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	1,776,538	1.243%	13,709		13,709	2,772	16,481
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	3,533,155	2.472%	27,264		27,264	5,514	32,777
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	492,976	0.345%	3,804		3,804	769	4,573
1200- COR HOUSING ADMINISTRATION	200,045	0.140%	1,544		1,544	312	1,856
1201- CDBG	5,717	0.004%	44		44	9	53
1203- NEIGHBORHOOD STABILIZATION	35,576	0.025%	275		275	56	330
1205- EMPLOYMENT & TRAINING	2,299,306	1.608%	17,743		17,743	3,588	21,331
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	212,991	0.149%	1,644		1,644	332	1,976
1209- CAL-HOME	24,821	0.017%	192		192	39	230

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	53,364	0.037%	412		412	83	495
1303- KIDS FIRST INITIATIVE	218,195	0.153%	1,684		1,684	341	2,024
1304- EMERGENCY OPE & DISASTR RECVRY	294,117	0.206%	2,270		2,270	459	2,729
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	26,682	0.019%	206		206	42	248
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	556,193	0.389%	4,292		4,292	868	5,160
4003- WASTEWATER	1,562,165	1.093%	12,054		12,054	2,438	14,492
4005- MARINA	-	0.000%	-		-	-	-
4006- STORM WATER	165,084	0.115%	1,274		1,274	258	1,531
4008- KCRT - CABLE TELEVIS	700,579	0.490%	5,406		5,406	1,093	6,499
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	198,048	0.139%	1,528		1,528	309	1,837
4405- RHA-NYSTROM VILLAGE	179,907	0.126%	1,388		1,388	281	1,669
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	74,826	0.052%	577		577	117	694
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	1,610,277	1.126%	12,426		12,426	2,513	14,939
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	2,175,310	1.522%	16,786		16,786	3,395	20,181
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	215,063	0.150%	1,660		1,660	336	1,995
6048- OPEB PLAN TRUST	7,011,178	4.904%	54,102		54,102	10,941	65,043
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	401,991	0.281%	3,102		3,102	627	3,729
6051- POLICE & FIRE PENSION	1,412,673	0.988%	10,901		10,901	2,205	13,106
6052- GARFIELD PENSION FUND	50,048	0.035%	386		386	78	464
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	167,907	0.117%	1,296	-	1,296	262	1,558
6103- SA - CAPITAL PROJECT FUNDS	85,457	0.060%	659	-	659	133	793
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	142,954,862	100.000%	\$ 1,103,116	\$ -	\$ 1,103,116	\$ 210,464	\$ 1,313,579

Allocation Basis:

FY 20-21 Total Salaries and Benefits per Fund/Department

Source of Allocation:

FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	4,925	9,012
0001-141- City Clerk	4,925	10,266
0001-151- City Attorney	13,543	25,262
0001-171- Finance Administration	3,693	7,448
0001-172- Accounting	8,618	15,996
0001-173- Budget/Operating	4,925	8,204
0001-174- Payroll	3,693	6,363
0001-175- Treasury/Cash Management	4,925	8,843
0001-176- Accounts Payable	2,462	4,372
0001-177- Rev Collection	6,156	10,474
0001-178- Purchasing	2,462	5,197
0001-181- Human Resources	16,005	27,328
0001-232- Facility Maintenance and Administration	50,439	90,186
0001-235- Equipment Services/Fleet Services	19,286	36,583
0001-261- Information Technology Administration	5,934	12,608
0001-262- Telecommunications	5,934	12,703
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	1,484	2,341
0001-907, 908- Non-Departmental	-	64,026
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	4,451	9,294
0001-105- COUNCIL/CITY COUNCIL DIV	16,319	20,190
0001-121- POLICE COMMISSION DIV	2,967	3,540
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	33
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	8,901	19,320
0001-191- GF-POLICE ADMIN DIV	295,219	670,129
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2,967	4,580
0001-194- GF-POLICE-COPS GRANT	1,484	9,290
0001-196- GF-POLICE/REGULATORY	2,967	7,608
0001-197- CAD DISPATCH SYST/COMM POL DIV	38,571	72,349
0001-199- GF-PARKING ENFORCEMENT DIV	1,484	4,558
0001-201- GF-FIRE/ADMIN DIV	5,934	10,938
0001-202- GF-FIRE/SUPRESSN DIV	121,648	334,071
0001-203- GF-FIRE PREVENTION DIV	10,385	24,285
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	1,484	4,338
0001-206- GF-FIRE/OF. OF EMS DIV	2,967	4,689
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	25,220	35,625
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	10,385	20,884
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	53,406	81,212
0001-234- IT GIS	43,022	68,995

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	23,736	39,464
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,484	1,484
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	59,340	88,606
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	14,835	20,518
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	22,253	37,648
0001-253- CM&NB/BOOKER T CTR (S-DIV)	53,406	61,580
0001-255- GF-CM TRANSPORTATN OPERATIONS	2,967	3,052
0001-254- GF-REC/SPCL EVENTS (S-DIV)	14,835	20,328
0001-256- RECREATION SVCS/AQUATICS	54,890	56,489
0001-257- RECREATION SVCS/CONVENTION CTR	5,934	9,126
0001-259- RECREATION SVCS/PLUNGE	1,484	3,009
0001-260- RECREATION SVCS/CITIES OF SRVC	2,967	4,611
0001-291- GF-ADMINISTRATIVE SERVICES	1,484	1,484
0001-292- GF-STREET SWEEPING	1,484	1,484
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,451	7,306
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,484	4,750
0001-364- GF-ECON DEV/PUBLIC ART DIV	1,484	2,901
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2,967	6,739
0001-371- INTERNAL SERVICES-ADMIN	2,967	5,002
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	5,934	9,940
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	19,286	28,223
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	17,802	24,558
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	19,286	35,767
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	35,604	68,382
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	11,868	16,441
1200- COR HOUSING ADMINISTRATION	4,451	6,306
1201- CDBG	-	53
1203- NEIGHBORHOOD STABILIZATION	-	330
1205- EMPLOYMENT & TRAINING	25,220	46,551
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	1,976
1209- CAL-HOME	-	230

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	495
1303- KIDS FIRST INITIATIVE	4,451	6,475
1304- EMERGENCY OPE & DISASTR RECVRY	-	2,729
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	248
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	4,451	9,610
4003- WASTEWATER	13,352	27,844
4005- MARINA	-	-
4006- STORM WATER	-	1,531
4008- KCRT - CABLE TELEVIS	5,934	12,433
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	2,967	4,804
4405- RHA-NYSTROM VILLAGE	1,484	3,153
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1,484	2,178
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	7,418	22,356
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	1,484	1,484
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	20,181
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	1,995
6048- OPEB PLAN TRUST	-	65,043
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	10,385	14,114
6051- POLICE & FIRE PENSION	35,604	48,710
6052- GARFIELD PENSION FUND	1,484	1,948

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	1,558
6103- SA - CAPITAL PROJECT FUNDS	-	793
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-
6308- SA-DS 2007/10A TAR B	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	-	-
Total	\$ 1,313,579	\$ 2,627,159

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
Personnel					
01232131 - Facilities Maintenance Admin.					
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 92,991	D	\$ 92,991		
400003 - SALARIES & WAGES/Local 1021	41,413	D	41,413		
400031 - OVERTIME/General	325	D	325		
400042 - OTHER PAY/Stand By	846	D	846		
400048 - OTHER PAY/Bilingual Pay	1,800	D	1,800		
400049 - OTHER PAY/Auto Allowance	3,000	D	3,000		
400066 - OTHER PAY/Assign Diff-non-PERS	2,810	D	2,810		
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,766	D	1,766		
400105 - P-ROLL BEN/Health Insurance Be	34,134	D	34,134		
400106 - P-ROLL BEN/Dental Insurance	2,721	D	2,721		
400109 - P-ROLL BEN/Employee Assistance	66	D	66		
400110 - P-ROLL BEN/Professional Dev-Mg	2,213	D	2,213		
400111 - P-ROLL BEN/Vision	318	D	318		
400112 - P-ROLL BEN/Life Insurance	407	D	407		
400114 - P-ROLL BEN/Long Term Disabilit	1,388	D	1,388		
400116 - P-ROLL BEN/Unemployment Ins	661	D	661		
400117 - P-ROLL BEN/Personal/Prof Dev	750	D	750		
400121 - P-ROLL BEN/Worker Comp-Clerica	4,613	D	4,613		
400122 - P-ROLL BEN/Worker Comp-Prof	8,288	D	8,288		
400127 - P-ROLL BEN/OPEB	5,471	D	5,471		
400149 - P-ROLL BEN/PERS-Misc	18,252	D	18,252		
400151 - P-ROLL BEN/PERS-Misc (UAL)	38,183	D	38,183		
01232231 - STNRY Engineers					
400002 - SALARIES & WAGES/Mgmt-Local 21	99,968	D		99,968	
400003 - SALARIES & WAGES/Local 1021	302,112	D		302,112	
400031 - OVERTIME/General	14,428	D		14,428	
400042 - OTHER PAY/Stand By	20,741	D		20,741	
400048 - OTHER PAY/Bilingual Pay	5,028	D		5,028	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	6,479	D		6,479	
400105 - P-ROLL BEN/Health Insurance Be	109,903	D		109,903	
400106 - P-ROLL BEN/Dental Insurance	8,918	D		8,918	
400109 - P-ROLL BEN/Employee Assistance	215	D		215	
400110 - P-ROLL BEN/Professional Dev-Mg	750	D		750	
400111 - P-ROLL BEN/Vision	1,042	D		1,042	
400112 - P-ROLL BEN/Life Insurance	789	D		789	
400114 - P-ROLL BEN/Long Term Disabilit	3,047	D		3,047	
400116 - P-ROLL BEN/Unemployment Ins	2,168	D		2,168	
400117 - P-ROLL BEN/Personal/Prof Dev	2,807	D		2,807	
400121 - P-ROLL BEN/Worker Comp-Clerica	7,489	D		7,489	
400122 - P-ROLL BEN/Worker Comp-Prof	8,917	D		8,917	
400123 - P-ROLL BEN/Workr Comp-Ser/Main	34,387	D		34,387	
400127 - P-ROLL BEN/OPEB	16,450	D		16,450	
400149 - P-ROLL BEN/PERS-Misc	54,780	D		54,780	
400151 - P-ROLL BEN/PERS-Misc (UAL)	123,716	D		123,716	
01232331 - Building Services					
400003 - SALARIES & WAGES/Local 1021	308,019	D		308,019	
400048 - OTHER PAY/Bilingual Pay	1,540	D		1,540	
400066 - OTHER PAY/Assign Diff-non-PERS	5,390	D		5,390	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,614	D		4,614	
400105 - P-ROLL BEN/Health Insurance Be	81,542	D		81,542	
400106 - P-ROLL BEN/Dental Insurance	7,255	D		7,255	
400109 - P-ROLL BEN/Employee Assistance	175	D		175	
400111 - P-ROLL BEN/Vision	848	D		848	
400112 - P-ROLL BEN/Life Insurance	418	D		418	
400114 - P-ROLL BEN/Long Term Disabilit	1,936	D		1,936	
400116 - P-ROLL BEN/Unemployment Ins	1,763	D		1,763	
400117 - P-ROLL BEN/Personal/Prof Dev	3,250	D		3,250	
400123 - P-ROLL BEN/Workr Comp-Maint	45,094	D		45,094	
400127 - P-ROLL BEN/OPEB	12,634	D		12,634	
400149 - P-ROLL BEN/PERS-Misc	42,094	D		42,094	
400151 - P-ROLL BEN/PERS-Misc (UAL)	100,924	D		100,924	
01232431 - Utilities					
400002 - SALARIES & WAGES/Mgmt-Local 21	86,496	D		86,496	
400003 - SALARIES & WAGES/Local 1021	617,960	D		617,960	
400006 - SALARIES & WAGES/PT- Temp	64,871	D		64,871	
400031 - OVERTIME/General	113,790	D		113,790	
400042 - OTHER PAY/Stand By	13,192	D		13,192	
400043 - OTHER PAY/Acting Pay - General	460	D		460	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(22,959)	D		(22,959)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	13,044	D		13,044	
400105 - P-ROLL BEN/Health Insurance Be	160,361	D		160,361	
400106 - P-ROLL BEN/Dental Insurance	19,348	D		19,348	
400109 - P-ROLL BEN/Employee Assistance	466	D		466	
400111 - P-ROLL BEN/Vision	2,261	D		2,261	
400112 - P-ROLL BEN/Life Insurance	1,338	D		1,338	
400114 - P-ROLL BEN/Long Term Disabilit	6,197	D		6,197	
400116 - P-ROLL BEN/Unemployment Ins	5,474	D		5,474	
400117 - P-ROLL BEN/Personal/Prof Dev	2,477	D		2,477	
400122 - P-ROLL BEN/Worker Comp-Prof	7,703	D		7,703	
400123 - P-ROLL BEN/Workr Comp-Maint	99,506	D		99,506	
400127 - P-ROLL BEN/OPEB	28,926	D		28,926	
400130 - P-ROLL BEN/PARS Benefits	751	D		751	
400149 - P-ROLL BEN/PERS-Misc	96,351	D		96,351	
400151 - P-ROLL BEN/PERS-Misc (UAL)	275,439	D		275,439	
01232531 - Electric					
400002 - SALARIES & WAGES/Mgmt-Local 21	99,968	D			99,968
400003 - SALARIES & WAGES/Local 1021	378,942	D			378,942
400031 - OVERTIME/General	18,221	D			18,221
400042 - OTHER PAY/Stand By	23,019	D			23,019
400043 - OTHER PAY/Acting Pay - General	1,728	D			1,728
400048 - OTHER PAY/Bilingual Pay	887	D			887
400080 - COMP ABSENCES/WC-Maintenance	9,591	D			9,591
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(60)	D			(60)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	7,866	D			7,866
400105 - P-ROLL BEN/Health Insurance Be	113,312	D			113,312
400106 - P-ROLL BEN/Dental Insurance	11,064	D			11,064
400109 - P-ROLL BEN/Employee Assistance	266	D			266
400110 - P-ROLL BEN/Professional Dev-Mg	750	D			750

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400111 - P-ROLL BEN/Vision	1,293	D			1,293
400112 - P-ROLL BEN/Life Insurance	912	D			912
400114 - P-ROLL BEN/Long Term Disabilit	3,658	D			3,658
400116 - P-ROLL BEN/Unemployment Ins	2,689	D			2,689
400117 - P-ROLL BEN/Personal/Prof Dev	3,750	D			3,750
400118 - P-ROLL BEN/WC-Injury Appointmt	3,888	D			3,888
400121 - P-ROLL BEN/Worker Comp-Clerica	2,154	D			2,154
400122 - P-ROLL BEN/Worker Comp-Prof	8,917	D			8,917
400123 - P-ROLL BEN/Workr Comp-Maint	54,501	D			54,501
400127 - P-ROLL BEN/OPEB	20,121	D			20,121
400149 - P-ROLL BEN/PERS-Misc	66,734	D			66,734
400151 - P-ROLL BEN/PERS-Misc (UAL)	152,672	D			152,672
01292531 - Electric ECIP					
400031 - OVERTIME/General	-	D			-
400042 - OTHER PAY/Stand By	-	D			-
400043 - OTHER PAY/Acting Pay - General	-	D			-
400103 - P-ROLL BEN/Medicare Tax-ER Shr	-	D			-
400105 - P-ROLL BEN/Health Insurance Be	-	D			-
400106 - P-ROLL BEN/Dental Insurance	-	D			-
400109 - P-ROLL BEN/Employee Assistance	-	D			-
400111 - P-ROLL BEN/Vision	-	D			-
400112 - P-ROLL BEN/Life Insurance	-	D			-
400116 - P-ROLL BEN/Unemployment Ins	-	D			-
400117 - P-ROLL BEN/Personal/Prof Dev	-	D			-
400149 - P-ROLL BEN/PERS-Misc	-	D			-
400151 - P-ROLL BEN/PERS-Misc (UAL)	-	D			-
Subtotal Personnel Cost	\$ 4,284,339		\$ 262,414	\$ 3,035,082	\$ 986,843
Operating Services & Supplies					
01232131 - Facilities Maintenance Admin.					
400201 - PROF SVCS/Professional Svcs	\$ 19,750	D	19,750		
400243 - TRAVEL & TRNG/Conf, Mtng Trng	100	D	100		
400245 - TRAVEL & TRNG/Tuition Rmb/Cert	267	D	267		
400293 - ADM EXP/Fees & Permit Exp	8,215	D	8,215		
400304 - RENTAL EXP/Equipment Rental	4,479	D	4,479		
400322 - MISC EXP/Misc Exp	230	D	230		
400341 - OFF SUPP/Office Supplies	1,652	D	1,652		
400381 - CLOTH & O SUPP/Cloth& Pers Sup	852	D	852		
400384 - CLOTH & O SUPP/Sty Mat & Supp	876	D	876		
400385 - CLOTH & O SUPP/Bldgng Mnt Sup	6,877	D	6,877		
400401 - UTILITIES/Tel & Telegraph	9,370	D	9,370		
400403 - UTILITIES/Water	165,893	D	165,893		
400405 - UTILITIES/Gas & Fuel Heat Exp	339,523	D	339,523		
400503 - EQPT SERVS/DC-EQUIP & PARTS	1,112	D	1,112		
400504 - EQPT SERVS/Direct Chgs-Eq Svcs	10,812	D	10,812		
400538 - CONTRACT SVCS/Oth Cntrl Svcs	-	D	-		
400592 - COST POOL/(CON)-Admin Charges	(642,141)	D	(642,141)		
400701 - CAP OUTLAY/Capital Impr>5,000	14,500	D	14,500		
01232231 - STNRY Engineers					
400242 - TRAVEL & TRNG/Mileage	1,108	D		1,108	
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,140	D		1,140	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400304 - RENTAL EXP/Equipment Rental	1,734	D		1,734	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	3,430	D		3,430	
400382 - CLOTH & O SUPP/Sml Tool & Inst	54,193	D		54,193	
400384 - CLOTH & O SUPP/Sfty Mat & Supp	1,886	D		1,886	
400385 - CLOTH & O SUPP/Bldging Mnt Sup	12,473	D		12,473	
400524 - SERVICES/Bldg R/M Services	121,749	D		121,749	
01232331 - Building Services					
400201 - PROF SVCS/Professional Svcs	8,600	D		8,600	
400261 - DUES & PUB/Membership & Dues	255	D		255	
400304 - RENTAL EXP/Equipment Rental	4,404	D		4,404	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	7,269	D		7,269	
400382 - CLOTH & O SUPP/Sml Tool & Inst	4,870	D		4,870	
400384 - CLOTH & O SUPP/Sfty Mat & Supp	6,785	D		6,785	
400385 - CLOTH & O SUPP/Bldging Mnt Sup	27,556	D		27,556	
400524 - SERVICES/Bldg R/M Services	96,272	D		96,272	
400538 - CONTRACT SVCS/Oth Cntrctl Svcs	1,161	D		1,161	
400708 - CAP OUTLAY/Cap Prj In Progress	6,465	D		6,465	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
01232431 - Utilities					
400243 - TRAVEL & TRNG/Conf, Mtng Trng	145	D		145	
400341 - OFF SUPP/Office Supplies	1,572	D		1,572	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	8,670	D		8,670	
400382 - CLOTH & O SUPP/Sml Tool & Inst	6,367	D		6,367	
400383 - CLOTH & O SUPP/Hsehold-Janitor	88,991	D		88,991	
400384 - CLOTH & O SUPP/Sfty Mat & Supp	3,535	D		3,535	
01232531 - Electric					
400201 - PROF SVCS/Professional Svcs	18,799	D			18,799
400218 - PROF SVCS/Security Svcs	81,735	D			81,735
400242 - TRAVEL & TRNG/Mileage	2,420	D			2,420
400261 - DUES & PUB/Membership & Dues	3,780	D			3,780
400322 - MISC EXP/Misc Exp	230	D			230
400341 - OFF SUPP/Office Supplies	1,655	D			1,655
400381 - CLOTH & O SUPP/Cloth& Pers Sup	3,182	D			3,182
400382 - CLOTH & O SUPP/Sml Tool & Inst	73,765	D			73,765
400384 - CLOTH & O SUPP/Sfty Mat & Supp	8,475	D			8,475
400401 - UTILITIES/Tel & Telegraph	4,801	D			4,801
400402 - UTILITIES/Electricity & Power	2,278,859	D			2,278,859
400521 - SERVICES/R & M Vandalism	123,415	D			123,415
400538 - CONTRACT SVCS/Oth Cntrctl Svcs	118,447	D			118,447
400571 - COST POOL/(ISF)-Veh Replacemnt	115,000	D			115,000
400671 - CAP LEASES/Lease Pymnt Prin	390,183	D			390,183
400672 - CAP LEASES/Lease Pymnt Int	67,538	D			67,538
400751 - DEBT SERV EXP/Principal Pymnt	207,742	D			207,742
400752 - DEBT SERV EXP/Interest Payment	48,356	D			48,356
400772 - DEBT SERV EXP/Fed Subsidy	(17,631)	D			(17,631)
01292531 - Electric ECIP					
400382 - CLOTH & O SUPP/Sml Tool & Inst	-	D			-
400401 - UTILITIES/Tel & Telegraph	-	D			-
400772 - DEBT SERV EXP/Fed Subsidy	-	D			-
400772 - DEBT SERV EXP/Fed Subsidy	-	D			-
Subtotal Operating Cost	\$ 3,943,747		\$ (57,633)	\$ 470,629	\$ 3,530,751

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
Disallowed Expenses					
01232131 - Facilities Maintenance Admin.					
400592 - COST POOL/(CON)-Admin Charges	\$ 642,141	[1]	\$ 642,141	\$ -	\$ -
Subtotal Disallowed Costs	\$ 642,141		\$ 642,141	\$ -	\$ -
DEPARTMENTAL EXPENDITURES	\$ 8,870,227		\$ 846,923	\$ 3,505,710	\$ 4,517,594
Reallocation of General Admin					
G/A Reallocation	Distribution Percentage			44%	56%
Subtotal G/A Reallocation			\$ (846,923)	\$ 370,055	\$ 476,867
Reallocation of Incoming Costs					
First Allocation	\$ 497,708			\$ 4,093,234	\$ 5,274,701
Unallocated Costs	\$ -			\$ -	\$ -
Subtotal of First Allocation	\$ 497,708			\$ 4,093,234	\$ 5,274,701
Second Allocation	\$ 1,085,878			\$ 474,464	\$ 611,413
Unallocated Costs	\$ -			\$ -	\$ -
Subtotal of Second Allocation	\$ 1,085,878			\$ 474,464	\$ 611,413
TOTAL FUNCTIONAL COSTS	\$ 10,453,813			\$ 4,567,699	\$ 5,886,114

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-232- Facility Maintenance and Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 8,870,227		\$ 8,870,227
Incoming Costs			
BLDG- Building Use	\$ 116,579	\$ -	\$ 116,579
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	18,673	4,729	23,403
0001-141- City Clerk	18,036	4,085	22,121
0001-151- City Attorney	75,154	18,400	93,554
0001-171- Finance Administration	24,393	6,875	31,267
0001-172- Accounting	40,132	7,826	47,958
0001-173- Budget/Operating	14,980	4,057	19,038
0001-174- Payroll	13,437	3,797	17,235
0001-175- Treasury/Cash Management	22,195	5,121	27,316
0001-176- Accounts Payable	43,538	11,012	54,549
0001-177- Rev Collection	28,313	6,332	34,646
0001-178- Purchasing	7,358	1,834	9,193
0001-181- Human Resources	74,920	15,266	90,186
0001-232- Facility Maintenance and Administration		22,771	22,771
0001-235- Equipment Services/Fleet Services		132,826	132,826
0001-261- Information Technology Administration		35,571	35,571
0001-262- Telecommunications		68,554	68,554
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		736,822	736,822
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 497,708	\$ 1,085,878	\$ 1,583,586
Total Costs to be Allocated	\$ 9,367,935	\$ 1,085,878	\$10,453,813

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Facility Maintenance Services	15.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	-	0.000%	-		-		-
0001-171- Finance Administration	-	0.000%	-		-		-
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	-	0.000%	-		-		-
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-		-
0001-232- Facility Maintenance and Administration	3,000	0.556%	22,771		22,771		22,771
0001-235- Equipment Services/Fleet Services	14,000	2.596%	106,264		106,264	12,386	118,650
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	79,313	14.707%	602,006		602,006	70,171	672,177
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	48,502	8.994%	368,143		368,143	42,912	411,054
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-231- GF-PW ADMIN-DIV	4,500	0.834%	34,156		34,156	3,981	38,137
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	9,048	1.678%	68,677		68,677	8,005	76,682
0001-234- IT GIS	8,000	1.483%	60,722		60,722	7,078	67,800
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37,470	6.948%	284,407		284,407	33,151	317,558
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	21,000	3.894%	159,395		159,395	18,580	177,975
0001-251- GF-RECREATION ADM DIV	32,228	5.976%	244,619		244,619	28,513	273,132
0001-253- CM&NB/BOOKER T CTR (S-DIV)	42,245	7.834%	320,650		320,650	37,376	358,026
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	15,868	2.942%	120,442		120,442	14,039	134,481
0001-256- RECREATION SVCS/AQUATICS	7,500	1.391%	56,927		56,927	6,636	63,562
0001-257- RECREATION SVCS/CONVENTION CTR	40,000	7.417%	303,610		303,610	35,390	339,000
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-		-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-		-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	76,980	14.275%	584,298		584,298	68,107	652,405
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-		-	-	-
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	31,585	5.857%	239,738		239,738	27,945	267,683
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	68,036	12.616%	516,411	-	516,411	60,194	576,605
Total	539,275	100.000%	\$ 4,093,234	\$ -	\$ 4,093,234	\$ 474,464	\$ 4,567,699

Allocation Basis: FY 20-21 Total Building Square Footage

Source of Allocation: Building Maintenance Square Footage FY2022-23_032522-AWalton.xlsx

City Infrastructure Maintenance	15.2						
Total	\$ -	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: Not Allocated

Source of Allocation: N/A

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	-	-	-
0001-141- City Clerk	-	-	-
0001-151- City Attorney	-	-	-
0001-171- Finance Administration	-	-	-
0001-172- Accounting	-	-	-
0001-173- Budget/Operating	-	-	-
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	-	-	-
0001-176- Accounts Payable	-	-	-
0001-177- Rev Collection	-	-	-
0001-178- Purchasing	-	-	-
0001-181- Human Resources	-	-	-
0001-232- Facility Maintenance and Administration	22,771	-	22,771
0001-235- Equipment Services/Fleet Services	118,650	-	118,650
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	-	-	-
0001-907, 908- Non-Departmental	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	-	-
0001-121- POLICE COMMISSION DIV	-	-	-
0001-132- CM-SPECIAL PROJS/ENVIRONMENTAL	-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	672,177	-	672,177
0001-192- GF-POLICE-PATROL/CIB	-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-	-
0001-194- GF-POLICE-COPS GRANT	-	-	-
0001-196- GF-POLICE/REGULATORY	-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-	-
0001-202- GF-FIRE/SUPPRESSN DIV	411,054	-	411,054
0001-203- GF-FIRE PREVENTION DIV	-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	-
0001-231- GF-PW ADMIN-DIV	38,137	-	38,137
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	76,682	-	76,682
0001-234- IT GIS	67,800	-	67,800

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	317,558	-	317,558
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	177,975	-	177,975
0001-251- GF-RECREATION ADM DIV	273,132	-	273,132
0001-253- CM&NB/BOOKER T CTR (S-DIV)	358,026	-	358,026
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	134,481	-	134,481
0001-256- RECREATION SVCS/AQUATICS	63,562	-	63,562
0001-257- RECREATION SVCS/CONVENTION CTR	339,000	-	339,000
0001-259- RECREATION SVCS/PLUNGE	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-	-
0001-292- GF-STREET SWEEPING	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	-	-	-
1003- TRANSPORTATION OPERATIONS	652,405	-	652,405
1004- ASSET SEIZURE FUND	-	-	-
1005- LIBRARY FUND	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	-
1007- EMERGENCY MED SERV	-	-	-
1010- N.RICHMOND WASTE	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-	-
1014- EDA GRANT FUND	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	-
1018- RENT CONTROL	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-	-
1050- CR-PLANNING & BUILDING	-	-	-
1051- CR-ENGINEERING	-	-	-
1053- CODE ENFORCEMENT-CR	-	-	-
1054- ENGINEERING GRANTS	-	-	-
1055- ENCROACHMENTS SVCS	-	-	-
1200- COR HOUSING ADMINISTRATION	-	-	-
1201- CDBG	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-	-
1205- EMPLOYMENT & TRAINING	267,683	-	267,683
1207- NEIGHBORHOOD STAB(CITY)	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-	-
1209- CAL-HOME	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	-
1303- KIDS FIRST INITIATIVE	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	-
2001- GENERAL CAPITAL FUND	-	-	-
2002- MEASURE J	-	-	-
2110- IMPACT FEE - PARK	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	-
2113- IMPACT FEE - FIRE	-	-	-
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-	-
2117- IMPACT FEE - LIBRARY	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-	-
2120- IMPACT FEE - WASTEWATER	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	-	-	-
4003- WASTEWATER	-	-	-
4005- MARINA	-	-	-
4006- STORM WATER	-	-	-
4008- KCRT - CABLE TELEVIS	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	-
4201- RHA-CAPITAL FUND	-	-	-
4401- RHA-HACIENDA	-	-	-
4404- RHA-NEVIN PLAZA	-	-	-
4405- RHA-NYSTROM VILLAGE	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	-	-	-
5003- EQUIPMENT SERVICES	-	-	-
5005- CAD DISPATCH SYSTEM	-	-	-
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	-
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	-
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	-	-	-
6051- POLICE & FIRE PENSION	-	-	-
6052- GARFIELD PENSION FUND	-	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	-
6304- SA-DS 2003B TAR B	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-	-
6308- SA-DS 2007/10A TAR B	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	576,605	-	576,605
Total	\$ 4,567,699	\$ -	\$ 4,567,699

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-235- Equipment Services/Fleet Services

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Fleet Services	
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 194,641	S	\$ 194,641	
400003 - SALARIES & WAGES/Local 1021	657,162	S	657,162	
400031 - OVERTIME/General	25,378	S	25,378	
400043 - OTHER PAY/Acting Pay - General	3,687	S	3,687	
400048 - OTHER PAY/Bilingual Pay	1,410	S	1,410	
400049 - OTHER PAY/Auto Allowance	3,000	S	3,000	
400080 - COMP ABSENCES/WC-Maintenance	75,172	S	75,172	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	14,065	S	14,065	
400105 - P-ROLL BEN/Health Insurance Be	240,480	S	240,480	
400106 - P-ROLL BEN/Dental Insurance	22,220	S	22,220	
400109 - P-ROLL BEN/Employee Assistance	535	S	535	
400110 - P-ROLL BEN/Professional Dev-Mg	1,500	S	1,500	
400111 - P-ROLL BEN/Vision	2,597	S	2,597	
400112 - P-ROLL BEN/Life Insurance	1,836	S	1,836	
400114 - P-ROLL BEN/Long Term Disabilit	7,018	S	7,018	
400116 - P-ROLL BEN/Unemployment Ins	5,401	S	5,401	
400117 - P-ROLL BEN/Personal/Prof Dev	7,267	S	7,267	
400121 - P-ROLL BEN/Worker Comp-Clerica	7,851	S	7,851	
400122 - P-ROLL BEN/Worker Comp-Prof	17,357	S	17,357	
400123 - P-ROLL BEN/Workr Comp-Maint	98,960	S	98,960	
400127 - P-ROLL BEN/OPEB	38,516	S	38,516	
400149 - P-ROLL BEN/PERS-Misc	125,188	S	125,188	
400151 - P-ROLL BEN/PERS-Misc (UAL)	313,285	S	313,285	
Subtotal Personnel Cost	\$ 1,864,527		\$ 1,864,527	
Operating Services & Supplies				
400209 - PROF SVCS/Computer Sftwr Maint	\$ 50,898	S	\$ 50,898	
400261 - DUES & PUB/Membership & Dues	416	S	416	
400262 - DUES & PUB/Books & Subs	738	S	738	
400304 - RENTAL EXP/Equipment Rental	4,498	S	4,498	
400322 - MISC EXP/Misc Exp	969	S	969	
400341 - OFF SUPP/Office Supplies	5,867	S	5,867	
400362 - RD, VEH SUPL, SERV/Veh Op Sup	206,397	S	206,397	
400365 - RD, VEH SUPL, SERV/Fuel	670,014	S	670,014	
400366 - RD, VEH SUPL, SERV/Oil & Lube	14,388	S	14,388	
400368 - RD,VEH SUPL, SERV/ES Inventory	-	S	-	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	15,214	S	15,214	
400382 - CLOTH & O SUPP/Sml Tool & Inst	12,306	S	12,306	
400401 - UTILITIES/Tel & Telegraph	2,365	S	2,365	
400501 - EQPT SERVS/Equipment R/M Serv	219,428	S	219,428	
400503 - EQPT SERVS/DC-EQUIP & PARTS	167,190	S	167,190	
400535 - CONTRACL SVCS/Environ Studies	3,095	S	3,095	
400592 - COST POOL/(CON)-Admin Charges	(128,999)	S	(128,999)	
400705 - CAP OUTLAY/Auto Equip>5,000	6,835	S	6,835	
Subtotal Operating Cost	\$ 1,251,618		\$ 1,251,618	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 128,999	[1]	\$ 128,999	
400705 - CAP OUTLAY/Auto Equip>5,000	(6,835)	[2]	\$ (6,835)	

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

DEPARTMENTAL EXPENSE DETAIL

0001-235- Equipment Services/Fleet Services

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Fleet Services
Subtotal Disallowed Costs	\$ 122,165		\$ 122,165
DEPARTMENTAL EXPENDITURES	\$ 3,238,310		\$ 3,238,310
Reallocation of Incoming Costs			
First Allocation	\$ 262,034		\$ 3,500,344
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 262,034		\$ 3,500,344
Second Allocation	\$ 433,420		\$ 433,420
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 433,420		\$ 433,420
TOTAL FUNCTIONAL COSTS	\$ 3,933,764		\$ 3,933,764

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

[2] Costs not allowable per Title 2 CFR Part 200

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-235- Equipment Services/Fleet Services	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 3,238,310		\$ 3,238,310
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	7,267	1,840	9,107
0001-141- City Clerk	7,013	1,588	8,601
0001-151- City Attorney	16,001	3,762	19,763
0001-171- Finance Administration	9,687	2,730	12,418
0001-172- Accounting	17,969	3,503	21,472
0001-173- Budget/Operating	5,949	1,611	7,561
0001-174- Payroll	5,138	1,452	6,590
0001-175- Treasury/Cash Management	12,654	2,920	15,574
0001-176- Accounts Payable	18,321	4,634	22,955
0001-177- Rev Collection	16,143	3,610	19,753
0001-178- Purchasing	9,235	2,302	11,538
0001-181- Human Resources	30,393	6,190	36,583
0001-232- Facility Maintenance and Administration	106,264	12,386	118,650
0001-235- Equipment Services/Fleet Services		50,786	50,786
0001-261- Information Technology Administration		14,719	14,719
0001-262- Telecommunications		26,212	26,212
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		293,173	293,173
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 262,034	\$ 433,420	\$ 695,454
Total Costs to be Allocated	\$ 3,500,344	\$ 433,420	\$ 3,933,764

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Fleet Services	16.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	15,627		15,627		15,627
0001-141- City Clerk	4	0.446%	15,627		15,627		15,627
0001-151- City Attorney	11	1.228%	42,973		42,973		42,973
0001-171- Finance Administration	3	0.335%	11,720		11,720		11,720
0001-172- Accounting	7	0.781%	27,346		27,346		27,346
0001-173- Budget/Operating	4	0.446%	15,627		15,627		15,627
0001-174- Payroll	3	0.335%	11,720		11,720		11,720
0001-175- Treasury/Cash Management	4	0.446%	15,627		15,627		15,627
0001-176- Accounts Payable	2	0.223%	7,813		7,813		7,813
0001-177- Rev Collection	5	0.558%	19,533		19,533		19,533
0001-178- Purchasing	2	0.223%	7,813		7,813		7,813
0001-181- Human Resources	13	1.451%	50,786		50,786		50,786
0001-232- Facility Maintenance and Administration	34	3.795%	132,826		132,826		132,826
0001-235- Equipment Services/Fleet Services	13	1.451%	50,786		50,786		50,786
0001-261- Information Technology Administration	4	0.446%	15,627		15,627	2,203	17,829
0001-262- Telecommunications	4	0.446%	15,627		15,627	2,203	17,829
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.112%	3,907		3,907	551	4,457
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	0.335%	11,720		11,720	1,652	13,372
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	42,973		42,973	6,058	49,031
0001-121- POLICE COMMISSION DIV	2	0.223%	7,813		7,813	1,101	8,915
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	23,440		23,440	3,304	26,744
0001-191- GF-POLICE ADMIN DIV	199	22.210%	777,420		777,420	109,594	887,014
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	7,813		7,813	1,101	8,915
0001-194- GF-POLICE-COPS GRANT	1	0.112%	3,907		3,907	551	4,457
0001-196- GF-POLICE/REGULATORY	2	0.223%	7,813		7,813	1,101	8,915
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	101,572		101,572	14,319	115,891
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	3,907		3,907	551	4,457
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	15,627		15,627	2,203	17,829
0001-202- GF-FIRE/SUPPRESSN DIV	82	9.152%	320,344		320,344	45,159	365,503
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	27,346		27,346	3,855	31,202
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	3,907		3,907	551	4,457
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	7,813		7,813	1,101	8,915
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	66,413		66,413	9,362	75,775
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	27,346		27,346	3,855	31,202
0001-233- GF-PRKS&LNDSPK/PRKS (S-DIV)	36	4.018%	140,639		140,639	19,826	160,465
0001-234- IT GIS	29	3.237%	113,292		113,292	15,971	129,263
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	62,506		62,506	8,812	71,318
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	3,907		3,907	551	4,457

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	156,265	-	156,265	22,029	178,294
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	39,066	-	39,066	5,507	44,574
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	58,600	-	58,600	8,261	66,860
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	140,639	-	140,639	19,826	160,465
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	7,813	-	7,813	1,101	8,915
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	39,066	-	39,066	5,507	44,574
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	144,545	-	144,545	20,377	164,922
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	15,627	-	15,627	2,203	17,829
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	3,907	-	3,907	551	4,457
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	7,813	-	7,813	1,101	8,915
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	3,907	-	3,907	551	4,457
0001-292- GF-STREET SWEEPING	1	0.112%	3,907	-	3,907	551	4,457
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	11,720	-	11,720	1,652	13,372
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	3,907	-	3,907	551	4,457
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	3,907	-	3,907	551	4,457
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	7,813	-	7,813	1,101	8,915
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	7,813	-	7,813	1,101	8,915
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	15,627	-	15,627	2,203	17,829
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	50,786	-	50,786	7,159	57,946
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	46,880	-	46,880	6,609	53,488
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	13	1.451%	50,786	-	50,786	7,159	57,946
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	93,759	-	93,759	13,217	106,977
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	31,253	-	31,253	4,406	35,659
1200- COR HOUSING ADMINISTRATION	3	0.335%	11,720	-	11,720	1,652	13,372
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	66,413	-	66,413	9,362	75,775
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	11,720	-	11,720	1,652	13,372
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	11,720	-	11,720	1,652	13,372
4003- WASTEWATER	9	1.004%	35,160	-	35,160	4,957	40,116
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4008- KCRT - CABLE TELEVIS	4	0.446%	15,627		15,627	2,203	17,829
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	7,813		7,813	1,101	8,915
4405- RHA-NYSTROM VILLAGE	1	0.112%	3,907		3,907	551	4,457
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	3,907		3,907	551	4,457
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	5	0.558%	19,533		19,533	2,754	22,287
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	3,907		3,907	551	4,457
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	7	0.781%	27,346		27,346	3,855	31,202
6051- POLICE & FIRE PENSION	24	2.679%	93,759		93,759	13,217	106,977
6052- GARFIELD PENSION FUND	1	0.112%	3,907		3,907	551	4,457
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-		-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	896	100.000%	\$ 3,500,344	\$ -	\$ 3,500,344	\$ 433,420	\$ 3,933,764

Allocation Basis: FY 20-21 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services		Citywide Fleet Services	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$	-	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		15,627	15,627
0001-141- City Clerk		15,627	15,627
0001-151- City Attorney		42,973	42,973
0001-171- Finance Administration		11,720	11,720
0001-172- Accounting		27,346	27,346
0001-173- Budget/Operating		15,627	15,627
0001-174- Payroll		11,720	11,720
0001-175- Treasury/Cash Management		15,627	15,627
0001-176- Accounts Payable		7,813	7,813
0001-177- Rev Collection		19,533	19,533
0001-178- Purchasing		7,813	7,813
0001-181- Human Resources		50,786	50,786
0001-232- Facility Maintenance and Administration		132,826	132,826
0001-235- Equipment Services/Fleet Services		50,786	50,786
0001-261- Information Technology Administration		17,829	17,829
0001-262- Telecommunications		17,829	17,829
0001-263- IT/Mailroom and Duplication, GIS, ERP and I		4,457	4,457
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR		13,372	13,372
0001-105- COUNCIL/CITY COUNCIL DIV		49,031	49,031
0001-121- POLICE COMMISSION DIV		8,915	8,915
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL		-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)		26,744	26,744
0001-191- GF-POLICE ADMIN DIV		887,014	887,014
0001-192- GF-POLICE-PATROL/CIB		-	-
0001-193- GF-POLICE/CRIME PREVENTION		8,915	8,915
0001-194- GF-POLICE-COPS GRANT		4,457	4,457
0001-196- GF-POLICE/REGULATORY		8,915	8,915
0001-197- CAD DISPATCH SYST/COMM POL DIV		115,891	115,891
0001-199- GF-PARKING ENFORCEMENT DIV		4,457	4,457
0001-201- GF-FIRE/ADMIN DIV		17,829	17,829
0001-202- GF-FIRE/SUPRESSN DIV		365,503	365,503
0001-203- GF-FIRE PREVENTION DIV		31,202	31,202
0001-204- GF-FIRE/ SUPPORT DIV		-	-
0001-205- GF-FIRE/TRAINING DIV		4,457	4,457
0001-206- GF-FIRE/OF. OF EMS DIV		8,915	8,915
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV		75,775	75,775
0001-212- OFF OF N-HOOD SFTY/GRANT ADM		-	-
0001-231- GF-PW ADMIN-DIV		31,202	31,202
0001-233- GF-PRKS&LNSK/PRKS (S-DIV)		160,465	160,465
0001-234- IT GIS		129,263	129,263

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services	Citywide Fleet Services	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	71,318	71,318
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	4,457	4,457
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	178,294	178,294
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	44,574	44,574
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	66,860	66,860
0001-253- CM&NB/BOOKER T CTR (S-DIV)	160,465	160,465
0001-255- GF-CM TRANSPORTATN OPERATIONS	8,915	8,915
0001-254- GF-REC/SPCL EVENTS (S-DIV)	44,574	44,574
0001-256- RECREATION SVCS/AQUATICS	164,922	164,922
0001-257- RECREATION SVCS/CONVENTION CTR	17,829	17,829
0001-259- RECREATION SVCS/PLUNGE	4,457	4,457
0001-260- RECREATION SVCS/CITIES OF SRVC	8,915	8,915
0001-291- GF-ADMINISTRATIVE SERVICES	4,457	4,457
0001-292- GF-STREET SWEEPING	4,457	4,457
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	13,372	13,372
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,457	4,457
0001-364- GF-ECON DEV/PUBLIC ART DIV	4,457	4,457
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	8,915	8,915
0001-371- INTERNAL SERVICES-ADMIN	8,915	8,915
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	17,829	17,829
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	57,946	57,946
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	53,488	53,488
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	57,946	57,946
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	106,977	106,977
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	35,659	35,659
1200- COR HOUSING ADMINISTRATION	13,372	13,372
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	75,775	75,775
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1209- CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services	Citywide Fleet Services	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	13,372	13,372
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	13,372	13,372
4003- WASTEWATER	40,116	40,116
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	17,829	17,829
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	8,915	8,915
4405- RHA-NYSTROM VILLAGE	4,457	4,457
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	4,457	4,457
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	22,287	22,287
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	4,457	4,457
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	31,202	31,202
6051- POLICE & FIRE PENSION	106,977	106,977
6052- GARFIELD PENSION FUND	4,457	4,457

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services		Citywide Fleet Services	Total
6058- MARINA WESTSHORE DEB	-	-	
6059- COUNTRY CLUB VISTA	-	-	
6060- REASSESSMENT DISTRICT 2003-1	-	-	
6101- SA-PROPERTY TAX TRUST FUND	-	-	
6102- SA- ADMINISTRATION	-	-	
6103- SA - CAPITAL PROJECT FUNDS	-	-	
6208- SA-CIP 07B TAR B BND PRCDs-HSG	-	-	
6300- SA-DS HARBOR 98 TAR B	-	-	
6304- SA-DS 2003B TAR B	-	-	
6305- SA-DS 2004A TAR B 2/3	-	-	
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	
6307- SA-DS 2004B TAR B - HOUSING	-	-	
6308- SA-DS 2007/10A TAR B	-	-	
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	
6402- SA-DS 2014B TAXABLE BONDS	-	-	
6403- SA-DS LOANS PAYABLE	-	-	
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	
6996- SUCCESSOR AGENCY - GLTDAG	-	-	
9102- CITY OF RICHMOND - GFAAG	-	-	
AO- ALL OTHER	-	-	
Total	\$ 3,933,764	\$ 3,933,764	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-261- Information Technology Administration

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	IT Administration
Personnel			
400001 - SALARIES & WAGES/Executive	\$ 86,184	S	\$ 86,184
400002 - SALARIES & WAGES/Mgmt-Local 21	246,088	S	246,088
400003 - SALARIES & WAGES/Local 1021	93,963	S	93,963
400012 - COMP ABSENCES/Sick Leave	-	S	-
400041 - OTHER PAY/Shift Differential	861	S	861
400049 - OTHER PAY/Auto Allowance	2,100	S	2,100
400054 - OTHER PAY/Vacation Lve Payout	-	S	-
400066 - OTHER PAY/Assign Diff-non-PERS	1,252	S	1,252
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(36,490)	S	(36,490)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	6,383	S	6,383
400105 - P-ROLL BEN/Health Insurance Be	88,406	S	88,406
400106 - P-ROLL BEN/Dental Insurance	7,129	S	7,129
400109 - P-ROLL BEN/Employee Assistance	172	S	172
400110 - P-ROLL BEN/Professional Dev-Mg	2,215	S	2,215
400111 - P-ROLL BEN/Vision	833	S	833
400112 - P-ROLL BEN/Life Insurance	1,509	S	1,509
400114 - P-ROLL BEN/Long Term Disabilit	3,702	S	3,702
400116 - P-ROLL BEN/Unemployment Ins	1,733	S	1,733
400117 - P-ROLL BEN/Personal/Prof Dev	455	S	455
400121 - P-ROLL BEN/Worker Comp-Clerica	10,439	S	10,439
400122 - P-ROLL BEN/Worker Comp-Prof	29,758	S	29,758
400127 - P-ROLL BEN/OPEB	17,390	S	17,390
400149 - P-ROLL BEN/PERS-Misc	56,931	S	56,931
400151 - P-ROLL BEN/PERS-Misc (UAL)	98,401	S	98,401
Subtotal Personnel Cost	\$ 719,413		\$ 719,413
Operating Services & Supplies			
400209 - PROF SVCS/Computer Sftwr Maint	\$ 384,315	S	\$ 384,315
400231 - OFF EXP/Postage & Mailing	293	S	293
400232 - OFF EXP/Printing & Binding	190	S	190
400241 - TRAVEL & TRNG/M meal Allowance	(64)	S	(64)
400242 - TRAVEL & TRNG/Mileage	(107)	S	(107)
400243 - TRAVEL & TRNG/Conf, Mtng Trng	595	S	595
400298 - ADM EXP/Inventory Duplicating	2,270	S	2,270
400304 - RENTAL EXP/Equipment Rental	2,742	S	2,742
400341 - OFF SUPP/Office Supplies	1,009	S	1,009
400574 - COST POOL/(ISF)-Gen Liability	56,827	S	56,827
400592 - COST POOL/(CON)-Admin Charges	(202,826)	S	(202,826)
400601 - NONCAP ASST/Comp Hrdware<5K	545,215	S	545,215
400702 - CAP OUTLAY/Computer Equip>5,000	21,780	S	21,780
Subtotal Operating Cost	\$ 812,239		\$ 812,239
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 202,826	[1]	202,826
400702 - CAP OUTLAY/Computer Equip>5,000	(21,780)	[2]	(21,780)
Subtotal Disallowed Costs	\$ 181,046		\$ 181,046
DEPARTMENTAL EXPENDITURES	\$ 1,712,698		\$ 1,712,698
Reallocation of Incoming Costs			
First Allocation	\$ 129,646		\$ 1,842,345
Unallocated Costs	\$ -		\$ -

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

DEPARTMENTAL EXPENSE DETAIL

0001-261- Information Technology Administration

Expense Type	Distribution Percentage		IT Administration
	\$	Spread Method	
Subtotal of First Allocation	\$ 129,646		\$ 1,842,345
Second Allocation	\$ 169,542		\$ 169,542
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 169,542		\$ 169,542
TOTAL FUNCTIONAL COSTS	\$ 2,011,886		\$ 2,011,886

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

[2] Costs unallowable per Title 2 CFR part 200.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-261- Information Technology Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,712,698		\$ 1,712,698
Incoming Costs			
BLDG- Building Use	\$ 345	\$ -	\$ 345
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,930	742	3,672
0001-141- City Clerk	2,794	632	3,426
0001-151- City Attorney	11,273	2,753	14,025
0001-171- Finance Administration	4,954	1,396	6,350
0001-172- Accounting	14,108	2,748	16,856
0001-173- Budget/Operating	3,042	824	3,866
0001-174- Payroll	1,581	447	2,028
0001-175- Treasury/Cash Management	15,773	3,639	19,412
0001-176- Accounts Payable	1,432	362	1,795
0001-177- Rev Collection	20,121	4,500	24,622
0001-178- Purchasing	25,191	6,279	31,470
0001-181- Human Resources	10,476	2,132	12,608
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	15,627	2,203	17,829
0001-261- Information Technology Administration		31,891	31,891
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		2,134	2,134
0001-907, 908- Non-Departmental		98,793	98,793
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 129,646	\$ 169,542	\$ 299,188
Total Costs to be Allocated	\$ 1,842,345	\$ 169,542	\$ 2,011,886

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
IT Administration	17.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	9	0.599%	11,039		11,039		11,039
0001-151- City Attorney	17	1.132%	20,852		20,852		20,852
0001-171- Finance Administration	5	0.333%	6,133		6,133		6,133
0001-172- Accounting	8	0.533%	9,813		9,813		9,813
0001-173- Budget/Operating	5	0.333%	6,133		6,133		6,133
0001-174- Payroll	5	0.333%	6,133		6,133		6,133
0001-175- Treasury/Cash Management	7	0.466%	8,586		8,586		8,586
0001-176- Accounts Payable	2	0.133%	2,453		2,453		2,453
0001-177- Rev Collection	6	0.399%	7,360		7,360		7,360
0001-178- Purchasing	3	0.200%	3,680		3,680		3,680
0001-181- Human Resources	17	1.132%	20,852		20,852		20,852
0001-232- Facility Maintenance and Administration	29	1.931%	35,571		35,571		35,571
0001-235- Equipment Services/Fleet Services	12	0.799%	14,719		14,719		14,719
0001-261- Information Technology Administration	26	1.731%	31,891		31,891		31,891
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	5	0.333%	6,133		6,133	627	6,760
0001-105- COUNCIL/CITY COUNCIL DIV	20	1.332%	24,532		24,532	2,510	27,042
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPECIAL PROJES/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	410	27.297%	502,904		502,904	51,452	554,356
0001-192- GF-POLICE-PATROL/CIB	172	11.451%	210,974		210,974	21,585	232,559
0001-193- GF-POLICE/CRIME PREVENTION	10	0.666%	12,266		12,266	1,255	13,521
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	6	0.399%	7,360		7,360	753	8,113
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	8	0.533%	9,813		9,813	1,004	10,817
0001-201- GF-FIRE/ADMIN DIV	21	1.398%	25,758		25,758	2,635	28,394
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	16	1.065%	19,626		19,626	2,008	21,633
0001-205- GF-FIRE/TRAINING DIV	3	0.200%	3,680		3,680	376	4,056
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	12	0.799%	14,719		14,719	1,506	16,225
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	34	2.264%	41,704		41,704	4,267	45,971
0001-233- GF-PRKS&LNDKSK/PRKS (S-DIV)	12	0.799%	14,719		14,719	1,506	16,225
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	16	1.065%	19,626		19,626	2,008	21,633
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	57	3.795%	69,916		69,916	7,153	77,069
0001-242- GF-LS/REF SVCS(S-DIV)	37	2.463%	45,384		45,384	4,643	50,027
0001-243- GF-LIB&CL SVCS/LEAP DIV	52	3.462%	63,783		63,783	6,526	70,309
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	115	7.656%	141,058	-	141,058	14,432	155,490
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	6	0.399%	7,360	-	7,360	753	8,113
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-	-	-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-	-	-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	7	0.466%	8,586	-	8,586	878	9,465
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	3	0.200%	3,680	-	3,680	376	4,056
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	1	0.067%	1,227	-	1,227	125	1,352
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	21	1.398%	25,758	-	25,758	2,635	28,394
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	88	5.859%	107,940	-	107,940	11,043	118,984
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	13	0.866%	15,946	-	15,946	1,631	17,577
1200- COR HOUSING ADMINISTRATION	8	0.533%	9,813	-	9,813	1,004	10,817
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	60	3.995%	73,596	-	73,596	7,530	81,125
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	6	0.399%	7,360	-	7,360	753	8,113
4003- WASTEWATER	48	3.196%	58,877	-	58,877	6,024	64,900
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	71	4.727%	87,088	-	87,088	8,910	95,998
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	12	0.799%	14,719	-	14,719	1,506	16,225
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	1	0.067%	1,227	-	1,227	125	1,352
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	1,502	100.000%	\$ 1,842,345	\$ -	\$ 1,842,345	\$ 169,542	\$ 2,011,886

Allocation Basis: FY 20-21 Number of IT Units per Fund/Department

Source of Allocation: Cost Allocation Information Technology - 2022.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	11,039	11,039
0001-151- City Attorney	20,852	20,852
0001-171- Finance Administration	6,133	6,133
0001-172- Accounting	9,813	9,813
0001-173- Budget/Operating	6,133	6,133
0001-174- Payroll	6,133	6,133
0001-175- Treasury/Cash Management	8,586	8,586
0001-176- Accounts Payable	2,453	2,453
0001-177- Rev Collection	7,360	7,360
0001-178- Purchasing	3,680	3,680
0001-181- Human Resources	20,852	20,852
0001-232- Facility Maintenance and Administration	35,571	35,571
0001-235- Equipment Services/Fleet Services	14,719	14,719
0001-261- Information Technology Administration	31,891	31,891
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	6,760	6,760
0001-105- COUNCIL/CITY COUNCIL DIV	27,042	27,042
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	554,356	554,356
0001-192- GF-POLICE-PATROL/CIB	232,559	232,559
0001-193- GF-POLICE/CRIME PREVENTION	13,521	13,521
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	8,113	8,113
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	10,817	10,817
0001-201- GF-FIRE/ADMIN DIV	28,394	28,394
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	21,633	21,633
0001-205- GF-FIRE/TRAINING DIV	4,056	4,056
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	16,225	16,225
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	45,971	45,971
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	16,225	16,225
0001-234- IT GIS	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	21,633	21,633
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	77,069	77,069
0001-242- GF-LS/REF SVCS(S-DIV)	50,027	50,027
0001-243- GF-LIB&CL SVCS/LEAP DIV	70,309	70,309
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	155,490	155,490
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	8,113	8,113
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	9,465	9,465
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	4,056	4,056
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,352	1,352
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	28,394	28,394
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	118,984	118,984
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	17,577	17,577
1200- COR HOUSING ADMINISTRATION	10,817	10,817
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	81,125	81,125
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1209- CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	8,113	8,113
4003- WASTEWATER	64,900	64,900
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	95,998	95,998
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	16,225	16,225
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	1,352	1,352
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-

**City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures**

ALLOCATION SUMMARY

0001-261- Information Technology Administration			
	IT Administration	Total	
6058- MARINA WESTSHORE DEB	-	-	
6059- COUNTRY CLUB VISTA	-	-	
6060- REASSESSMENT DISTRICT 2003-1	-	-	
6101- SA-PROPERTY TAX TRUST FUND	-	-	
6102- SA- ADMINISTRATION	-	-	
6103- SA - CAPITAL PROJECT FUNDS	-	-	
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-	
6300- SA-DS HARBOR 98 TARB	-	-	
6304- SA-DS 2003B TARB	-	-	
6305- SA-DS 2004A TARB 2/3	-	-	
6306- SA-DS 2004A TARB -1/3 HSING	-	-	
6307- SA-DS 2004B TARB - HOUSING	-	-	
6308- SA-DS 2007/10A TARB	-	-	
6309- SA-DS 2007/10B TARB - HOUSING	-	-	
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	
6402- SA-DS 2014B TAXABLE BONDS	-	-	
6403- SA-DS LOANS PAYABLE	-	-	
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	
6996- SUCCESSOR AGENCY - GLTDAG	-	-	
9102- CITY OF RICHMOND - GFAAG	-	-	
AO- ALL OTHER	-	-	
Total	\$ 2,011,886	\$ 2,011,886	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-262- Telecommunications

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Telecomms Support	
Personnel				
01262117 - GF-I.T./TELECOMMS (S-DIV)				
400003 - SALARIES & WAGES/Local 1021	\$ 82,479	S	\$	82,479
400042 - OTHER PAY/Stand By	28,543	S		28,543
400066 - OTHER PAY/Assign Diff-non-PERS	5,551	S		5,551
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,701	S		1,701
400105 - P-ROLL BEN/Health Insurance Be	24,652	S		24,652
400106 - P-ROLL BEN/Dental Insurance	1,814	S		1,814
400109 - P-ROLL BEN/Employee Assistance	44	S		44
400111 - P-ROLL BEN/Vision	212	S		212
400112 - P-ROLL BEN/Life Insurance	104	S		104
400114 - P-ROLL BEN/Long Term Disabilit	484	S		484
400116 - P-ROLL BEN/Unemployment Ins	441	S		441
400117 - P-ROLL BEN/Personal/Prof Dev	750	S		750
400123 - P-ROLL BEN/Workr Comp-Maint	11,838	S		11,838
400127 - P-ROLL BEN/OPEB	3,317	S		3,317
400149 - P-ROLL BEN/PERS-Misc	11,091	S		11,091
400151 - P-ROLL BEN/PERS-Misc (UAL)	25,231	S		25,231
01262217 - GF-INFO TECH/(GIS) (S-DIV)				
400002 - SALARIES & WAGES/Mgmt-Local 21	126,419	S		126,419
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(161)	S		(161)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,860	S		1,860
400105 - P-ROLL BEN/Health Insurance Be	11,013	S		11,013
400106 - P-ROLL BEN/Dental Insurance	1,814	S		1,814
400109 - P-ROLL BEN/Employee Assistance	44	S		44
400110 - P-ROLL BEN/Professional Dev-Mg	262	S		262
400111 - P-ROLL BEN/Vision	212	S		212
400112 - P-ROLL BEN/Life Insurance	482	S		482
400114 - P-ROLL BEN/Long Term Disabilit	1,210	S		1,210
400116 - P-ROLL BEN/Unemployment Ins	441	S		441
400122 - P-ROLL BEN/Worker Comp-Prof	11,300	S		11,300
400127 - P-ROLL BEN/OPEB	5,144	S		5,144
400149 - P-ROLL BEN/PERS-Misc	16,834	S		16,834
400151 - P-ROLL BEN/PERS-Misc (UAL)	25,231	S		25,231
01262417 - GF-INFO TECH/ERP&APP (S-DIV)				
400002 - SALARIES & WAGES/Mgmt-Local 21	201,217	S		201,217
400054 - OTHER PAY/Vacation Lve Payout	-	S		-
400066 - OTHER PAY/Assign Diff-non-PERS	1,275	S		1,275
400103 - P-ROLL BEN/Medicare Tax-ER Shr	3,020	S		3,020
400105 - P-ROLL BEN/Health Insurance Be	23,404	S		23,404
400106 - P-ROLL BEN/Dental Insurance	2,840	S		2,840
400109 - P-ROLL BEN/Employee Assistance	68	S		68
400110 - P-ROLL BEN/Professional Dev-Mg	1,000	S		1,000
400111 - P-ROLL BEN/Vision	332	S		332
400112 - P-ROLL BEN/Life Insurance	748	S		748
400114 - P-ROLL BEN/Long Term Disabilit	1,865	S		1,865
400116 - P-ROLL BEN/Unemployment Ins	690	S		690
400122 - P-ROLL BEN/Worker Comp-Prof	17,950	S		17,950
400127 - P-ROLL BEN/OPEB	8,171	S		8,171

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-262- Telecommunications

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide Telecomms Support	
400149 - P-ROLL BEN/PERS-Misc	26,739	S		26,739
400151 - P-ROLL BEN/PERS-Misc (UAL)	39,949	S		39,949
Subtotal Personnel Cost	\$ 729,627		\$	729,627
Operating Services & Supplies				
01262117 - GF-I.T./TELECOMMS (S-DIV)				
400401 - UTILITIES/Tel & Telegraph	\$ 469,095	S	\$	469,095
400501 - EQPT SERVS/Equipment R/M Serv	40,219	S		40,219
400592 - COST POOL/(CON)-Admin Charges	(88,521)	S		(88,521)
400601 - NONCAP ASST/Comp Hrdware<5K	319	S		319
01262217 - GF-INFO TECH/(GIS) (S-DIV)				
400209 - PROF SVCS/Computer Sftwr Maint	38,285	S		38,285
400220 - PROF SVCS/Info Tech Services	995	S		995
400592 - COST POOL/(CON)-Admin Charges	(30,357)	S		(30,357)
01262417 - GF-INFO TECH/ERP&APP (S-DIV)				
400502 - EQPT SERVS/Software Maint	406,091	S		406,091
400592 - COST POOL/(CON)-Admin Charges	(108,153)	S		(108,153)
01262917 - GF-INFO TECH/DSKTP SPT(S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	(20,313)	S		(20,313)
Subtotal Operating Cost	\$ 707,660		\$	707,660
Disallowed Expenses				
01262117 - GF-I.T./TELECOMMS (S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	88,521	[1]	\$	88,521
01262217 - GF-INFO TECH/(GIS) (S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	30,357	[1]		30,357
01262417 - GF-INFO TECH/ERP&APP (S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	108,153	[1]		108,153
01262917 - GF-INFO TECH/DSKTP SPT(S-DIV)				
400592 - COST POOL/(CON)-Admin Charges	20,313	[1]		20,313
Subtotal Disallowed Costs	\$ 247,343		\$	247,343
DEPARTMENTAL EXPENDITURES	\$ 1,684,630		\$	1,684,630
Reallocation of Incoming Costs				
First Allocation	\$ 121,963		\$	1,806,593
Unallocated Costs	\$ -		\$	-
Subtotal of First Allocation	\$ 121,963		\$	1,806,593
Second Allocation	\$ 133,797		\$	133,797
Unallocated Costs	\$ -		\$	-
Subtotal of Second Allocation	\$ 133,797		\$	133,797
TOTAL FUNCTIONAL COSTS	\$ 1,940,390		\$	1,940,390

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-262- Telecommunications	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,684,630		\$ 1,684,630
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,961	750	3,710
0001-141- City Clerk	2,822	639	3,461
0001-151- City Attorney	6,478	1,521	7,999
0001-171- Finance Administration	5,040	1,420	6,460
0001-172- Accounting	17,101	3,330	20,431
0001-173- Budget/Operating	3,095	838	3,933
0001-174- Payroll	1,581	447	2,028
0001-175- Treasury/Cash Management	21,244	4,902	26,146
0001-176- Accounts Payable	8,360	2,114	10,474
0001-177- Rev Collection	27,101	6,061	33,162
0001-178- Purchasing	-	-	-
0001-181- Human Resources	10,555	2,148	12,703
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	15,627	2,203	17,829
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		99,358	99,358
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 121,963	\$ 133,797	\$ 255,760
Total Costs to be Allocated	\$ 1,806,593	\$ 133,797	\$ 1,940,390

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Telecomms Support	18.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	0.446%	8,065		8,065		8,065
0001-141- City Clerk	4	0.446%	8,065		8,065		8,065
0001-151- City Attorney	11	1.228%	22,179		22,179		22,179
0001-171- Finance Administration	3	0.335%	6,049		6,049		6,049
0001-172- Accounting	7	0.781%	14,114		14,114		14,114
0001-173- Budget/Operating	4	0.446%	8,065		8,065		8,065
0001-174- Payroll	3	0.335%	6,049		6,049		6,049
0001-175- Treasury/Cash Management	4	0.446%	8,065		8,065		8,065
0001-176- Accounts Payable	2	0.223%	4,033		4,033		4,033
0001-177- Rev Collection	5	0.558%	10,081		10,081		10,081
0001-178- Purchasing	2	0.223%	4,033		4,033		4,033
0001-181- Human Resources	13	1.451%	26,212		26,212		26,212
0001-232- Facility Maintenance and Administration	34	3.795%	68,554		68,554		68,554
0001-235- Equipment Services/Fleet Services	13	1.451%	26,212		26,212		26,212
0001-261- Information Technology Administration	4	0.446%	8,065		8,065		8,065
0001-262- Telecommunications	4	0.446%	8,065		8,065		8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	1	0.112%	2,016		2,016	172	2,188
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	0.335%	6,049		6,049	515	6,564
0001-105- COUNCIL/CITY COUNCIL DIV	11	1.228%	22,179		22,179	1,889	24,068
0001-121- POLICE COMMISSION DIV	2	0.223%	4,033		4,033	344	4,376
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	6	0.670%	12,098		12,098	1,031	13,128
0001-191- GF-POLICE ADMIN DIV	199	22.210%	401,241		401,241	34,179	435,420
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2	0.223%	4,033		4,033	344	4,376
0001-194- GF-POLICE-COPS GRANT	1	0.112%	2,016		2,016	172	2,188
0001-196- GF-POLICE/REGULATORY	2	0.223%	4,033		4,033	344	4,376
0001-197- CAD DISPATCH SYST/COMM POL DIV	26	2.902%	52,423		52,423	4,466	56,889
0001-199- GF-PARKING ENFORCEMENT DIV	1	0.112%	2,016		2,016	172	2,188
0001-201- GF-FIRE/ADMIN DIV	4	0.446%	8,065		8,065	687	8,752
0001-202- GF-FIRE/SUPPRESSN DIV	82	9.152%	165,336		165,336	14,084	179,419
0001-203- GF-FIRE PREVENTION DIV	7	0.781%	14,114		14,114	1,202	15,316
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.112%	2,016		2,016	172	2,188
0001-206- GF-FIRE/OF. OF EMS DIV	2	0.223%	4,033		4,033	344	4,376
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	17	1.897%	34,277		34,277	2,920	37,197
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.781%	14,114		14,114	1,202	15,316
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	36	4.018%	72,586		72,586	6,183	78,769
0001-234- IT GIS	29	3.237%	58,472		58,472	4,981	63,453
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	16	1.786%	32,261		32,261	2,748	35,009
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1	0.112%	2,016		2,016	172	2,188
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	40	4.464%	80,651		80,651	6,870	87,522
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	10	1.116%	20,163		20,163	1,718	21,880

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	15	1.674%	30,244	-	30,244	2,576	32,821
0001-253- CM&NB/BOOKER T CTR (S-DIV)	36	4.018%	72,586	-	72,586	6,183	78,769
0001-255- GF-CM TRANSPORTATN OPERATIONS	2	0.223%	4,033	-	4,033	344	4,376
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10	1.116%	20,163	-	20,163	1,718	21,880
0001-256- RECREATION SVCS/AQUATICS	37	4.129%	74,603	-	74,603	6,355	80,958
0001-257- RECREATION SVCS/CONVENTION CTR	4	0.446%	8,065	-	8,065	687	8,752
0001-259- RECREATION SVCS/PLUNGE	1	0.112%	2,016	-	2,016	172	2,188
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.223%	4,033	-	4,033	344	4,376
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.112%	2,016	-	2,016	172	2,188
0001-292- GF-STREET SWEEPING	1	0.112%	2,016	-	2,016	172	2,188
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	3	0.335%	6,049	-	6,049	515	6,564
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.112%	2,016	-	2,016	172	2,188
0001-364- GF-ECON DEV/PUBLIC ART DIV	1	0.112%	2,016	-	2,016	172	2,188
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	2	0.223%	4,033	-	4,033	344	4,376
0001-371- INTERNAL SERVICES-ADMIN	2	0.223%	4,033	-	4,033	344	4,376
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.446%	8,065	-	8,065	687	8,752
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	13	1.451%	26,212	-	26,212	2,233	28,445
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	12	1.339%	24,195	-	24,195	2,061	26,256
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	13	1.451%	26,212	-	26,212	2,233	28,445
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	24	2.679%	48,391	-	48,391	4,122	52,513
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.893%	16,130	-	16,130	1,374	17,504
1200- COR HOUSING ADMINISTRATION	3	0.335%	6,049	-	6,049	515	6,564
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	17	1.897%	34,277	-	34,277	2,920	37,197
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.335%	6,049	-	6,049	515	6,564
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.335%	6,049	-	6,049	515	6,564
4003- WASTEWATER	9	1.004%	18,147	-	18,147	1,546	19,692
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	4	0.446%	8,065	-	8,065	687	8,752
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	2	0.223%	4,033	-	4,033	344	4,376
4405- RHA-NYSTROM VILLAGE	1	0.112%	2,016	-	2,016	172	2,188
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1	0.112%	2,016	-	2,016	172	2,188
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	5	0.558%	10,081	-	10,081	859	10,940
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	1	0.112%	2,016	-	2,016	172	2,188
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	7	0.781%	14,114	-	14,114	1,202	15,316
6051- POLICE & FIRE PENSION	24	2.679%	48,391	-	48,391	4,122	52,513
6052- GARFIELD PENSION FUND	1	0.112%	2,016	-	2,016	172	2,188
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	896	100.000%	\$ 1,806,593	\$ -	\$ 1,806,593	\$ 133,797	\$ 1,940,390

Allocation Basis: FY 20-21 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-262- Telecommunications		Citywide Telecomms Support	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$	-	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		8,065	8,065
0001-141- City Clerk		8,065	8,065
0001-151- City Attorney		22,179	22,179
0001-171- Finance Administration		6,049	6,049
0001-172- Accounting		14,114	14,114
0001-173- Budget/Operating		8,065	8,065
0001-174- Payroll		6,049	6,049
0001-175- Treasury/Cash Management		8,065	8,065
0001-176- Accounts Payable		4,033	4,033
0001-177- Rev Collection		10,081	10,081
0001-178- Purchasing		4,033	4,033
0001-181- Human Resources		26,212	26,212
0001-232- Facility Maintenance and Administration		68,554	68,554
0001-235- Equipment Services/Fleet Services		26,212	26,212
0001-261- Information Technology Administration		8,065	8,065
0001-262- Telecommunications		8,065	8,065
0001-263- IT/Mailroom and Duplication, GIS, ERP and I		2,188	2,188
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR		6,564	6,564
0001-105- COUNCIL/CITY COUNCIL DIV		24,068	24,068
0001-121- POLICE COMMISSION DIV		4,376	4,376
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL		-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)		13,128	13,128
0001-191- GF-POLICE ADMIN DIV		435,420	435,420
0001-192- GF-POLICE-PATROL/CIB		-	-
0001-193- GF-POLICE/CRIME PREVENTION		4,376	4,376
0001-194- GF-POLICE-COPS GRANT		2,188	2,188
0001-196- GF-POLICE/REGULATORY		4,376	4,376
0001-197- CAD DISPATCH SYST/COMM POL DIV		56,889	56,889
0001-199- GF-PARKING ENFORCEMENT DIV		2,188	2,188
0001-201- GF-FIRE/ADMIN DIV		8,752	8,752
0001-202- GF-FIRE/SUPRESSN DIV		179,419	179,419
0001-203- GF-FIRE PREVENTION DIV		15,316	15,316
0001-204- GF-FIRE/ SUPPORT DIV		-	-
0001-205- GF-FIRE/TRAINING DIV		2,188	2,188
0001-206- GF-FIRE/OF. OF EMS DIV		4,376	4,376
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV		37,197	37,197
0001-212- OFF OF N-HOOD SFTY/GRANT ADM		-	-
0001-231- GF-PW ADMIN-DIV		15,316	15,316
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)		78,769	78,769
0001-234- IT GIS		63,453	63,453

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-262- Telecommunications		Citywide Telecomms Support	Total
0001-237-	GF-I&M/ABATEMENT SVCS (DIV)	35,009	35,009
0001-238-	GF-I&M/CODE ENFORCEMENT (DIV)	2,188	2,188
0001-239-	GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241-	GF-LIB&CL SVC/L-ADM DIV	87,522	87,522
0001-242-	GF-LS/REF SVCS(S-DIV)	-	-
0001-243-	GF-LIB&CL SVCS/LEAP DIV	21,880	21,880
0001-244-	GF-LIB&CL SVC/P-ART DIV	-	-
0001-251-	GF-RECREATION ADM DIV	32,821	32,821
0001-253-	CM&NB/BOOKER T CTR (S-DIV)	78,769	78,769
0001-255-	GF-CM TRANSPORTATN OPERATIONS	4,376	4,376
0001-254-	GF-REC/SPCL EVENTS (S-DIV)	21,880	21,880
0001-256-	RECREATION SVCS/AQUATICS	80,958	80,958
0001-257-	RECREATION SVCS/CONVENTION CTR	8,752	8,752
0001-259-	RECREATION SVCS/PLUNGE	2,188	2,188
0001-260-	RECREATION SVCS/CITIES OF SRVC	4,376	4,376
0001-291-	GF-ADMINISTRATIVE SERVICES	2,188	2,188
0001-292-	GF-STREET SWEEPING	2,188	2,188
0001-361-	GF ECON DEV/SP PRJ-ENVIRONMNTL	6,564	6,564
0001-362-	GF ECON DEV/SP PRJ-ENVIRONMNTL	2,188	2,188
0001-364-	GF-ECON DEV/PUBLIC ART DIV	2,188	2,188
0001-369-	GF-ECON DEV/REAL ESTATE (DIV)	4,376	4,376
0001-371-	INTERNAL SERVICES-ADMIN	4,376	4,376
0001-910-	GF-NON-DEPT/CITY FESTIVAL	-	-
1001-	SECURED PENSION OVERRIDE	-	-
1002-	STATE GAS TAX	-	-
1003-	TRANSPORTATION OPERATIONS	8,752	8,752
1004-	ASSET SEIZURE FUND	-	-
1005-	LIBRARY FUND	-	-
1006-	OUTSIDE FUNDED SVCS - GRANTS	-	-
1007-	EMERGENCY MED SERV	-	-
1010-	N.RICHMOND WASTE	-	-
1012-	HILLTOP LANDSCAPE MAINT DIST	28,445	28,445
1013-	FIRE DEPT HAZMAT GRANT	-	-
1014-	EDA GRANT FUND	-	-
1015-	MARINA BAY LNDSCP&LIGHTDIST FD	26,256	26,256
1017-	CHEVRON MODERNIZATN PROJ & CIA	-	-
1018-	RENT CONTROL	28,445	28,445
1019-	SBI RMRA CAP IMPROVEMENT	-	-
1050-	CR-PLANNING & BUILDING	52,513	52,513
1051-	CR-ENGINEERING	-	-
1053-	CODE ENFORCEMENT-CR	-	-
1054-	ENGINEERING GRANTS	-	-
1055-	ENCROACHMENTS SVCS	17,504	17,504
1200-	COR HOUSING ADMINISTRATION	6,564	6,564
1201-	CDBG	-	-
1203-	NEIGHBORHOOD STABILIZATION	-	-
1205-	EMPLOYMENT & TRAINING	37,197	37,197
1207-	NEIGHBORHOOD STAB(CITY)	-	-
1208-	SUCCESSOR HOUSING AGENCY	-	-
1209-	CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-262- Telecommunications		Citywide Telecomms Support	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	-
1303- KIDS FIRST INITIATIVE	6,564	6,564	6,564
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	-
2001- GENERAL CAPITAL FUND	-	-	-
2002- MEASURE J	-	-	-
2110- IMPACT FEE - PARK	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	-
2113- IMPACT FEE - FIRE	-	-	-
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-	-
2117- IMPACT FEE - LIBRARY	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-	-
2120- IMPACT FEE - WASTEWATER	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	6,564	6,564	6,564
4003- WASTEWATER	19,692	19,692	19,692
4005- MARINA	-	-	-
4006- STORM WATER	-	-	-
4008- KCRT - CABLE TELEVIS	8,752	8,752	8,752
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	-
4201- RHA-CAPITAL FUND	-	-	-
4401- RHA-HACIENDA	-	-	-
4404- RHA-NEVIN PLAZA	4,376	4,376	4,376
4405- RHA-NYSTROM VILLAGE	2,188	2,188	2,188
4406- RHA-RICHMOND VILLAGE ONE	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	2,188	2,188	2,188
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	10,940	10,940	10,940
5003- EQUIPMENT SERVICES	-	-	-
5005- CAD DISPATCH SYSTEM	2,188	2,188	2,188
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	-
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	-
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	15,316	15,316	15,316
6051- POLICE & FIRE PENSION	52,513	52,513	52,513
6052- GARFIELD PENSION FUND	2,188	2,188	2,188

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-262- Telecommunications		Citywide Telecomms Support	Total
6058-	MARINA WESTSHORE DEB	-	-
6059-	COUNTRY CLUB VISTA	-	-
6060-	REASSESSMENT DISTRICT 2003-1	-	-
6101-	SA-PROPERTY TAX TRUST FUND	-	-
6102-	SA- ADMINISTRATION	-	-
6103-	SA - CAPITAL PROJECT FUNDS	-	-
6208-	SA-CIP 07B TAR BND PRCDs-HSG	-	-
6300-	SA-DS HARBOR 98 TAR B	-	-
6304-	SA-DS 2003B TAR B	-	-
6305-	SA-DS 2004A TAR B 2/3	-	-
6306-	SA-DS 2004A TAR B -1/3 HSING	-	-
6307-	SA-DS 2004B TAR B - HOUSING	-	-
6308-	SA-DS 2007/10A TAR B	-	-
6309-	SA-DS 2007/10B TAR B - HOUSING	-	-
6401-	SA-DS 2014A NON-TAXABLE BONDS	-	-
6402-	SA-DS 2014B TAXABLE BONDS	-	-
6403-	SA-DS LOANS PAYABLE	-	-
6404-	SA-DS 2021A NON-TAXABLE BONDS is new	-	-
6405-	SA-DS 2021B TAXABLE BONDS is new	-	-
6996-	SUCCESSOR AGENCY - GLTDAG	-	-
9102-	CITY OF RICHMOND - GFAAG	-	-
AO-	ALL OTHER	-	-
Total		\$ 1,940,390	\$ 1,940,390

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

Expense Type	Distribution Percentage		100.00%	
	\$	Spread Method	Citywide	Mailroom/Dupl.
Personnel				
400003 - SALARIES & WAGES/Local 1021	\$ 46,466	S	\$ 46,466	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	676	S	676	
400105 - P-ROLL BEN/Health Insurance Be	7,864	S	7,864	
400106 - P-ROLL BEN/Dental Insurance	1,512	S	1,512	
400109 - P-ROLL BEN/Employee Assistance	36	S	36	
400111 - P-ROLL BEN/Vision	177	S	177	
400112 - P-ROLL BEN/Life Insurance	87	S	87	
400114 - P-ROLL BEN/Long Term Disabilit	403	S	403	
400116 - P-ROLL BEN/Unemployment Ins	367	S	367	
400118 - P-ROLL BEN/WC-Injury Appointmt	178	S	178	
400121 - P-ROLL BEN/Worker Comp-Clerica	5,360	S	5,360	
400127 - P-ROLL BEN/OPEB	1,973	S	1,973	
400149 - P-ROLL BEN/PERS-Misc	6,261	S	6,261	
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,026	S	21,026	
Subtotal Personnel Cost	\$ 92,387		\$ 92,387	
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 7,987	S	7,987	
400232 - OFF EXP/Printing & Binding	(69)	S	(69)	
400233 - OFF EXP/Copying & Duplicating	11,330	S	11,330	
400304 - RENTAL EXP/Equipment Rental	37,774	S	37,774	
400323 - MISC EXP/Bad Debts	7	S	7	
400341 - OFF SUPP/Office Supplies	1,087	S	1,087	
400392 - TAXES/Sales Tax	2,994	S	2,994	
400592 - COST POOL/(CON)-Admin Charges	(49,002)	S	(49,002)	
Subtotal Operating Cost	\$ 12,109		\$ 12,109	
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	\$ 49,002	[1]	\$ 49,002	
Subtotal Disallowed Costs	\$ 49,002		\$ 49,002	
DEPARTMENTAL EXPENDITURES	\$ 153,498		\$ 153,498	
Reallocation of Incoming Costs				
First Allocation	\$ 16,600		\$ 170,097	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 16,600		\$ 170,097	
Second Allocation	\$ 22,982		\$ 22,982	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 22,982		\$ 22,982	
TOTAL FUNCTIONAL COSTS	\$ 193,079		\$ 193,079	

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 153,498		\$ 153,498
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	458	116	574
0001-141- City Clerk	447	101	548
0001-151- City Attorney	1,015	239	1,254
0001-171- Finance Administration	459	129	589
0001-172- Accounting	1,373	267	1,640
0001-173- Budget/Operating	282	76	358
0001-174- Payroll	395	112	507
0001-175- Treasury/Cash Management	1,585	366	1,951
0001-176- Accounts Payable	696	176	872
0001-177- Rev Collection	2,022	452	2,474
0001-178- Purchasing	-	-	-
0001-181- Human Resources	1,944	397	2,341
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	3,907	551	4,457
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	2,016	172	2,188
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		19,828	19,828
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 16,600	\$ 22,982	\$ 39,582
Total Costs to be Allocated	\$ 170,097	\$ 22,982	\$ 193,079

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Mailroom/Dupl.	19.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	9	0.062%	105		105		105
0001-141- City Clerk	1,002	6.598%	11,224		11,224		11,224
0001-151- City Attorney	204	1.345%	2,287		2,287		2,287
0001-171- Finance Administration	1,207	7.952%	13,526		13,526		13,526
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	155	1.018%	1,731		1,731		1,731
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-		-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-		-
0001-261- Information Technology Administration	190	1.254%	2,134		2,134		2,134
0001-262- Telecommunications	-	0.000%	-		-		-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	-	0.000%	-		-		-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	30	0.199%	338		338	56	394
0001-105- COUNCIL/CITY COUNCIL DIV	9	0.056%	96		96	16	112
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	8	0.050%	86		86	14	100
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	818	5.384%	9,158		9,158	1,513	10,671
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	445	2.930%	4,984		4,984	824	5,808
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	61	0.399%	678		678	112	790
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	183	1.206%	2,051		2,051	339	2,390
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	2,462	16.212%	27,577		27,577	4,556	32,133
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	22	0.146%	249		249	41	290
0001-242- GF-LS/REF SVCS(S-DIV)	346	2.280%	3,878		3,878	641	4,519
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	27	0.176%	299		299	49	348
0001-251- GF-RECREATION ADM DIV	14	0.089%	152		152	25	177
0001-253- CM&NB/BOOKER T CTR (S-DIV)	141	0.925%	1,574		1,574	260	1,834
0001-255- GF-CM TRANSPORTATN OPERATIONS	93	0.611%	1,039		1,039	172	1,211
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-		-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-		-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	226	1.490%	2,535		2,535	419	2,953
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	139	0.914%	1,555		1,555	257	1,812
0001-364- GF-ECON DEV/PUBLIC ART DIV	27	0.175%	297		297	49	346
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-		-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-		-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	1,407	9.264%	15,757		15,757	2,604	18,361
1006- OUTSIDE FUNDED SVCS - GRANTS	147	0.967%	1,646		1,646	272	1,918
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	362	2.381%	4,050		4,050	669	4,719
1018- RENT CONTROL	3,664	24.128%	41,041		41,041	6,781	47,822
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	910	5.994%	10,196		10,196	1,685	11,880
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-		-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1209- CAL-HOME	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	358	2.359%	4,012		4,012	663	4,675
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	1	0.009%	15	-	15	3	18
4405- RHA-NYSTROM VILLAGE	1	0.009%	15	-	15	3	18
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	519	3.418%	5,814	-	5,814	961	6,774
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	15,185	100.000%	\$ 170,097	\$ -	\$ 170,097	\$ 22,982	\$ 193,079

Allocation Basis:

FY 20-21 IT/Mailrm & Dup Costs

Source of Allocation:

FY2020-2021 COPY CENTER CHARGES.xlsm

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	105	105
0001-141- City Clerk	11,224	11,224
0001-151- City Attorney	2,287	2,287
0001-171- Finance Administration	13,526	13,526
0001-172- Accounting	-	-
0001-173- Budget/Operating	1,731	1,731
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	2,134	2,134
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and I	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	394	394
0001-105- COUNCIL/CITY COUNCIL DIV	112	112
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	-	-
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	100	100
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	10,671	10,671
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	5,808	5,808
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	790	790
0001-233- GF-PRKS&LNDSE/PKRS (S-DIV)	-	-
0001-234- IT GIS	2,390	2,390

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	32,133	32,133
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	290	290
0001-242- GF-LS/REF SVCS(S-DIV)	4,519	4,519
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	348	348
0001-251- GF-RECREATION ADM DIV	177	177
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,834	1,834
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,211	1,211
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	2,953	2,953
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,812	1,812
0001-364- GF-ECON DEV/PUBLIC ART DIV	346	346
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	18,361	18,361
1006- OUTSIDE FUNDED SVCS - GRANTS	1,918	1,918
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	4,719	4,719
1018- RENT CONTROL	47,822	47,822
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	11,880	11,880
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1209- CAL-HOME	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	4,675	4,675
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	-	-
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	18	18
4405- RHA-NYSTROM VILLAGE	18	18
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	6,774	6,774
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and			
	Citywide Mailroom/Dupl.	Total	
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	-	-
6300- SA-DS HARBOR 98 TARB	-	-	-
6304- SA-DS 2003B TARB	-	-	-
6305- SA-DS 2004A TARB 2/3	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-	-
6308- SA-DS 2007/10A TARB	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	-	-	-
Total	\$ 193,079	\$ 193,079	

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

DEPARTMENTAL EXPENSE DETAIL

0001-907, 908- Non-Departmental

Expense Type	\$	Spread Method	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Civic Center/Plaza Security Services
Personnel						
400011 - COMP ABSENCES/Vacation Leave	\$ 2,400,000	D	\$ 2,400,000	-	-	-
400104 - P-ROLL BEN/PERS Benefits	5,000	D	5,000	-	-	-
400109 - P-ROLL BEN/Employee Assistance	2,799	D	2,799	-	-	-
400172 - RETIREE BEN/Health Ins Remb	4,493,705	D	4,493,705	-	-	-
Subtotal Personnel Cost	\$ 6,901,504		\$ 6,901,504	\$ -	\$ -	\$ -
Operating Services & Supplies						
400201 - PROF SVCS/Professional Svcs	\$ 1,013	D	\$ -	\$ 1,013	\$ -	\$ -
400211 - PROF SVCS/Asmt Collection Fee	10,760	D	-	10,760	-	-
400218 - PROF SVCS/Security Svcs	377,881	D	-	-	-	377,881
400261 - DUES & PUB/Membership & Dues	120,327	D	-	120,327	-	-
400281 - ADM EXP/Bank Fees	129,482	D	-	129,482	-	-
400297 - ADM EXP/Inventory Postage	-	D	-	-	-	-
400301 - RENTAL EXP/Rental Expenses	136,375	D	-	136,375	-	-
400304 - RENTAL EXP/Equipment Rental	2,411	D	-	2,411	-	-
400322 - MISC EXP/Misc Exp	15,535	D	-	15,535	-	-
400323 - MISC EXP/Bad Debts	183	D	-	183	-	-
400391 - TAXES/Property Tax	100,372	D	-	100,372	-	-
400591 - COST POOL/(IND)Civic Ctr Alloc	4,225,357	D	-	-	4,225,357	-
400592 - COST POOL/(CON)-Admin Charges	(134,587)	D	-	(134,587)	-	-
400901 - TRANSF OUT/Operating Trans Out	13,595,496	D	-	13,595,496	-	-
400902 - TRANSF OUT/For Debt Service	2,406,458	D	-	2,406,458	-	-
Subtotal Operating Cost	\$ 20,987,062		\$ -	\$ 16,383,824	\$ 4,225,357	\$ 377,881
Disallowed Expenses						
400323 - MISC EXP/Bad Debts	\$ (183)	[1]	\$ -	\$ (183)	\$ -	\$ -
400901 - TRANSF OUT/Operating Trans Out	(1,015,000)	[3]	-	-	(1,015,000)	-
400592 - COST POOL/(CON)-Admin Charges	134,587	[2]	-	134,587	-	-
400901 - TRANSF OUT/Operating Trans Out	(13,595,496)	[1]	-	(13,595,496)	-	-
400902 - TRANSF OUT/For Debt Service	(2,406,458)	[1]	-	(2,406,458)	-	-
Subtotal Disallowed Costs	\$ (16,882,549)		\$ -	\$ (15,867,549)	\$ (1,015,000)	\$ -
DEPARTMENTAL EXPENDITURES	\$ 11,006,017		\$ 6,901,504	\$ 516,275	\$ 3,210,357	\$ 377,881
Reallocation of Incoming Costs						

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-907, 908- Non-Departmental

Expense Type	\$	Spread Method	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Civic Center/Plaza Security Services
First Allocation	\$ 265,865		\$ 7,068,219	\$ 528,746	\$ 3,287,907	\$ 387,009
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 265,865		\$ 7,068,219	\$ 528,746	\$ 3,287,907	\$ 387,009
Second Allocation	\$ 418,965		\$ 262,719	\$ 19,653	\$ 122,208	\$ 14,385
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 418,965		\$ 262,719	\$ 19,653	\$ 122,208	\$ 14,385
TOTAL FUNCTIONAL COSTS	\$ 11,690,847		\$ 7,330,938	\$ 548,399	\$ 3,410,116	\$ 401,394

Notes

[1] Costs not allowable per Title 2 CFR part 200

[2] Admin charges are excluded and re-established through this CAP analysis

[3] Financing costs(including interest) associated with acquisition/construction of the Civic Center/Plaza are allowable. Principal portion of debt service payment is excluded as a capital cost. Inclusion of interest expense assumes this meets the condition that this expenditure is not interest on borrowed capital.

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

COSTS TO BE ALLOCATED

0001-907, 908- Non-Departmental	First Allocation	Second Allocation	Total
Departmental Expenditures	\$11,006,017		\$11,006,017
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	8,210	2,077	10,287
0001-141- City Clerk	7,522	1,700	9,222
0001-151- City Attorney	17,608	4,120	21,727
0001-171- Finance Administration	23,321	6,572	29,893
0001-172- Accounting	38,696	7,546	46,242
0001-173- Budget/Operating	14,322	3,879	18,201
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	21,839	5,039	26,878
0001-176- Accounts Payable	53,233	13,464	66,696
0001-177- Rev Collection	27,860	6,231	34,090
0001-178- Purchasing	-	-	-
0001-181- Human Resources	53,256	10,770	64,026
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	-	-	-
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-
0001-907, 908- Non-Departmental		357,567	357,567
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 265,865	\$ 418,965	\$ 684,830
Total Costs to be Allocated	\$11,271,882	\$ 418,965	\$11,690,847

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Compensated Leave & Retiree Benefits	20.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	529,750	0.371%	26,193		26,193		26,193
0001-141- City Clerk	692,194	0.484%	34,225		34,225		34,225
0001-151- City Attorney	1,518,683	1.062%	75,089		75,089		75,089
0001-171- Finance Administration	486,613	0.340%	24,060		24,060		24,060
0001-172- Accounting	956,087	0.669%	47,273		47,273		47,273
0001-173- Budget/Operating	425,042	0.297%	21,016		21,016		21,016
0001-174- Payroll	345,969	0.242%	17,106		17,106		17,106
0001-175- Treasury/Cash Management	507,848	0.355%	25,110		25,110		25,110
0001-176- Accounts Payable	247,478	0.173%	12,236		12,236		12,236
0001-177- Rev Collection	559,637	0.391%	27,671		27,671		27,671
0001-178- Purchasing	354,337	0.248%	17,520		17,520		17,520
0001-181- Human Resources	1,467,427	1.026%	72,555		72,555		72,555
0001-232- Facility Maintenance and Administration	4,284,339	2.997%	211,834		211,834		211,834
0001-235- Equipment Services/Fleet Services	1,864,527	1.304%	92,189		92,189		92,189
0001-261- Information Technology Administration	719,413	0.503%	35,570		35,570		35,570
0001-262- Telecommunications	729,627	0.510%	36,075		36,075		36,075
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	92,387	0.065%	4,568		4,568		4,568
0001-907, 908- Non-Departmental	6,901,504	4.828%	341,236		341,236		341,236
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	522,136	0.365%	25,816		25,816	1,141	26,957
0001-105- COUNCIL/CITY COUNCIL DIV	417,302	0.292%	20,633		20,633	912	21,544
0001-121- POLICE COMMISSION DIV	61,769	0.043%	3,054		3,054	135	3,189
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.003%	177		177	8	185
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,123,111	0.786%	55,531		55,531	2,453	57,984
0001-191- GF-POLICE ADMIN DIV	40,412,448	28.269%	1,998,141		1,998,141	88,276	2,086,417
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	173,851	0.122%	8,596		8,596	380	8,976
0001-194- GF-POLICE-COPS GRANT	841,525	0.589%	41,608		41,608	1,838	43,446
0001-196- GF-POLICE/REGULATORY	500,230	0.350%	24,733		24,733	1,093	25,826
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,640,954	2.547%	180,022		180,022	7,953	187,975
0001-199- GF-PARKING ENFORCEMENT DIV	331,443	0.232%	16,388		16,388	724	17,112
0001-201- GF-FIRE/ADMIN DIV	539,396	0.377%	26,670		26,670	1,178	27,848
0001-202- GF-FIRE/SUPRESSN DIV	22,897,610	16.017%	1,132,143		1,132,143	50,017	1,182,160
0001-203- GF-FIRE PREVENTION DIV	1,498,392	1.048%	74,086		74,086	3,273	77,359
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	307,742	0.215%	15,216		15,216	672	15,888
0001-206- GF-FIRE/OF. OF EMS DIV	185,584	0.130%	9,176		9,176	405	9,581
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,121,592	0.785%	55,456		55,456	2,450	57,906
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	1,131,805	0.792%	55,961		55,961	2,472	58,433
0001-233- GF-PRKS&LNDSEK/PRKS (S-DIV)	2,997,274	2.097%	148,196		148,196	6,547	154,744
0001-234- IT GIS	2,799,744	1.958%	138,430		138,430	6,116	144,545
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,695,351	1.186%	83,824		83,824	3,703	87,528
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,154,575	2.207%	155,974		155,974	6,891	162,865
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	612,578	0.429%	30,288		30,288	1,338	31,626
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	1,659,548	1.161%	82,054		82,054	3,625	85,679
0001-253- CM&NB/BOOKER T CTR (S-DIV)	881,010	0.616%	43,560		43,560	1,924	45,485
0001-255- GF-CM TRANSPORTATN OPERATIONS	9,213	0.006%	456		456	20	476
0001-254- GF-REC/SPCL EVENTS (S-DIV)	592,051	0.414%	29,273		29,273	1,293	30,566
0001-256- RECREATION SVCS/AQUATICS	172,344	0.121%	8,521		8,521	376	8,898
0001-257- RECREATION SVCS/CONVENTION CTR	344,024	0.241%	17,010		17,010	751	17,761
0001-259- RECREATION SVCS/PLUNGE	164,457	0.115%	8,131		8,131	359	8,491
0001-260- RECREATION SVCS/CITIES OF SRVC	177,243	0.124%	8,764		8,764	387	9,151
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	307,771	0.215%	15,217		15,217	672	15,890
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	352,107	0.246%	17,409		17,409	769	18,179
0001-364- GF-ECON DEV/PUBLIC ART DIV	152,769	0.107%	7,553		7,553	334	7,887
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	406,554	0.284%	20,102		20,102	888	20,990
0001-371- INTERNAL SERVICES-ADMIN	219,305	0.153%	10,843		10,843	479	11,322
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	431,789	0.302%	21,349		21,349	943	22,292
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	963,351	0.674%	47,632		47,632	2,104	49,736
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	728,277	0.509%	36,009		36,009	1,591	37,600
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	1,776,538	1.243%	87,839		87,839	3,881	91,719
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	3,533,155	2.472%	174,692		174,692	7,718	182,410
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	492,976	0.345%	24,375		24,375	1,077	25,451
1200- COR HOUSING ADMINISTRATION	200,045	0.140%	9,891		9,891	437	10,328
1201- CDBG	5,717	0.004%	283		283	12	295
1203- NEIGHBORHOOD STABILIZATION	35,576	0.025%	1,759		1,759	78	1,837
1205- EMPLOYMENT & TRAINING	2,299,306	1.608%	113,686		113,686	5,023	118,709
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	212,991	0.149%	10,531		10,531	465	10,996
1209- CAL-HOME	24,821	0.017%	1,227		1,227	54	1,281
1302- HOUSNG IN LIEU FEE - DEVELOPER	53,364	0.037%	2,639		2,639	117	2,755
1303- KIDS FIRST INITIATIVE	218,195	0.153%	10,788		10,788	477	11,265
1304- EMERGENCY OPE & DISASTR RECVRY	294,117	0.206%	14,542		14,542	642	15,185
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	26,682	0.019%	1,319	-	1,319	58	1,378
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	556,193	0.389%	27,500	-	27,500	1,215	28,715
4003- WASTEWATER	1,562,165	1.093%	77,239	-	77,239	3,412	80,652
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	165,084	0.115%	8,162	-	8,162	361	8,523
4008- KCRT - CABLE TELEVIS	700,579	0.490%	34,639	-	34,639	1,530	36,170
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	198,048	0.139%	9,792	-	9,792	433	10,225
4405- RHA-NYSTROM VILLAGE	179,907	0.126%	8,895	-	8,895	393	9,288
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	74,826	0.052%	3,700	-	3,700	163	3,863
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	1,610,277	1.126%	79,618	-	79,618	3,517	83,136
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	2,175,310	1.522%	107,555	-	107,555	4,752	112,307
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	215,063	0.150%	10,634	-	10,634	470	11,103
6048- OPEB PLAN TRUST	7,011,178	4.904%	346,659	-	346,659	15,315	361,974
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	401,991	0.281%	19,876	-	19,876	878	20,754
6051- POLICE & FIRE PENSION	1,412,673	0.988%	69,848	-	69,848	3,086	72,934
6052- GARFIELD PENSION FUND	50,048	0.035%	2,475	-	2,475	109	2,584
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	167,907	0.117%	8,302	-	8,302	367	8,669
6103- SA - CAPITAL PROJECT FUNDS	85,457	0.060%	4,225	-	4,225	187	4,412

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	142,954,862	100.000%	\$ 7,068,219	\$ -	\$ 7,068,219	\$ 262,719	\$ 7,330,938

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis: FY 20-21 Salaries and Benefits per Fund/Dept (General Fund Only)							
Source of Allocation: FY20-21 Richmond Expenditure Summary_3.14.22.xlxs							
Citywide Support Services 20.2							
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -	\$ -	\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-	-	-		-
0001-131- City Manager's Office	697,359	0.276%	1,461	-	1,461		1,461
0001-141- City Clerk	777,896	0.308%	1,630	-	1,630		1,630
0001-151- City Attorney	1,751,709	0.694%	3,670	-	3,670		3,670
0001-171- Finance Administration	553,449	0.219%	1,159	-	1,159		1,159
0001-172- Accounting	1,240,824	0.492%	2,599	-	2,599		2,599
0001-173- Budget/Operating	476,217	0.189%	998	-	998		998
0001-174- Payroll	345,969	0.137%	725	-	725		725
0001-175- Treasury/Cash Management	569,497	0.226%	1,193	-	1,193		1,193
0001-176- Accounts Payable	247,478	0.098%	518	-	518		518
0001-177- Rev Collection	718,569	0.285%	1,505	-	1,505		1,505
0001-178- Purchasing	374,421	0.148%	784	-	784		784
0001-181- Human Resources	2,005,530	0.795%	4,201	-	4,201		4,201
0001-232- Facility Maintenance and Administration	8,153,968	3.231%	17,082	-	17,082		17,082
0001-235- Equipment Services/Fleet Services	3,238,310	1.283%	6,784	-	6,784		6,784
0001-261- Information Technology Administration	1,655,871	0.656%	3,469	-	3,469		3,469
0001-262- Telecommunications	1,684,630	0.667%	3,529	-	3,529		3,529
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	153,491	0.061%	322	-	322		322
0001-907, 908- Non-Departmental	7,795,660	3.089%	16,331	-	16,331		16,331
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	523,740	0.208%	1,097	-	1,097	47	1,144
0001-105- COUNCIL/CITY COUNCIL DIV	439,059	0.174%	920	-	920	39	959
0001-121- POLICE COMMISSION DIV	62,842	0.025%	132	-	132	6	137
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,586	0.001%	8	-	8	0	8
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,202,884	0.477%	2,520	-	2,520	107	2,627
0001-191- GF-POLICE ADMIN DIV	55,306,835	21.913%	115,865	-	115,865	4,942	120,807
0001-192- GF-POLICE-PATROL/CIB	12,394	0.005%	26	-	26	1	27
0001-193- GF-POLICE/CRIME PREVENTION	181,674	0.072%	381	-	381	16	397
0001-194- GF-POLICE-COPS GRANT	1,055,716	0.418%	2,212	-	2,212	94	2,306
0001-196- GF-POLICE/REGULATORY	626,523	0.248%	1,313	-	1,313	56	1,369
0001-197- CAD DISPATCH SYST/COMM POL DIV	3,682,925	1.459%	7,716	-	7,716	329	8,045
0001-199- GF-PARKING ENFORCEMENT DIV	331,873	0.131%	695	-	695	30	725
0001-201- GF-FIRE/ADMIN DIV	581,965	0.231%	1,219	-	1,219	52	1,271
0001-202- GF-FIRE/SUPRESSN DIV	27,791,828	11.011%	58,222	-	58,222	2,483	60,706
0001-203- GF-FIRE PREVENTION DIV	2,099,498	0.832%	4,398	-	4,398	188	4,586
0001-204- GF-FIRE/ SUPPORT DIV	212,225	0.084%	445	-	445	19	464
0001-205- GF-FIRE/TRAINING DIV	382,158	0.151%	801	-	801	34	835
0001-206- GF-FIRE/OF. OF EMS DIV	187,542	0.074%	393	-	393	17	410

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,198,953	0.475%	2,512	-	2,512	107	2,619
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	322,512	0.128%	676	-	676	29	704
0001-231- GF-PW ADMIN-DIV	1,615,853	0.640%	3,385	-	3,385	144	3,530
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	4,192,433	1.661%	8,783	-	8,783	375	9,158
0001-234- IT GIS	2,913,668	1.154%	6,104	-	6,104	260	6,364
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,876,467	0.743%	3,931	-	3,931	168	4,099
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,037	0.000%	2	-	2	0	2
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,207,650	1.271%	6,720	-	6,720	287	7,006
0001-242- GF-LS/REF SVCS(S-DIV)	340,601	0.135%	714	-	714	30	744
0001-243- GF-LIB&CL SVCS/LEAP DIV	792,469	0.314%	1,660	-	1,660	71	1,731
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	1,714,843	0.679%	3,593	-	3,593	153	3,746
0001-253- CM&NB/BOOKER T CTR (S-DIV)	958,357	0.380%	2,008	-	2,008	86	2,093
0001-255- GF-CM TRANSPORTATN OPERATIONS	148,890	0.059%	312	-	312	13	325
0001-254- GF-REC/SPCL EVENTS (S-DIV)	626,360	0.248%	1,312	-	1,312	56	1,368
0001-256- RECREATION SVCS/AQUATICS	182,634	0.072%	383	-	383	16	399
0001-257- RECREATION SVCS/CONVENTION CTR	357,913	0.142%	750	-	750	32	782
0001-259- RECREATION SVCS/PLUNGE	170,093	0.067%	356	-	356	15	372
0001-260- RECREATION SVCS/CITIES OF SRVC	267,988	0.106%	561	-	561	24	585
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	458,761	0.182%	961	-	961	41	1,002
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	520,353	0.206%	1,090	-	1,090	46	1,137
0001-364- GF-ECON DEV/PUBLIC ART DIV	600,302	0.238%	1,258	-	1,258	54	1,311
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	613,159	0.243%	1,285	-	1,285	55	1,339
0001-371- INTERNAL SERVICES-ADMIN	247,152	0.098%	518	-	518	22	540
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	2,505,332	0.993%	5,249	-	5,249	224	5,472
1003- TRANSPORTATION OPERATIONS	527,519	0.209%	1,105	-	1,105	47	1,152
1004- ASSET SEIZURE FUND	38,869	0.015%	81	-	81	3	85
1005- LIBRARY FUND	239,327	0.095%	501	-	501	21	523
1006- OUTSIDE FUNDED SVCS - GRANTS	1,635,759	0.648%	3,427	-	3,427	146	3,573
1007- EMERGENCY MED SERV	218,705	0.087%	458	-	458	20	478
1010- N.RICHMOND WASTE	98,933	0.039%	207	-	207	9	216
1012- HILLTOP LANDSCAPE MAINT DIST	1,229,936	0.487%	2,577	-	2,577	110	2,687
1013- FIRE DEPT HAZMAT GRANT	260,528	0.103%	546	-	546	23	569
1014- EDA GRANT FUND	448,646	0.178%	940	-	940	40	980
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,057,801	0.419%	2,216	-	2,216	95	2,311
1017- CHEVRON MODERNIZATN PROJ & CIA	5,678,989	2.250%	11,897	-	11,897	507	12,405
1018- RENT CONTROL	1,970,289	0.781%	4,128	-	4,128	176	4,304
1019- SBI RMRA CAP IMPROVEMENT	152,690	0.060%	320	-	320	14	334
1050- CR-PLANNING & BUILDING	6,960,808	2.758%	14,583	-	14,583	622	15,204
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	133,511	0.053%	280	-	280	12	292
1055- ENCROACHMENTS SVCS	496,910	0.197%	1,041	-	1,041	44	1,085

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1200- COR HOUSING ADMINISTRATION	370,521	0.147%	776	-	776	33	809
1201- CDBG	34,796	0.014%	73	-	73	3	76
1203- NEIGHBORHOOD STABILIZATION	23,729	0.009%	50	-	50	2	52
1205- EMPLOYMENT & TRAINING	4,251,434	1.684%	8,907	-	8,907	380	9,286
1207- NEIGHBORHOOD STAB(CITY)	15,073	0.006%	32	-	32	1	33
1208- SUCCESSOR HOUSING AGNCY	129,618	0.051%	272	-	272	12	283
1209- CAL-HOME	14,174	0.006%	30	-	30	1	31
1302- HOUSNG IN LIEU FEE - DEVELOPER	35,594	0.014%	75	-	75	3	78
1303- KIDS FIRST INITIATIVE	328,708	0.130%	689	-	689	29	718
1304- EMERGENCY OPE & DISASTR RECVRY	1,082,717	0.429%	2,268	-	2,268	97	2,365
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	716,192	0.284%	1,500	-	1,500	64	1,564
2110- IMPACT FEE - PARK	16,777	0.007%	35	-	35	1	37
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	318,372	0.126%	667	-	667	28	695
2113- IMPACT FEE - FIRE	74,637	0.030%	156	-	156	7	163
2114- IMPACT FEE - POLICE	4,795	0.002%	10	-	10	0	10
2115- IMPACT FEE - COMM/AQUATC	59,927	0.024%	126	-	126	5	131
2116- IMPACT FEE - PARKS/OPEN	34,743	0.014%	73	-	73	3	76
2117- IMPACT FEE - LIBRARY	13,210	0.005%	28	-	28	1	29
2119- IMPACT FEE - STORM DRAINAGE	37,964	0.015%	80	-	80	3	83
2120- IMPACT FEE - WASTEWATER	15,356	0.006%	32	-	32	1	34
2125- IRON TRIANGLE/EPA PROGRAMS	199,450	0.079%	418	-	418	18	436
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	485,548	0.192%	1,017	-	1,017	43	1,061
3002- DS - 99A PENSION OBLIG BOND	296,687	0.118%	622	-	622	27	648
3005- DS - 2007 CIVIC CENTER	4,466,982	1.770%	9,358	-	9,358	399	9,757
4001- PORT OF RICHMOND	5,831,462	2.310%	12,217	-	12,217	521	12,738
4003- WASTEWATER	20,038,389	7.939%	41,979	-	41,979	1,790	43,770
4005- MARINA	227,391	0.090%	476	-	476	20	497
4006- STORM WATER	1,713,549	0.679%	3,590	-	3,590	153	3,743
4008- KCRT - CABLE TELEVIS	757,422	0.300%	1,587	-	1,587	68	1,654
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	19,191	0.008%	40	-	40	2	42
4102- RHA-HOPE 6	38,490	0.015%	81	-	81	3	84
4201- RHA-CAPITAL FUND	261,561	0.104%	548	-	548	23	571
4401- RHA-HACIENDA	356,607	0.141%	747	-	747	32	779
4404- RHA-NEVIN PLAZA	1,797,674	0.712%	3,766	-	3,766	161	3,927
4405- RHA-NYSTROM VILLAGE	737,142	0.292%	1,544	-	1,544	66	1,610
4406- RHA-RICHMOND VILLAGE ONE	249,915	0.099%	524	-	524	22	546
4407- RHA-RICHMOND VILLAGE TWO	212,381	0.084%	445	-	445	19	464
4408- RHA-RICHMOND VILLAGE THREE	120,209	0.048%	252	-	252	11	263
4501- RHA-CENTRAL OFFICE COST CNTR	81,269	0.032%	170	-	170	7	178
4502- RHA-HOUSING (RAD) CORPORATION	50	0.000%	0	-	0	0	0
5001- INSURANCE RESERVES	17,431,941	6.907%	36,519	-	36,519	1,558	38,077
5003- EQUIPMENT SERVICES	1,102,646	0.437%	2,310	-	2,310	99	2,409
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	2,175,310	0.862%	4,557	-	4,557	194	4,752
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	2,259	0.001%	5	-	5	0	5
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	10,946	0.004%	23	-	23	1	24
6047- CERTBT PLAN FUND	219,584	0.087%	460	-	460	20	480

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6048- OPEB PLAN TRUST	7,123,046	2.822%	14,922	-	14,922	636	15,559
6049- PT MOLATE PRIVATE-PURPOSE TRST	211,836	0.084%	444	-	444	19	463
6050- GENERAL PENSION FUND	401,991	0.159%	842	-	842	36	878
6051- POLICE & FIRE PENSION	1,485,241	0.588%	3,111	-	3,111	133	3,244
6052- GARFIELD PENSION FUND	50,048	0.020%	105	-	105	4	109
6058- MARINA WESTSHORE DEB	66,784	0.026%	140	-	140	6	146
6059- COUNTRY CLUB VISTA	174,720	0.069%	366	-	366	16	382
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	208,383	0.083%	437	-	437	19	455
6103- SA - CAPITAL PROJECT FUNDS	527,053	0.209%	1,104	-	1,104	47	1,151
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	5,077	0.002%	11	-	11	0	11
6304- SA-DS 2003B TAR B	405,325	0.161%	849	-	849	36	885
6305- SA-DS 2004A TAR B 2/3	327,948	0.130%	687	-	687	29	716
6306- SA-DS 2004A TAR B -1/3 HSING	164,564	0.065%	345	-	345	15	359
6307- SA-DS 2004B TAR B - HOUSING	37,387	0.015%	78	-	78	3	82
6308- SA-DS 2007/10A TAR B	677,753	0.269%	1,420	-	1,420	61	1,480
6309- SA-DS 2007/10B TAR B - HOUSING	2,672	0.001%	6	-	6	0	6
6401- SA-DS 2014A NON-TAXABLE BONDS		0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS		0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE		0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new		0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new		0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG		0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG		0.000%	-	-	-	-	-
AO- ALL OTHER		0.000%	-	-	-	-	-
Total	\$ 252,391,338	100.000%	\$ 528,746	\$ -	\$ 528,746	\$ 19,653	\$ 548,399

Allocation Basis:

FY 20-21 Modified Total Direct Cost per Fund/Department

Source of Allocation:

FY20-21 Richmond Expenditure Summary_3.14.22.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Civic Center Rent Allocation	20.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	1.679%	55,197		55,197		55,197
0001-141- City Clerk	4	1.679%	55,197		55,197		55,197
0001-151- City Attorney	11	4.617%	151,792		151,792		151,792
0001-171- Finance Administration	3	1.259%	41,398		41,398		41,398
0001-172- Accounting	7	2.938%	96,595		96,595		96,595
0001-173- Budget/Operating	4	1.679%	55,197		55,197		55,197
0001-174- Payroll	3	1.259%	41,398		41,398		41,398
0001-175- Treasury/Cash Management	4	1.679%	55,197		55,197		55,197
0001-176- Accounts Payable	2	0.839%	27,599		27,599		27,599
0001-177- Rev Collection	5	2.098%	68,996		68,996		68,996
0001-178- Purchasing	2	0.839%	27,599		27,599		27,599
0001-181- Human Resources	13	5.456%	179,391		179,391		179,391
0001-232- Facility Maintenance and Administration	34	14.270%	469,175		469,175		469,175
0001-235- Equipment Services/Fleet Services	13	5.456%	179,391		179,391		179,391
0001-261- Information Technology Administration	4	1.679%	55,197		55,197		55,197
0001-262- Telecommunications	4	1.679%	55,197		55,197		55,197
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	1	0.420%	13,799		13,799		13,799
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	1.259%	41,398		41,398	3,048	44,446
0001-105- COUNCIL/CITY COUNCIL DIV	11	4.617%	151,792		151,792	11,178	162,970
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	3	1.259%	41,398		41,398	3,048	44,446
0001-201- GF-FIRE/ADMIN DIV	5	2.098%	68,996		68,996	5,081	74,077
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	7	2.938%	96,595		96,595	7,113	103,708
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	4.197%	137,993		137,993	10,161	148,154
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	2.938%	96,595		96,595	7,113	103,708
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	-	0.000%	-		-	-	-

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-234- IT GIS	23	9.653%	317,383		317,383	23,371	340,755
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	15.557%	511,492		511,492	37,665	549,157
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	5.120%	168,351		168,351	12,397	180,748
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.420%	13,799		13,799	1,016	14,815
0001-251- GF-RECREATION ADM DIV	-	0.000%	-		-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-		-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-		-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-		-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.420%	13,799		13,799	1,016	14,815
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-		-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-		-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-		-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-		-	-	-
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-		-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	238	100.000%	\$ 3,287,907	\$ -	\$ 3,287,907	\$ 122,208	\$ 3,410,116

Allocation Basis: FY 20-21 Civic Center/Plaza FTE per Fund/Department, GF Only

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Civic Center/Plaza Security Services	20.4						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4	1.177%	4,557		4,557		4,557
0001-141- City Clerk	4	1.177%	4,557		4,557		4,557
0001-151- City Attorney	11	3.238%	12,531		12,531		12,531
0001-171- Finance Administration	3	0.883%	3,417		3,417		3,417
0001-172- Accounting	7	2.060%	7,974		7,974		7,974
0001-173- Budget/Operating	4	1.177%	4,557		4,557		4,557
0001-174- Payroll	3	0.883%	3,417		3,417		3,417
0001-175- Treasury/Cash Management	4	1.177%	4,557		4,557		4,557
0001-176- Accounts Payable	2	0.589%	2,278		2,278		2,278
0001-177- Rev Collection	5	1.472%	5,696		5,696		5,696
0001-178- Purchasing	2	0.589%	2,278		2,278		2,278
0001-181- Human Resources	13	3.826%	14,809		14,809		14,809
0001-232- Facility Maintenance and Administration	34	10.008%	38,731		38,731		38,731
0001-235- Equipment Services/Fleet Services	13	3.826%	14,809		14,809		14,809
0001-261- Information Technology Administration	4	1.177%	4,557		4,557		4,557
0001-262- Telecommunications	4	1.177%	4,557		4,557		4,557
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	1	0.294%	1,139		1,139		1,139
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	3	0.883%	3,417		3,417	195	3,612
0001-105- COUNCIL/CITY COUNCIL DIV	11	3.238%	12,531		12,531	714	13,244
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-197- CAD DISPATCH SYST/COMM POL DIV	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.883%	3,417		3,417	195	3,612
0001-201- GF-FIRE/ADMIN DIV	5	1.472%	5,696		5,696	324	6,020
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	7	2.060%	7,974		7,974	454	8,428
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	2.943%	11,391		11,391	649	12,040
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	2.060%	7,974		7,974	454	8,428
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	23	6.770%	26,200		26,200	1,492	27,692

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	10.910%	42,224	-	42,224	2,405	44,629
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	3.591%	13,898	-	13,898	791	14,689
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.294%	1,139	-	1,139	65	1,204
0001-251- GF-RECREATION ADM DIV	-	0.000%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.294%	1,139	-	1,139	65	1,204
0001-364- GF-ECON DEV/PUBLIC ART DIV	-	0.000%	-	-	-	-	-
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	-	0.000%	-	-	-	-	-
0001-371- INTERNAL SERVICES-ADMIN	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	5.004%	19,365	-	19,365	1,103	20,468
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	7.359%	28,479	-	28,479	1,622	30,100
1051- CR-ENGINEERING	1	0.294%	1,139	-	1,139	65	1,204
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	2.296%	8,885	-	8,885	506	9,391
1200- COR HOUSING ADMINISTRATION	3	0.883%	3,417	-	3,417	195	3,612
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	4.710%	18,226	-	18,226	1,038	19,264
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-	-	-	-	-
1209- CAL-HOME	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1303- KIDS FIRST INITIATIVE	3	0.883%	3,417		3,417	195	3,612
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	-	0.000%	-		-	-	-
4003- WASTEWATER	10	2.943%	11,391		11,391	649	12,040
4005- MARINA	-	0.000%	-		-	-	-
4006- STORM WATER	-	0.000%	-		-	-	-
4008- KCRT - CABLE TELEVIS	5	1.472%	5,696		5,696	324	6,020
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	1	0.294%	1,139		1,139	65	1,204
4404- RHA-NEVIN PLAZA	6	1.669%	6,459		6,459	368	6,827
4405- RHA-NYSTROM VILLAGE	1	0.294%	1,139		1,139	65	1,204
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	6	1.766%	6,835		6,835	389	7,224
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-		-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-

ITEM G-1 ATTACHMENT 3

City of Richmond TITLE 2 CFR 200 Cost Allocation Plan Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	340	100.000%	\$ 387,009	\$ -	\$ 387,009	\$ 14,385	\$ 401,394

Allocation Basis: FY 20-21 Civic Center/Plaza FTE per Fund/Department, All Funds

Source of Allocation: City Staff Roster 20-21 Pay-benefitsA.xlsx

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	26,193	1,461	55,197	87,407
0001-141- City Clerk	34,225	1,630	55,197	95,608
0001-151- City Attorney	75,089	3,670	151,792	243,082
0001-171- Finance Administration	24,060	1,159	41,398	70,035
0001-172- Accounting	47,273	2,599	96,595	154,441
0001-173- Budget/Operating	21,016	998	55,197	81,767
0001-174- Payroll	17,106	725	41,398	62,646
0001-175- Treasury/Cash Management	25,110	1,193	55,197	86,057
0001-176- Accounts Payable	12,236	518	27,599	42,632
0001-177- Rev Collection	27,671	1,505	68,996	103,868
0001-178- Purchasing	17,520	784	27,599	48,181
0001-181- Human Resources	72,555	4,201	179,391	270,956
0001-232- Facility Maintenance and Administration	211,834	17,082	469,175	736,822
0001-235- Equipment Services/Fleet Services	92,189	6,784	179,391	293,173
0001-261- Information Technology Administration	35,570	3,469	55,197	98,793
0001-262- Telecommunications	36,075	3,529	55,197	99,358
0001-263- IT/Mailroom and Duplication, GIS, ERP and E	4,568	322	13,799	19,828
0001-907, 908- Non-Departmental	341,236	16,331	-	357,567
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	26,957	1,144	44,446	76,159
0001-105- COUNCIL/CITY COUNCIL DIV	21,544	959	162,970	198,717
0001-121- POLICE COMMISSION DIV	3,189	137	-	3,326
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	185	8	-	193
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	57,984	2,627	-	60,612
0001-191- GF-POLICE ADMIN DIV	2,086,417	120,807	-	2,207,224
0001-192- GF-POLICE-PATROL/CIB	-	27	-	27
0001-193- GF-POLICE/CRIME PREVENTION	8,976	397	-	9,372
0001-194- GF-POLICE-COPS GRANT	43,446	2,306	-	45,752
0001-196- GF-POLICE/REGULATORY	25,826	1,369	-	27,194
0001-197- CAD DISPATCH SYST/COMM POL DIV	187,975	8,045	-	196,020
0001-199- GF-PARKING ENFORCEMENT DIV	17,112	725	44,446	65,895
0001-201- GF-FIRE/ADMIN DIV	27,848	1,271	74,077	109,216
0001-202- GF-FIRE/SUPRESSN DIV	1,182,160	60,706	-	1,242,865
0001-203- GF-FIRE PREVENTION DIV	77,359	4,586	103,708	194,081
0001-204- GF-FIRE/ SUPPORT DIV	-	464	-	464
0001-205- GF-FIRE/TRAINING DIV	15,888	835	-	16,723
0001-206- GF-FIRE/OF. OF EMS DIV	9,581	410	-	9,991
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	57,906	2,619	148,154	220,719
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	704	-	704
0001-231- GF-PW ADMIN-DIV	58,433	3,530	103,708	174,099
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	154,744	9,158	-	163,901
0001-234- IT GIS	144,545	6,364	340,755	519,357

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	87,528	4,099	-	91,627
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	2	-	2
0001-241- GF-LIB&CL SVC/L-ADM DIV	162,865	7,006	549,157	763,657
0001-242- GF-LS/REF SVCS(S-DIV)	-	744	-	744
0001-243- GF-LIB&CL SVCS/LEAP DIV	31,626	1,731	180,748	228,794
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-	14,815	16,019
0001-251- GF-RECREATION ADM DIV	85,679	3,746	-	89,425
0001-253- CM&NB/BOOKER T CTR (S-DIV)	45,485	2,093	-	47,578
0001-255- GF-CM TRANSPORTATN OPERATIONS	476	325	-	801
0001-254- GF-REC/SPCL EVENTS (S-DIV)	30,566	1,368	-	31,935
0001-256- RECREATION SVCS/AQUATICS	8,898	399	-	9,297
0001-257- RECREATION SVCS/CONVENTION CTR	17,761	782	-	18,543
0001-259- RECREATION SVCS/PLUNGE	8,491	372	-	8,862
0001-260- RECREATION SVCS/CITIES OF SRVC	9,151	585	-	9,736
0001-291- GF-ADMINISTRATIVE SERVICES	-	-	-	-
0001-292- GF-STREET SWEEPING	-	-	-	-
0001-361- GF ECON DEV/SP PRJ-ENVIRONMNTL	15,890	1,002	-	16,892
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	18,179	1,137	14,815	35,335
0001-364- GF-ECON DEV/PUBLIC ART DIV	7,887	1,311	-	9,198
0001-369- GF-ECON DEV/REAL ESTATE (DIV)	20,990	1,339	-	22,329
0001-371- INTERNAL SERVICES-ADMIN	11,322	540	-	11,862
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	5,472	-	5,472
1003- TRANSPORTATION OPERATIONS	22,292	1,152	-	23,445
1004- ASSET SEIZURE FUND	-	85	-	85
1005- LIBRARY FUND	-	523	-	523
1006- OUTSIDE FUNDED SVCS - GRANTS	-	3,573	-	3,573
1007- EMERGENCY MED SERV	-	478	-	478
1010- N.RICHMOND WASTE	-	216	-	216
1012- HILLTOP LANDSCAPE MAINT DIST	49,736	2,687	-	52,423
1013- FIRE DEPT HAZMAT GRANT	-	569	-	569
1014- EDA GRANT FUND	-	980	-	980
1015- MARINA BAY LNDSCP&LIGHTDIST FD	37,600	2,311	-	39,910
1017- CHEVRON MODERNIZATN PROJ & CIA	-	12,405	-	12,405
1018- RENT CONTROL	91,719	4,304	-	116,491
1019- SBI RMRA CAP IMPROVEMENT	-	334	-	334
1050- CR-PLANNING & BUILDING	182,410	15,204	-	227,715
1051- CR-ENGINEERING	-	-	-	1,204
1053- CODE ENFORCEMENT-CR	-	-	-	-
1054- ENGINEERING GRANTS	-	292	-	292
1055- ENCROACHMENTS SVCS	25,451	1,085	-	35,928
1200- COR HOUSING ADMINISTRATION	10,328	809	-	14,749
1201- CDBG	295	76	-	371
1203- NEIGHBORHOOD STABILIZATION	1,837	52	-	1,889
1205- EMPLOYMENT & TRAINING	118,709	9,286	-	147,259
1207- NEIGHBORHOOD STAB(CITY)	-	33	-	33
1208- SUCCESSOR HOUSING AGNCY	10,996	283	-	11,279
1209- CAL-HOME	1,281	31	-	1,312

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
1302- HOUSNG IN LIEU FEE - DEVELOPER	2,755	78	-	2,833
1303- KIDS FIRST INITIATIVE	11,265	718	-	15,595
1304- EMERGENCY OPE & DISASTR RECVRY	15,185	2,365	-	17,550
2001- GENERAL CAPITAL FUND	-	-	-	-
2002- MEASURE J	-	1,564	-	1,564
2110- IMPACT FEE - PARK	-	37	-	37
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	695	-	695
2113- IMPACT FEE - FIRE	-	163	-	163
2114- IMPACT FEE - POLICE	-	10	-	10
2115- IMPACT FEE - COMM/AQUATC	-	131	-	131
2116- IMPACT FEE - PARKS/OPEN	-	76	-	76
2117- IMPACT FEE - LIBRARY	-	29	-	29
2119- IMPACT FEE - STORM DRAINAGE	-	83	-	83
2120- IMPACT FEE - WASTEWATER	-	34	-	34
2125- IRON TRIANGLE/EPA PROGRAMS	1,378	436	-	1,813
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	1,061	-	1,061
3002- DS - 99A PENSION OBLIG BOND	-	648	-	648
3005- DS - 2007 CIVIC CENTER	-	9,757	-	9,757
4001- PORT OF RICHMOND	28,715	12,738	-	41,453
4003- WASTEWATER	80,652	43,770	-	136,462
4005- MARINA	-	497	-	497
4006- STORM WATER	8,523	3,743	-	12,266
4008- KCRT - CABLE TELEVIS	36,170	1,654	-	43,844
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	42	-	42
4102- RHA-HOPE 6	-	84	-	84
4201- RHA-CAPITAL FUND	-	571	-	571
4401- RHA-HACIENDA	-	779	-	1,983
4404- RHA-NEVIN PLAZA	10,225	3,927	-	20,978
4405- RHA-NYSTROM VILLAGE	9,288	1,610	-	12,102
4406- RHA-RICHMOND VILLAGE ONE	-	546	-	546
4407- RHA-RICHMOND VILLAGE TWO	-	464	-	464
4408- RHA-RICHMOND VILLAGE THREE	-	263	-	263
4501- RHA-CENTRAL OFFICE COST CNTR	3,863	178	-	4,041
4502- RHA-HOUSING (RAD) CORPORATION	-	0	-	0
5001- INSURANCE RESERVES	83,136	38,077	-	128,436
5003- EQUIPMENT SERVICES	-	2,409	-	2,409
5005- CAD DISPATCH SYSTEM	-	-	-	-
5006- RMS RECORDS SERVICES	-	-	-	-
5008- COMPENSATED ABSENCES	112,307	4,752	-	117,059
6001- GENERAL TRUST & AGENCY	-	-	-	-
6004- COMMISSION ON AGING	-	5	-	5
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	24	-	24
6047- CERTBT PLAN FUND	11,103	480	-	11,583
6048- OPEB PLAN TRUST	361,974	15,559	-	377,533
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	463	-	463
6050- GENERAL PENSION FUND	20,754	878	-	21,632
6051- POLICE & FIRE PENSION	72,934	3,244	-	76,178
6052- GARFIELD PENSION FUND	2,584	109	-	2,693

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
6058- MARINA WESTSHORE DEB	-	146	-	146
6059- COUNTRY CLUB VISTA	-	382	-	382
6060- REASSESSMENT DISTRICT 2003-1	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	8,669	455	-	9,124
6103- SA - CAPITAL PROJECT FUNDS	4,412	1,151	-	5,563
6208- SA-CIP 07B TAR BND PRCDs-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	11	-	11
6304- SA-DS 2003B TAR B	-	885	-	885
6305- SA-DS 2004A TAR B 2/3	-	716	-	716
6306- SA-DS 2004A TAR B -1/3 HSING	-	359	-	359
6307- SA-DS 2004B TAR B - HOUSING	-	82	-	82
6308- SA-DS 2007/10A TAR B	-	1,480	-	1,480
6309- SA-DS 2007/10B TAR B - HOUSING	-	6	-	6
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-	-
6404- SA-DS 2021A NON-TAXABLE BONDS is new	-	-	-	-
6405- SA-DS 2021B TAXABLE BONDS is new	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-	-
AO- ALL OTHER	-	-	-	-
Total	\$ 7,330,938	\$ 548,399	\$ 3,410,116	\$ 11,690,847

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

Budget Unit		FY 20-21 Total Council Agendas	FY 20-21 Modified Total Direct Cost per Fund/Department	FY 20-21 Total FTEs per Fund/Departme nt	FY 20-21 Total PO's per Fund/Departme nt	FY 20-21 Total Revenues Received per Fund/Departme nt	FY 20-21 Total Building Square Footage	FY 20-21 Total Accounts Payable Invoices per Fund/Departm ent
ALLOCABLE BUDGET UNITS								
BLDG	Building Use	-	-	-	-	-	-	-
EQUIP	Equipment Use	-	-	-	-	-	-	-
0001-131	City Manager's Office	45	697,359	4.00	400	112,454	-	139
0001-141	City Clerk	-	777,896	4.00	-	235,055	-	174
0001-151	City Attorney	16	1,751,709	11.00	101	105,086	-	147
0001-171	Finance Administration	64	553,449	3.00	2,114	31,813	-	149
0001-172	Accounting	-	1,240,824	7.00	-	3,145	-	9
0001-173	Budget/Operating	-	476,217	4.00	-	62,638	-	10
0001-174	Payroll	-	345,969	3.00	-	-	-	-
0001-175	Treasury/Cash Management	-	569,497	4.00	-	31,004	-	27
0001-176	Accounts Payable	-	247,478	2.00	-	-	-	-
0001-177	Rev Collection	-	718,569	5.00	-	214,808	-	43
0001-178	Purchasing	-	374,421	2.00	-	-	-	8
0001-181	Human Resources	31	2,005,530	13.00	-	447,720	-	299
0001-232	Facility Maintenance and Administration	35	8,153,968	34.00	196	1,228,687	3,000	5,380
0001-235	Equipment Services/Fleet Services	-	3,238,310	13.00	246	700,541	14,000	2,264
0001-261	Information Technology Administration	5	1,655,871	4.00	671	873,193	-	177
0001-262	Telecommunications	-	1,684,630	4.00	-	1,176,070	-	1,033
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	-	153,491	1.00	-	87,753	-	86
0001-907, 908	Non-Departmental	-	7,795,660	-	-	1,208,995	-	6,578
RECEIVING BUDGET UNITS								
0001-101	OFFICE OF THE MAYOR	113	523,740	3.00	-	1,482	-	18
0001-105	COUNCIL/CITY COUNCIL DIV	48	439,059	11.00	59	9,139	-	145
0001-121	POLICE COMMISSION DIV	27	62,842	2.00	-	66	-	7
0001-132	CM-SPCIAL PROJ/ENVIRONMENTAL	-	3,586	-	-	-	-	-
0001-163	GF-PLN/CODE ENFORCEMENT (DIV)	-	1,202,884	6.00	-	62,697	-	112
0001-191	GF-POLICE ADMIN DIV	-	55,306,835	199.00	-	3,354,699	79,313	1,734
0001-192	GF-POLICE-PATROL/CIB	-	12,394	-	48	-	-	-
0001-193	GF-POLICE/CRIME PREVENTION	-	181,674	2.00	2	-	-	32
0001-194	GF-POLICE-COPS GRANT	-	1,055,716	1.00	3	-	-	-
0001-196	GF-POLICE/REGULATORY	-	626,523	2.00	3	1,337	-	6
0001-197	CAD DISPATCH SYST/COMM POL DIV	-	3,682,925	26.00	-	25,392	-	18
0001-199	GF-PARKING ENFORCEMENT DIV	-	331,873	1.00	-	-	-	-
0001-201	GF-FIRE/ADMIN DIV	8	581,965	4.00	-	6,500	-	13
0001-202	GF-FIRE/SUPPRESSN DIV	-	27,791,828	82.00	3	-	48,502	-
0001-203	GF-FIRE PREVENTION DIV	-	2,099,498	7.00	14	43,978	-	138
0001-204	GF-FIRE/ SUPPORT DIV	-	212,225	-	-	76,583	-	203
0001-205	GF-FIRE/TRAINING DIV	-	382,158	1.00	53	416	-	11
0001-206	GF-FIRE/OF. OF EMS DIV	-	187,542	2.00	-	800	-	10
0001-211	OF. OF NB-HOOD SFTY ADMIN DIV	2	1,198,953	17.00	-	75,047	-	106
0001-212	OFF OF N-HOOD SFTY/GRANT ADM	-	322,512	-	-	174,387	-	98
0001-231	GF-PW ADMIN-DIV	-	1,615,853	7.00	-	482,746	4,500	169
0001-233	GF-PRKS&LNDSKP/PRKS (S-DIV)	-	4,192,433	36.00	3	314,787	9,048	1,148
0001-234	IT GIS	-	2,913,668	29.00	44	24,954	8,000	260
0001-237	GF-I&M/ABATEMENT SVCS (DIV)	-	1,876,467	16.00	-	25,952	-	153
0001-238	GF-I&M/CODE ENFORCEMENT (DIV)	-	-	1.00	-	2,118	-	8
0001-239	GF-I&M/PROP/ASSETS MNGT (DIV)	-	1,037	-	-	24,811	-	22
0001-241	GF-LIB&CL SVC/L-ADM DIV	-	3,207,650	40.00	-	47,047	37,470	129

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

Budget Unit		FY 20-21 Total Council Agendas	FY 20-21 Modified Total Direct Cost per Fund/Department	FY 20-21 Total FTEs per Fund/Departme nt	FY 20-21 Total PO's per Fund/Departme nt	FY 20-21 Total Revenues Received per Fund/Departme nt	FY 20-21 Total Building Square Footage	FY 20-21 Total Accounts Payable Invoices per Fund/Departm ent
0001-242	GF-LS/REF SVCS(S-DIV)	-	340,601	-	104	215,112	-	623
0001-243	GF-LIB&CL SVCS/LEAP DIV	5	792,469	10.00	-	6,608	-	18
0001-244	GF-LIB&CL SVC/P-ART DIV	-	-	-	45	22,994	21,000	13
0001-251	GF-RECREATION ADM DIV	12	1,714,843	15.00	-	23,878	32,228	163
0001-253	CM&NB/BOOKER T CTR (S-DIV)	-	958,357	36.00	120	11,453	42,245	256
0001-255	GF-CM TRANSPORTATN OPERATIONS	-	148,890	2.00	-	1,243	-	24
0001-254	GF-REC/SPCL EVENTS (S-DIV)	-	626,360	10.00	42	187	15,868	73
0001-256	RECREATION SVCS/AQUATICS	-	182,634	37.00	9	2,454	7,500	59
0001-257	RECREATION SVCS/CONVENTION CTR	-	357,913	4.00	30	2,738	40,000	14
0001-259	RECREATION SVCS/PLUNGE	-	170,093	1.00	28	1,527	-	35
0001-260	RECREATION SVCS/CITIES OF SRVC	-	267,988	2.00	-	30,838	-	39
0001-291	GF-ADMINISTRATIVE SERVICES	-	-	1.00	-	23,166	-	40
0001-292	GF-STREET SWEEPING	-	-	1.00	-	1,884	-	39
0001-361	GF ECON DEV/SP PRJ-ENVIRONMNTL	-	458,761	3.00	-	17,614	-	38
0001-362	GF ECON DEV/SP PRJ-ENVIRONMNTL	-	520,353	1.00	-	126,910	-	30
0001-364	GF-ECON DEV/PUBLIC ART DIV	-	600,302	1.00	-	24,148	-	21
0001-369	GF-ECON DEV/REAL ESTATE (DIV)	-	613,159	2.00	-	68,527	-	31
0001-371	INTERNAL SERVICES-ADMIN	-	247,152	2.00	-	26,699	-	24
0001-910	GF-NON-DEPT/CITY FESTIVAL	-	-	-	-	-	-	-
1001	SECURED PENSION OVERRIDE	-	-	-	-	-	-	-
1002	STATE GAS TAX	-	2,505,332	-	127	1,358,550	-	249
1003	TRANSPORTATION OPERATIONS	-	527,519	4.00	45	44,339	76,980	79
1004	ASSET SEIZURE FUND	-	38,869	-	47	37,811	-	9
1005	LIBRARY FUND	-	239,327	-	95	28,742	-	176
1006	OUTSIDE FUNDED SVCS - GRANTS	-	1,635,759	-	444	326,953	-	109
1007	EMERGENCY MED SERV	-	218,705	-	17	53,928	-	76
1010	N.RICHMOND WASTE	-	98,933	-	58	660	-	7
1012	HILLTOP LANDSCAPE MAINT DIST	-	1,229,936	13.00	36	111,023	-	237
1013	FIRE DEPT HAZMAT GRANT	-	260,528	-	58	19,840	-	10
1014	EDA GRANT FUND	-	448,646	-	-	-	-	-
1015	MARINA BAY LNDSCP&LIGHTDIST FD	-	1,057,801	12.00	29	46,688	-	272
1017	CHEVRON MODERNIZATN PROJ & CIA	-	5,678,989	-	-	785,388	-	193
1018	RENT CONTROL	1	1,970,289	13.00	-	28,345	-	160
1019	SBI RMRA CAP IMPROVEMENT	-	152,690	-	-	89,741	-	23
1050	CR-PLANNING & BUILDING	54	6,960,808	24.00	180	4,338,861	-	826
1051	CR-ENGINEERING	34	-	-	67	101,265	-	213
1053	CODE ENFORCEMENT-CR	-	-	-	131	5,043	-	1
1054	ENGINEERING GRANTS	-	133,511	-	37	216,561	-	49
1055	ENCROACHMENTS SVCS	-	496,910	8.00	-	17,613	-	43
1200	COR HOUSING ADMINISTRATION	20	370,521	3.00	4	34,702	-	61
1201	CDBG	-	34,796	-	141	51,254	-	9
1203	NEIGHBORHOOD STABILIZATION	-	23,729	-	6	-	-	-
1205	EMPLOYMENT & TRAINING	24	4,251,434	17.00	345	331,312	31,585	583
1207	NEIGHBORHOOD STAB(CITY)	-	15,073	-	-	13,455	-	2
1208	SUCCESSOR HOUSING AGNCY	-	129,618	-	-	6,213	-	3
1209	CAL-HOME	-	14,174	-	-	-	-	-
1302	HOUSNG IN LIEU FEE - DEVELOPER	-	35,594	-	-	-	-	-
1303	KIDS FIRST INITIATIVE	30	328,708	3.00	-	151,882	-	38
1304	EMERGENCY OPE & DISASTR RECVRY	-	1,082,717	-	-	457,232	-	585

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

Budget Unit		FY 20-21 Total Council Agendas	FY 20-21 Modified Total Direct Cost per Fund/Department	FY 20-21 Total FTEs per Fund/Departme nt	FY 20-21 Total PO's per Fund/Departme nt	FY 20-21 Total Revenues Received per Fund/Departme nt	FY 20-21 Total Building Square Footage	FY 20-21 Total Accounts Payable Invoices per Fund/Departm ent
2001	GENERAL CAPITAL FUND	-	-	-	324	684,607	-	34
2002	MEASURE J	-	716,192	-	110	1,080,867	-	82
2110	IMPACT FEE - PARK	-	16,777	-	100	15,000	-	1
2111	PF IMP FEES-TRAFFIC/ROAD-ENG	-	318,372	-	11	84,645	-	19
2113	IMPACT FEE - FIRE	-	74,637	-	8	35,977	-	6
2114	IMPACT FEE - POLICE	-	4,795	-	13	-	-	-
2115	IMPACT FEE - COMM/AQUATC	-	59,927	-	11	245,653	-	8
2116	IMPACT FEE - PARKS/OPEN	-	34,743	-	39	48,359	-	1
2117	IMPACT FEE - LIBRARY	-	13,210	-	20	-	-	5
2119	IMPACT FEE - STORM DRAINAGE	-	37,964	-	-	-	-	6
2120	IMPACT FEE - WASTEWATER	-	15,356	-	-	-	-	2
2125	IRON TRIANGLE/EPA PROGRAMS	-	199,450	-	-	203,124	-	8
2126	COR-HOUSING DEPT CIP FUND	-	-	-	1	-	-	-
3001	DS - 2005 TAXABLE POB	-	485,548	-	-	-	-	-
3002	DS - 99A PENSION OBLIG BOND	-	296,687	-	-	-	-	-
3005	DS - 2007 CIVIC CENTER	-	4,466,982	-	-	-	-	-
4001	PORT OF RICHMOND	10	5,831,462	3.00	282	502,969	-	279
4003	WASTEWATER	-	20,038,389	9.00	227	1,433,083	-	803
4005	MARINA	-	227,391	-	4	-	-	-
4006	STORM WATER	32	1,713,549	-	58	377,796	-	116
4008	KCRT - CABLE TELEVIS	-	757,422	4.00	21	2,418	-	111
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	-	19,191	-	-	-	-	-
4102	RHA-HOPE 6	-	38,490	-	-	-	-	12
4201	RHA-CAPITAL FUND	-	261,561	-	-	99,426	-	32
4401	RHA-HACIENDA	-	356,607	-	-	-	-	52
4404	RHA-NEVIN PLAZA	-	1,797,674	2.00	-	624	-	742
4405	RHA-NYSTROM VILLAGE	-	737,142	1.00	-	-	-	560
4406	RHA-RICHMOND VILLAGE ONE	-	249,915	-	-	-	-	-
4407	RHA-RICHMOND VILLAGE TWO	-	212,381	-	-	-	-	-
4408	RHA-RICHMOND VILLAGE THREE	-	120,209	-	-	-	-	-
4501	RHA-CENTRAL OFFICE COST CNTR	-	81,269	1.00	-	15,767	-	315
4502	RHA-HOUSING (RAD) CORPORATION	-	50	-	-	-	-	-
5001	INSURANCE RESERVES	-	17,431,941	5.00	210	2,381,121	-	216
5003	EQUIPMENT SERVICES	-	1,102,646	-	736	2,180,511	-	86
5005	CAD DISPATCH SYSTEM	-	-	1.00	72	1,200	-	16
5006	RMS RECORDS SERVICES	-	-	-	39	-	-	-
5008	COMPENSATED ABSENCES	-	2,175,310	-	-	-	-	-
6001	GENERAL TRUST & AGENCY	-	-	-	-	-	-	-
6004	COMMISSION ON AGING	-	2,259	-	-	115	-	3
6005	SEAVER GALLERY TRUST FUND	-	-	-	-	-	-	1
6007	SENIOR TRUST DEPOSIT	-	10,946	-	-	5,829	-	15
6047	CERTBT PLAN FUND	-	219,584	-	-	-	-	-
6048	OPEB PLAN TRUST	-	7,123,046	-	-	-	-	-
6049	PT MOLATE PRIVATE-PURPOSE TRST	-	211,836	-	-	-	-	-
6050	GENERAL PENSION FUND	-	401,991	7.00	-	-	-	-
6051	POLICE & FIRE PENSION	-	1,485,241	24.00	-	-	-	-
6052	GARFIELD PENSION FUND	-	50,048	1.00	-	-	-	-
6058	MARINA WESTSHORE DEB	-	66,784	-	-	-	-	-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

Budget Unit		FY 20-21 Total Council Agendas	FY 20-21 Modified Total Direct Cost per Fund/Department	FY 20-21 Total FTEs per Fund/Departme nt	FY 20-21 Total PO's per Fund/Departme nt	FY 20-21 Total Revenues Received per Fund/Departme nt	FY 20-21 Total Building Square Footage	FY 20-21 Total Accounts Payable Invoices per Fund/Departm ent
6059	COUNTRY CLUB VISTA	-	174,720	-	-	-	-	-
6060	REASSESSMENT DISTRICT 2003-1	-	-	-	-	-	-	-
6101	SA-PROPERTY TAX TRUST FUND	-	-	-	-	-	-	-
6102	SA- ADMINISTRATION	-	208,383	-	10	50,949	-	156
6103	SA - CAPITAL PROJECT FUNDS	-	527,053	-	57	703,253	-	91
6208	SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-	-	-	-
6300	SA-DS HARBOR 98 TAR B	-	5,077	-	-	-	-	-
6304	SA-DS 2003B TAR B	-	405,325	-	-	-	-	-
6305	SA-DS 2004A TAR B 2/3	-	327,948	-	-	-	-	-
6306	SA-DS 2004A TAR B -1/3 HSING	-	164,564	-	-	-	-	-
6307	SA-DS 2004B TAR B - HOUSING	-	37,387	-	-	-	-	-
6308	SA-DS 2007/10A TAR B	-	677,753	-	-	-	-	-
6309	SA-DS 2007/10B TAR B - HOUSING	-	2,672	-	-	-	-	-
6401	SA-DS 2014A NON-TAXABLE BONDS	-	572,917	-	-	-	-	-
6402	SA-DS 2014B TAXABLE BONDS	-	-	-	-	-	-	-
6403	SA-DS LOANS PAYABLE	-	585,656	-	-	-	-	-
6404	SA-DS 2021A NON-TAXABLE BONDS is new	-	595,188	-	-	-	-	-
6405	SA-DS 2021B TAXABLE BONDS is new	-	108,451	-	-	-	-	-
6996	SUCCESSOR AGENCY - GLTDAG	-	394,410	-	-	-	-	-
9102	CITY OF RICHMOND - GFAAG	-	10,428,862	-	-	-	-	-
AO	ALL OTHER	-	-	-	1,631	1,515,598	68,036	982
Grand Total		616	265,076,821.12	896	10,189	32,208,169.56	539,275.00	31,376.00

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

Budget Unit		FY 20-21 Building Depreciation per Fund/Depart ment	FY 20-21 Equipment Depreciation per Fund/Depart ment	FY 20-21 Total Salaries and Benefits per Fund/Department	FY 20-21 Number of IT Units per Fund/Departme nt	FY 20-21 IT/Mailrm & Dup Costs	FY 20-21 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 20-21 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 20-21 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
ALLOCABLE BUDGET UNITS									
BLDG	Building Use			-	-	-			
EQUIP	Equipment Use			-	-	-			
0001-131	City Manager's Office			529,750	-	9	529,750	4	4
0001-141	City Clerk			692,194	9	1,002	692,194	4	4
0001-151	City Attorney			1,518,683	17	204	1,518,683	11	11
0001-171	Finance Administration			486,613	5	1,207	486,613	3	3
0001-172	Accounting			956,087	8	-	956,087	7	7
0001-173	Budget/Operating			425,042	5	155	425,042	4	4
0001-174	Payroll			345,969	5	-	345,969	3	3
0001-175	Treasury/Cash Management			507,848	7	-	507,848	4	4
0001-176	Accounts Payable			247,478	2	-	247,478	2	2
0001-177	Rev Collection			559,637	6	-	559,637	5	5
0001-178	Purchasing			354,337	3	-	354,337	2	2
0001-181	Human Resources			1,467,427	17	-	1,467,427	13	13
0001-232	Facility Maintenance and Administration	116,579		4,284,339	29	-	4,284,339	34	34
0001-235	Equipment Services/Fleet Services			1,864,527	12	-	1,864,527	13	13
0001-261	Information Technology Administration	345		719,413	26	190	719,413	4	4
0001-262	Telecommunications			729,627	-	-	729,627	4	4
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop			92,387	-	-	92,387	1	1
0001-907, 908	Non-Departmental			6,901,504	-	-	6,901,504	-	-
RECEIVING BUDGET UNITS									
0001-101	OFFICE OF THE MAYOR			522,136	5	30	522,136	3	3
0001-105	COUNCIL/CITY COUNCIL DIV		2,628	417,302	20	9	417,302	11	11
0001-121	POLICE COMMISSION DIV			61,769	-	-	61,769	-	-
0001-132	CM-SPCIAL PROJ/ENVIRONMENTAL			3,586	-	-	3,586	-	-
0001-163	GF-PLN/CODE ENFORCEMENT (DIV)			1,123,111	-	-	1,123,111	-	-
0001-191	GF-POLICE ADMIN DIV	155,367	453,099	40,412,448	410	-	40,412,448	-	-
0001-192	GF-POLICE-PATROL/CIB			-	172	-	-	-	-
0001-193	GF-POLICE/CRIME PREVENTION			173,851	10	-	173,851	-	-
0001-194	GF-POLICE-COPS GRANT			841,525	-	-	841,525	-	-
0001-196	GF-POLICE/REGULATORY			500,230	6	8	500,230	-	-
0001-197	CAD DISPATCH SYST/COMM POL DIV			3,640,954	-	-	-	-	-
0001-199	GF-PARKING ENFORCEMENT DIV			331,443	8	-	331,443	3	3
0001-201	GF-FIRE/ADMIN DIV	51,774	75,299	539,396	21	-	539,396	5	5
0001-202	GF-FIRE/SUPPRESSN DIV			22,897,610	-	-	22,897,610	-	-
0001-203	GF-FIRE PREVENTION DIV			1,498,392	-	818	1,498,392	7	7
0001-204	GF-FIRE/ SUPPORT DIV			-	16	-	-	-	-
0001-205	GF-FIRE/TRAINING DIV			307,742	3	-	307,742	-	-
0001-206	GF-FIRE/OF. OF EMS DIV			185,584	-	445	185,584	-	-
0001-211	OF. OF NB-HOOD SFTY ADMIN DIV			1,121,592	12	-	1,121,592	10	10
0001-212	OFF OF N-HOOD SFTY/GRANT ADM			-	-	-	-	-	-
0001-231	GF-PW ADMIN-DIV	72,806	155,223	1,131,805	34	61	1,131,805	7	7
0001-233	GF-PRKS&LNDSE/PRKS (S-DIV)	25,923		2,997,274	12	-	2,997,274	-	-
0001-234	IT GIS			2,799,744	-	183	2,799,744	23	23
0001-237	GF-I&M/ABATEMENT SVCS (DIV)			1,695,351	-	2,462	1,695,351	-	-
0001-238	GF-I&M/CODE ENFORCEMENT (DIV)			-	16	-	-	-	-
0001-239	GF-I&M/PROP/ASSETS MNGT (DIV)			-	-	-	-	-	-
0001-241	GF-LIB&CL SVC/L-ADM DIV	5,625		3,154,575	57	22	3,154,575	37	37

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

Budget Unit		FY 20-21 Building Depreciation per Fund/Depart ment	FY 20-21 Equipment Depreciation per Fund/Depart ment	FY 20-21 Total Salaries and Benefits per Fund/Department	FY 20-21 Number of IT Units per Fund/Departme nt	FY 20-21 IT/Mailrm & Dup Costs	FY 20-21 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 20-21 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 20-21 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
0001-242	GF-LS/REF SVCS(S-DIV)			-	37	346	-	-	-
0001-243	GF-LIB&CL SVCS/LEAP DIV			612,578	52	-	612,578	12	12
0001-244	GF-LIB&CL SVC/P-ART DIV			-	-	27	-	1	1
0001-251	GF-RECREATION ADM DIV	275,793	18,630	1,659,548	115	14	1,659,548	-	-
0001-253	CM&NB/BOOKER T CTR (S-DIV)	34,023		881,010	-	141	881,010	-	-
0001-255	GF-CM TRANSPORTATN OPERATIONS			9,213	-	93	9,213	-	-
0001-254	GF-REC/SPCL EVENTS (S-DIV)			592,051	-	-	592,051	-	-
0001-256	RECREATION SVCS/AQUATICS	107,310		172,344	-	-	172,344	-	-
0001-257	RECREATION SVCS/CONVENTION CTR			344,024	-	-	344,024	-	-
0001-259	RECREATION SVCS/PLUNGE	118,576		164,457	-	-	164,457	-	-
0001-260	RECREATION SVCS/CITIES OF SRVC		4,356	177,243	-	-	177,243	-	-
0001-291	GF-ADMINISTRATIVE SERVICES			-	-	-	-	-	-
0001-292	GF-STREET SWEEPING			-	6	-	-	-	-
0001-361	GF ECON DEV/SP PRJ-ENVIRONMNTL			307,771		226	307,771		
0001-362	GF ECON DEV/SP PRJ-ENVIRONMNTL			352,107	-	139	352,107	1	1
0001-364	GF-ECON DEV/PUBLIC ART DIV			152,769		27	152,769		
0001-369	GF-ECON DEV/REAL ESTATE (DIV)			406,554		-	406,554		
0001-371	INTERNAL SERVICES-ADMIN			219,305		-			
0001-910	GF-NON-DEPT/CITY FESTIVAL			-	-	-	-	-	-
1001	SECURED PENSION OVERRIDE			-	-	-	-	-	-
1002	STATE GAS TAX			-	-	-	-	-	-
1003	TRANSPORTATION OPERATIONS			431,789	7	-	-	-	-
1004	ASSET SEIZURE FUND			-	-	-	-	-	-
1005	LIBRARY FUND			-	-	1,407	-	-	-
1006	OUTSIDE FUNDED SVCS - GRANTS			-	-	147	-	-	-
1007	EMERGENCY MED SERV			-	-	-	-	-	-
1010	N.RICHMOND WASTE			-	-	-	-	-	-
1012	HILLTOP LANDSCAPE MAINT DIST			963,351	3	-	-	-	-
1013	FIRE DEPT HAZMAT GRANT			-	-	-	-	-	-
1014	EDA GRANT FUND			-	-	-	-	-	-
1015	MARINA BAY LNDSCP&LIGHTDIST FD			728,277	1	-	-	-	-
1017	CHEVRON MODERNIZATN PROJ & CIA			-	-	362	-	-	-
1018	RENT CONTROL			1,776,538	21	3,664	-	-	17
1019	SBI RMRA CAP IMPROVEMENT			-	-	-	-	-	-
1050	CR-PLANNING & BUILDING			3,533,155	88	910	-	-	25
1051	CR-ENGINEERING			-	-	-	-	-	1
1053	CODE ENFORCEMENT-CR			-	-	-	-	-	-
1054	ENGINEERING GRANTS			-	-	-	-	-	-
1055	ENCROACHMENTS SVCS			492,976	13	-	-	-	8
1200	COR HOUSING ADMINISTRATION			200,045	8	-	-	-	3
1201	CDBG			5,717	-	-	-	-	-
1203	NEIGHBORHOOD STABILIZATION			35,576	-	-	-	-	-
1205	EMPLOYMENT & TRAINING			2,299,306	60	-	-	-	16
1207	NEIGHBORHOOD STAB(CITY)			-	-	-	-	-	-
1208	SUCCESSOR HOUSING AGNCY			212,991	-	-	-	-	-
1209	CAL-HOME			24,821	-	-	-	-	-
1302	HOUSNG IN LIEU FEE - DEVELOPER			53,364	-	-	-	-	-
1303	KIDS FIRST INITIATIVE			218,195	-	358	-	-	3
1304	EMERGENCY OPE & DISASTR RECVRY			294,117	-	-	-	-	-

ITEM G-1

ATTACHMENT 3

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

Budget Unit		FY 20-21 Building Depreciation per Fund/Depart ment	FY 20-21 Equipment Depreciation per Fund/Depart ment	FY 20-21 Total Salaries and Benefits per Fund/Department	FY 20-21 Number of IT Units per Fund/Departme nt	FY 20-21 IT/Mailrm & Dup Costs	FY 20-21 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 20-21 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 20-21 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
2001	GENERAL CAPITAL FUND			-	-	-	-		-
2002	MEASURE J			-	-	-	-		-
2110	IMPACT FEE - PARK			-	-	-	-		-
2111	PF IMP FEES-TRAFFIC/ROAD-ENG			-	-	-	-		-
2113	IMPACT FEE - FIRE			-	-	-	-		-
2114	IMPACT FEE - POLICE			-	-	-	-		-
2115	IMPACT FEE - COMM/AQUATC			-	-	-	-		-
2116	IMPACT FEE - PARKS/OPEN			-	-	-	-		-
2117	IMPACT FEE - LIBRARY			-	-	-	-		-
2119	IMPACT FEE - STORM DRAINAGE			-	-	-	-		-
2120	IMPACT FEE - WASTEWATER			-	-	-	-		-
2125	IRON TRIANGLE/EPA PROGRAMS			26,682	-	-	-		-
2126	COR-HOUSING DEPT CIP FUND			-	-	-	-		-
3001	DS - 2005 TAXABLE POB			-	-	-	-		-
3002	DS - 99A PENSION OBLIG BOND			-	-	-	-		-
3005	DS - 2007 CIVIC CENTER			-	-	-	-		-
4001	PORT OF RICHMOND			556,193	6	-	-		-
4003	WASTEWATER			1,562,165	48	-	-		10
4005	MARINA			-	-	-	-		-
4006	STORM WATER			165,084	-	-	-		-
4008	KCRT - CABLE TELEVIS			700,579	71	-	-		5
4101	RHA-HSNG CHOICE VOUCHER-SEC 8			-	12	-	-		-
4102	RHA-HOPE 6			-	-	-	-		-
4201	RHA-CAPITAL FUND			-	-	-	-		-
4401	RHA-HACIENDA			-	-	-	-		1
4404	RHA-NEVIN PLAZA			198,048	-	1	-		6
4405	RHA-NYSTROM VILLAGE			179,907	-	1	-		1
4406	RHA-RICHMOND VILLAGE ONE			-	-	-	-		-
4407	RHA-RICHMOND VILLAGE TWO			-	-	-	-		-
4408	RHA-RICHMOND VILLAGE THREE			-	-	-	-		-
4501	RHA-CENTRAL OFFICE COST CNTR			74,826	-	-	-		-
4502	RHA-HOUSING (RAD) CORPORATION			-	-	-	-		-
5001	INSURANCE RESERVES			1,610,277	1	-	-		6
5003	EQUIPMENT SERVICES			-	-	-	-		-
5005	CAD DISPATCH SYSTEM			-	-	-	-		-
5006	RMS RECORDS SERVICES			-	-	-	-		-
5008	COMPENSATED ABSENCES			2,175,310	-	-	-		-
6001	GENERAL TRUST & AGENCY			-	-	-	-		-
6004	COMMISSION ON AGING			-	-	519	-		-
6005	SEAVER GALLERY TRUST FUND			-	-	-	-		-
6007	SENIOR TRUST DEPOSIT			-	-	-	-		-
6047	CERTBT PLAN FUND			215,063	-	-	-		-
6048	OPEB PLAN TRUST			7,011,178	-	-	-		-
6049	PT MOLATE PRIVATE-PURPOSE TRST			-	-	-	-		-
6050	GENERAL PENSION FUND			401,991	-	-	-		-
6051	POLICE & FIRE PENSION			1,412,673	-	-	-		-
6052	GARFIELD PENSION FUND			50,048	-	-	-		-
6058	MARINA WESTSHORE DEB			-	-	-	-		-

City of Richmond
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2020-2021 Actual Expenditures

ITEM G-1
ATTACHMENT 3

Budget Unit		FY 20-21 Building Depreciation per Fund/Depart ment	FY 20-21 Equipment Depreciation per Fund/Depart ment	FY 20-21 Total Salaries and Benefits per Fund/Department	FY 20-21 Number of IT Units per Fund/Departme nt	FY 20-21 IT/Mailrm & Dup Costs	FY 20-21 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 20-21 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 20-21 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
6059	COUNTRY CLUB VISTA			-	-	-	-		-
6060	REASSESSMENT DISTRICT 2003-1			-	-	-	-		-
6101	SA-PROPERTY TAX TRUST FUND			-	-	-	-		-
6102	SA- ADMINISTRATION			167,907	-	-	-		-
6103	SA - CAPITAL PROJECT FUNDS			85,457	-	-	-		-
6208	SA-CIP 07B TAR B BND PRCD S-HSG			-	-	-	-		-
6300	SA-DS HARBOR 98 TAR B			-	-	-	-		-
6304	SA-DS 2003B TAR B			-	-	-	-		-
6305	SA-DS 2004A TAR B 2/3			-	-	-	-		-
6306	SA-DS 2004A TAR B -1/3 HSING			-	-	-	-		-
6307	SA-DS 2004B TAR B - HOUSING			-	-	-	-		-
6308	SA-DS 2007/10A TAR B			-	-	-	-		-
6309	SA-DS 2007/10B TAR B - HOUSING			-	-	-	-		-
6401	SA-DS 2014A NON-TAXABLE BONDS	-		-	-	-	-		-
6402	SA-DS 2014B TAXABLE BONDS	-		-	-	-	-		-
6403	SA-DS LOANS PAYABLE	-		-	-	-	-		-
6404	SA-DS 2021A NON-TAXABLE BONDS is new	-		-	-	-	-		-
6405	SA-DS 2021B TAXABLE BONDS is new	-		-	-	-	-		-
6996	SUCCESSOR AGENCY - GLTDAG	-		-	-	-	-		-
9102	CITY OF RICHMOND - GFAAG	-		-	-	-	-		-
AO	ALL OTHER	-		-	-	-	-		-
Grand Total		964,119.57	709,235.60	142,954,862.23	1,502.00	15,184.94	111,230,997.62	238	340